REGULAR MEETING OF THE BOARD OF TRUSTEES
March 26, 2018

ROLL CALL FOR REGULAR MEETING: Present: Mayor Clyde Rabideau
Trustees: Thomas Catillaz, Richard Shapiro, Paul Van Cott and Elias Pelletieri.
Also present: Village Manager, John Sweeney, Village Treasurer, Elizabeth Benson, and Deputy/Clerk Treasurer Lidia O'Kelly.

Everyone stood for the pledge of allegiance.

PUBLIC HEARING Sewer Rates
Village Budget
No public comment

AUDITING:
Chair Rabideau called for a motion to approve payment for the 2018 budget $154,975.88 voucher number 11038393 to 11038492 complete detail of these vouchers is attached and made part of these minutes.
Motion: Catillaz Second: Pelletieri
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

Chair Mayor Rabideau called for a motion to approve minute of February 26, 2018, March 5, 2018 and March 21, 2018.
Motion: Catillaz Second: Shapiro
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

PUBLIC COMMENT PERIOD

Scott McKim introduced "Saranac River Whitewater Park"
- 70 letters of support from the public.
- They are going to do a feasibility study/fundraising then move for approval.

Trustee Pelletieri asked, will it affect the dam? A) No effect
Trustee Van Cott What is the target market for use? A) There is a demand for the use.
Demonstrate Saranac Lake images as a paddling destination.
Public Comments: Why did a similar program fail in the '90? Dave Cilley responded that the rocks were washed out.

Mike Lynch Introduced "Celebrate Paddling ADK". The celebration will be in June. This will be the 3rd year celebrating this event.
- Activities every day-29 events scheduled, planning for 50. (Clinics, guide trips and presentations)
- Requesting Village support and a waiver of $25 park fees.

Dave Cilley mentioned that there is a study that for every event $1.00 earned $4 is spent in the Village.

Police Chief Charles Potthast – discussed dog waste and the dog owners' responsibilities. Police will enforce violations, but need public help. Call 911-officer will respond and take statement. Chief mentioned that there is up to $50 first; $100 second and a $250 third infraction.

Trustee Shapiro mentioned that the Public could help by taking pictures.
Public Comment: This is a big problem, affects tourism. We need signs and a new slogan.

Lindy Ellis: Thanked the Village Board for accepting the 2016-2017 Annual Report. Park and trails are making a difference.

Harrietstown Councilman Howard Riley: Commended Trustee Tom Catillaz for his many years of service. Great Job.

CORRESPONDENCE: Police Monthly Report
Chair Rabideau called for motion to accept and place on file the above referenced correspondence.
Motion: Pelletieri Second: Shapiro
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

ITEMS FOR BOARD ACTION:
Bill 29-2018 Award Bid for Screening of Sand at Will Rogers Pit
A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.
Motion: Catillaz Second: Pelletieri
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

Trustee Pelletieri questioned giving the award to T&T the lowest bidder or should be awarded to Trudeau based on being local.

Bill 30-2018 Adopt Sewer Rates
A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.
Motion: Van Cott Second: Shapiro
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

Bill 31-2018 Adopt Village Budget
A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.
Motion: Catillaz Second: Van Cott
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

Bill 32-2018 Authorize Letter of Support for Safe Water Infrastructure Action
A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.
Motion: Catillaz Second: Van Cott
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

Bill 33-2018 Adopt Arts & Culture Master Plan
A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.
Motion: Van Cott Second: Pelletieri
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

Bill 34-2018 Create Arts & Culture Advisory Board
A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.
Motion: Pelletieri Second: Shapiro
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

Bill 35-2018 Approve Park Use with Waiver of Park Fees
A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.
Motion: Van Cott Second: Catillaz
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

Trustee Shapiro mentioned as a reminder that Paddling ADK does the river clean up and that could be an exchange for the waiver. Mayor Rabideau agreed as long as there is an exchange of consideration.

OLD BUSINESS:
Update to 05 EFC funding
Woodruff St bid April 10 Anticipated start date Mid May 90-120 project.
Remaining projects in 05 are Brandy Brook and lateral work on Lake Flower

NEW BUSINESS:
Annual Meeting April 2, 2018

ITEM FOR DISCUSSION:
Mayor Rabideau spoke about "Daffodil Farm"- hydroponic farming.
Discussed about the concept-Heating/uses 5 gallons of water a day. Proposing a commercial container on the old landfill site- "Common Gardens Site" this lot has 99 acres. Proposed $1 lease.
Come back with more information to consider next time.

Trustee Van Cott thanked Trustee Pelletieri and Trustee Catillaz for their services and relationship. Presented them with gifts.

Mayor Rabideau thanked Trustee Pelletieri and Trustee Catillaz for their friendship and their institutional knowledge. Presented with gifts.

Trustee Catillaz thanked everyone for their support. He highlighted 'All America City Award" and mentioned always look ahead. We have the greatest team: Police Department; DPW; Water; Fire and Village Manger. Thanked the Mayor and Kareen for their hard work.

Trustee Pelletieri thanked everyone for their support and trust. He thanked voters and he was honored. He also thanked all the departments for a great job.

MOTION TO ADJOURN
Chair Mayor Rabideau called for a motion to adjourn
Motion: Pelletieri Second: Catillaz
Roll Call: Catillaz: yes Pelletieri yes Shapiro yes Van Cott yes

Respectfully submitted,
Lidia C. O'Kelly, Deputy Village Clerk/Treasurer

VILLAGE OF SARANAC LAKE WATER & SEWER RATES FY2018-2019 (WAT 2.86% INC/SEW 3.42% INC)								
Metered Rates Per 1,000 Gallons: Water = $9.0832 / Sewer = $6.6685 --> Metered Minimum Charge: 8,500 Gallons/Quarter								
Water Code	Sewer Code	Description	Water Quarterly	Sewer Quarterly	Total Quarterly	Water Annually	Sewer Annually	Total Annually
101	201	Metered - Inside Village ***Minimum Rate***	$77.21	$56.68	$133.89	$308.83	$226.73	$535.56
120	220	Metered - District ***Minimum Rate***	$154.41	$113.37	$267.78	$617.66	$453.46	$1,071.12
130	230	Metered - Outside-No District ***Minimum Rate***	$231.62	$170.05	$401.67	$926.49	$680.19	$1,606.68
301	401	1 or 2 Bedroom House	$171.36	$124.17	$295.53	$685.44	$496.70	$1,182.13
302	402	3 Bedroom House	$250.58	$182.45	$433.02	$1,002.30	$729.79	$1,732.09
303	403	4 Bedroom House	$329.79	$240.72	$570.51	$1,319.17	$962.87	$2,282.04
304	404	5 Bedroom House	$409.00	$298.98	$707.97	$1,635.99	$1,195.91	$2,831.90
305	405	6 Bedroom House	$488.21	$357.25	$845.46	$1,952.86	$1,428.99	$3,381.85
306	406	7 Bedroom House	$567.43	$415.52	$982.95	$2,269.72	$1,662.08	$3,931.80
307	407	8 Bedroom House	$646.64	$473.79	$1,120.43	$2,586.54	$1,895.17	$4,481.71
308	408	1 Bedroom Apartment	$171.36	$124.17	$295.53	$685.44	$496.70	$1,182.13
309	409	2 Bedroom Apartment	$171.36	$124.17	$295.53	$685.44	$496.70	$1,182.13
310	410	3 Bedroom Apartment	$250.58	$182.45	$433.02	$1,002.30	$729.79	$1,732.09
311	411	4 Bedroom Apartment	$329.79	$240.72	$570.51	$1,319.17	$962.87	$2,282.04
312	412	5 Bedroom Apartment	$409.00	$298.98	$707.97	$1,635.99	$1,195.91	$2,831.90
313	413	Hotel, Cabins, Motel - Per Bedroom	$109.39	$97.41	$206.79	$437.55	$389.63	$827.18
314	414	Bd Hse, B&B, Tourist Hm, Dorm - Per Bedrm	$95.08	$89.79	$184.87	$380.33	$359.15	$739.48
316	416	2 Car/Stall Garage	$27.23	$21.58	$48.81	$108.93	$86.31	$195.23
317	417	3 Car/Stall Garage	$54.52	$42.41	$96.93	$218.09	$169.64	$387.73
318	418	4 Car/Stall Garage	$81.75	$63.18	$144.93	$327.02	$252.71	$579.72
319	419	Public Garage - Per Sq Ft	$0.34	$0.30	$0.64	$1.37	$1.20	$2.57
320	420	Gasoline/Service Station	$218.95	$211.50	$430.45	$875.81	$845.99	$1,721.80
322	422	Misc Office - Small - Under 1000 Ft	$105.16	$96.40	$201.56	$420.65	$385.61	$806.26
323	423	Misc Office - Large - Per Floor	$209.69	$192.57	$402.26	$838.75	$770.28	$1,609.02
325	425	Misc Store - Large - Over 1000 Ft	$522.09	$480.00	$1,002.09	$2,088.37	$1,920.00	$4,008.37
326	426	Misc Store - Small - Under 1000 Ft	$169.47	$136.76	$306.23	$677.88	$547.05	$1,224.93
329	429	Beauty Shop - 1st 2 Chairs	$300.01	$275.67	$575.68	$1,200.04	$1,102.66	$2,302.71
330	430	Beauty Shop - Each Chair Over 2	$61.12	$55.88	$117.01	$244.48	$223.54	$468.02
331	431	Physicians Offices (Each)	$169.47	$136.76	$306.23	$677.88	$547.05	$1,224.93
332	432	Dentists Offices & Labs (Each)	$564.91	$460.19	$1,025.09	$2,259.62	$1,840.74	$4,100.36
333	433	Bar, Grill, Fountain, Restaurant	$490.28	$450.77	$941.05	$1,961.12	$1,803.07	$3,764.19
335	435	Hall or Lodge	$381.59	$350.74	$732.33	$1,526.35	$1,402.96	$2,929.31
340	440	Trailer Park - Per Connection	$85.34	$78.19	$163.53	$341.37	$312.77	$654.14
343	443	Warehouse - Per Sq Ft	$0.34	$0.30	$0.64	$1.37	$1.20	$2.57
347	447	Boat House - Commercial	$245.83	$225.83	$471.66	$983.32	$903.33	$1,886.66
348	448	Theater - Per Seat	$1.27	$1.15	$2.42	$5.10	$4.59	$9.69
349	449	School - Per Student	$7.07	$6.48	$13.55	$28.28	$25.93	$54.22
356		Vacant Lot With Tap	$77.20	$0.00	$77.20	$308.81	$0.00	$308.81
366	466	Church	$169.47	$136.76	$306.23	$677.88	$547.05	$1,224.93
372	472	Field House	$85.40	$70.79	$156.20	$341.61	$283.18	$624.79
373	473	Temporary Disconnect	$77.21	$56.68	$133.89	$308.84	$226.72	$535.56

