

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
REGULAR MEETING AGENDA 5:30PM
Monday March 25, 2019
Roberts Rules of Order will be in Effect for this Meeting**

A. CALL TO ORDER PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. AUDITING
a. Pay Vouchers
b. Approve Minutes 3-11-2019

D. SPECIAL GUESTS - NCCC BASKETBALL TEAM

E. PUBLIC COMMENT PERIOD
Historic Saranac Lake Amy Catania

F. CORRESPONDENCE-

G. ITEMS FOR BOARD ACTION

BILL	35	2019	Award Bid to Ferguson -Olive Street Water Main Replacement Phase 1
BILL	36	2019	CDBG Grant Reimbursement Procedure

H. OLD BUSINESS

I. NEW BUSINESS

J. ITEMS FOR DISCUSSION

K. EXECUTIVE SESSION – Proposed, pending or current litigation.

L. MOTION TO ADJOURN

**RULES FOR PUBLIC HEARING COMMENTS AND
PUBLIC COMMENT
PERIOD OF MEETINGS**

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and address.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 5 minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

REGULAR MEETING OF THE BOARD OF TRUSTEES
March 11, 2019

An auction was held for 400 Broadway. There were no live bidders. No sealed fbids received.

ROLL CALL FOR REGULAR MEETING: Present: Mayor Clyde Rabideau
Trustees: Paul Van Cott, Patrick Murphy, Richard Shapiro and Melinda Little.
Also present: Village Treasurer, Elizabeth Benson and Community Development Director, Jamie Konkoski, and Village Clerk, Kareen Tyler.

Everyone stood for the pledge of allegiance.

St Joseph's was presented with the attached proclamation.

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2019 budget \$308,032.58 voucher number 11040924 to 11041006 complete detail of these vouchers is attached and made part of these minutes.

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Chair Mayor Rabideau called for a motion to approve minute of 2-25-2019 and 2-27-2019

Motion: Shapiro Second: Van Cott

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

CORRESPONDENCE: Notice Franklin County Local Development Corporation Meeting, Monthly Report Police Department and a letter from Todd Smith.

Chair Rabideau called for motion to accept and place on file the above referenced correspondence.

Motion: Murphy Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

PUBLIC COMMENT PERIOD:

John Dimon, Skate Lake Colby Group, Thanked the Village for support of the project, the winter carnival event was a huge success. The group would like to continue next year with support from the Village.

Lindy Ellis, Franklin County Legislator, spoke to the board explaining that the county is willing to work with communities. A list of county departments was given out for the boards review and any of the departments will a make a presentation to the board at their request. The list is attached and made part of these minutes.

ITEMS FOR BOARD ACTION:

Bill 31-2019 CDBG Small Grant Application – Woodruff Street Bakery

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 32-2019 Amend PTAB By- Laws – larger board

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 33-2019 Appoint PTAB Members

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Unanimous First and Second

All in favor.

Trustee Murphy Recused himself and stepped out of the room

Bill 34-2019 Contract Addendum for C.T. Male next step on Saranac Lake Resort Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Little

Roll Call: Little yes Shapiro yes Van Cott yes

Trustee Murphy returned to the meeting

OLD BUSINESS:

Trustee Murphy – North Elba annexation. Mayor Rabideau indicated North Elba has accepted and it is on their agenda.

NEW BUSINESS:

Trustee Shapiro asked that resumes and or cover letters be given whenever a person is submitted for placement on a board or committee.

ITEMS FOR DISCUSSION:

No items discussed

EXECUTIVE SESSION:

Chair Rabideau called for a motion to enter into executive session for – the proposed acquisition/sale/lease of real property when publicity might affect value.

Motion: Van Cott Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Chair Rabideau called for a motion to return to regular session.

Motion: Shapiro Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

MOTION TO ADJOURN

Chair Rabideau called for a motion to adjourn

Motion: Murphy Second: Van Cott

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Respectfully submitted,
Kareen Tyler, Village Clerk

AT THE SARANAC LABORATORY MUSEUM
89 Church Street, Saranac Lake, NY 12983
(518) 891-4606



mail@historicsaranaclake.org
www.historicsaranaclake.org
hsl.wikispot.org

*Re: 17 Main Street and
109 Main St.*

March 19, 2019

Dear Sir or Madam,

On behalf of the Board of Directors of Historic Saranac Lake, I am writing to let you know about a project to expand downtown Saranac Lake's National Register district.

