

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
REGULAR MEETING AGENDA 5:30PM
Monday May 14, 2018
Roberts Rules of Order will be in Effect for this Meeting**

A. CALL TO ORDER PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. SPECIAL GUESTS

Friends of Mt. Pisgah
PTAB and DPW

D. AUDITING

- a. Pay Vouchers
- b. Approve Minutes 4-23-2018 and 4-30-2018

E. PUBLIC COMMENT PERIOD

F. CORRESPONDENCE - Letters- Sarah Clarkin, NYS DEC, Police Dept. Report, NY Racing Association

G. ITEMS FOR BOARD ACTION

| | | | |
|-------------|-----------|-------------|--|
| BILL | 55 | 2018 | PTAB Board Member |
| BILL | 56 | 2018 | Climate Smart Community Pledge |
| BILL | 57 | 2018 | Appoint Climate Smart Community Coordinator |
| BILL | 58 | 2018 | Appoint Climate Smart Community Task Force |

H. OLD BUSINESS

I. NEW BUSINESS

J. ITEMS FOR DISCUSSION

District H-2 and I-2 Steep Slope Standards

K. MOTION TO ADJOURN

**RULES FOR PUBLIC HEARING COMMENTS AND
PUBLIC COMMENT
PERIOD OF MEETINGS**

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and address.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 5 minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.



Walk Friendly Communities

walkfriendly.org

Walk Friendly Communities Program Overview

What is the Walk Friendly Communities (WFC) program?

WFC is a national recognition program developed to encourage towns and cities across the United States to establish or recommit to a high priority for supporting safer walking environments. The WFC program recognizes communities that are working to improve a wide range of conditions related to walking, including safety, mobility, access and comfort.

What is a Walk Friendly Community?

A WFC is a city or town that has shown a commitment to improving and sustaining walkability and pedestrian safety through comprehensive programs, plans and policies. Communities can apply to the program to receive recognition in the form of a Bronze, Silver, Gold or Platinum designation. At this time, counties and neighborhoods within cities and towns are not eligible to apply for a WFC designation.

What do the different designation levels mean?

Walk Friendly Communities are designated based on how comprehensive their pedestrian programs are. Higher designation levels indicate more diverse programs that focus on the built environment, planning and policy, education, enforcement, and evaluation. Applicants are scored by section, and the number of sections with high scores determines the designation level. There are **seven** total sections of the application.

- Platinum – All sections of the application receive high scores
- Gold – Nearly all sections receive high scores, but 1-2 may need improvement
- Silver – 3-4 sections of the application have high scores, but 2-3 could use improvement
- Bronze – 1-2 sections have strong scores, and there is evidence of recent progress but room for improvement
- Honorable Mention – 1-2 standout programs that can serve as models for others, but overall the community should improve its pro

Why was Saranac Lake designated a Walk Friendly Community?

Saranac Lake is designated as a Silver-level community due to the impressive levels of walking and excellent planning efforts. Highlights of Saranac Lake's application include:

- The steps the village has taken to implement the Bicycle and Pedestrian Trail Plan, which included inventories, programs, priority projects, design guidance, and a plan for implementation. Their annual progress reports can serve as a model for other communities.
- A Complete Streets policy and new Development Code which was adopted in 2016 along with a program for implementation. The Development Code includes parking maximums, good parking



location requirements, connectivity requirements, density bonuses and architectural design standards.

- Clear, ongoing commitment to Safe Routes to School at Petrova Elementary. The village uses walk audits to teach students about pedestrian safety and the built environment while identifying opportunities to improve the area around the school. Petrova Elementary will be kicking off their 5th annual Walk & Bike to School Month on May 7th.
- An active Parks and Trails advisory board which serves as the mechanism by which pedestrians are considered in all projects and documents.

"We typically don't see this level of commitment to walkability and pedestrian safety from a small village or town. Most of our silver-level communities are large cities, so we're thrilled to showcase Saranac Lake as an example of a small community doing great things for pedestrians," said Dan Gelinne, Program Manager, Walk Friendly Communities. "Saranac Lake is using progressive plans and policies to support pedestrian-friendly changes to its streets, and we think other communities can learn a great deal from their approach to improving walkability."

What is unique about the Walk Friendly Communities program?

WFC is the only national recognition program that highlights communities across the nation for their walking successes. Modeled after the League of American Bicyclists' "Bicycle Friendly Communities," WFC distinguishes cities and towns that are leading the way in walkability. WFC is the first program to highlight communities for their walkability initiatives and programs, while also offering feedback to assist communities in improving walkability.

Who coordinates WFC?

WFC is coordinated by the Pedestrian and Bicycle Information Center, a national clearinghouse of pedestrian and bicycle information. PBIC is housed within the UNC Highway Safety Research Center.

Where does WFC funding come from?

WFC is primarily sponsored by FedEx and supported by the US Department of Transportation (USDOT) Federal Highway Administration (FHWA).

Who has been designated as a WFC?

A full list of Walk Friendly Communities can be found at <http://walkfriendly.org/communities/list.cfm>.

REGULAR MEETING OF THE BOARD OF TRUSTEES
April 23, 2018

ROLL CALL FOR REGULAR MEETING: Present: Mayor Clyde Rabideau
Trustees: Melinda Little, Richard Shapiro, Paul Van Cott and Patrick Murphy.
Also present: Village Manager, John Sweeney, Village Treasurer, Elizabeth Benson,
and Village Clerk Kareen Tyler.

Everyone stood for the pledge of allegiance.

SPECIAL GUESTS: Grace Clark, Edina Cecunjanin, Tyler Martin,
Micah McCulley, Anderson Gray and Adam Hesseltine
Mayor Rabideau recognized High School Track Athletes for their recent achievements.
Copies of the proclamation are attached and made part of these minutes.

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2018 budget
\$190,517.04 voucher number 11038622 to 11038710 complete detail of these
vouchers is attached and made part of these minutes.

Motion: Rabideau Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Chair Mayor Rabideau called for a motion to approve minute of April 9, 2018.

Motion: Van Cott Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

PUBLIC COMMENT PERIOD

CORRESPONDENCE: Letter D. Billy Jones, Franklin County IDA Flyer,
National Grid, Independent Audit 2016-2017 and NCCC.

Chair Rabideau called for motion to accept and place on file the above referenced
correspondence.

Motion: Shapiro Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

ITEMS FOR BOARD ACTION:

Bill 40-2018 Approve LDC Contract

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 41-2018 Re-Levy Unpaid Water and Sewer

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Little Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 42-2018 Support Saranac River Whitewater Park

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Unanimous First and Second

All in Favor

Bill 43-2018 Retirement Standard Day

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Murphy Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 44-2018 Contract with Roemer. Wallens, Gold and Mineaux – Labor Attorneys

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 45-2018 Annexation Town of North Elba

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 46-2018 SEQR for Annexation

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 47-2018 Call for Public Hearing H-2 District of Development Code

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Little Second: Murphy

Motion to TABLE: Murphy Second Shapiro

Roll Call to TABLE: Little yes Murphy yes Shapiro yes Van Cott yes

Motion to UNTABLE: Shapiro Second Murphy

Roll Call to UNTABLE: Little yes Murphy yes Shapiro yes Van Cott no

Motion to TABLE: Shapiro Second: Van Cott

Roll Call to TABLE: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 48-2018 Accept Resignation of CJ Hagmann from Development Board

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Murphy Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 49-2018 Appoint Elias Pelletieri to Development Board

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 50-2018 Appoint CJ Hagmann as alternate member of Development Board

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 51-2018 Appraisal for 400 Broadway

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 52-2018 RFQ for Engineering Services

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

OLD BUSINESS:

ANZAC DAY – April 25 11am in WWI Memorial Park

Update NYS DEC Remediation on River Street

Cor & Main Meter information

NEW BUSINESS:

ANZAC Day, Wednesday April 25 at 11am

July 4th Fireworks

MOTION TO ADJOURN

Motion: Little Second: Van Cott

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Respectfully submitted,
Kareen Tyler, Village Clerk

WORK SESSION OF THE BOARD OF TRUSTEES
April 30, 2018

ROLL CALL FOR REGULAR MEETING: Present: Mayor Clyde Rabideau
Trustees: Richard Shapiro, Melinda Little, and Patrick Murphy.

Absent : Trustee Van Cott

Also present: Code Enforcement Administrator, Paul Blaine, Village Manager,
John Sweeney, and Village Clerk, Kareen Tyler..