VILLAGE OF SARANAC LAKE
Voucher Detail Report

Voucher No. / Voucher Date / Invoice Date	Stub- Description / Batch / Invoice No.	Req. No. / Recur Months	Req. Date / Refund Year	Vendor Code / PO No. / Taxable	Vendor Name / PO Date / Ref No	Ordered By / Approved By	Fisc Year / Period	Check ID / Contract No.	Voucher Amt. / Check No.	Check Date / Disc. %	Pay Due / Non Disc.	Approved / Cash Account / Disc. Amt.
11038393	P/R SRS NRM 3/16/18			0000000126	NYS EMPLOYEES				1,103.69		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1549	03/16/2018		0200.0000
03/16/2018	20180316002				1		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SRS NRM 3/16/18		0		0.0000	1,103.69	0.00	0.00	0.00

11038394	P/R SRS LNS 3/16/18			0000000126	NYS EMPLOYEES				643.00		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1549	03/16/2018		0200.0000
03/16/2018	20180316003				2		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SRS LNS 3/16/18		0		0.0000	643.00	0.00	0.00	0.00

11038395	P/R RETIREPOLC 3/16/18			0000000693	NYS POLICEMANS & FIREMANS				150.61		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1551	03/16/2018		0200.0000
03/16/2018	20180316005				3		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R RETIREPOLC 3/16/18		0		0.0000	150.61	0.00	0.00	0.00

11038396	P/R BCBS 3/16/18			0000005003	EXCELLUS HEALTH PLAN - GROUP				2,425.35		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23705	03/16/2018		0200.0000
03/16/2018	20180316013				4		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R BCBS 3/16/18		0		0.0000	2,425.35	0.00	0.00	0.00

11038397	P/R DUES-PBA 3/16/18			0000312000	POLICE BENEVOLENT ASSOC.				412.50		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23708	03/16/2018		0200.0000
03/16/2018	20180316014				5		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DUES-PBA 3/16/18		0		0.0000	412.50	0.00	0.00	0.00

11038398	P/R DUES-SEIU 3/16/18			0000120938	SERVICE EMPLOYEES UNION				557.60		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23707	03/16/2018		0200.0000
03/16/2018	20180316016				6		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DUES-SEIU 3/16/18		0		0.0000	557.60	0.00	0.00	0.00

11038399	P/R DENTAL-SEI 3/16/18			0000000162	SERVICE EMPLOYEES BENEFIT FUND				59.13		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23702	03/16/2018		0200.0000
03/16/2018	20180316023				7		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DENTAL-SEI 3/16/18		0		0.0000	59.13	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE
Voucher Detail Report

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11038400	P/R NYS DEF CP 3/16/18			0000006465	NYS DEFERRED COMPENSATION COMPENSATION PLAN #6465				3,061.30		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1553	03/16/2018		0200.0000
03/16/2018	20180316024				8		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R NYS DEF CP 3/16/18		0		0.0000	3,061.30	0.00	0.00	0.00

11038401	P/R SEIU-COPE 3/16/18			0000120938	SERVICE EMPLOYEES UNION				3.70		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23707	03/16/2018		0200.0000
03/16/2018	20180316025				9		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SEIU-COPE 3/16/18		0		0.0000	3.70	0.00	0.00	0.00

11038402	P/R DENTAL-STA 3/16/18			0000002551	STANDARD INSURANCE CO OF NEW YORK				105.39		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23704	03/16/2018		0200.0000
03/16/2018	20180316026				10		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DENTAL-STA 3/16/18		0		0.0000	105.39	0.00	0.00	0.00

11038403	P/R CITIZN1-DD 3/16/18			DIRDEP	DIRECT DEPOSIT				300.00		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1554	03/16/2018		0200.0000
03/16/2018	20180316030				11		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R CITIZN1-DD 3/16/18		0		0.0000	300.00	0.00	0.00	0.00

11038404	P/R AFLAC DIS 3/16/18			0000015087	AFLAC NEW YORK				61.15		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23706	03/16/2018		0200.0000
03/16/2018	20180316034				12		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC DIS 3/16/18		0		0.0000	61.15	0.00	0.00	0.00

11038405	P/R AFLAC CAN 3/16/18			0000015087	AFLAC NEW YORK				228.76		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23706	03/16/2018		0200.0000
03/16/2018	20180316035				13		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC CAN 3/16/18		0		0.0000	228.76	0.00	0.00	0.00

11038406	P/R AFLAC ACCI 3/16/18			0000015087	AFLAC NEW YORK				186.84		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23706	03/16/2018		0200.0000
03/16/2018	20180316036				14		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC ACCI 3/16/18		0		0.0000	186.84	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE
Voucher Detail Report

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11038407	P/R AFLAC DENT 3/16/18			0000015087	AFLAC NEW YORK				27.78		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23706	03/16/2018		0200.0000
03/16/2018	20180316037				15		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC DENT 3/16/18		0		0.0000	27.78	0.00	0.00	0.00

11038408	P/R AFLAC SDIS 3/16/18			0000015087	AFLAC NEW YORK				188.63		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23706	03/16/2018		0200.0000
03/16/2018	20180316038				16		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC SDIS 3/16/18		0		0.0000	188.63	0.00	0.00	0.00

11038409	P/R GARN - HES 3/16/18			0000002401	HESC				234.20		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23703	03/16/2018		0200.0000
03/16/2018	20180316042				17		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R GARN - HES 3/16/18		0		0.0000	234.20	0.00	0.00	0.00

11038410	P/R FSA-HEALTH 3/16/18			0000002296	VSL-PRIMEPAY				539.22		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1552	03/16/2018		0200.0000
03/16/2018	20180316045				18		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FSA-HEALTH 3/16/18		0		0.0000	539.22	0.00	0.00	0.00

11038411	P/R FSA-D CARE 3/16/18			0000002296	VSL-PRIMEPAY				192.31		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1552	03/16/2018		0200.0000
03/16/2018	20180316046				19		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FSA-D CARE 3/16/18		0		0.0000	192.31	0.00	0.00	0.00

11038412	P/R DIR DEP C1 3/16/18			DIRDEP	DIRECT DEPOSIT				2,165.68		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1554	03/16/2018		0200.0000
03/16/2018	20180316050				20		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP C1 3/16/18		0		0.0000	2,165.68	0.00	0.00	0.00

11038413	P/R DIR DEP C2 3/16/18			DIRDEP	DIRECT DEPOSIT				1,930.00		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1554	03/16/2018		0200.0000
03/16/2018	20180316051				21		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP C2 3/16/18		0		0.0000	1,930.00	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE
Voucher Detail Report

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11038414	P/R DIR DEP S1 3/16/18			DIRDEP	DIRECT DEPOSIT				1,979.16		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1554	03/16/2018		0200.0000
03/16/2018	20180316055				22		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP S1 3/16/18		0		0.0000	1,979.16	0.00	0.00	0.00

11038415	P/R DIR DEP S2 3/16/18			DIRDEP	DIRECT DEPOSIT				1,974.50		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1554	03/16/2018		0200.0000
03/16/2018	20180316056				23		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP S2 3/16/18		0		0.0000	1,974.50	0.00	0.00	0.00

11038416	P/R AFLAC SICK 3/16/18			0000015087	AFLAC NEW YORK				89.90		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23706	03/16/2018		0200.0000
03/16/2018	20180316057				24		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC SICK 3/16/18		0		0.0000	89.90	0.00	0.00	0.00

11038417	P/R AFLAC LIFE 3/16/18			0000015087	AFLAC NEW YORK				86.57		03/16/2018	03/16/2018
03/16/2018	999						2018	00010	23706	03/16/2018		0200.0000
03/16/2018	20180316058				25		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC LIFE 3/16/18		0		0.0000	86.57	0.00	0.00	0.00

11038418	P/R FEDERAL TAX 3/16/18			FEDFIC	COMMUNITY BANK EFT				9,510.51		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1555	03/16/2018		0200.0000
03/16/2018	20180316FED				26		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FEDERAL TAX 3/16/18		0		0.0000	9,510.51	0.00	0.00	0.00

11038419	P/R FICA TAX 3/16/18			FEDFIC	COMMUNITY BANK EFT				12,728.68		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1555	03/16/2018		0200.0000
03/16/2018	20180316FICA				27		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FICA TAX 3/16/18		0		0.0000	12,728.68	0.00	0.00	0.00

11038420	P/R MEDICARE TAX 3/16/18			FEDFIC	COMMUNITY BANK EFT				2,976.94		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1555	03/16/2018		0200.0000
03/16/2018	20180316MEDC				28		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R MEDICARE TAX 3/16/18		0		0.0000	2,976.94	0.00	0.00	0.00

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11038421	P/R STATE TAX 3/16/18			0000000482	NYS TAX DEPARTMENT				4,550.38		03/16/2018	03/16/2018
03/16/2018	999						2018	00999	1550	03/16/2018		0200.0000
03/16/2018	20180316STA				29		3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R STATE TAX 3/16/18		0		0.0000	4,550.38	0.00	0.00	0.00

11038422	FLANGE BEARING SHAFT			0000000088	KAMAN INDUSTRIAL TECHNOLOGIES				100.19		03/26/2018	
03/19/2018				46844	03/09/2018		2018	00001				0200.0000
03/12/2018	Z190427						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	FLANGE BEARING SHAFT		0		0.0000	100.19	0.00	0.00	0.00

11038423	6ER VISITORS GUIDE AD			0000000166	SARANAC LAKE AREA				187.50		03/26/2018	
03/19/2018				47144	03/14/2018		2018	00001				0200.0000
03/14/2018	8050						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	6ER VISITORS GUIDE AD		0		0.0000	187.50	0.00	0.00	0.00

11038424	PREMIUM FOR APRIL 2018			0000005003	EXCELLUS HEALTH PLAN - GROUP				38,459.09		03/26/2018	
03/19/2018				47143	03/10/2018		2018	00001				0200.0000
03/10/2018	17466631						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	PREMIUM FOR APRIL 2018		0		0.0000	38,459.09	0.00	0.00	0.00

11038425	HEALTH PREMIUM FOR APRIL 2018			0000004085	EXCELLUS BLUECROSS BLUESHIELD				1,874.07		03/26/2018	
03/19/2018				47141	03/10/2018		2018	00001				0200.0000
03/10/2018	17479415						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	HEALTH PREMIUM FOR APRIL 2018		0		0.0000	1,874.07	0.00	0.00	0.00