If the district is approved, buildings that are identified as contributing will be listed on the State and National Registers of Historic Places. This serves to raise awareness about the economic and cultural value of historic preservation. It also makes properties available for state and federal historic preservation tax credits and grants. Registered properties receive a measure of protection from the effects of federal and/or state agency sponsored, licensed or assisted projects through a notice, review, and consultation process.

This is an honorary designation that does not restrict building owners from making changes to their property. (Of course, any building rehabilitation must be in compliance with the existing village development code.)

The State Historic Preservation Office has not yet met to review the nomination. Before they meet, they will send you an official notice, asking for you to contact them within 30 days with comments about the project, and explaining the process for objecting to the listing if you choose. In the meantime, I encourage you to reach out to our office with any questions or concerns. Please do not hesitate to call me at 518-891-4606 or email: amy@historicsaranaclake.org

About the Project

Listed on the State and National Registers of Historic Places in 1988, the Berkeley Green Historic District originally contained 22 contributing buildings and 4 non-contributing buildings downtown. The original district boundaries leave out a number of architecturally significant historic buildings, and so, in 2016, we undertook this project to expand the boundaries in order to make the benefits of National Register Listing more widely available to our historic downtown.

We contracted with Adirondack Architectural Heritage to complete a survey of the noncontributing historic properties in and surrounding the Berkeley Square District in

order to propose an expansion of the district. We were awarded a Preserve New York Grant from the Preservation League of NY State to support this project. Late last year, our consultant at AARCH submitted the district expansion nomination to the State Office of Historic Preservation. The nomination is under review, and we expect to be notified this year.

The nomination includes several additional buildings located along Broadway, Main Street, Olive Street, and Woodruff Street which were excluded through the boundaries established in 1988. These sections include:

- The west side of Main Street between the intersection of Lake Street / Kiwassa Road and River Street;
- A section of the east side of Main Street between River Street and Broadway;
- Both sides of a section of Main Street between the “Y” intersection at Broadway and Church Street;
- The west side of Broadway between Woodruff Street and the Saranac River;
- Both sides of Broadway between the Saranac River and Bloomingdale Avenue (with the exception of one building), and;
- Both sides of Woodruff Street between Broadway and Church Street.

Historic Saranac Lake has worked to nominate over 230 buildings in the Village of Saranac Lake to the State and National Historic Registers. This includes seven different residential and historic districts and numerous individual listings.

We are excited about this project because of the benefits that it brings to downtown. Again, I invite you to contact me with any questions or concerns regarding the National Register and the Berkeley Square expansion project.

Sincerely,



Amy Catania
Executive Director

AT THE SARANAC LABORATORY MUSEUM
89 Church Street, Saranac Lake, NY 12983
(518) 891-4606



mail@historicsaranaclake.org
www.historicsaranaclake.org
hsl.wikispot.org

March 12, 2019

Mayor Clyde Rabideau
Village Board of Trustees
39 Main Street, Suite 9
Saranac Lake, NY 12983

Dear Mayor Rabideau and Trustees,

On behalf of the Board of Directors of Historic Saranac Lake, I am writing to update you on our project to expand the Berkeley Green National Register Historic District.

Originally listed on the State and National Registers of Historic Places in 1988, the Berkeley Green Historic District contains 22 contributing buildings and 4 non-contributing buildings downtown. The original district boundaries leave out a number of architecturally significant historic buildings, and so, in 2016, Historic Saranac Lake undertook a project to expand the boundaries in order to make the benefits of National Register Listing more widely available to our historic downtown.

We contracted with Adirondack Architectural Heritage to complete a survey of the noncontributing historic properties in and surrounding the Berkeley Square District in order to propose an expansion of the district. We were awarded a Preserve New York Grant from the Preservation League of NY State to support this project. Late last year, our consultant at AARCH submitted the the district expansion nomination to the State Office of Historic Preservation. The nomination is under review, and we expect to be notified in 2019.

The nomination includes several additional buildings located along Broadway Street, Main Street, Olive Street, and Woodruff Street which were excluded through the boundaries established in 1988. These sections include:

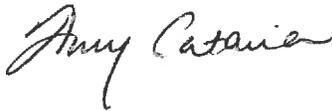
- The west side of Main Street between the intersection of Lake Street / Kiwassa Road and River Street;
- A section of the east side of Main Street between River Street and Broadway Street;
- Both sides of a section of Main Street between the "Y" intersection at Broadway Street and Church Street;
- The west side of Broadway Street between Woodruff Street and the Saranac River;

- Both sides of Broadway Street between the Saranac River and Bloomingdale Avenue (with the exception of one building), and;
- Both sides of Woodruff Street between Broadway Street and Church Street.

