

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
REGULAR MEETING AGENDA 5:30PM
Monday June 10, 2019
Roberts Rules of Order will be in Effect for this Meeting**

A. CALL TO ORDER PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. SPECIAL GUEST - Ellen Rocco

D. PUBLIC HEARING Community Block Grant - AES Presentation

E. AUDITING

a. Pay Vouchers

b. Approve Minutes 5-28-2019 and 6-3-2019

F. PUBLIC COMMENT PERIOD

G. CORRESPONDENCE- Police Department May Report

H. ITEMS FOR BOARD ACTION

BILL	77	2019	4th of July Fireworks Contract – Santore World Famous Fireworks, LLC
BILL	78	2019	Hire Jacob O' Brien
BILL	79	2019	Appropriating CDBG Funds

I. OLD BUSINESS

J. NEW BUSINESS

K. ITEMS FOR DISCUSSION

L. MOTION TO ADJOURN

**RULES FOR PUBLIC HEARING COMMENTS AND
PUBLIC COMMENT
PERIOD OF MEETINGS**

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and address.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 5 minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.



Saranac Lake Police Department

1 Main Street
Saranac Lake, NY 12983-1795



Telephone: (518) 891-4428
Fax: (518) 891-6321

SARANAC LAKE POLICE DEPARTMENT – ACTIVITY REPORT

06/03/19

May 2019

Total Calls for service:	196*
Total Arrests:	15
Mental Hygiene Law Arrests:	2 (Included in total)
Accident Investigation	4

Equipment:

New Patrol Rifle acquired

Administrative:

Ordered new patrol vehicle
Hired summer Parking Enforcement Officer

Personnel:

Retirement of Sergeant Casey H. Reardon
New Hire Aaron M. Sharlow – Plattsburgh Police Academy
Officer William Flynn – currently in field training

Events:

Participated in Memorial Day Services
Escorted and ran in Special Olympics Athletes Torch Run
Conducted locker search for narcotics at high school
DARE program in progress Bloomingdale Elementary

*Calls for service do not include walk-ins at the station, traffic stops, parking tickets, other interaction with the public which does not necessitate documentation.

REGULAR MEETING OF THE BOARD OF TRUSTEES
May 13, 2019

ROLL CALL FOR REGULAR MEETING: Present: Mayor Clyde Rabideau
Trustees: Paul Van Cott, Richard Shapiro, Patrick Murphy and Melinda Little.
Also present: Village Manager, John Sweeney, Village Treasurer, Elizabeth Benson, Community Development Director Jamie Konkoski and Village Clerk, Kareen Tyler.

Everyone stood for the pledge of allegiance.

Mayor Rabideau on behalf of the Village Board thanked Teachers Drew Benware and Keith Kogut for their dedication to the students in the community and recognized Mary Keating for her accomplishments. Attached is the proclamation.

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2019 Budget \$167,267.89 voucher number 11041408 to 11041485 and 2020 Budget \$70,769.40 voucher number 11041486 to 11041500 complete detail of these vouchers is attached and made part of these minutes.

Motion: Little Second: Van Cott

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Chair Mayor Rabideau called for a motion to approve minute of May 13, 2019

Motion: Shapiro Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

PUBLIC HEARING – MAS LAW- Law is attached and made part of these minutes

Chair Rabideau open the public hearing. No one made comment

Chair Rabideau closed the public hearing.

PUBLIC COMMENT PERIOD

Danielle Carr representing Northern Lights School – indicated the school is interested in purchasing 276 George LaPan Highway to relocate the school. The property is not zoned for a school.

Mrs. Joan Ryan owner of the property asked the board how often a property is rezoned and why.

They were directed to work with Paul Blaine the village's development code officer and the planning board.

Village Police Officer, Travis MacDonald introduce the National Night Out Event scheduled for August 6, 2019 at the Saranac Lake Civic Center. Attached is the flyer. He also invited the board members to participate.

CORRESPONDENCE: Village Police; Press Release, Two Letters from AES Northeast Regarding Wastewater Treatment Plant Digester & Aeration Tanks, Update & Request to Close

Chair Rabideau called for motion to accept and place on file the above referenced correspondence.