11038426	PRESCRIPTION INS APRIL 2018			0000003159	EXCELLUS HEALTH PLAN				2,528.64		03/26/2018	
03/19/2018				47142	03/10/2018		2018	00001				0200.0000
03/10/2018	17479653						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	PRESCRIPTION INS APRIL 2018		0		0.0000	2,528.64	0.00	0.00	0.00

11038427	TOWN PROPERTY TAX 2018			0000000593	TOWN OF NORTH ELBA				1,755.82		03/26/2018	
03/19/2018				47106	03/12/2018		2018	00001				0200.0000
							3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TOWN PROPERTY TAX 2018		0		0.0000	1,755.82	0.00	0.00	0.00

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11038428	GUARDIAN PENTOIL			0000000172	SHARE CORPORATION				457.25		03/26/2018	
03/19/2018				46841	03/08/2018		2018	00001				0200.0000
03/09/2018	48075						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	GUARDIAN PENTOIL		0		0.0000	457.25	0.00	0.00	0.00

11038429	LED WORK LAMPS			0000005208	STADIUM INTERNATIONAL TRUCKS, INC.				99.72		03/26/2018	
03/19/2018				46836	03/05/2018		2018	00001				0200.0000
03/05/2018	3358355						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	LED WORK LAMPS		0		0.0000	99.72	0.00	0.00	0.00

11038430	RUBBER HOSE, ADAPTERS, NOZZLE, HIP BOOTS			0000001198	USA BLUE BOOK				665.63		03/26/2018	
03/19/2018				46332	02/28/2018		2018	00001				0200.0000
							3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	RUBBER HOSE, ADAPTERS, NOZZLE, HIP BOOTS		0		0.0000	665.63	0.00	0.00	0.00

11038431	PH PROBE, SULFERIC ACID, REPAIR KITS			0000001198	USA BLUE BOOK				693.75		03/26/2018	
03/19/2018				46333	03/02/2018		2018	00001				0200.0000
03/05/2018	508276						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	PH PROBE, SULFERIC ACID, REPAIR KITS		0		0.0000	693.75	0.00	0.00	0.00

11038432	ANNUAL POLYMET USAGE AT WWTP FOR DEWA			0000005149	CLEAN WATERS, INC.				1,080.00		03/26/2018	
03/19/2018				45842	06/01/2017		2018	00001				0200.0000
03/13/2018	9326						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ANNUAL POLYMET USAGE AT WWTP FOR DEWATERING SLUDGE		0		0.0000	1,080.00	0.00	0.00	0.00

11038433	BELT PRESS CLEANER			0000000172	SHARE CORPORATION				254.40		03/26/2018	
03/19/2018				46335	03/08/2018		2018	00001				0200.0000
03/12/2018	48206						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BELT PRESS CLEANER		0		0.0000	254.40	0.00	0.00	0.00

11038434	DEPOSIT BAGS			0000000025	W.B. MASON CO., INC.				51.29		03/26/2018	
03/19/2018				47025	03/08/2018		2018	00001				0200.0000
03/12/2018	I53158839						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DEPOSIT BAGS		0		0.0000	51.29	0.00	0.00	0.00

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11038435	SERVICE BOILER AT BEACH			0000000290	HYDE FUEL CO., INC.				82.53		03/26/2018	
03/19/2018				47093	03/14/2018		2018	00001				0200.0000
03/02/2018	22380						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	SERVICE BOILER AT BEACH		0		0.0000	82.53	0.00	0.00	0.00

11038436	RIVER WATER SENSOR-3 MAIN			0000004045	J HOGAN REFRIGERATION & MECHANICAL, INC.				23.95		03/26/2018	
03/19/2018				47096	03/09/2018		2018	00001				0200.0000
02/21/2018	42260						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	RIVER WATER SENSOR-3 MAIN		0		0.0000	23.95	0.00	0.00	0.00

11038437	AROMA FOAM HAND WASH, WIPES			0000000172	SHARE CORPORATION				322.69		03/26/2018	
03/19/2018				46721	02/08/2018		2018	00001				0200.0000
02/12/2018	45463						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	AROMA FOAM HAND WASH, WIPES		0		0.0000	322.69	0.00	0.00	0.00

11038438	ROAD SALT-COUNTY CONTRACT			0000001196	COMPASS MINERALS AMERICA INC.				3,178.13		03/26/2018	
03/19/2018				46744	01/03/2018		2018	00001				0200.0000
				M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ROAD SALT-COUNTY CONTRACT	M	0		0.0000	3,178.13	0.00	0.00	0.00

11038439	ABSENTEE BALLOT ENVELOPES			0000000203	WILLIAMSON LAW BOOK CO.				146.82		03/26/2018	
03/19/2018				47140	03/07/2018		2018	00001				0200.0000
03/07/2018	170093						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ABSENTEE BALLOT ENVELOPES		0		0.0000	146.82	0.00	0.00	0.00

11038440	SNOWBLOWER SHOE SKID			0000003220	BOBCAT EQUIPMENT RENTALS INC				353.05		03/26/2018	
03/19/2018				46845	01/23/2018		2018	00001				0200.0000
01/23/2018	0031347-001						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	SNOWBLOWER SHOE SKID		0		0.0000	353.05	0.00	0.00	0.00

11038441	17 MAIN ST LIFT INSPECTION			0000002345	ACCESSIBILITY SOLUTIONS, INC.				130.00		03/26/2018	
03/19/2018				45886	06/01/2017		2018	00001				0200.0000
03/07/2018	28498			M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	17 MAIN ST LIFT INSPECTION	M	0		0.0000	130.00	0.00	0.00	0.00

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11038442	POTABLE DRINKING WATER FOR WWTP			0000004937	CRYSTAL ROCK LLC				63.24		03/26/2018	
03/19/2018				45844	06/01/2017		2018	00001				0200.0000
02/28/2018	19954618			M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	POTABLE DRINKING WATER FOR WWTP	M	0		0.0000	63.24	0.00	0.00	0.00

11038443	GLOVES. AMONIA TESTS			0000001198	USA BLUE BOOK				364.22		03/26/2018	
03/19/2018				46329	02/13/2018		2018	00001				0200.0000
							3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	GLOVES, AMONIA TESTS		0		0.0000	364.22	0.00	0.00	0.00

11038444	TAPE. FLOOR CLEANER. PAPER. BINDERS. PAPE			0000000025	W.B. MASON CO., INC.				428.45		03/26/2018	
03/19/2018				46702	03/02/2018		2018	00001				0200.0000
03/05/2018	I52962614						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TAPE, FLOOR CLEANER, PAPER, BINDERS, PAPER TOWEL		0		0.0000	428.45	0.00	0.00	0.00

11038445	FLAT BAR STEEL			0000000026	JEFFORDS STEEL				59.00		03/26/2018	
03/19/2018				46839	03/07/2018		2018	00001				0200.0000
03/08/2018	190174						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	FLAT BAR STEEL		0		0.0000	59.00	0.00	0.00	0.00

11038446	CD SLEEVES			0000000025	W.B. MASON CO., INC.				47.89		03/26/2018	
03/19/2018				47024	03/05/2018		2018	00001				0200.0000
03/06/2018	I53021687						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CD SLEEVES		0		0.0000	47.89	0.00	0.00	0.00

11038447	SANDISK FLASH DRIVE			0000000025	W.B. MASON CO., INC.				15.79		03/26/2018	
03/19/2018				46630	02/28/2018		2018	00001				0200.0000
03/06/2018	I53021543						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	SANDISK FLASH DRIVE		0		0.0000	15.79	0.00	0.00	0.00

11038448	ELECTION BALLOTS			0000005090	FORT ORANGE PRESS, INC.				437.40		03/26/2018	
03/19/2018				47000	02/15/2018		2018	00001				0200.0000
02/28/2018	3584011						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ELECTION BALLOTS		0		0.0000	437.40	0.00	0.00	0.00

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11038449	IT SVCS 2017/2018			0000003381	ADIRONDACK TECHS. LLC				1,915.80		03/26/2018	
03/21/2018				45807	06/01/2017		2018	00001				0200.0000
							3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	IT SVCS 2017/2018		0		0.0000	1,915.80	0.00	0.00	0.00

11038450	THANK YOU	0000003460	MCKENZIE POND PARTNERS			30.00		03/26/2018	
03/21/2018		47155	03/20/2018		2018	00001			0200.0000
03/20/2018	854				3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	THANK YOU		0		0.0000	30.00	0.00	0.00	0.00

11038451	COPIER MAINTENANCE 03/18-04/18	0000001572	SYMQUEST GROUP, INC.			37.31		03/26/2018	
03/21/2018		47154	03/16/2018		2018	00001			0200.0000
03/16/2018	1243654	M			3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	COPIER MAINTENANCE 03/18-04/18	M	0		0.0000	37.31	0.00	0.00	0.00

11038452	FUEL OIL	0000001762	ADIRONDACK ENERGY			2,167.00		03/26/2018	
03/21/2018		47153	03/13/2018		2018	00001			0200.0000
					3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	FUEL OIL		0		0.0000	2,167.00	0.00	0.00	0.00

11038453	FUEL OIL	0000000486	GRIFFITH ENERGY			1,246.61		03/26/2018	
03/21/2018		47152	03/06/2018		2018	00001			0200.0000
					3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	FUEL OIL		0		0.0000	1,246.61	0.00	0.00	0.00

11038454	TELEPHONE CHARGES	0000005308	MAGNA5			1,465.79		03/26/2018	
03/21/2018		47146	03/10/2018		2018	00001			0200.0000
03/10/2018	4729131				3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TELEPHONE CHARGES		0		0.0000	1,465.79	0.00	0.00	0.00

11038455	DENTAL INS-PD APRIL 2018	0000002551	STANDARD INSURANCE CO OF NEW YORK			293.60		03/26/2018	
03/21/2018		47157	03/15/2018		2018	00001			0200.0000
03/15/2018	APRIL				3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DENTAL INS-PD APRIL 2018		0		0.0000	293.60	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No. / Voucher Date / Invoice Date	Stub- Description / Batch / Invoice No.	Req. No. / Recur Months	Req. Date / Refund Year	Vendor Code / PO No. / Taxable	Vendor Name / PO Date / Ref No	Ordered By / Approved By	Fisc Year / Period	Check ID / Contract No.	Voucher Amt. / Check No.	Check Date / Disc. %	Pay Due / Non Disc.	Approved / Cash Account / Disc. Amt.
11038456	DENTAL INS-ADMIN APRIL 2018			0000002551	STANDARD INSURANCE CO OF NEW YORK				635.66		03/26/2018	
03/21/2018				47151	03/12/2018		2018	00001				0200.0000
03/12/2018	APRIL						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DENTAL INS-ADMIN APRIL 2018		0		0.0000	635.66	0.00	0.00	0.00