Bill 53-2018 Extend Moratorium on Development

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Murphy

Roll Call: Van Cott absent Little yes Shapiro yes Murphy yes

Bill 54-2018 Begin Hiring for Administrative Aide

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Van Cott absent Little yes Shapiro yes Murphy yes

MOTION TO ADJOURN

Chair Mayor Rabideau called for a motion to adjourn

Motion: Shapiro Second: Little

Roll Call: Little: yes Murphy yes Shapiro yes Van Cott absent

Respectfully submitted,
Kareen Tyler, Village Clerk

*Sarah A. Clarkin
137 Old Military Road
Saranac Lake, NY 12983*

May 9, 2018

Clyde Rabideau, Mayor
Paul Van Cott, Deputy Mayor and Trustee
Melinda Little, Trustee
Patrick Murphy, Trustee
Richard Shapiro, Trustee

Re: Proposed Zoning and Proposed Steep Slope Standards

Dear Mayor Rabideau and Trustees:

Thank you for your continued attention to Rick's and my comments regarding the zoning, permitted uses, and future of the southern and eastern slopes of Mount Pisgah. Its wooded slopes are integral to this village's, and this neighborhood's, sense of place, visual and ecological quality, and history. We appreciate your willingness to hear and consider our concerns and input.

The hillside's natural resource conditions, i.e., slope, soils, and drainage, pose serious challenges to any development.

- **Slopes.** Per the attached slope map, much of the hillside exceeds 35% slope. Development on steep slopes can exacerbate drainage issues and erosion/sedimentation. Steep slopes present serious challenges for access, whether it be via driveway and/or road, utilities, emergency vehicle access.
- **Soils.** As described in Sunita and Steve Halasz's August 15, 2017 letter to the Village Board, the slopes are "...made of old uplifted marine sediments. The rock is very flaky, even to the point of coming loose in your hand. The soils are thin and filled with 'talc' rock pieces throughout from previous rock falls." In that same letter, they relate two stories of boulders breaking off the cliff face and, in one case, rolling into the kitchen. In the second case, a falling boulder just missed a child.
- **Drainage.** Homeowners immediately downslope from the area in question contend with water draining from areas upslope. Efforts to mitigate the impacts include french drains and trenches in basements and around the home. Further, there is no storm sewer on Old Military Road.
- **Ecological Significance.** Numerous science-based agencies and organizations, including The Nature Conservancy, NatureServe, the Natural Heritage Program, USDA Forest Service, US Geological Survey; US Environmental Protection Agency; and Geological Surveys of the 13 Northeastern states, identify the area as a Laurentian-Acadian Acidic Cliff and Talus habitat. While not listed as protected by the NYS Heritage Program, it has a potential habitat significance ranking of S3 (21-100 occurrences in New York State or limited acreage). Historic plant surveys of the area have uncovered relatively rare plant species.

The residents of this area value and foster the historic character of this neighborhood and the relationship between the natural and built environments. Creating access to any development will necessitate

Sarah A. Clarkin
137 Old Military Road
Saranac Lake, NY 12983

significant clearing and grading, altering the visual character of the area not only for adjoining residents but also for anyone across the Village looking up to Mount Pisgah.

It is worth stating that, legally, in cases where the public's health, safety, and welfare are in jeopardy, development can be prohibited.

Below please find comments on the most recent draft of the zoning, permitted uses, and steep slopes standards being considered for the hillside.

Zoning Designation. Rick and I favor the proposed change of the hillside from I to H2. The natural resource conditions and built environments are similar and merit inclusion in the same district.

Permitted Uses. In many areas of the hillside, I feel no development is appropriate. In some very few areas, I believe that, at the most, small single family dwellings requiring special use permits, may be possible.

Steep Slope Standards.

Section A.

- As written, the standards apply only to the H2 District. Steep slopes, as defined in these standards, do occur elsewhere in the Village, including the H1 District. I advocate steep slopes across the Village be jurisdictional under these standards.
- Subsection (1): In addition to the objectives listed in this subsection, I suggest the protection of the area's historic and environmental character be added.
- Subsection (2): Conserving existing woodlands benefits air and water quality and also provides other ecological and visual benefits.

Section D.

- Subsection (7): Elsewhere in the Code, are there standards for materials used, e.g., stone, wood, concrete, rip rap? Visual impacts will come into play if the area is highly visible.

Section E.

- Subsection (5): I would like to see driveways and roads added to this list.

Definitions.

- Disturbance: To adequately protect the resource, it makes sense to add clearing and grubbing to the list of required specifications.

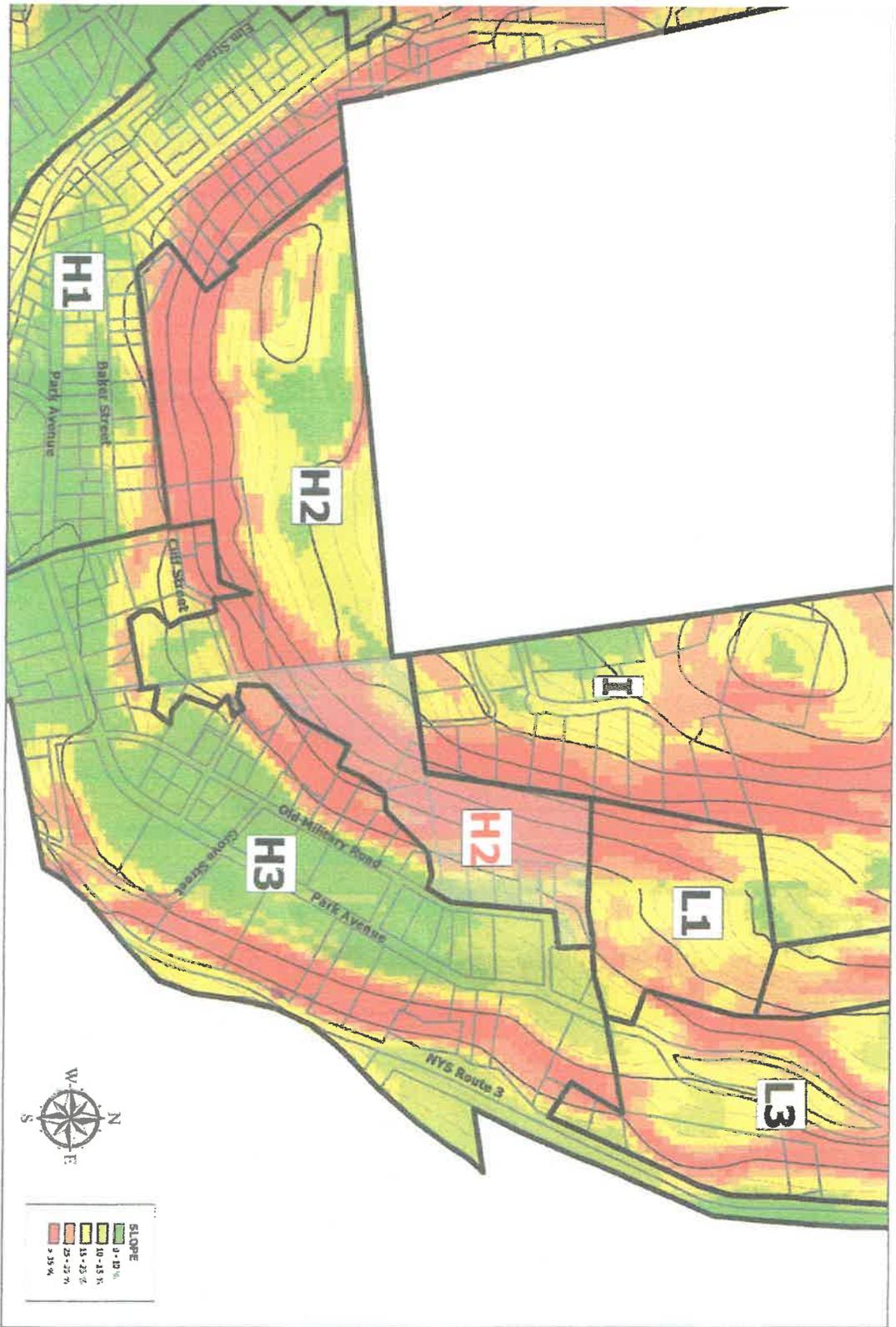
Thank you very much for your serious attention to and consideration of these comments.