Historic Saranac Lake is excited about this project because of the benefits that it brings to downtown. The National Registers of Historic Places serves to raise awareness about the economic and cultural value of historic preservation. It also makes properties available for state and federal historic preservation tax credits and grants. Registered properties and properties determined eligible for the Registers receive a measure of protection from the effects of federal and/or state agency sponsored, licensed or assisted projects through a notice, review, and consultation process. Historic Saranac Lake has worked to nominate over 230 buildings in the Village of Saranac Lake to the State and National Historic Registers. This includes seven different residential and historic districts and numerous individual listings.

Thank you for your work on behalf of Saranac Lake. I invite you to contact me with any questions or concerns regarding the National Register and the Berkeley Square expansion project.

Sincerely,

A handwritten signature in cursive script that reads "Amy Catania".

Amy Catania
Executive Director

cc: Tom Boothe, Development Board Chair
Paul Blaine, Code Enforcement Officer

OLIVE STREET WATERMAIN REPLACEMENT PHASE 1

PRODUCT DESCRIPTION	QUANTITY	FERGUSON	CORE AND MAIN	WINWATER	FERGUSON TOTAL	CORE AND MAIN	WINWATER
8" x 8" x 10" x 10" Cross DIP	1	\$212.26	\$252.15	\$238.14	\$212.26	\$252.15	\$238.14
8" x 6" Swivel Tee	3	\$126.80	\$150.66	\$142.29	\$380.40	\$451.98	\$426.87
8" x 8" x 8" x 8" Cross DIP	1	\$140.00	\$166.31	\$157.07	\$140.00	\$166.31	\$157.07
8" x 6" Reducer	3	\$51.56	\$61.25	\$57.85	\$154.68	\$183.75	\$173.55
8" Mueller Gate Valve Open Left	8	\$1,000.30	\$1,001.38	\$1,017.26	\$8,002.40	\$8,011.04	\$8,138.08
10" Mueller Gate Valve Open Left	3	\$1,538.65	\$1,561.35	\$1,586.20	\$4,615.95	\$4,684.05	\$4,758.60
8" Foster Adapter	8	\$149.00	\$155.24	\$166.19	\$1,192.00	\$1,241.92	\$1,329.52
10" Foster Adapter	2	\$207.40	\$214.06	\$237.44	\$414.80	\$428.12	\$474.88
10" Solid Sleeve	2	\$106.88	\$126.97	\$119.92	\$213.76	\$253.94	\$239.84
6" Retainer Glands and Kits (Blue Bolt)	13	\$31.55	\$40.50	\$35.53	\$410.15	\$526.50	\$461.89
8" Retainer Glands and Kits (Blue Bolt)	31	\$42.10	\$41.00	\$47.10	\$1,305.10	\$1,271.00	\$1,460.10
10" Retainer Glands and Kits (Blue Bolt)	14	\$59.65	\$73.00	\$63.89	\$835.10	\$1,022.00	\$894.46
6" Mueller Gate Valve Open Left	3	\$628.00	\$628.74	\$638.68	\$1,884.00	\$1,886.22	\$1,916.04
Blue marking tape	2	\$25.00	\$31.00	\$40.00	\$50.00	\$62.00	\$80.00
6" Class 52 Ductile Iron Pipe	54	\$14.05	\$13.85	\$14.14	\$758.70	\$747.90	\$763.56
8" Class 52 Ductile Iron Pipe	1242	\$18.75	\$19.51	\$19.95	\$23,287.50	\$24,231.42	\$24,777.90
10" Class 52 Ductile Iron Pipe	108	\$25.70	\$25.45	\$26.15	\$2,775.60	\$2,748.60	\$2,824.20
Valve Boxes	13	\$71.50	\$68.50	\$75.00	\$929.50	\$890.50	\$975.00
5'6" bury open left Mueller Hydrant	3	\$2,408.88	\$2,446.53	\$2,350.00	\$7,226.64	\$7,339.59	\$7,050.00
6" Ductile Iron Cap	6	\$24.80	\$29.51	\$27.87	\$148.80	\$177.06	\$167.22
3/4" Mueller corp	12	\$31.85	\$50.41	\$63.24	\$382.20	\$604.92	\$758.88
3/4" Mueller Curb Stop	12	\$63.00	\$71.41	\$89.49	\$756.00	\$856.92	\$1,073.88
Erie Curb Box and rod	12	\$24.25	\$38.34	\$38.00	\$291.00	\$460.08	\$456.00
3/4" copper	2	\$304.00	\$317.00	\$350.00	\$608.00	\$634.00	\$700.00
8" Class 52 11-1/4" bend	2	\$63.98	\$76.00	\$71.78	\$127.96	\$152.00	\$143.56
8" Class 52 22-1/2" bend	2	\$70.37	\$83.60	\$78.96	\$140.74	\$167.20	\$157.92
8" Class 52 45" bend	2	\$72.26	\$85.84	\$81.07	\$144.52	\$171.68	\$162.14
10" Class 52 45" bend	4	\$104.60	\$124.29	\$117.38	\$418.40	\$497.16	\$469.52
10" Class 52 11-1/4" bend	2	\$103.50	\$122.95	\$116.12	\$207.00	\$245.90	\$232.24
10" Class 52 22-1/2" bend	2	\$104.25	\$123.84	\$116.96	\$208.50	\$247.68	\$233.92
12" Corrugated Culvert Pipe	900	\$4.38	\$4.82	\$4.99	\$3,942.00	\$4,338.00	\$4,491.00
12" End Sections	1	\$132.00	\$154.95	\$155.00	\$132.00	\$154.95	\$155.00
8" SDR 26/ 35	154	\$4.32	\$4.49	\$4.72	\$665.28	\$691.46	\$726.88
					\$58,221.66	\$60,613.59	\$67,067.86