11038457	COPIER LEASE-PD-YEAR 1 OF 5	0000001572	SYMQUEST GROUP, INC.				80.22		03/26/2018
03/21/2018		46182	06/30/2017		2018	00001			0200.0000
03/12/2018	31647645	M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	COPIER LEASE-PD-YEAR 1 OF 5	M	0		0.0000	80.22	0.00	0.00	0.00

11038458	ELECTRIC CHARGES 2017-18	0000000134	NATIONAL GRID				10.983.12		03/21/2018
03/21/2018		46082	06/01/2017		2018	00001	21530	03/21/2018		0200.0000
					3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	3 MAIN STREET		0		0.0000	1,082.11	0.00	0.00	0.00
2	MECHANICS GARAGE		0		0.0000	154.42	0.00	0.00	0.00
3	MECHANICS GARAGE		0		0.0000	149.87	0.00	0.00	0.00
4	MECHANICS GARAGE		0		0.0000	149.87	0.00	0.00	0.00
5	POLICE DEPT		0		0.0000	1,401.84	0.00	0.00	0.00
6	FIRE DEPT		0		0.0000	571.51	0.00	0.00	0.00
7	DPW GARAGE		0		0.0000	707.84	0.00	0.00	0.00
8	SAND/SALT SHED		0		0.0000	108.31	0.00	0.00	0.00
9	STREET LIGHTS		0		0.0000	21.66	0.00	0.00	0.00
10	OFF STREET PARKING		0		0.0000	45.75	0.00	0.00	0.00
11	PARKS		0		0.0000	271.61	0.00	0.00	0.00
12	REC AREAS		0		0.0000	42.46	0.00	0.00	0.00

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11038458	ELECTRIC CHARGES 2017-18			0000000134	NATIONAL GRID							

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
13	BEACH		0		0.0000	48.45	0.00	0.00	0.00
14	PISGAH		0		0.0000	1,145.84	0.00	0.00	0.00
17	SOURCE OF SUPPLY		0		0.0000	4,419.97	0.00	0.00	0.00
18	SANT SEWERS		0		0.0000	628.13	0.00	0.00	0.00
21	HEADSTART BLDG		0		0.0000	33.48	0.00	0.00	0.00

11038459	DINNER FOR ELECTION INSPECTORS	0000004053	LITTLE ITALY			69.00		03/26/2018	
03/22/2018		47108	03/13/2018		2018	00001			0200.0000
03/20/2018	618526	M			3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DINNER FOR ELECTION INSPECTORS	M	0		0.0000	69.00	0.00	0.00	0.00

11038460	TIME CARDS	0000001149	COMPASS PRINTING PLUS			121.50		03/26/2018	
03/22/2018		47149	03/21/2018		2018	00001			0200.0000
03/21/2018	50253				3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TIME CARDS		0		0.0000	121.50	0.00	0.00	0.00

11038461	HP MAINTENANCE KIT FOR PRINTER	0000004032	CDW GOVERNMENT, INC			275.75		03/26/2018	
03/22/2018		47098	03/08/2018		2018	00001			0200.0000
03/13/2018	MBB8730				3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	HP MAINTENANCE KIT FOR PRINTER		0		0.0000	275.75	0.00	0.00	0.00

11038462	GROOMER INSPECTION-ALL SYSTEMS	0000004833	PRINOTH LLC			499.00		03/26/2018	
03/22/2018		46821	02/14/2018		2018	00001			0200.0000
03/20/2018	1805002195				3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	GROOMER INSPECTION-ALL SYSTEMS		0		0.0000	499.00	0.00	0.00	0.00

11038463	UNITY ANTENNAS	0000000092	CHAMPLAIN COMMUNICATIONS INC.			209.50		03/26/2018	
03/22/2018		46840	03/08/2018		2018	00001			0200.0000
					3		0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	UNITY ANTENNAS		0		0.0000	209.50	0.00	0.00	0.00

ARTS & CULTURE MASTER PLAN DEVELOPMENT

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11038464	ARTS & CULTURE MASTER PLAN DEVELOPMENT	0000003401	AMS PLANNING & RESEARCH CORP.				2,650.00		03/26/2018	
03/22/2018		46186	06/15/2017		2018	00002				0200.0000
02/28/2018	1452-08				3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ARTS & CULTURE MASTER PLAN DEVELOPMENT		0		0.0000	2,650.00	0.00	0.00	0.00

11038465	CONTRACT #C1000417 GRANT 2013-PARKS PLAN	0000003445	CHAZEN ENGINEERING, SURVEYING & ARCH CO DPC				3,635.90		03/26/2018	
03/22/2018		46625	02/19/2018		2018	00009				0200.0000
03/06/2018	0104727	M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CONTRACT #C1000417 GRANT 2013-PARKS PLAN LWRP	M	0		0.0000	3,635.90	0.00	0.00	0.00

11038466	BOX ALIGN RINGS. FLANGED ANGLES. HYMAX C	0000003162	FERGUSON WATERWORKS				858.30		03/26/2018	
03/22/2018		46711	02/21/2018		2018	00001				0200.0000
		M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BOX ALIGN RINGS, FLANGED ANGLES, HYMAX COUPLER	M	0		0.0000	397.20	0.00	0.00	0.00
2	BOX ALIGN RINGS, FLANGED ANGLES, HYMAX COUPLER	M	0		0.0000	461.10	0.00	0.00	0.00

11038467	GOULDS 3HP 200 VOLT PUMP	0000003162	FERGUSON WATERWORKS				2,928.89		03/26/2018	
03/22/2018		46734	01/18/2018		2018	00001				0200.0000
03/12/2018	0801889	M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	GOULDS 3HP 200 VOLT PUMP	M	0		0.0000	2,928.89	0.00	0.00	0.00

11038468	SHARPIES. BALLPOINTS PENS	0000000025	W.B. MASON CO., INC.				62.14		03/26/2018	
03/22/2018		47103	03/12/2018		2018	00001				0200.0000
03/13/2018	I53210258				3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	SHARPIES, BALLPOINTS PENS		0		0.0000	62.14	0.00	0.00	0.00

11038469	CHART TRIANGULAR SCALE RULER	0000000025	W.B. MASON CO., INC.				16.98		03/26/2018	
03/22/2018		46958	03/09/2018		2018	00001				0200.0000
03/13/2018	I53203966				3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CHART TRIANGULAR SCALE RULER		0		0.0000	16.98	0.00	0.00	0.00

11038470	WWTP INTERNET 202-805619901-001	0000000961	TIME WARNER CABLE				55.00		03/26/2018	
03/22/2018		45894	06/01/2017		2018	00001				0200.0000
03/13/2018	805619901031318				3			0.00	0.00	0.00

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11038470	WWTP INTERNET 202-805619901-001			0000000961	TIME WARNER CABLE							
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**		**Unit Cost**	**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	WWTP INTERNET 202-805619901-001				0			0.0000	55.00	0.00	0.00	0.00
11038471	YEARLY CONTRACT FOR UNIFORM SERVICE			0000002556	CENTURY LINEN & UNIFORM				114.72		03/26/2018	
03/22/2018				45401	06/01/2017		2018	00001				0200.0000
							3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**		**Unit Cost**	**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	YEARLY CONTRACT FOR UNIFORM SERVICE				0			0.0000	114.72	0.00	0.00	0.00
11038472	BLANKET PO FOR FEBRUARY 2018			0000000305	CED - TWIN STATE SARANAC LAKE				193.56		03/26/2018	
03/22/2018				46961	02/01/2018		2018	00001				0200.0000
							3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**		**Unit Cost**	**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	BLANKET PO FOR FEBRUARY 2018				0			0.0000	193.56	0.00	0.00	0.00
11038473	ST PATRICKS DAY PARADE BANNERS			0000003459	WICKED SIGNS AND GRAPHICS				168.00		03/26/2018	
03/22/2018				47105	03/11/2018		2018	00001				0200.0000
03/11/2018	001						3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**		**Unit Cost**	**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	ST PATRICKS DAY PARADE BANNERS				0			0.0000	168.00	0.00	0.00	0.00
11038474	THANK YOUS			0000004942	BEAR ESSENTIALS				90.00		03/26/2018	
03/22/2018				47107	03/12/2018		2018	00001				0200.0000
03/12/2018	3244B			M			3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**		**Unit Cost**	**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	THANK YOUS			M	0			0.0000	90.00	0.00	0.00	0.00
11038475	POLICY CHANGES			0000000137	NORTHERN INSURING AGENCY				254.10		03/26/2018	
03/22/2018				47102	03/14/2018		2018	00001				0200.0000
							3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**		**Unit Cost**	**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	POLICY CHANGES				0			0.0000	254.10	0.00	0.00	0.00
11038476	LIGHT SOCKET ASSEMBLY			0000005226	HIGH PEAKS FORD				21.40		03/26/2018	
03/22/2018				46842	03/08/2018		2018	00001				0200.0000
03/09/2018	20691						3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**		**Unit Cost**	**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	LIGHT SOCKET ASSEMBLY				0			0.0000	21.40	0.00	0.00	0.00
11038477	BLANKET PO FOR 17-18 FIRST AID SUPPLIES			0000000207	CINTAS CORPORATION				28.59		03/26/2018	
03/22/2018				45394	06/01/2017		2018	00001				0200.0000

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11038477	BLANKET PO FOR 17-18 FIRST AID SUPPLIES	0000000207	CINTAS CORPORATION							
03/09/2018	5010241222				3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BLANKET PO FOR 17-18 FIRST AID SUPPLIES		0		0.0000	28.59	0.00	0.00	0.00

11038478	2017-2018 ANNUAL PARKING LOT LEASE	0000002208	MBF2, INC				1,689.24		03/26/2018	
03/22/2018		45466	06/01/2017		2018	00001				0200.0000
04/01/2018	APRIL	M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	2017-2018 ANNUAL PARKING LOT LEASE	M	0		0.0000	581.32	0.00	0.00	0.00
2	2017-2018 ANNUAL LEASE	M	0		0.0000	1,107.92	0.00	0.00	0.00

11038479	ANNUAL LEASE OF VILLAGE OFFICE SPACE 2017	0000000186	TOWN OF HARRIETSTOWN				2,757.00		03/26/2018	
03/22/2018		45464	06/01/2017		2018	00001				0200.0000
04/01/2018	APRIL				3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ANNUAL LEASE OF VILLAGE OFFICE SPACE 2017/2018		0		0.0000	2,757.00	0.00	0.00	0.00

11038480	BOTTOM PLATE, LINER, GASKET	0000003443	CORE & MAIN LP				412.20		03/26/2018	
03/22/2018		46746	12/29/2017		2018	00001				0200.0000
					3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BOTTOM PLATE, LINER, GASKET		0		0.0000	412.20	0.00	0.00	0.00