Sincerely,



Sarah A. Clarkin

cc: Paul Blaine, Code Enforcement Officer and Liaison to the Development Board



Scale: 1" = 400'
 Contour Interval: 10'

Slope Map
 Consideration of Zoning Amendment
 Prepared: December 9, 2016

RAPOF

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Office of Environmental Quality, Region 5
1115 State Route 86, PO Box 296, Ray Brook, NY 12977
P: (518) 897-1241 | F: (518) 897-1245
www.dec.ny.gov

Sent Via Email Only

May 8, 2018

Honorable Clyde Rabideau
Mayor, Village of Saranac Lake
39 Main Street, Suite 9
Saranac Lake, NY 12983
mayor@saranaclakeny.gov

**RE: Wastewater Treatment Plant (WWTP) Secondary Process and
Disinfection Evaluation, Addendum No. 2
SPDES No. NY 0021733
Saranac Lake Water Pollution Control Plant (WPCP)
St. Armand (T), Essex Co.**

Dear Mayor Rabideau:

The New York State Department of Environmental Conservation (Department) and Environmental Facilities Corporation (EFC) have received the above-referenced report addendum on March 20, 2018. The preliminary engineering report, addendums, and response to comments were reviewed in accordance with applicable engineering design standards, "Ten States Standards for Wastewater Facilities, 2014 Edition" and "TR-16 Guides for the Design of Wastewater Treatment Works."

The preliminary engineering report is hereby approved. Please provide a final engineering report, plans, and specifications for this project for Department and EFC review and approval. Please note, effluent total suspended solids testing is required to determine the specifications for the ultraviolet disinfection system and should be included in the final design. The cost estimates for the backup generator should also be included.

If you have any questions regarding this letter, please contact Tamara Venne at tamara.venne@dec.ny.gov or by phone at 518-897-1241.

Sincerely,



Joseph M. Zalewski, P.E.
Regional Engineer



Department of
Environmental
Conservation

Hon. Clyde Rabideau
Re: Saranac Lake WWTP
May 8, 2018
Page 2

ec: R. Streeeter, DEC, robert.streeeter@dec.ny.gov
T. Venne, DEC, tamara.venne@dec.ny.gov
J. Denno, P.E., EFC, Jason.Denno@efc.ny.gov
C. Webber, P.E., EFC, Cheryle.Webber@efc.ny.gov
J. Geiger, P.E., EFC, James.Geiger@efc.ny.gov
G. Swart, P.E., gregoryswart@aesnortheast.com
J. Sweeney, manager@saranaclakeny.gov
J. Dora, dpw1@saranaclakeny.gov
K. Pratt, wwtp@saranaclakeny.gov
S. Kennedy, P.E., susan.kennedy@health.ny.gov



Saranac Lake Police Department

1 Main Street
Saranac Lake, NY 12983-1795



Telephone: (518) 891-4428
Fax: (518) 891-6321

SARANAC LAKE POLICE DEPARTMENT – ACTIVITY REPORT

05/03/18

April 2018

| | |
|--|------|
| Total Calls for service: | 215* |
| Total Arrests: | 15 |
| Mental Hygiene Law Arrests: (Included in total) | 2 |
| Accident Investigations: | 6 |

Equipment:

New Digital SLR Canon Camera purchased with seizure funds
New Laptop acquired from Franklin County 911 for dispatch purposes
Cage mounted in patrol vehicle 7B371 – Chevrolet pick-up truck

Administrative:

Applied for Federal Bullet Proof Vest Grant Program
Assisted in development of new village website
Participated in Heroin Seminar hosted by Essex County DA's Office
Coordinated with NYS, and contractors, regarding Pontiac Bay Project
As a direct result of narcotics operations and arrests made by members of the department, **\$4624.85** in narcotics proceeds were forfeited to the Saranac Lake Village Police Department via a plea bargain in Franklin County Court.

Community Events:

Participated in ANZAC day

*Calls for service do not include walk-ins at the station, traffic stops, parking tickets, other interaction with the public which does not necessitate documentation.



Carmen Barrera
Director, Horsemen's Relations

May 2, 2018

Mayor Clyde Rabideau
Village Hall
39 Main Street, Suite 9
Saranac Lake, NY 12983

Dear Mayor Rabideau,

The Saranac will be run at Saratoga Race Course on Sat., Sept. 1. We would be honored if you or a representative could attend on that day to present the trophy to the winning connections of the race. At this time we do not know the post time for the race. That should become available roughly three days prior to the event.

Please let us know if you will be able to join us to present on this day and any special arrangements you might need.

We hope you are able to once again join us for an exciting day of racing at Saratoga.

Sincerely,

Carmen Barrera

Director of Horsemen's Relations

cbarrera@nyrainc.com

(718) 659-2205

Alysse Jacobs

Assistant

ajacobs@nyrainc.com

(718) 659-2206

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: PTAB Board Members

Date: 5-14-18

DEPT OF ORIGIN: Trustee Shapiro

Bill # 55 -2018

DATE SUBMITTED: 5-10-18

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

SUMMARY STATEMENT

This resolution accepts the resignation of Tom Boothe from the Parks and Trails Advisory Board and appoints Tyler Merriam to complete Tom's two-year term (1/1/18 – 12/31/19).

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE VAN COTT _____

TRUSTEE PELLETIERI _____

**RESOLUTION TO APPOINT MEMBER TO THE PARKS AND TRAILS
ADVISORY BOARD**

WHEREAS, the Village of Saranac Lake Parks and Trails Advisory Board has a vacancy;

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees hereby appoints Tyler Merriam to the Parks and Trails Advisory Board for a term that is in accordance with the Bylaws.

Tyler Merriam
21 Baker St.
Saranac Lake, NY
tylerimmerriam@gmail.com
518-265-4366

Wednesday, May 9th, 2018

Re: Letter of interest serving as member of the Parks and Trails Advisory Board

To Whom It May Concern,

Please accept this letter as my written confirmation of interest in serving as a member of the Parks and Trails Advisory Board.

I believe I would be a good fit for this position based on my following qualifications:

- Resident of the village of Saranac Lake, and have been so for over 3 years.
- Certified Park and Recreation Professional, as designated by the National Recreation Association.
- Certified Inclusivity Assessor, as designated by the Inclusive Recreation Resource Center.
- Ten years working in the recreation industry, having received a Bachelor's Degree in Outdoor Education and a Master's Degree in Recreation Management.
- Employment experience in the Saranac Lake region as co-manager of Adirondack Lakes and Trails Outfitters and Lake Placid Ski and Board Shop, as well as adjunct instructor in the field of recreation at both North Country Community College and Paul Smith's College.
- One of the co-sponsors/coordinators of the Saranac River Whitewater Park.
- President of the Adirondack Hamlets to Huts board of directors.
- Member of Barkeater Trail Alliance.
- Passionate participant in canoeing, kayaking, mountain biking, hiking, and skiing in the Saranac Lake region.

Thank you very much for your consideration, I am honored and excited to serve in this capacity.

Sincerely,
Tyler Merriam

WHEREAS, the Village of Saranac Lake believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the Village of Saranac Lake has already shown its commitment to the importance of tackling the issue of climate change by supporting the United Nations Framework Convention on Climate Change's Paris Agreement, and this pledge is the next step in supporting those ideals; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come; and

WHEREAS, the New York State Climate Smart Communities pledge is a non-binding framework to aid Village staff, the Climate Smart Community Coordinator, the Climate Smart Community Task Force, Village elected officials, and other community stakeholders in assessing the most efficient and economical actions available to the Village to combat the effects of climate change,

IT IS HEREBY RESOLVED that the Village of Saranac Lake, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:

- 1) Build a climate-smart community.**
- 2) Inventory emissions, set goals, a plan for climate action.**
- 3) Decrease energy use.**
- 4) Shift to clean, renewable energy.**
- 5) Use climate-smart materials management.**
- 6) Implement climate-smart land use.**
- 7) Enhance community resilience to climate change.**
- 8) Support a green innovation economy.**
- 9) Inform and inspire the public.**
- 10) Engage in an evolving process of climate action.**

WHEREAS, the Village of Saranac Lake is dedicated to achieving a Climate Smart Community certification and,

WHEREAS, one of the mandatory action items to be certified is appointing a Climate Smart Community Coordinator and,

Whereas, the Climate Smart Community Coordinator will work with Village elected officials and staff to help support and build capacity for the Village and,

WHEREAS, the Climate Smart Community Coordinator will be the Chairperson of the Climate Smart Community Task Force for the Village of Saranac Lake and,

WHEREAS, the Climate Smart Community Coordinator will report to the Village Community Development Director,

IT IS HEREBY RESOLVED that Erin Griffin is appointed as the Climate Smart Community Coordinator for a term of (1) year due to her exemplary qualifications, experience, and dedication to climate change adaptation and resiliency.