Motion: Murphy Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

ITEMS FOR BOARD ACTION:

Bill 60-2019 Adopt MSA Law

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 61-2019 Appoint Michael Lynch Marriage Official

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Murphy Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 62-2019 Travel & Training WWTP Employees

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 63-2019 Teamsters Local 687 Agreement

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Unanimous First and Unanimous Second

Roll Call: All in Favor

Bill 64-2019 Hire Police Officer subject to Full Approval of Civil Service

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 65-66-67-68-73-2019 Historic Saranac Lake, Adirondack Loon Center, Pendragon, Barkeater Trails Alliance, Play ADK Approve Letters of Support for Community Smart Growth Grant Application A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Unanimous First and Unanimous Second

Roll Call: All in Favor

Trustee Murphy recused himself and left the board room

Bill 69-2019 CDBG Project Agreement – Saranac Lake Resort

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Shapiro

Motion to Table: Shapiro Second: Little

Roll Call to Table: Little yes Murphy absent Shapiro yes Van Cott yes

Bill 70-2019 Authorize AES to furnish Professional Services to for Grant Application for a CDBG Grant for Infrastructure Project Payeville Lane Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 71-2019 Call for a Public Hearing June 10 5:30 Community Block Grant

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 72-2019 DAB Member Greg Moore Resignation & Appoint Stacey Judge

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 74-2019 AES Contract Amendment #4

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 75-2019 AES Contract Amendment #5

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: _____ Second: _____

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 75-2019 Accept Resignation of Jeff Dora and Commend Him for His Years of Service

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Unanimous First and Unanimous Second

Roll Call: All in Favor

NEW BUSINESS no new business

OLD BUSINESS

Trustee Van Cott asked the CDBG Grant agreement be shared with the board and the grant recipient.

Trustee Van Cott asked for information regarding the Development Board's decision on George LaPan Highway zoning be shared with the village board as soon as it is determined.

MOTION TO ADJOURN

Motion: Little Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Respectfully submitted,
Kareen Tyler, Village Clerk

SPECIAL MEETING OF THE BOARD OF TRUSTEES
June 3, 2019

ROLL CALL FOR SPECIAL MEETING: Present: Deputy Mayor Richard Shapiro
Trustees: Melinda Little, Paul Van Cott and Patrick Murphy.

Absent: Mayor Rabideau.

Also present: Village Manager, John Sweeney, Village Code Enforcement Officer, Paul Blaine, Development Board Chairman Tom Boothe, and Village Clerk Kareen Tyler

The board discussed suggested changes from the development board to the current development code.

The suggested changes are attached and made part of these minutes.

MOTION TO ADJOURN

Chair Deputy Mayor Shapiro called for a motion to adjourn

Motion: Murphy Second: Little

Roll Call: Little yes Murphy yes Van Cott yes

Respectfully submitted ,
Kareen Tyler, Village Clerk

Whereas, Independence Day, commonly known as the Fourth of July, is a federal holiday in the United States commemorating the adoption of the Declaration of Independence on July 4, 1776, declaring independence from the Kingdom of Great Britain; and

Whereas, Independence Day is commonly associated with fireworks, parades, barbecues, carnivals, fairs, picnics, concerts, baseball games, family reunions, political speeches, ceremonies and various other public and private events celebrating the history, government, and traditions of the United States.

Whereas, The Village of Saranac Lake in keeping with these nationwide traditions will have a fireworks display for its citizenry; and,

Whereas, Santore’s World Famous Fireworks, LLC, is able to provide fireworks on July 4, 2019 in the Village of Saranac Lake for \$4,500.

Now Therefore Be Resolved, The Village Manager is authorized to execute an agreement with Santore’s World Famous Fireworks, LLC for 4th of July fireworks.

Contract

THIS CONTRACT ("Contract") is made on this 5th day of June, 2019, between SANTORE'S WORLD FAMOUS FIREWORKS, LLC, P.O. Box 687, Stillwater, NY 12170; hereinafter known as and designated as "SANTORE"; and Village of Saranac Lake, having an address of 39 Main Street, Suite 9, Saranac Lake, NY 12983, hereinafter known as and designated as "CLIENT."