11038481	REMOTE NET METERING	0000003068	BARTON & LOGUIDICE, D.P.C.				836.00		03/26/2018	
03/22/2018		46529	10/11/2017		2018	00001				0200.0000
03/08/2018	95375	M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	REMOTE NET METERING	M	0		0.0000	836.00	0.00	0.00	0.00

11038482	TIRES	0000000793	WARREN TIRE SERVICE CENTER				303.04		03/26/2018	
03/22/2018		46838	03/06/2018		2018	00001				0200.0000
03/09/2018	86705				3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TIRES		0		0.0000	303.04	0.00	0.00	0.00

11038483	SEWER MAIN PROJECT 4184	0000002086	AES NORTHEAST				8,111.84		03/26/2018	
03/26/2018		41660	01/20/2014		2018	00009				0200.0000
03/19/2018	11424	M			3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
7	FINAL DESIGN	M	0		0.0000	989.22	0.00	0.00	0.00

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11038483	SEWER MAIN PROJECT 4184			0000002086	AES NORTHEAST							
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**	**Unit Cost**		**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
11	STUDY & REPORT PHASE			M	0		0.0000		6,070.62	0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**	**Unit Cost**		**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
12	PRELIMINARY DESIGN			M	0		0.0000		1,052.00	0.00	0.00	0.00
11038484	POSTAGE FOR MACHINE			0000001906	PITNEY BOWES BANK INC				5,000.00		03/26/2018	
03/26/2018				47165	03/26/2018		2018	00001				0200.0000
03/26/2018	001						3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**	**Unit Cost**		**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	POSTAGE FOR MACHINE				0		0.0000		5,000.00	0.00	0.00	0.00
11038485	DISPOSAL OF SLUDGE-WWTP. GARBAGE			0000000628	FR. COUNTY SOLID WASTE				179.55		03/26/2018	
03/26/2018				44215	06/01/2016		2018	00001				0200.0000
02/20/2018	4492270						3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**	**Unit Cost**		**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	DISPOSAL OF SLUDGE-WWTP, GARBAGE				0		0.0000		179.55	0.00	0.00	0.00
11038486	2017-2018 TRASH DISPOSAL			0000000628	FR. COUNTY SOLID WASTE				405.00		03/26/2018	
03/26/2018				46268	08/01/2017		2018	00001				0200.0000
							3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**	**Unit Cost**		**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	2017-2018 TRASH DISPOSAL				0		0.0000		405.00	0.00	0.00	0.00
11038487	ANTIFREEZE			0000005387	POLSINELLO FUELS, INC.				658.00		03/26/2018	
03/26/2018				46848	03/19/2018		2018	00001				0200.0000
03/22/2018	663475						3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**	**Unit Cost**		**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	ANTIFREEZE				0		0.0000		658.00	0.00	0.00	0.00
11038488	ENVELOPE MOISTENERS			0000000025	W.B. MASON CO., INC.				8.79		03/26/2018	
03/26/2018				47145	03/15/2018		2018	00001				0200.0000
03/19/2018	I53385469						3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**	**Unit Cost**		**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	ENVELOPE MOISTENERS				0		0.0000		8.79	0.00	0.00	0.00
11038489	HP CARTRIDGE. WRITING PADS. BIC PENS			0000000025	W.B. MASON CO., INC.				204.57		03/26/2018	
03/26/2018				47104	03/14/2018		2018	00001				0200.0000
							3			0.00	0.00	0.00
Detail Item	**Item Description**			**Taxable**	**Quantity**	**Unit**	**Unit Cost**		**Ext. Cost**	**Disc. %**	**Non Disc.**	**Disc. Amt.**
1	HP CARTRIDGE, WRITING PADS, BIC PENS				0		0.0000		204.57	0.00	0.00	0.00
11038490	WALK OF FAME-KILBOURNE. MAZDZER			0000001149	COMPASS PRINTING PLUS				25.00		03/26/2018	

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11038490	WALK OF FAME-KILBOURNE, MAZDZER			0000001149	COMPASS PRINTING PLUS							
03/26/2018				47158	03/21/2018		2018	00001				0200.0000
03/21/2018	50259						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	WALK OF FAME-KILBOURNE, MAZDZER		0		0.0000	25.00	0.00	0.00	0.00

11038491	BLANKET PO FOR FEBRUARY 2018			0000000079	HULBERT'S TRI-LAKE SUPPLY				157.92		03/26/2018	
03/26/2018				46962	02/01/2018		2018	00001				0200.0000
							3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BLANKET PO FOR FEBRUARY 2018		0		0.0000	157.92	0.00	0.00	0.00

11038492	RECHARGE RIDE CONTROL ACUMALATOR			0000005019	POWERPLAN				786.30		03/26/2018	
03/26/2018				46823	02/14/2018		2018	00001				0200.0000
03/14/2018	1851880						3			0.00	0.00	0.00

Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	RECHARGE RIDE CONTROL ACUMALATOR		0		0.0000	786.30	0.00	0.00	0.00

Total Vouchers reported: 100

Total GL Detail Reported 154,975.88
Total Amount All Vouchers 154,975.88

Fund	Cash Item		Regular	Prepaid	Wire Transfer	Direct Pay Outstanding	Direct Pay Paid	Total
001 - GENERAL FUND								
	0200.0000	VILLAGE	58,424.59	0.00	0.00	0.00	0.00	58,424.59
	Fund Total		58,424.59	0.00	0.00	0.00	0.00	58,424.59
004 - WATER FUND								
	0200.0000	VILLAGE	18,499.34	0.00	0.00	0.00	0.00	18,499.34
	Fund Total		18,499.34	0.00	0.00	0.00	0.00	18,499.34
005 - SEWER FUND								
	0200.0000	VILLAGE	15,180.73	0.00	0.00	0.00	0.00	15,180.73
	Fund Total		15,180.73	0.00	0.00	0.00	0.00	15,180.73

VILLAGE OF SARANAC LAKE
Voucher Detail Report

Voucher No. / Voucher Date / Invoice Date	Stub- Description / Batch / Invoice No.	Req. No. / Recur Months	Req. Date / Refund Year	Vendor Code / PO No. / Taxable	Vendor Name / PO Date / Ref No	Ordered By / Approved By	Fisc Year / Period	Check ID / Contract No.	Voucher Amt. / Check No. / Check Date / Disc. %	Pay Due / Non Disc.	Approved / Cash Account / Disc. Amt.

Fund	Cash Item		Regular	Prepaid	Wire Transfer	Direct Pay Outstanding	Direct Pay Paid	Total
010 - TRUST AND AGENCY FUND								
	0200.0000	VILLAGE	48,473.48	0.00	0.00	0.00	0.00	48,473.48
	Fund Total		48,473.48	0.00	0.00	0.00	0.00	48,473.48
101 - UDAG PROGRAM INCOME GRANT								
	0200.0000	VILLAGE	3,635.90	0.00	0.00	0.00	0.00	3,635.90
	Fund Total		3,635.90	0.00	0.00	0.00	0.00	3,635.90
204 - REVOLVING LOAN FUND								
	0200.0000	VILLAGE	2,650.00	0.00	0.00	0.00	0.00	2,650.00
	Fund Total		2,650.00	0.00	0.00	0.00	0.00	2,650.00
212 - LWCS SEWERPROJECTS								
	0200.0000	VILLAGE	8,111.84	0.00	0.00	0.00	0.00	8,111.84
	Fund Total		8,111.84	0.00	0.00	0.00	0.00	8,111.84
Grand Totals			154,975.88	0.00	0.00	0.00	0.00	154,975.88
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay			154,975.88					

Fund		Regular	Prepaid	Wire Transfer	Direct Pay Outstanding	Direct Pay Paid	Total
001 - GENERAL FUND	VILLAGE	58,424.59	0.00	0.00	0.00	0.00	58,424.59
004 - WATER FUND	VILLAGE	18,499.34	0.00	0.00	0.00	0.00	18,499.34
005 - SEWER FUND	VILLAGE	15,180.73	0.00	0.00	0.00	0.00	15,180.73
010 - TRUST AND AGENCY FUND	VILLAGE	48,473.48	0.00	0.00	0.00	0.00	48,473.48
101 - UDAG PROGRAM INCOME GRANT	VILLAGE	3,635.90	0.00	0.00	0.00	0.00	3,635.90
204 - REVOLVING LOAN FUND	VILLAGE	2,650.00	0.00	0.00	0.00	0.00	2,650.00
212 - LWCS SEWERPROJECTS	VILLAGE	8,111.84	0.00	0.00	0.00	0.00	8,111.84
Grand Totals		154,975.88	0.00	0.00	0.00	0.00	154,975.88
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay		154,975.88					

VILLAGE OF SARANAC LAKE
Voucher Detail Report

Voucher No.	Stub- Description			Vendor Code	Vendor Name				Voucher Amt.		Pay Due	Approved
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date		Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.		Disc. %	Non Disc.	Disc. Amt.

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: 3-26-18

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

Saranac Lake Police Department

1 Main Street
Saranac Lake, NY 12983-1795

Telephone: (518) 891-4428
Fax: (518) 891-6321

SARANAC LAKE POLICE DEPARTMENT – ACTIVITY REPORT

03/12/18

February 2018

Total Calls for service:	*180
Total Arrests:	8
Mental Hygiene Law Arrests: (Included in total)	3
Accident Investigations:	3
DWI:	3

Administrative:

Policed Winter Carnival Parade
Policed Winter Carnival opening and closing fireworks
Policed Saranac Lake Olympic "Watch Party"
Provided police coverage for Governor's Visit-Hotel Saranac
Officer Brown initiating second phase of DARE in SLCS

Initiatives:

Met with the SLCS Superintendent and all principals regarding school safety issues and possible training with staff.

Planning the implementation of a 6-month trial K-9 program

Notable Incidents:
Received a report of a distraught adult male threatening suicide by firearm. Male fled his residence in the French Hill area. Established a perimeter with State Police and attempted to negotiate via cell phone. Subject was uncooperative and was subsequently located near a wood line and taken into custody without further incident.

Special Events:
Planning for St. Patrick's Day Parade and Winter Olympic Athletes Parade.

*Calls for service do not include walk-ins at the station, traffic stops, parking tickets, other interaction with the public which does not necessitate documentation.