May 7, 2018

To the Saranac Lake Village Board,

I am writing in regard to the initiation of New York State's Climate Smart Communities (CSC) program in the Village of Saranac Lake. I apologize in advance for missing the Village Board Meeting on May 14, and I hope this letter serves as a statement of my commitment to the CSC program in my absence.

Due to burgeoning interest from a variety of stakeholder groups, as well as the impending threats from climate change, renewed interest in the CSC program has recently come alive in Saranac Lake. The CSC program offers a non-binding framework to reduce carbon emissions and prepare for climate change at a local level with support from the state government, in addition to significant funding opportunities. I see this program as a valuable opportunity for Saranac Lake to position itself as an attractive, low-carbon community that leads by example for how rural, Adirondack communities should approach environmental and climate-related issues. This will only serve to provide a higher quality of life for citizens and attract outside interest in Saranac Lake as a progressive, active community for tourists and prospective residents.

Of course, participation in any new program requires a certain level of administrative and staff capacity. I realize the capacity issue that many local governments face, which is why I am offering to serve as the Saranac Lake Climate Smart Communities Coordinator. Through my position as Climate & Communities Coordinator at The Wild Center, I have received approval to spend 2 hours/week on Saranac Lake CSC work, and also I commit to volunteering my personal time on an as-needed basis. Through my work at The Wild Center, I have an established relationship with the NYS Office of Climate Change, as well as with communities and organizations around the state working on climate issues. Additionally, I have several years of community organizing and education experience, and a Master in Environmental Management degree. As an Adirondack native, I am thrilled to see this community leading on carbon reduction at a local level, and I am eager to support the effort as best I can. I am happy to provide further information on my ability to serve as CSC Coordinator if requested.

To add further capacity to the CSC initiative, there is an active, committed group of community stakeholders that are eager to contribute, including Paul Smiths College, The Wild Center's Youth Climate Program, the Adirondack North Country Association, and North Country Community College. If the board adopts the CSC resolution, I will work to identify additional stakeholders that can serve on a CSC Task Force, including representatives from Adirondack Health and North Country Community College. A tentative list of Task Force participants that have already expressed interest include:

- Elisa McIntosh, Citizen & 4th Grade Teacher
- Kate Glenn, Paul Smith's College liaison
- Jamie Konkoski, Saranac Lake municipal staff liaison
- Patrick Murphy, Village Board liaison
- Jamie Rogers, ANCA liaison
- Paul Smith's student position
- Additional stakeholders as identified

I hope this letter assures the Village Board that there is significant community and partnership support for the CSC program. With the power of these partnerships, we have momentum in Saranac Lake to engage in the CSC program in a meaningful, comprehensive way. I am thrilled to participate in this effort, and look forward to working with the Village Board in this capacity.

Please reach out with any questions or concerns.

Sincerely,

Erin Griffin

WHEREAS, the Village of Saranac Lake is dedicated to achieving a Climate Smart Communities (CSC) certification and,

WHEREAS, one of the mandatory action items to be certified is appointing a Climate Smart Community Task Force and,

WHEREAS, the CSC Task Force serves as a central body of leadership that promotes and supports climate mitigation and adaption in the community and,

WHEREAS, the role of the CSC Task Force is to assess the status and/or feasibility of action items in the CSC certification program and will act as an advisory board that collaborates with Village elected officials and staff to accomplish plans, programs and activities that are part of the CSC certification program and,

WHEREAS, the meeting and operational structure of the CSC Task Force is up to its members and the CSC Coordinator, while complying with the Open Meetings Law of New York State and,

WHEREAS, any recommendation made by the CSC Task Force will be in close consultation with Village staff and require approval for implementation by the Village Board and,

IT IS HEREBY RESOLVED that a Climate Smart Community Task Force be initiated with the initial voting membership list below and,

BE IT FURTHER RESOLVED that voting members of the Task Force do not exceed (9) individuals and appointments to the Task Force require a majority vote of the Village Board.

Initial Membership List for CSC Task Force:

Erin Griffin

Climate and Communities Coordinator, The Wild Center
Chairperson and Climate Smart Community Coordinator

Patrick Murphy

Village Board Liaison

Jamie Konkoski

Village Staff Liaison

Jamie Rogers

Adirondack North Country Association Liaison

Kate Glenn

Sustainability Coordinator, Paul Smith's College

Elisa McIntosh

4th Grade Science Teacher, SLCSO Liaison

Steve Dehond

Community Stakeholder

John Sweeney

Village Manager, ex officio

Exhibit "A"

Village of Saranac Lake Development Code amendments

1. Section 106-6; Revised or New Definitions
2. Section 106-104 A; Add District H-2 Steep slope standards
3. Section 106 attachment 1:1 and 1:2; Amend Schedule 1 Allowed Uses for District H-2
4. Section 106 attachment 3:1; Amend boundaries of the Village of Saranac Lake Zoning Map, Zoning Districts H-2 and I.

§ 106-6 Definitions.

COUNTOUR INTERVAL

The change in elevation represented by the space between two adjacent topographic "rings" on a topographic map

DIAMETER AT BREAST HEIGHT (DBH)

The diameter of a tree trunk measured at a point four and one half (4.5) feet above ground level

DISTURBANCE

Any physical activity which results in the modification of topography by cutting or filling, stripping of topsoil, and/or placing of physical structures or improvements thereon.

MODERATELY STEEP SLOPES

Are those areas of land where the grade is 15 percent to 25 percent.

STEEP SLOPES

Are those areas of land where the grade is 15 percent or greater.

VERY STEEP SLOPES

Are those areas of land where the grade is greater than 25 percent.

§ 106-104. A. District H-2 Steep slope standards.

A. Purpose. The purpose of this Section is to provide for the reasonable use of steep slopes in the H-2 District while ensuring development will not induce soil erosion, require excessive grading, increase slope instability, or create sewage disposal problems and shall be in conformance with the following objectives:

- (1) Guard against property damage and personal injury, and minimize the potential for erosion, slope failure, stream siltation, increased runoff, flooding and contamination of surface waters caused by the adverse effects of site preparation and construction on steep slopes;
- (2) Conserve existing woodlands for air and water quality benefits;
- (3) Permit land uses by right that are compatible with protection of steep slope areas, and encourage the use of steep slope areas for open space and conservation uses;
- (4) Require development to avoid steep slope areas wherever possible, and require all land use, clearing, grading, and construction to satisfy development standards;
- (5) Regulate expansion of land use or development that existed on steep slope areas prior to enactment of these requirements; and
- (6) Protect adjoining properties from harmful consequences of development permitted under these requirements.

B. Areas of steep slope shall be further divided into the following two categories:

- (1) Moderately steep slope; and
- (2) Very steep slope.

C. Applicability. All land use activities encompassing an area of steep slope are considered to be major projects and shall, prior to the issuance of a building permit or a certificate of occupancy; receive approval of a special use permit from the Development Board pursuant to the standards and procedures set forth in Article XII.

D. General provisions. For any lot or portion thereof within an area of steep slope the following regulations shall take precedence over the regulations of the district in which the lot is located:

- (1) Moderately steep slopes. No more than 30 percent of moderately steep slopes shall be regraded, cleared, built upon, or otherwise altered or disturbed;
- (2) Very steep slopes. No more than 15 percent of very steep slopes shall be regraded, cleared, built upon, or otherwise altered or disturbed. In addition, the disturbance permitted on very steep slopes shall be limited to the following activities:
 - [1] Selective tree removal, when conducted in compliance with § 106-97 A. Clear-cutting or grubbing of trees is prohibited on very steep slopes.
 - [2] Grading for the minimum portion of a road or driveway necessary for access to the principal use and sewer, water and other utility lines when it can be demonstrated that no other routing is feasible.