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: CDBG Econ. Dev. Grant

Date: 03-25-19

DEPT OF ORIGIN: Mayor Rabideau

Bill # -2018

DATE SUBMITTED: 03-21-19

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Resolution establishing a reimbursement procedure for the CDBG Economic Development grant that was awarded to the Village on behalf of the Saranac Lake Resort.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE MURPHY _____

TRUSTEE VAN COTT _____

TRUSTEE LITTLE _____

**RESOLUTION TO ESTABLISH A REIMBURSEMENT PROCEDURE FOR THE
CDBG ECONOMIC DEVELOPMENT GRANT AWARDED TO THE VILLAGE OF
SARANAC LAKE TO SUPPORT AN ECONOMIC DEVELOPMENT PROJECT
INVOLVING THE SARANAC LAKE RESORT PROJECT**

WHEREAS, the Village of Saranac Lake has been awarded a \$750,000 New York State Community Development Block Grant (NYS CDBG #1029ED926-19) to assist the Saranac Lake Resort Owner LLC with the purchase of furniture, fixtures and equipment (FFE); and

WHEREAS, the NYS CDBG funds are provided to the Village by reimbursement of eligible project expenses; and

WHEREAS, the CDBG grant requires the Saranac Lake Resort Owner LLC to create a minimum of fifty (50) full-time equivalent (FTE) jobs and document each job by submitting a family income form, or any other supporting documentation requested by the NYS Office of Community Renewal, to the Village; and

WHEREAS, the Village Board of Trustees previously passed a resolution stating that the Village of Saranac Lake will reimburse the Saranac Lake Resort Owner LLC for the purchase of FFE based on job creation targets at a rate of \$15,000 in CDBG funding per each (1) FTE after all documentation of purchases and job creation has been submitted to and approved by the Village; and

WHEREAS, the FFE will be purchased by the Saranac Lake Resort Owner LLC before the jobs are actually created, and therefore the Resort has requested an alternative reimbursement structure that would allow the Resort to be reimbursed at the time of FFE purchase and provide the required documentation for created jobs approximately one year later when the Resort Project is expected to be nearly complete; and

WHEREAS, the Village will place a Lien on the Saranac Lake Resort property located at 250 Lake Flower Avenue, Saranac Lake, NY 12983 to ensure that the required 50 FTE jobs are created and all required family income forms or similar documentation are submitted to the Village;

NOW, THEREFORE BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Saranac Lake Resort Owner LLC to receive reimbursement up to \$684,000 for the purchase of FFE after all required proof of purchase documentation has been submitted to the Village's satisfaction and a lien in the amount of \$750,000 is placed on the Saranac Lake Resort property; and

BE IT FURTHER RESOLVED, the balance of the grant funds (\$50,000) will be paid to the Saranac Lake Resort Owner LLC after family income forms for all 50 FTE jobs have been submitted to the Village; and

BE IT FURTHER FURTHER RESOLVED, that the lien will be released by the Village after all required grant documents and supporting information requested by the NYS Office of Community Renewal have been submitted to the Village.