Business of the Village Board
Village of Saranac Lake

SUBJECT: Award Bid –Screening of Sand Date: 3-26-2018

DEPT OF ORIGIN: Village Manager Bill # 29-2018

DATE SUBMITTED: _ EXHIBITS: _____

APPROVED AS TO FORM:

_____ _____
Village Attorney Village Administration

EXPENDITURE REQUIRED$	AMOUNT BUDGETED:	APPROPRIATION

Award bid for screening of sand

MOVED BY: Catillaz SECONDED BY: Pelletieri

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO yes

TRUSTEE CATILLAZ yes

TRUSTEE VAN COTT yes

TRUSTEE PELLETIERI yes

RESOLUTION AUTHORIZING BID AWARD
SCREENING OF SAND

WHEREAS, Bids have been solicited and received for the screening of sand at the Will Rogers Site, and

WHEREAS, Village staf have evalutated the bids and recommended the contract be awarded to the responsible low bidder:

T&T Leasing of Plattsburgh, Inc.
$24,000 not to exceed $35,000

NOW, THEREFORE BE IT RESOLVED, T&T Leasing of Plattsburgh, Inc. be awarded the bid for the screening of sand.

Bid Opening For Sand Screening 3/14/18

Bidder	Unit Price	Base Bid	Non Collusion
Tudeau Sand & Gravel	$2.65 /cyd	26,500.00	✓
RMS	$4.65	46,500.00	✓
* T & T Leasing	$2.40 /cyd	24,000.00	✓
Jenkinsville Sand & Gravel	$3.10 /cyd	31,000.00	✓

Business of the Village Board
Village of Saranac Lake

SUBJECT: Adopt Sewer Rates

Date: 3-26-2018

DEPT OF ORIGIN: Village Manager

Bill # 30-2018

DATE SUBMITTED: _

EXHIBITS: _____

APPROVED AS TO FORM:

_____ _____

Village Attorney

Village Administration

EXPENDITURE REQUIRED$	AMOUNT BUDGETED:	APPROPRIATION

Adopt Sewer Rates

MOVED BY: Van Cott SECONDED BY: Shapiro

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO yes

TRUSTEE CATILLAZ yes

TRUSTEE VAN COTT yes

TRUSTEE PELLETIERI yes

VILLAGE OF SARANAC LAKE
BOARD OF TRUSTEES
ADOPTION OF 2017-2018 SEWER RATES

WHEREAS, the Village of Saranac Lake Board of Trustees held a Public Hearing regarding the proposed 2018-2019 sewer rates on March 26, 2018, at 5:30pm in the Village Board Room, and

WHEREAS, it is the responsibility of the Village of Saranac Lake Board of Trustees to ensure an adequate level of services to the community at reasonable rates to meet its budgetary needs, and

WHEREAS, it is the responsibility of the Village of Saranac Lake Board of Trustees to provide adequate financial resources in order to meet Federal and State requirements,

NOW, THEREFORE BE IT RESOLVED, The Village Board of Trustees hereby approves the adoption of the 3.42% increase to sewer rates as proposed in the 2018-2019 Budget which will take effect on June 1, 2018 for any billing after August 1, 2018.

VILLAGE OF SARANAC LAKE WATER & SEWER RATES FY2018-2019 (WAT 2.86% INC/SEW 3.42% INC)								
Metered Rates Per 1,000 Gallons: Water = $9.0832 / Sewer = $6.6685 --> Metered Minimum Charge: 8,500 Gallons/Quarter								
Water Code	Sewer Code	Description	Water Quarterly	Sewer Quarterly	Total Quarterly	Water Annually	Sewer Annually	Total Annually
101	201	Metered - Inside Village ***Minimum Rate***	$77.21	$56.68	$133.89	$308.83	$226.73	$535.56
120	220	Metered - District ***Minimum Rate***	$154.41	$113.37	$267.78	$617.66	$453.46	$1,071.12
130	230	Metered - Outside-No District ***Minimum Rate***	$231.62	$170.05	$401.67	$926.49	$680.19	$1,606.68
301	401	1 or 2 Bedroom House	$171.36	$124.17	$295.53	$685.44	$496.70	$1,182.13
302	402	3 Bedroom House	$250.58	$182.45	$433.02	$1,002.30	$729.79	$1,732.09
303	403	4 Bedroom House	$329.79	$240.72	$570.51	$1,319.17	$962.87	$2,282.04
304	404	5 Bedroom House	$409.00	$298.98	$707.97	$1,635.99	$1,195.91	$2,831.90
305	405	6 Bedroom House	$488.21	$357.25	$845.46	$1,952.86	$1,428.99	$3,381.85
306	406	7 Bedroom House	$567.43	$415.52	$982.95	$2,269.72	$1,662.08	$3,931.80
307	407	8 Bedroom House	$646.64	$473.79	$1,120.43	$2,586.54	$1,895.17	$4,481.71
308	408	1 Bedroom Apartment	$171.36	$124.17	$295.53	$685.44	$496.70	$1,182.13
309	409	2 Bedroom Apartment	$171.36	$124.17	$295.53	$685.44	$496.70	$1,182.13
310	410	3 Bedroom Apartment	$250.58	$182.45	$433.02	$1,002.30	$729.79	$1,732.09
311	411	4 Bedroom Apartment	$329.79	$240.72	$570.51	$1,319.17	$962.87	$2,282.04
312	412	5 Bedroom Apartment	$409.00	$298.98	$707.97	$1,635.99	$1,195.91	$2,831.90
313	413	Hotel, Cabins, Motel - Per Bedroom	$109.39	$97.41	$206.79	$437.55	$389.63	$827.18
314	414	Bd Hse, B&B, Tourist Hm, Dorm - Per Bedrm	$95.08	$89.79	$184.87	$380.33	$359.15	$739.48
316	416	2 Car/Stall Garage	$27.23	$21.58	$48.81	$108.93	$86.31	$195.23
317	417	3 Car/Stall Garage	$54.52	$42.41	$96.93	$218.09	$169.64	$387.73
318	418	4 Car/Stall Garage	$81.75	$63.18	$144.93	$327.02	$252.71	$579.72
319	419	Public Garage - Per Sq Ft	$0.34	$0.30	$0.64	$1.37	$1.20	$2.57
320	420	Gasoline/Service Station	$218.95	$211.50	$430.45	$875.81	$845.99	$1,721.80
322	422	Misc Office - Small - Under 1000 Ft	$105.16	$96.40	$201.56	$420.65	$385.61	$806.26
323	423	Misc Office - Large - Per Floor	$209.69	$192.57	$402.26	$838.75	$770.28	$1,609.02
325	425	Misc Store - Large - Over 1000 Ft	$522.09	$480.00	$1,002.09	$2,088.37	$1,920.00	$4,008.37
326	426	Misc Store - Small - Under 1000 Ft	$169.47	$136.76	$306.23	$677.88	$547.05	$1,224.93
329	429	Beauty Shop - 1st 2 Chairs	$300.01	$275.67	$575.68	$1,200.04	$1,102.66	$2,302.71
330	430	Beauty Shop - Each Chair Over 2	$61.12	$55.88	$117.01	$244.48	$223.54	$468.02
331	431	Physicians Offices (Each)	$169.47	$136.76	$306.23	$677.88	$547.05	$1,224.93
332	432	Dentists Offices & Labs (Each)	$564.91	$460.19	$1,025.09	$2,259.62	$1,840.74	$4,100.36
333	433	Bar, Grill, Fountain, Restaurant	$490.28	$450.77	$941.05	$1,961.12	$1,803.07	$3,764.19
335	435	Hall or Lodge	$381.59	$350.74	$732.33	$1,526.35	$1,402.96	$2,929.31
340	440	Trailer Park - Per Connection	$85.34	$78.19	$163.53	$341.37	$312.77	$654.14
343	443	Warehouse - Per Sq Ft	$0.34	$0.30	$0.64	$1.37	$1.20	$2.57
347	447	Boat House - Commercial	$245.83	$225.83	$471.66	$983.32	$903.33	$1,886.66
348	448	Theater - Per Seat	$1.27	$1.15	$2.42	$5.10	$4.59	$9.69
349	449	School - Per Student	$7.07	$6.48	$13.55	$28.28	$25.93	$54.22
356		Vacant Lot With Tap	$77.20	$0.00	$77.20	$308.81	$0.00	$308.81
366	466	Church	$169.47	$136.76	$306.23	$677.88	$547.05	$1,224.93
372	472	Field House	$85.40	$70.79	$156.20	$341.61	$283.18	$624.79
373	473	Temporary Disconnect	$77.21	$56.68	$133.89	$308.84	$226.72	$535.56

Business of the Village Board
Village of Saranac Lake

SUBJECT: Adopt the Village Budget

Date: 3-26-2018

DEPT OF ORIGIN: Village Manager

Bill # 31-2018

DATE SUBMITTED: _

EXHIBITS: _____

APPROVED AS TO FORM:

_____ Village Attorney

_____ Village Administration

EXPENDITURE REQUIRED$	AMOUNT BUDGETED:	APPROPRIATION

Adopt the Village Budget

MOVED BY: Catillaz SECONDED BY: Van Cott

VOTE ON ROLL CALL:

MAYOR RABIDEAU	_____
TRUSTEE SHAPIRO	yes
TRUSTEE CATILLAZ	yes
TRUSTEE VAN COTT	yes
TRUSTEE PELLETIERI	yes

Resolution for the Adoption of the Annual Operating Budgets
General Fund, Water Fund and Sewer Fund
Fiscal Year 2018-2019

Whereas, the Village of Saranac Lake is required to develop annual budgets for its General Fund, Water Fund and Sewer Fund operations, and;

Whereas, the Village of Saranac Lake Board of Trustees held the required Public Hearing on March 26, 2018, and;

Whereas, the Village of Saranac Lake Board of Trustees has presented with a final budget that complies with the provisions of the Tax Cap regulations,

Now Therefore Be it Resolved, the Village of Saranac Lake Board of Trustees hereby approves the adoption of the General Fund, Water Fund and Sewer Fund operating budgets for the 2018-2019 Fiscal Year.

Business of the Village Board
Village of Saranac Lake

SUBJECT: Letter of Support for Bill S3292/A3907 Safe Water Infrastructure Action (SWAP)
FOR AGENDA OF 3-26-18

DEPT OF ORIGIN: Manager

BILL # 32-2018

DATE SUBMITTED: 3-16-18

EXHIBITS: Yes

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE REQUIRED:	AMOUNT BUDGETED:	APPROPRIATION REQUIRED:

SUMMARY STATEMENT

AUTHORIZE SUPPORT LETTERS FOR THE PROPOSED LEGILATION "SWAP"

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: Catillaz SECONDED BY: Van Cott

VOTE ON ROLL CALL:

MAYOR RABIDEAU	
TRUSTEE CATILLAZ	yes
TRUSTEE PELLETIERI	yes
TRUSTEE SHAPIRO	yes
TRUSTEE VANCOTT	yes

Senator Elizabeth O'C. Little
137 Margaret St Suite 100
Plattsburgh NY 12901

SAMPLE LETTER (Please use your official letterhead)

Dear Representative:

The **(Town of, Village of, or City of_____)** is writing today in support of S3292/A3907 to create the Safe Water Infrastructure Action Program known as SWAP.