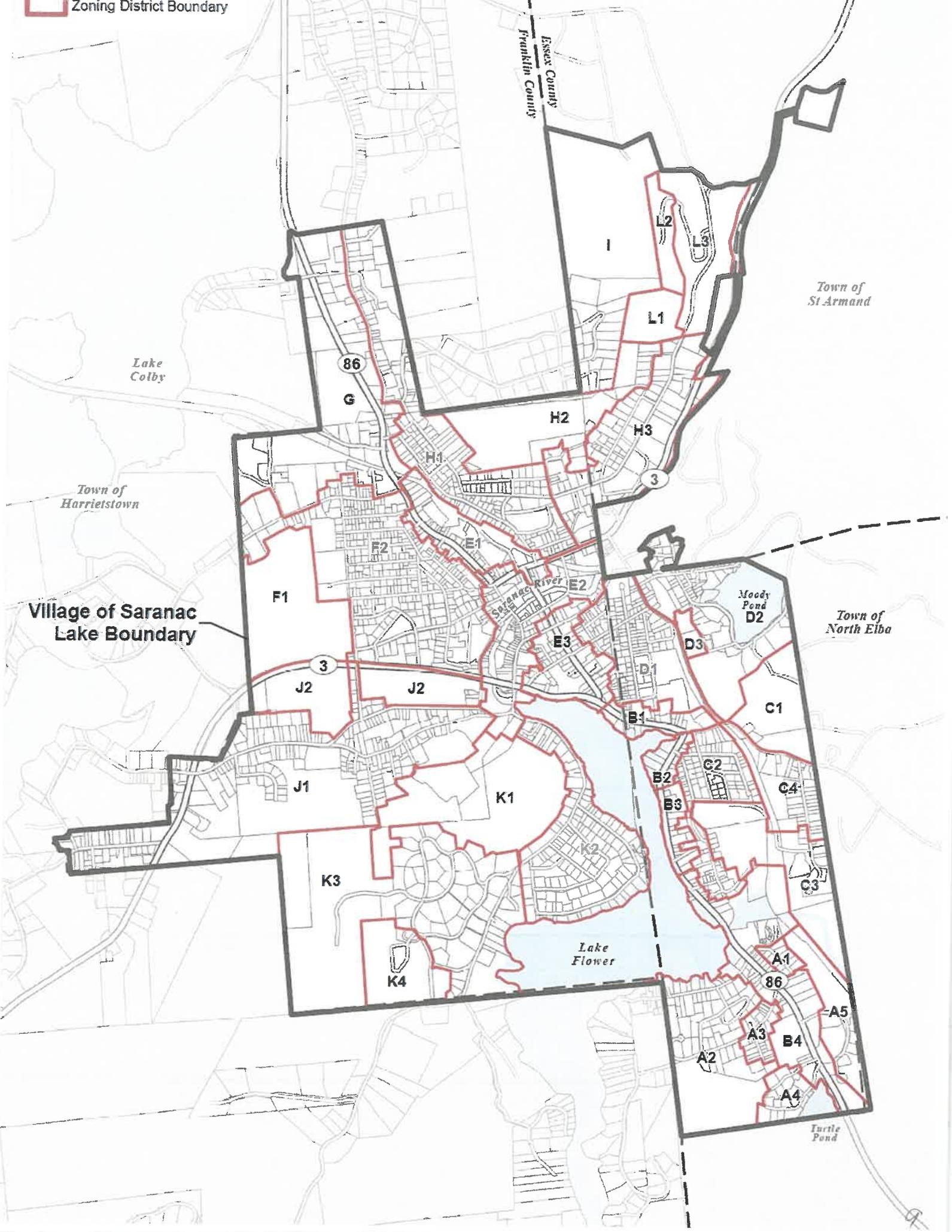
- (3) The dimensional standards for the H-2 District in terms of yard setbacks and building height remain in effect. Lot coverage and minimum lot size standards and limits of disturbance for the underlying District shall be superseded by the standards set forth in this Section;
- (4) The minimum lot size for lots where the disturbance is proposed within areas of steep slope shall be one acre;
- (5) All uses, activities and development occurring within any steep slope area shall be undertaken only in strict compliance with the provisions of this Section, with all federal and state laws, and with all other applicable Village codes and laws;
- (6) Finished slopes of all cuts and fills shall not exceed 33 percent, unless the applicant can demonstrate that steeper slopes can be stabilized and maintained adequately to the satisfaction of the Development Board. The Development Board may consult with the Village Engineer or an engineer of their choice to determine the adequacy of the slope stabilization proposed;
- (7) All cuts shall be supported by retaining walls and comply with the requirements of § 106-91. E. Depending upon the nature of the soil characteristics, such retaining walls are to be reviewed and approved by the Village Engineer or an engineer selected by the Development Board;
- (8) Any fill placed on the lot shall be properly stabilized and, when found necessary depending upon existing slopes and soil types, supported by retaining walls or other appropriate structures as approved by the Village Engineer or an engineer selected by the Development Board;
- (9) Any disturbance of steep slopes shall be completed within one construction season, and stabilization measures (temporary and/or permanent) in disturbed areas shall comply with stormwater control measures as specified in Article XVIII. Stormwater Control;
- (10) No trees with a diameter at breast height (DBH) of eight (8) inches or more shall be removed from steep slope areas and other clearing shall comply with the requirements of § 106-97. A;
- (11) The alignment of roads and driveways shall follow the natural topography, minimize regrading and comply with design specifications of § 106-128;
- (12) The maximum grade of a road or driveway shall not exceed ten percent (10%).

E. Application Standards. To ensure compliance with the resource protection standards in areas of steep slope as specified in this Section, the following information shall be submitted by the applicant when applying for special use permit:

1. **Delineation of steep slope areas.** For the purpose of application of these regulations, slope shall be measured over three or more two-foot contour intervals (six cumulative vertical feet of slope.) All slope measurements shall be determined by a topographic survey signed and sealed by a licensed surveyor or engineer.

2. The plan depicting the areas of steep slope and any proposed uses shall be prepared by a professional engineer, landscape architect, and/or surveyor and licensed by the NYS Department of Education. The plan as submitted shall accurately delineate the areas of moderately steep slope and/or very steep slope, the proposed use(s), and a topographical survey with contour elevations at no greater than 2-foot intervals, where feasible;
3. A separate plan depicting and quantifying the proposed modifications to the existing topography and vegetative cover;
4. The use of storm water control devices and erosion control measures as specified in Article XVIII;
5. Specifications for building construction and materials, including filling, grading, storage of materials, and water supply and sewerage facilities;
6. Documentation of any additional engineering and/or conservation techniques designed to alleviate environmental problems that may be created by the proposed activities, in compliance with municipal sedimentation and erosion control regulations;
7. Written confirmation from the Saranac Lake Volunteer Fire Department that emergency access is satisfactory to provide adequate fire protection.