WITNESSETH: For and in consideration of all mutual covenants and agreements hereinafter entered into, the Party and Parties hereinafter agree to a Contract as follows:

1. "SANTORE" agrees to furnish CLIENT a fireworks display in compliance with State and Local regulations and in accordance with the attached proposal attached hereto and made a part hereof.

A. Display Date: July 4, 2019.

B. Display Location: A designated area of Lake Flower beach.

C. Start Time of Display: 9:00 p.m.

D. Duration of Display: 20 minutes.

2. "SANTORE" agrees to pay all expenses for the freight and cartage for the said display, all necessary labor, equipment which shall include experienced and/or licensed Pyrotechnic Operators to discharge the said display in accordance with law.

3. "SANTORE" will provide proof of Workman's Compensation/Disability Insurance for its employees. 'SANTORE' also agrees to supply CLIENT insurance coverage in the amount of FIVE MILLION DOLLARS for public liability and/or property damage and vehicle insurance in the amount of FIVE MILLION DOLLARS. At least ten (10) days prior to the display date, "SANTORE" shall supply to CLIENT a Certificate of Insurance showing CLIENT as the Certificate Holder.

4. CLIENT will procure and/or provide the following

A) A safe and secure (as reasonably defined and approved by SANTORE and local officials) firing site which meets the minimum safety distance factors established by State and local laws and NFPA codes;

B) Police protection adequate to maintain said distance factors;

C) All necessary permits at own expense;

D) Sand (as required); N/A

E) Barges, tugs, and marine/barge insurance; N/A

F) Communications equipment; N/A

G) Security, including crowd control;

H) Standby fireman and equipment;

I) A safe and secure loading facility for set up of pyrotechnics;

J) Next day clean up(s) of site;

5. HOLD HARMLESS

CLIENT agrees to hold harmless **"SANTORE"** of all and any claims, legal fees incurred outside the operations or control of **"SANTORE."** **"SANTORE"** agrees to hold harmless **CLIENT** from all claims and legal fees incurred from the direct operations of **"SANTORE."** Any damage resulting from failure of **CLIENT** to procure and/or provide the above-listed items in part 4. shall be the sole responsibility of **CLIENT**, and no claim shall be made against **"SANTORE"**; this includes personal injury or damage to non-fire-resistant tents, motor vehicles, boats, vending carts, temporary or permanent structures, or other personal property. Furthermore, **"SANTORE"** is not liable for crowd behavior before, during, or after the display; it is the full responsibility of **CLIENT**.

6. POSTPONEMENT

Every reasonable effort will be made to conduct the display(s) despite weather. Should weather prove unfavorable on the date listed in Section 1 (above), the display may, upon agreement of both parties, be postponed until next clear evening. Such postponement shall be decided upon and notice given **"SANTORE"** no later than one o'clock p.m. on the date listed on Section 2 (above). **CLIENT** is responsible for additional expenses incurred by **"SANTORE"** due to postponement; these include additional labor, meals, hotels, transportation, telephone, and, where applicable, airfare; total of said additional expenses shall not exceed **10%** of the contract price.

7. CANCELLATION

If, due to inclement weather or other acts of **God**, the display(s) is (are) canceled without rescheduling, **CLIENT** agrees to pay **"SANTORE"** 50% of the total contract price forthwith upon cancellation. Should **CLIENT** cancel the contract unilaterally, for other reasons and without rescheduling, **CLIENT** agrees to pay **"SANTORE"** liquidated damages of 100% of the total contract price forthwith upon cancellation. In either case, the sum will be deducted from **CLIENT**'s paid deposit (see next paragraph), and **"SANTORE"** will refund the balance (if any) of said deposit within ten (10) working days. **If CLIENT reschedules the display within six (6) months of cancelled display date (July 3rd, 4th and 5th are blackout dates unless specifically agreed in writing by the parties); the above information is not applicable.**

8. PAYMENT

Notwithstanding anything to the contrary, the total cost to be paid by **CLIENT** is **\$4,500.00** for all matters relative to the pyrotechnic production(s) and display(s) under this agreement. Payment to be as follows: A 0% deposit is due upon signing of contract. The balance of the contract is due upon completion of the display. A service charge of **2%** per month, compounded monthly, will be added to all accounts over 30 days past due. **CLIENT** agrees to pay attorney's fees and costs if **SANTORE** needs to retain an attorney to enforce collection of this account.