We wish to thank you for the support of capital funding for water infrastructure in the FY2017 budget that is essential to address capital projects, replacement and upgrading critical infrastructure. While these programs are necessary and essential tools for replacing and building new infrastructure, they do not address the underlying issue of increasing maintenance requirements and operating expenses.

Insufficient Operation and Maintenance (O&M) funding is a major contributor to our infrastructure issues. Years of unavoidable deferring maintenance of critical infrastructure due to insufficient savings and inability to apply for government funding are just some of the reasons that have led to insufficient O&M funding.

There have been calls for a more permanent source of funding for our infrastructure, one that addresses and supports O&M activities. The SWAP is designed to provide municipalities with water, sewer and storm water infrastructure, an annual supplemental funding stream to support operation and maintenance activities. Just like the successful Consolidated Local Street and Highway Improvement Program (CHIPS), municipalities would know what their annual SWAP allotment would be. This would afford us the opportunity to perform maintenance and/or replacement, which can be performed by our municipal staff. These would be smaller projects such as equipment replacements, manhole rehabilitation or water line replacement. The long-term sustainability of the systems would improve through the increased operation and maintenance funding and rates could stabilize and remain affordable.

Some of the infrastructure in New York dates back over 100 years and the interconnectivity of water means that if the infrastructure fails in one location, many cities, towns and villages will also be affected. For these reasons, the **(Village of, City of, or Town of)** supports S3292/A3907 to develop a dedicated funding program to distribute funds annually to municipalities to ensure the integrity and reliance of municipal water, sewer and storm water infrastructure and we respectfully urge your support of this legislation.

Assemblymember 115th District
Billy Jones
202 U.S. Route 1
Plattsburgh NY 12903

114th Assembly District
Dan Stec
140 Glen St
Glens Falls, NY 12801

S3292-A TEDISCO Same as A 3907-A Steck (MS)
ON FILE: 02/05/18 Environmental Conservation Law
TITLE....Relates to establishing the safe water infrastructure action program
01/20/17 REFERRED TO ENVIRONMENTAL CONSERVATION
01/03/18 REFERRED TO ENVIRONMENTAL CONSERVATION
02/02/18 AMEND AND RECOMMIT TO ENVIRONMENTAL CONSERVATION
02/02/18 PRINT NUMBER 3292A

TEDISCO, BAILEY, BOYLE, CARLUCCI, CROCI, DeFRANCISCO, GALLIVAN, HELMING, LARKIN, ROBACH, SANDERS
Add §3-0321, En Con L
Establishes the safe water and infrastructure action program for the purpose of making payments toward the replacement and rehabilitation of existing local municipally-owned and funded drinking water, storm water and sanitary sewer systems; applies to any county, city, town or village drinking water system, storm water system or sanitary sewer system within the state that is not under the maintenance and/or operational jurisdiction of the state nor any private entity.

STATE OF NEW YORK

3292--A

2017-2018 Regular Sessions

IN SENATE

January 20, 2017

Introduced by Sens. TEDISCO, BAILEY, BOYLE, CARLUCCI, CROCI, DeFRANCISCO, GALLIVAN, ROBACH, SANDERS -- read twice and ordered printed, and when printed to be committed to the Committee on Environmental Conservation -- recommitted to the Committee on Environmental Conservation in accordance with Senate Rule 6, sec. 8 -- committee discharged, bill amended, ordered reprinted as amended and recommitted to said committee

AN ACT to amend the environmental conservation law, in relation to establishing the safe water infrastructure action program for the purpose of making payments toward the replacement and rehabilitation of existing local municipally-owned and funded drinking water, storm water and sanitary sewer systems

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. The environmental conservation law is amended by adding a new section 3-0321 to read as follows:

§ 3-0321. Safe water and infrastructure action program.

1. Notwithstanding any other provisions of this chapter or any other law and subject to an appropriation made therefor and in accordance with the provisions of this section and with the rules and regulations promulgated by the commissioner in connection therewith, on and after the first day of April, two thousand nineteen, a consolidated local infrastructure program is hereby established for the purpose of making payments toward the replacement and rehabilitation of existing local municipally-owned and funded drinking water, storm water and sanitary sewer systems. For purposes of this section, such program shall apply to any county, city, town or village drinking water system, storm water system or sanitary sewer system within the state that is not under the

15 *maintenance and/or operational jurisdiction of the state nor any private*
16 *entity. The commissioner, in conjunction with the environmental facili-*
17 *ties corporation, shall promulgate all necessary rules and regulations*

EXPLANATION--Matter in *italics* (underscored) is new; matter in brackets [-] is old law to be omitted.

LBD07680-04-8

to carry out the program so that an equitable distribution of aid shall be made for the general operation and/or general maintenance of any existing county, city, town and village drinking water system, storm water system or sanitary sewer system.

2. On or before the twenty-fifth day of April, June, September and November of each state fiscal year commencing with the state fiscal year beginning on April first, two thousand nineteen, there shall be distributed and paid to counties, cities, towns and villages an amount equal to the moneys appropriated for the purposes of this section divided by the number of payment dates in that state fiscal year. Such amounts shall be distributed and paid pursuant to subdivision three of this section.

3. Amounts shall be distributed for local drinking water, storm water and sanitary sewer systems based upon the total length and width of all pipelines and mains owned and operated by the municipality.

4. Monies made available may be used to match other state and federal funds made available for such projects. The funds may also be used to support special improvement districts created to provide drinking water, waste water and storm water services under articles twelve, twelve-A, twelve-C and thirteen of the town law. The remainder of the apportionment may be used for any existing drinking water, storm water or sewer system purchases, including but not limited to, the acquisition of materials for the replacement or rehabilitation.

5. For any city, town, or village which proposes infrastructure consolidation under this section or merges with another municipality, the funds appropriated under this section may fund costs associated with such consolidation.

6. For each fiscal year, starting in two thousand nineteen, funds are to be made available to the local infrastructure assistance account of the general fund, and distributed from that account, in an amount that is at least equal to those appropriated and made available in the Consolidated Local Street and Highway Improvement Program (CHIPS).

§ 2. This act shall take effect immediately.

Business of the Village Board
Village of Saranac Lake

SUBJECT: Approve Arts & Culture Plan FOR AGENDA OF 03/26/18

DEPT OF ORIGIN: Trustee Shapiro BILL # 33-2018

DATE SUBMITTED: 03/22/18 EXHIBITS: None

APPROVED AS TO FORM:

Village Attorney Village Administration

EXPENDITURE REQUIRED: $0	AMOUNT BUDGETED: $0	APPROPRIATION REQUIRED: $0

SUMMARY STATEMENT

Resolution to approve the Village of Saranac Lake Arts and Culture Master Plan.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: Van Cott SECONDED BY: Pelletieri

VOTE ON ROLL CALL:

MAYOR RABIDEAU	
TRUSTEE SHAPIRO	yes
TRUSTEE CATILLAZ	yes
TRUSTEE VAN COTT	yes
TRUSTEE PELLETIERI	yes

RESOLUTION APPROVING THE VILLAGE OF SARANAC LAKE ARTS AND CULTURE MASTER PLAN

WHEREAS, the Village of Saranac Lake recognizes the importance and impact of arts and culture in driving economic development and contributing to the quality of life in the community; and

WHEREAS, Saranac Lake has a significant number of arts and cultural assets for a community its size; and

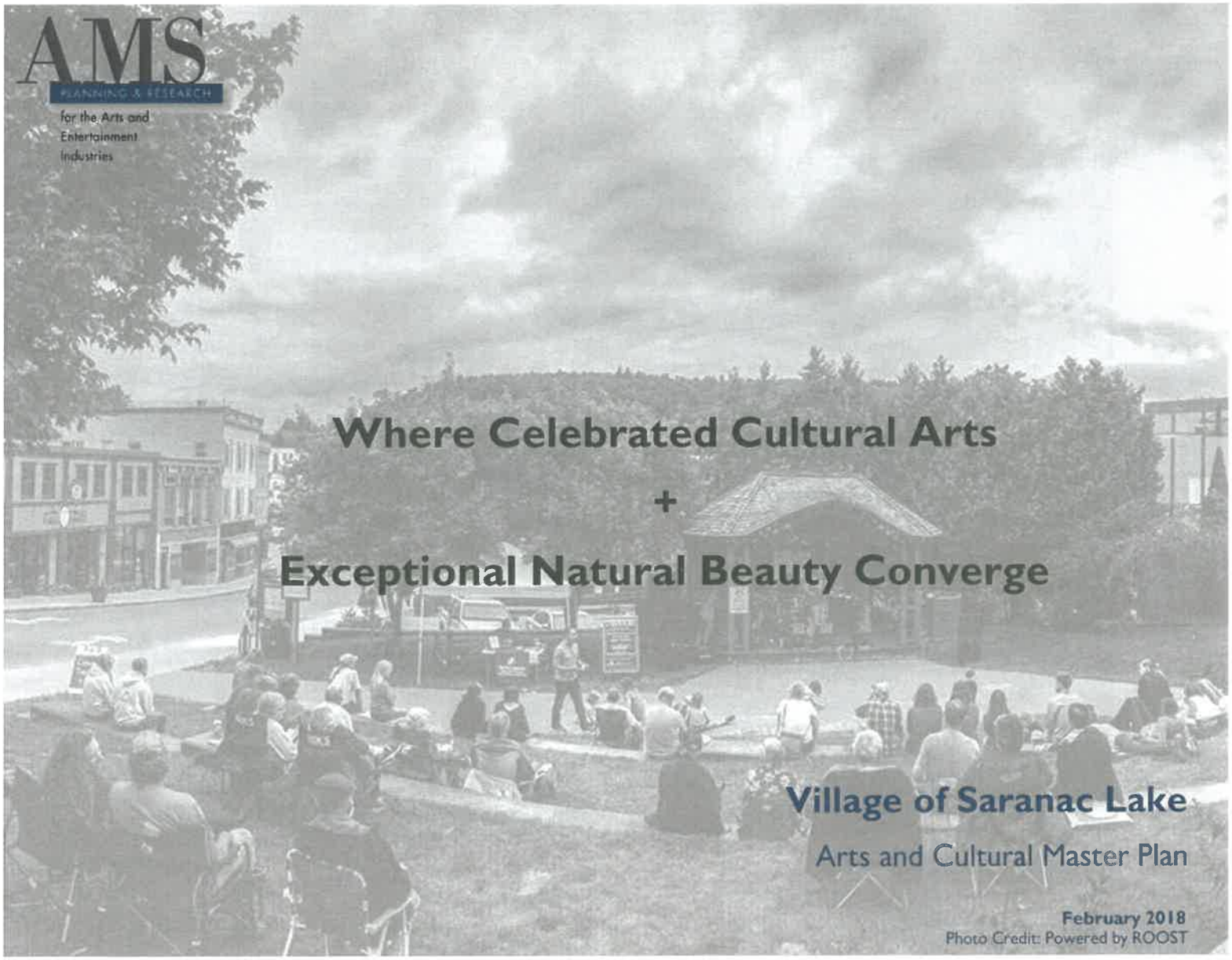
WHEREAS, an Arts and Culture Project Committee has been overseeing the development of an arts and culture master plan; and

WHEREAS, the purpose of the plan is to create a framework for building upon Saranac Lake's history and vibrant cultural community by providing recommended actions that can be taken to strengthen the arts, artists, and the economy; and

WHEREAS, the Saranac Lake Arts and Culture Master Plan is complete;

NOW, THEREFORE BE IT RESOLVED, the Village Board of Trustees hereby approves the Saranac Lake Arts and Culture Master Plan.