 Zoning District Boundary



DEVELOPMENT CODE

Village of Saranac Lake - Unified Development Code:
Schedule #1 - Allowed Uses

| Land Use Type: | Districts: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|--------------|--------------|--------------|------------|--------------|--------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | | | | | | |
| | District A-1 | District A-2 | District A-3 | District A-4 | District A-5 | District B-1 | District B-2 | District B-3 | District B-4 | District C-1 | District C-2 | District C-3 | District C-4 | District D-1 | District D-2 | District D-3 | District E-1 | District E-2 | District E-3 | District F-1 | District F-2 | District G | District H-1 | District H-2 | District H-3 | District I | District J-1 | District J-2 | District K-1 | District K-2 | District K-3 | District K-4 | District L-1 | District L-2 | District L-3 | | | | | | |
| Residential | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 Community House | | | | | | | | | | | | | | | | | S | S | S | | | | | | | | | | | | | | | | | | | | | | |
| 2 Dwelling, Manufactured Home | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 Dwelling, Multi-Family | | | | | SP | S | | S | | | S | SP | SP | SP | | | SP | SP ¹ | SP | S | S | SP | S | | | | S | SP | S | | S | | | | | | | | | | |
| 4 Dwelling, Single Family | P | P | P | P | P | | | P | | P | P | | P | P | P | | | | S | P | P | SP | P | S | P | SP | P | S | P | P | P | | | | | SP | SP | | | | |
| 5 Dwelling, Townhouse | SP | S | S | | SP | S | SP | S | | S | S | SP | SP | SP | S | | SP | SP ¹ | SP | S | SP | SP | SP | | | | S | SP | P | S | P | P | P | | P | P | SP | | | | |
| 6 Dwelling, Two Family | A | A | A | | A | A | A | A | | A | A | A | A | A | A | | | | A | A | A | A | A | S | S | A | A | A | A | A | S | | | | | | SP | SP | | | |
| 7 Group Home | P | P | P | P | P | | | P | | P | P | | P | S | P | | | | S | P | P | SP | P | | | | | A | A | A | A | A | S | | A | A | A | | | | |
| 8 Manufactured Home Community | S | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | SP | | | |
| 9 Rooming House | | | | | SP | SP | | S | SP | | S | SP | SP | S | | | SP | SP ¹ | SP | | | S | SP | S | | | | | | | | | | | | | S | S | | | |
| Public/Institutional | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 Assisted Living Residence | | | | | SP | | S | S | S | S | | | S | S | | | SP | SP ¹ | SP | | | SP | | | | | | | | | | | | | | | | S | | | |
| 2 Athletic Facility | | | | | SP | | | | S | S | | S | S | | | | SP | SP | SP | SP | | SP | | | | | | SP | | | | | | | | | | S | S | | |
| 3 Cemetery | | | | | | | | | | | | | | SP | | | | | | | | | | | | | | SP | | | | | | | | | | | SP | | |
| 4 Club/Lodge | | S | | | SP | SP | | | | | | SP | SP | S | | | SP | SP | SP | | S | SP | | | | | | | | | | | | | | | | | SP | SP | |
| 5 College, Private | | | | | SP | S | | | | S | | S | S | S | | | SP | SP | SP | | | S | SP | | | | | | | | | | | | | | | | S | S | |
| 6 Community Garden, Up to One (1) Acre | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | SP | SP | |
| 7 Community Garden, Over One (1) Acre | SP | SP | SP | SP | SP | | | | | SP | | | | | | | | | | | | | | | | | | | | | | | | SP | SP |
| 8 Garage, Public Parking | | | | | SP | | | | | | | | | | | | | SP | SP | SP | | | | | | | | | | | | | | | | | | | | SP | SP |
| 9 Government Office | | | | | SP | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 Hospital | | | | | | | | | | | | | | | | | | SP | SP | SP | SP | | SP | | | | | | | | | | | | | | | | SP | SP | |
| 11 Library | | | | | | S | S | S | S | S | | | S | S | S | | | SP | SP | SP | | | SP | | | | | | | | | | | | | | | | SP | SP | |
| 12 Multi-Modal Trail | SP | | | | | | | | | | | | | | | | | | | | | | | SP | | |
| 13 Museum | | | | | SP | S | S | S | S | | | S | S | S | S | | | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | |
| 14 Nursing/Convalescent Home | | | | | SP | | | | | S | S | S | S | S | | | SP | SP | SP | | | SP | | | | | | | | | | | | | | | | | SP | SP | |
| 15 Park | SP | | | | | | | | | | | | | | | | | | | | | | | S | S | |
| 16 Parking Lot, Public | | | | | SP | SP | | | | | | | | | | | | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | SP | |
| 17 Place of Worship | | | | | SP | SP | SP | | SP | SP | | SP | SP | SP | SP | | | SP | SP | SP | | | | | | | | | | | | | | | | | | | | | |
| 18 Public Utility Facility | SP | | | | | | | | | | | | | | | | | | | | | | | SP | | |
| 19 Railroad Depot | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 Railway | | | | | SP | | | | | SP | | | SP | SP | SP | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21 Recreation Facility, Public | | | | | SP | SP | | | SP | | | | SP | | | | | SP | SP | SP | SP | | | SP | | | | | | | | | | | | | | | | | |
| 22 Rehabilitation Center | | | | | SP | | | | | | | | S | | S | | | SP | SP | SP | S | | | | | | | | | | | | | | | | | | SP | | |
| 23 School | | | | | | | | | | | | | | | | | | SP | SP | SP | SP | | SP | | | | | | | | | | | | | | | | SP | | |

Symbol Legend: P Permitted SP Site Plan Review Required A Administrative Permit Required S Special Use Permit Required
 Notes: 1. Residential uses in buildings within the E-2 District are not allowed on the first floor. Note: Blank cells indicate use is not permitted.

SARANAC LAKE CODE

7

Village of Saranac Lake - Unified Development Code:
Schedule #1 - Allowed Uses

| Land Use Type: | Districts: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|--------------|--------------|--------------|------------|--------------|--------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | | | |
| | District A-1 | District A-2 | District A-3 | District A-4 | District A-5 | District B-1 | District B-2 | District B-3 | District B-4 | District C-1 | District C-2 | District C-3 | District C-4 | District D-1 | District D-2 | District D-3 | District E-1 | District E-2 | District E-3 | District F-1 | District F-2 | District G | District H-1 | District H-2 | District H-3 | District I | District I-1 | District I-2 | District K-1 | District K-2 | District K-3 | District K-4 | District L-1 | District L-2 | District L-3 | | | |
| Commercial | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 Amusement and Recreation Services | | | | | | Ⓢ | Ⓢ | | Ⓢ | | | | | | | | SP | Ⓢ | | | | Ⓢ | | | | Ⓢ | | Ⓢ | | | | | | | | Ⓢ | | |
| 2 Antique Shop | | | | | | A | A | A | A | | | | | | | | A | SP | A | | | A | | | | Ⓢ | | Ⓢ | | | | | | | | A | A | |
| 3 Agri-Business | | | | | | SP | Ⓢ | | Ⓢ | | | | | | | | | | | | | | SP | | | | Ⓢ | | Ⓢ | | | | | | | A | A | |
| 4 Artisan Workshop | SP | SP | SP | SP | SP | A | A | A | A | SP | SP | SP | SP | A | SP | | Ⓢ | Ⓢ | SP | Ⓢ | SP | SP | | | Ⓢ | A | A | | | |
| 5 Arts Spaces | SP | SP | SP | SP | SP | A | A | A | A | SP | SP | SP | SP | A | SP | | Ⓢ | Ⓢ | SP | Ⓢ | SP | SP | | | Ⓢ | A | A | | | |
| 6 Automotive Dealer | | | | | | | | | SP | | | | | | | | | | | | | SP | | | | | | | Ⓢ | | | | | | | | | |
| 7 Automotive Repair/Service | | | | | | | | | Ⓢ | | | | | | | | | | | | | | Ⓢ | | | | | | Ⓢ | | | | | | | | | |
| 8 Bank | | | | | | A | A | SP | A | | | | | | | | A | SP | | | | A | | | | | | Ⓢ | | | | | | | | Ⓢ | | |
| 9 Bank, Drive-Through | | | | | | SP | SP | SP | SP | | | | | | | | SP | Ⓢ | | | | SP | | | | | | | Ⓢ | | | | | | | | Ⓢ | |
| 10 Bed and Breakfast | SP | SP | SP | SP | SP | A | A | A | A | SP | SP | SP | SP | SP | SP | | A | SP ¹ | A | SP | SP | A | SP | | Ⓢ | | SP | Ⓢ | SP | SP | Ⓢ | | Ⓢ | SP | SP | | | |
| 11 Boat Storage, Commercial | | | | | | | SP | | SP | | | | | | | | | | | | | | Ⓢ | | | | | | | | | | | Ⓢ | SP | SP | | |
| 12 Building Material Supply | | | | | | | | | SP | | | | | | | | Ⓢ | Ⓢ | Ⓢ | | | | SP | | | | | | | | | | | | | | Ⓢ | |
| 13 Car wash | | | | | | | | | SP | | | | | | | | | Ⓢ | | | | | SP | | | | | | | | | | | | | | Ⓢ | |
| 14 Cinema | | | | | | SP | SP | SP | A | | | | | | | | | Ⓢ | | | | | SP | | | | | | | | | | | | | | Ⓢ | |
| 15 Driving Range | | | | | | | | | | | | | | | | | | SP | SP | SP | | | SP | | | | | | | | | | | | | | Ⓢ | |
| 16 Farmer's Market | | | | | | SP | SP | | SP | | | | | | | | | SP | SP | SP | | | | | | | | | | | | | | | | | | Ⓢ |
| 17 Funeral Home | | | | | | Ⓢ | | | Ⓢ | | | | | | | | | SP | SP | SP | | | | | | | | | | | | | | | | | | Ⓢ |
| 18 Gasoline Station | | | | | | | | | SP | | | | | | | | | | | | | | Ⓢ | | | | | | | | | | | | | | Ⓢ | |
| 19 Gasoline Station/Auto Repair/Service | | | | | | | | | SP | | | | | | | | | | | | | | SP | | | | | | | | | | | | | | | |
| 20 Gasoline Station/Retail Sales | | | | | | | | | SP | | | | | | | | | Ⓢ | | | | | SP | | | | | | | | | | | | | | | |
| 21 Greenhouse, Commercial | | | | | | Ⓢ | Ⓢ | | SP | | | SP | | | | | Ⓢ | Ⓢ | Ⓢ | Ⓢ | | | Ⓢ | | | | | Ⓢ | Ⓢ | | | | | | | | Ⓢ | |
| 22 Hotel/Motel | | | | | | SP | SP | Ⓢ | SP | | | | | Ⓢ | | | | SP | SP | SP | | Ⓢ | Ⓢ | | | | | Ⓢ | Ⓢ | | | | | | | | Ⓢ | |
| 23 Housekeeping Cottage | SP | SP | SP | SP | SP | A | A | A | A | SP | SP | SP | SP | SP | SP | | A | SP ¹ | A | SP | SP | Ⓢ | SP | | Ⓢ | | SP | SP | SP | SP | | | Ⓢ | SP | Ⓢ | | | |
| 24 Kennel | | | | | | | | | | | | | | | | Ⓢ | SP | | | | | | Ⓢ | | | | | | | | | | | | | | Ⓢ | |
| 25 Marina, Type I | | SP | | | | SP | SP | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Ⓢ | |
| 26 Marina, Type II | | SP | | | | SP | SP | SP | SP | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 Medical Clinic | | | | | | A | A | Ⓢ | A | | | | | | | | A | SP | A | | | SP | | | | | | Ⓢ | Ⓢ | | | | | Ⓢ | | | Ⓢ | |

Symbol Legend: P Permitted SP Site Plan Review Required A Administrative Permit Required Ⓢ Special Use Permit Required Note: Blank cells indicate use is not permitted.