9. CLIENT agrees that any publicity, media coverage, announcements, and advertising shall name **SANTORE'S WORLD FAMOUS FIREWORKS, LLC**, as the primary Contractor for the said display.

10. CLIENT agrees and understands that this agreement is being entered to in Saratoga County, New York, and thus be construed in accordance with the laws of New York State. In the event of any dispute whatsoever with regard to the meaning, interpretation, and/or enforcement of this agreement, it will be decided in Saratoga County, New York.

SANTORE'S WORLD FAMOUS FIREWORKS, LLC
Jeffrey L. Alonzo 6.5.2019

By: *Jeffrey L. Alonzo*

John M. Sweeney, Village Manager
Village of Saranac Lake

By: _____

Client Contact Information

Name: _____
Address: _____

Phone No.: _____
Cell Phone: _____
E-Mail _____

Representative for Date of Show

Name: _____
Cell Phone: _____
E-Mail _____

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Hire Jacob O'Brien

Date 6-10-2019

DEPT OF ORIGIN: Village Manager

Bill #782019

DATE SUBMITTED:

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED \$

AMOUNT
BUDGETED \$

APPROPRIATION

Hire Jacob O'Brien as a Laborer

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE LITTLE _____

TRUSTEE VAN COTT _____

TRUSTEE MURPHY _____

HIRE LABORER

WHEREAS, The Village of Saranac Lake is committed to maintaining a full staff in the Department of Public Works for the safety and well being of village residents and visitors alike and,

WHEREAS, The Village of Saranac Lake staff is authorized to work through Franklin County Civil Service for a list of qualified candidates and,

WHEREAS, This position is a member of the Teamster Union and will begin with all the benefits of a starting union member and,

WHEREAS, The Village Manager recommends Jacob O'Brien to the Village Board as a Laborer, and,

NOW, THEREFORE BE IT RESOLVED, The Village Board authorizes the Village Manager to hire Jacob O'Brien as a laborer.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Appropriating CDBG Funds

Date: 06/10/19

DEPT OF ORIGIN: Mayor Rabideau

Bill # 79-20119

DATE SUBMITTED: 06/07/19

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$0

AMOUNT
BUDGETED: \$0

APPROPRIATION
REQUIRED: \$10,000

SUMMARY STATEMENT:

A resolution appropriating up to \$10,000 from the Village's Community Development Block Grant (CDBG) fund for improvements to the athletic fields at Petrova Elementary/Saranac Lake Middle School in accordance with the CDBG guidelines for "Public Facilities and Improvements".

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE MURPHY _____

TRUSTEE VAN COTT _____

TRUSTEE LITTLE _____

RESOLUTION APPROPRIATING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR ATHLETIC FIELD IMPROVEMENTS

WHEREAS, the Village maintains a Community Development Block Grant (CDBG) fund to address a variety of community development issues; and

WHEREAS, improvements to the Saranac Lake Central School District athletic fields on Petrova Avenue will benefit area students, community groups, and the new minor league baseball team; and

WHEREAS, improvements to public facilities is an eligible activity under the CDBG program as long as the improvements are permanent and the associated costs are not associated with operating or maintaining the facilities/improvements; and

WHEREAS, the Village of Saranac Lake wishes to assist the school district with making permanent improvements to the athletic fields; and

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees hereby appropriates up to \$10,000 from the Village's CDBG fund to be used for the purpose of installing permanent improvements at the school athletic fields that are in alignment with CDBG program guidelines and approved by the Saranac Lake School District.