DEVELOPMENT CODE

26

Village of Saranac Lake - Unified Development Code:
Schedule #1 - Allowed Uses

| Land Use Type: | Districts: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|--------------|--------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | District D-3 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | | | |
| | District A-1 | District A-2 | District A-3 | District A-4 | District A-5 | District B-1 | District B-2 | District B-3 | District B-4 | District C-1 | District C-2 | District C-3 | District C-4 | District D-1 | District D-2 | District D-3 | District E-1 | District E-2 | District E-3 | District F-1 | District F-2 | District G | District H-1 | District H-2 | District H-3 | District I | District J-1 | District J-2 | District K-1 | District K-2 | District K-3 | District K-4 | District L-1 | District L-2 | District L-3 | | | |
| Commercial (continued) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28 Mixed Use | | | | | | A | A | Ⓢ | A | | | | | | | | A | SP | A | | | A | | | | | Ⓢ | Ⓢ | | | | | | | | | | |
| 28 Multi-Use Building | | | | | | SP | | Ⓢ | SP | | | | | | | | SP | SP | SP | | | Ⓢ | | | | | Ⓢ | Ⓢ | | | | | Ⓢ | | | Ⓢ | SP | |
| 29 Office | | | | | | A | A | Ⓢ | A | | | | | | | | A | SP | A | | | A | | | | | Ⓢ | Ⓢ | | | | | | | | | Ⓢ | Ⓢ |
| 30 Outdoor Storage, Type II | | | | | | | | | | Ⓢ | | | | | | | Ⓢ | | | | | Ⓢ | | | | | Ⓢ | Ⓢ | | | | | | | | | Ⓢ | Ⓢ |
| 31 Personal Services | | | | | | A | A | A | A | | | | | | | | Ⓢ | | | | | Ⓢ | | | | | Ⓢ | | | | | | | | | | Ⓢ | Ⓢ |
| 32 Recreation Facility, Private | | | | | | SP | SP | | SP | | | | | | | | Ⓢ | SP | SP | SP | | | A | | | | | Ⓢ | | | | | | | | | SP | SP |
| 33 Research and Development Facility | | | | | | A | A | A | A | | | | | | | | SP | A | SP | A | | | A | | | | | SP | | | | | | | | | | SP |
| 34 Restaurant | | | | | | A | A | A | A | | | | | | | | SP | A | SP | A | | | A | | | | | Ⓢ | Ⓢ | | | | | | | | | SP |
| 35 Restaurant, Drive Through | | | | | | A | A | A | A | | | | | | | | A | SP | A | | | A | | | | | | Ⓢ | Ⓢ | | | | | | | | | SP |
| 36 Restaurant, Fast Food | | | | | | A | SP | SP | SP | | | | | | | | | SP | SP | SP | | | Ⓢ | | | | | Ⓢ | | | | | | | | | | Ⓢ |
| 37 Retail Sales, Type I | | | | | | A | A | A | A | | | | | | | | | A | SP | A | | | A | | | | | Ⓢ | Ⓢ | | | | | | | | | Ⓢ |
| 38 Retail Sales, Type II | | | | | | Ⓢ | | | Ⓢ | | | | | | | | | Ⓢ | Ⓢ | | | | A | | | | Ⓢ | Ⓢ | | | | | | | | SP | SP | |
| 39 Retail Sales, Outdoors | | | | | | Ⓢ | Ⓢ | Ⓢ | Ⓢ | | | | | | | | Ⓢ | Ⓢ | Ⓢ | | | | Ⓢ | | | | Ⓢ | | Ⓢ | | | | | | | | | Ⓢ |
| 40 Retail Store, Convenience | | | | | | SP | SP | | SP | | | | | | | | Ⓢ | Ⓢ | Ⓢ | | | | Ⓢ | | | | Ⓢ | | Ⓢ | | | | | | | | | Ⓢ |
| 41 Sawmill | | | | | | | | | | | | | | | | | | SP | SP | | | | SP | | | | | | | | | | | | | | | Ⓢ |
| 42 Self-Service Storage Facility | | | | | | | | | | | | | | | | | Ⓢ | | | | | | Ⓢ | | | | | | | | | | | | | | | Ⓢ |
| 43 Shopping Center | | | | | | | | | SP | | | | | | | | | | | | | | Ⓢ | | | | | | | | | | | | | | | |
| 44 Tavern | | | | | | SP | SP | Ⓢ | SP | | | | | | | | | SP | SP | SP | | | Ⓢ | | | | | | Ⓢ | | | | | | | | | Ⓢ |
| 45 Tourist Attraction | | | | | | SP | Ⓢ | SP | SP | | | | | | | | | SP | SP | Ⓢ | | | SP | | | | | Ⓢ | | | | | | | | | | Ⓢ |
| 46 Veterinary Clinic/Hospital | | | | | | SP | SP | Ⓢ | SP | | | | | | | | | SP | SP | Ⓢ | | | SP | | | | | Ⓢ | | | | | | | | | | Ⓢ |
| Industrial | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 Chemical and Petroleum Storage | | | | | | | | | | | | | | | | | | | | | | | Ⓢ | | | | | | | | | | | | | | | |
| 2 Contractor Storage Yard | | | | | | | | | | | | | | | | | Ⓢ | | | | | | Ⓢ | | | | | | | | | | | | | | | Ⓢ |
| 3 Heavy Equipment Repair | | | | | | | | | | | | | | | | | Ⓢ | | | | | | Ⓢ | | | | | | | | | | | | | | | Ⓢ |
| 4 Industry, Type I | | | | | | | | | | | | | | | | | Ⓢ | | | | | | Ⓢ | | | | | | | | | | | | | | | Ⓢ |
| 5 Industry, Type II | | | | | | | | | | | | | | | | | Ⓢ | Ⓢ | | | | | Ⓢ | | | | Ⓢ | | | | | | | | | | | Ⓢ |
| 6 Mining | | | | | SP | | | | | | | | | | | | Ⓢ | | | | | | Ⓢ | | | | | Ⓢ | | | | | | | | | | Ⓢ |
| 7 Transfer Station | | | | | | | | | | | | | | | | | | | | | | | Ⓢ | | | | | | | | | | | | | | | Ⓢ |
| 8 Warehouse | | | | | | | | | | | | | | | | | Ⓢ | | | | | | Ⓢ | | | | | | | | | | | | | | | Ⓢ |
| Accessory Uses | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | Ⓢ | | | | | | | | | | | | | | | Ⓢ |
| For All Districts and Sub-Districts: Allowed accessory uses are those uses that are customarily subordinate and incidental to allowed principal uses. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Symbol Legend: P Permitted SP Site Plan Review Required A Administrative Permit Required Ⓢ Special Use Permit Required Note: Blank cells indicate use is not permitted. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Kareen Tyler

From: Sarah Clarkin <sarahclarkin@roadrunner.com>
Sent: Monday, April 09, 2018 6:56 AM
To: paul van cott; Paul Blaine
Cc: Weber Rick
Subject: steep slope regulations draft
Attachments: Steep-slope-standards-draft-1.29.18_sac04 08 2018.pdf

Paul VC and Paul B,

In the event the draft steep slope regulations are discussed at tonight's village board meeting, attached, please find the January 29 version with my comments. I have shared these comments with Melinda Little. Please feel free to share with the rest of the board.

Thank you,

Sarah Clarkin
137 Old Military Road



§ 106-104. A. District H-2 and I-2 Steep slope standards.

A. Purpose. The purpose of this Section is to provide for the reasonable use of steep slopes in the H-2 and I-2 Districts while ensuring development will not induce soil erosion, require excessive grading, increase slope instability, or create sewage disposal problems and shall be in conformance with the following objectives:



- (1) Guard against property damage and personal injury, and minimize the potential for erosion, slope failure, stream siltation, increased runoff, flooding and contamination of surface waters caused by the adverse effects of site preparation and construction on steep slopes;
- (2) **6**onserve existing woodlands for air and water quality benefits;
- (3) Permit land uses by right that are compatible with protection of steep slope areas, and encourage the use of steep slope areas for open space and conservation uses;
- (4) Require development to avoid steep slope areas wherever possible, and require all land use, clearing, grading, and construction to satisfy development standards;
- (5) Regulate expansion of land use or development that existed on steep slope areas prior to enactment of these requirements; and
- (6) Protect adjoining properties from harmful consequences of development ~~permitted under these requirements.~~



B. Areas of steep slope shall be further divided into the following two categories:

- (1) Moderately steep slope; and
- (2) Very steep slope.

C. Applicability. All land use activities encompassing an area of steep slope are considered to be major projects and shall, prior to the issuance of a building permit or a certificate of occupancy; receive approval of a special use permit from the Development Board pursuant to the standards and procedures set forth in Article XII.

D. General provisions. For any lot or portion thereof within an area of steep slope the following regulations shall take precedence over the regulations of the district in which the lot is located:

- (1) Moderately steep slopes. No more than **30** percent of moderately steep slopes shall be regraded, cleared, built upon, or otherwise altered or ~~disturbed~~;
- (2) Very steep slopes. No more than **10** percent of very steep slopes shall be regraded, cleared, built upon, or otherwise altered or disturbed. In addition, the disturbance permitted on very steep slopes shall be limited to the following activities:
 - [1] Selective tree removal, when conducted in compliance with § 106-97 A. Clear-cutting or grubbing of trees is prohibited on very steep slopes.
 - [2] Grading for the minimum portion of a road or driveway necessary for access to the principal use and sewer, water and other utility lines when it can be demonstrated that no other routing is feasible.

Summary of Comments on Steep-slope-standards-draft-1.29.18_sac04 08 2018.pdf

Page: 1

-
- Number: 1 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 8:03:02 PM
As a member of the public, I verbally requested and was denied a copy of the LA Group's draft language. I think it would be valuable to compare/constrast the LA Group's version to this version and question the reason for any/all changes.
-
- Number: 2 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 3:50:16 PM
Given that the band of steep slopes runs across the southern and western slopes of Pisgah, the H1 district should also be included. Taking this a step further, should all steep lands in the Village be included?
-
- Number: 3 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 8:04:07 PM
I think the protection of the area's historic, architectural, and environmental character should be included in the overall purpose.
-
- Number: 4 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 3:52:03 PM
Legally, if development will have a negative impact on the public's health, safety, and welfare, development can be prohibited.
-
- Number: 5 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 3:52:58 PM
Conserve existing woodlands for air and water quality benefits, as well as their visual and ecological benefits.
-
- T Number: 6 Author: sarahclarkin Subject: Highlight Date: 4/8/2018 4:02:54 PM
-
- T Number: 7 Author: sarahclarkin Subject: Cross-Out Date: 4/8/2018 3:55:35 PM
-
- T Number: 8 Author: sarahclarkin Subject: Highlight Date: 4/8/2018 4:02:41 PM
-
- Number: 9 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 4:02:46 PM
Do the 30% and 15% figures apply just to the steep slope area if that steep slope area is on a portion of a lot, or to the entire lot?
-
- T Number: 10 Author: sarahclarkin Subject: Highlight Date: 4/8/2018 4:02:43 PM

- (3) The dimensional standards for the underlying District in terms of yard setbacks and building height remain in effect. Lot coverage and minimum lot size standards and limits of disturbance for the underlying District shall be superseded by the standards set forth in this Section;
- (4) The minimum lot size for lots where the disturbance is proposed within areas of steep slope shall be one acre
- (5) All uses, activities and development occurring within any steep slope area shall be undertaken only in strict compliance with the provisions of this Section, with all federal and state laws, and with all other applicable Village codes and laws;
- (6) Finished slopes of all cuts and fills shall not exceed thirty three (33) percent, unless the applicant can demonstrate that steeper slopes can be stabilized and maintained adequately to the satisfaction of the Development Board. The Development Board may consult with the Village Engineer or an engineer of their choice to determine the adequacy of the slope stabilization proposed;
- (7) All cuts shall be supported by retaining walls and comply with the requirements of § 106-91. E. Depending upon the nature of the soil characteristics, such retaining walls are to be reviewed and approved by the Village Engineer or an engineer selected by the Development Board;
- (8) Any fill placed on the lot shall be properly stabilized and, when found necessary depending upon existing slopes and soil types, supported by retaining walls or other appropriate structures as approved by the Village Engineer or an engineer selected by the Development Board;
- (9) Any disturbance of steep slopes shall be completed within one construction season, and stabilization measures (temporary and/or permanent) in disturbed areas shall comply with stormwater control measures as specified in Article XVIII. Stormwater Control;
- (10) No trees with a diameter at breast height (DBH) of eight (8) inches or more shall be removed from steep slope areas and other clearing shall comply with the requirements of § 106-97. A;
- (11) The alignment of roads and driveways shall follow the natural topography, minimize regrading and comply with design specifications of § 106-128;
- (12) The maximum grade of a road or driveway shall not exceed ten percent (10%).

E. Application Standards. To ensure compliance with the resource protection standards in areas of steep slope as specified in this Section, the following information shall be submitted by the applicant when applying for special use permit:

1. Delineation of steep slope areas. Slopes shall be measured as the change in elevation over the horizontal distance between consecutive contour lines and expressed as a percent. For the purpose of application of these regulations, slope shall be measured over three or more two-foot contour intervals (six cumulative vertical feet of slope.) All slope measurements shall be determined by a topographic survey signed and sealed by a licensed surveyor or engineer.

Number: 1 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 4:01:10 PM

Elsewhere in the Code, are there standards for materials? Can retaining walls be made of anything? Concrete? Stone? Wood? Visual impacts can come into play if the area is highly visible.

Number: 2 Author: sarahclarkin Subject: Highlight Date: 4/8/2018 4:02:33 PM

2. The plan depicting the areas of steep slope and any proposed uses shall be prepared by a professional engineer, landscape architect, and/or surveyor and licensed by the NYS Department of Education. The plan as submitted shall accurately delineate the areas of the proposed use(s), and a topographical survey with 2-foot contour elevations at no greater than 3-foot intervals for developmental envelope.
3. A separate plan depicting and quantifying the proposed modifications to the existing topography and vegetative cover;
4. The use of storm water control devices and erosion control measures as specified in Article XVIII;
5. Specifications for building construction and materials, including filling, grading, storage of materials, and water supply and sewerage facilities;
6. Documentation of any additional engineering and/or conservation techniques designed to alleviate environmental problems that may be created by the proposed activities, in compliance with municipal sedimentation and erosion control regulations;
7. Written confirmation from the Saranac Lake Volunteer Fire Department that emergency access is satisfactory to provide adequate fire protection.

¹A contour interval is the change in elevation represented by the space between two adjacent topographic "rings" on a topographic map. For example, if there is a contour interval of 20 feet, each topographic line on the map represents going either up or down by 20 feet of elevation. Most maps include numbers every four or five lines to tell you what elevation is represented by that line.

Revised or New Definitions:

DIAMETER AT BREAST HEIGHT (DBH)

The diameter of a tree trunk measured at a point four (4) feet above ground level

⁷DISTURBANCE ⁶

Any physical activity which results in the modification of topography by cutting or filling, stripping of topsoil, and/or placing of physical structures or improvements thereon.

MODERATELY STEEP SLOPES

Are those areas of land where the grade is 15 percent to 25 percent.

STEEP SLOPE

Are those areas of land where the grade is 15 percent or greater.

VERY STEEP SLOPES

Are those areas of land where the grade is greater than 25 percent.

Page: 3

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- Number: 1 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 8:05:22 PM
2-foot contour intervals are required in 1, above. As they are available, they should be required here, too.
-
- T Number: 2 Author: sarahclarkin Subject: Highlight Date: 4/8/2018 4:02:00 PM
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- T Number: 3 Author: sarahclarkin Subject: Highlight Date: 4/8/2018 4:02:25 PM
-
- Number: 4 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 8:05:37 PM
I think it's important that roads and driveways be added to this list.
-
- T Number: 5 Author: sarahclarkin Subject: Highlight Date: 4/8/2018 4:03:39 PM
-
- Number: 6 Author: sarahclarkin Subject: Sticky Note Date: 4/8/2018 4:04:45 PM
Would like to see clearing and grubbing added to the definition of disturbance.
-
- T Number: 7 Author: sarahclarkin Subject: Highlight Date: 4/8/2018 4:04:24 PM
-