AMS
PLANNING & RESEARCH
for the Arts and Entertainment Industries



Where Celebrated Cultural Arts + Exceptional Natural Beauty Converge

Village of Saranac Lake

Arts and Cultural Master Plan

February 2018

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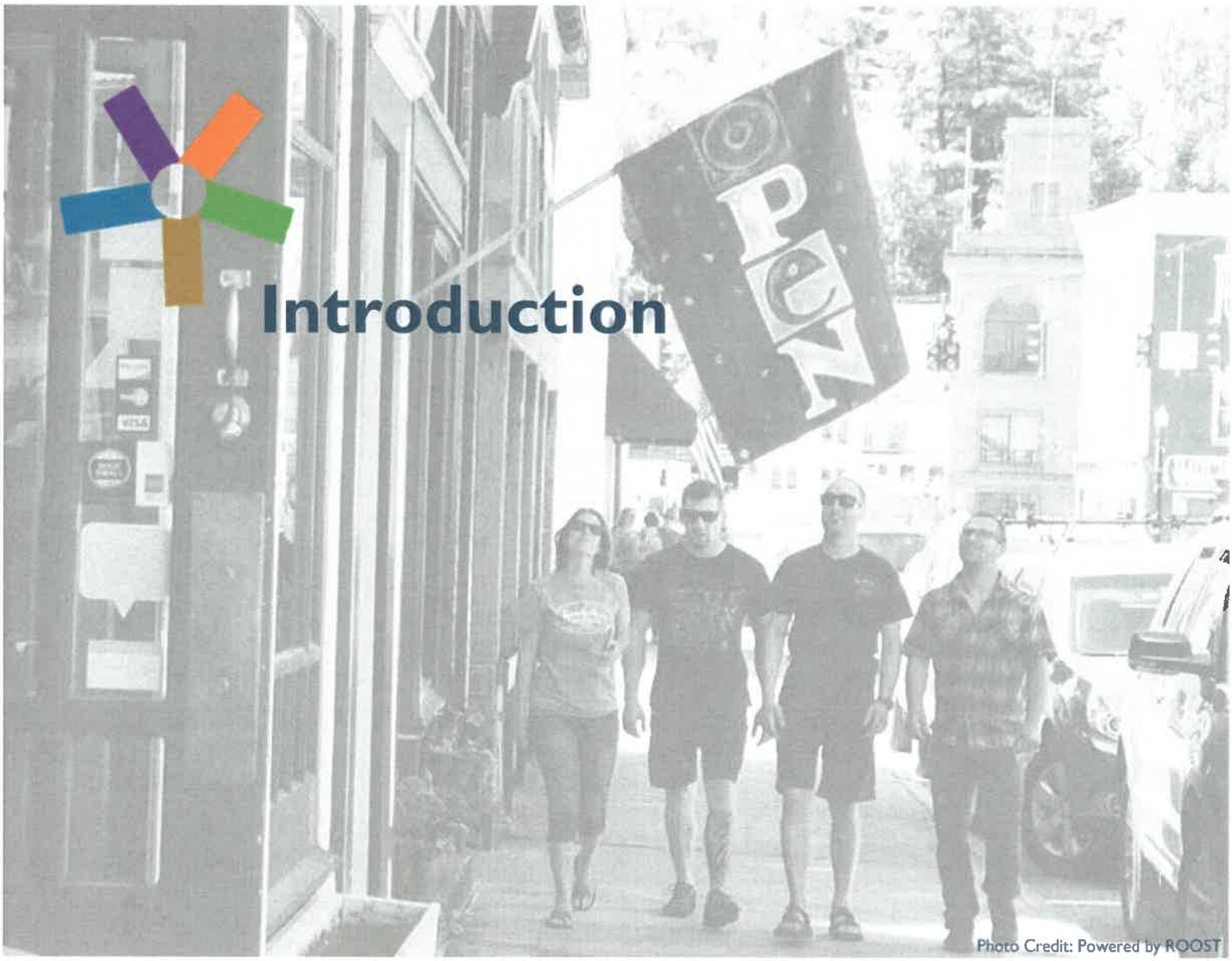
Introduction



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Introduction

The Village of Saranac Lake

Nestled in New York's Adirondack Mountains, the Village of Saranac Lake is considered "The Adirondacks' Coolest Place"[1]. As the largest village in the Adirondacks, the Village of Saranac Lake is a unique union of two counties and three townships; it has a population of just over 5,000[2] and is governed by a Mayor and Board of Trustees. Together with Lake Placid and Tupper Lake, the Village of Saranac Lake comprises the "Tri-Lakes region".

First settled in 1819, the Village of Saranac Lake's fresh mountain air attracted Dr. Edward Livingston Trudeau in 1873, and many subsequent tuberculosis patients. The Village's historic architecture includes many original "cure cottages" used during its tuberculosis healing era.

Presently, the Village's rich natural beauty, recreational appeal, and vibrant arts and culture attract residents and visitors from around the globe. It was ranked 11th in the 100 Best Small Towns in America, as well as one of the Dozen Distinctive Destinations by the National Trust for Historic Preservation. Almost 200 of its buildings are included on the National Register of Historic Places.[3]

Saranac Lake has a wide array of arts and cultural offerings, from its galleries, artist studios, museums, and graphic arts businesses, to its theatre, dance, music and literary arts programs. Festivals like the Plein Air Festival, special events, and attractions like The Adirondack Carousel contribute to Saranac Lake's unique and authentic character.

[1] http://www.saranaclake.com/
[2] 2010 United States Census
[3] https://en.wikipedia.org/wiki/Saranac_Lake,_New_York

AMS Planning & Research

For over 28 years, AMS Planning & Research (AMS) has made the business of arts and culture our business. Founded with a deep commitment to the role of the arts in our communities, we've dedicated ourselves to working with arts and community leaders to develop ventures that are both effective and vital.

Our notion of moving organizations beyond "sustainable" to "vital" enterprises is built on fundamental changes in how success is defined for arts and culture, and how arts enterprises engage with their communities and their partners. As a result, success is measured not only by the level of activity and excellence, but also by the effectiveness and entanglement in the community: the creation of lasting public value.

Our Charge

Communities across the nation are faced with a range of challenges far beyond the abilities of any one organization to address. Thriving cultural environments have proven especially capable of promoting community growth and prosperity. AMS works with local governments, arts groups, businesses, educational institutions, and foundations in cities across the U.S. to develop strategies which promote the long-term success of their arts, cultural and entertainment entities, harnessing that success for the benefit of the entire community.

In June 2017, AMS was engaged by The Village of Saranac Lake to work with the Village and community to collaboratively develop an Arts and Cultural Master Plan. Our objective was to build upon Saranac Lake's history and vibrant cultural community to provide actions that can be taken to strengthen the arts, artists, and the economy, and to support the Saranac Lake area's reputation as a world-class destination for arts and culture.

Methodology

In conjunction with the Village of Saranac Lake Arts and Cultural Master Plan Committee and a wide variety of community stakeholders, AMS undertook three phases of research and planning:

Phase I: Situation Analysis

Phase I included a background review, kickoff meeting, and stakeholder interviews. These tasks allowed the AMS team to develop an understanding of local, regional, and state goals that should be aligned with the Arts and Cultural Master Plan. Based on the information gathered throughout this phase, AMS compiled a Phase I Report to articulate key findings and emerging priorities for the Plan.[4]

Phase II: Listening and Understanding the Market

Phase II involved a market analysis, patron file analysis, community survey, facility analysis, and visioning workshop. The market and patron file analyses allowed AMS to understand the Village of Saranac Lake's distinct market composition, and the community survey, facility analysis, and visioning/success workshop served to further define the Village's vision, key cultural assets, goals, and measures of success. These tasks culminated in a Phase II

[4] The complete Phase I report, including a list of interviewees, may be found in the Appendix.

Presentation Report which conveyed research findings and summarized learnings to date.[5]

Phase III: Arts and Cultural Master Plan

Phase III comprised draft Master Plan recommendations, a community meeting for feedback on the draft recommendations, the development of the Master Plan, and a presentation of the final document to Village residents. This inclusive process ensured that the Plan is a realistic and actionable roadmap for achieving the Village of Saranac Lake's arts and cultural goals.

Vision

The vision statement is an aspirational way of describing what the Village envisions accomplishing in terms of arts and culture.

AMS worked in tandem with the Arts and Cultural Master Plan Committee and other community stakeholders to create a Master Plan vision statement. Returning to this statement on a continual basis will help ensure the Plan stays on course.

The Master Plan recommendations align with the vision, which encompasses an abundance of arts and cultural activity, the beautiful Adirondack outdoors, and ways the arts and the natural environment can intertwine.

Vision Statement

The historic Village of Saranac Lake supports thriving arts, cultural, and community institutions, in an all-inclusive environment that fosters the creative economy, community pride, downtown revitalization, and a myriad of diverse year-round offerings within outstanding natural surroundings.

[5] The complete Phase II report may be found in the Appendix.

Key Contributors

Committee Members	Affiliations
John Sweeney	Village Manager
Paul VanCott	Village Trustee
*Jamie Konkoski**	Community Development Director, Village of Saranac Lake
*Tim Fortune**	Artist, downtown advisory board, SL ArtWorks, owner Small Fortune Studio
*Holly Wolff**	President, Pendragon Theatre Board
*Sandra Hildreth**	Artist, Saranac Lake ArtWorks
*Jim Hotaling**	Former Chair of BluSeed Board
Jake Vennie-Vollrath	Regional Advocacy Coordinator, Adirondack North Country Association
Aurora Wheeler	Oral History Coordinator, Historic Saranac Lake (HSL)
*Mark Kurtz**	Photographer, Saranac Lake ArtWorks
Nathalie Thill	Executive Director, Adirondack Center for Writing
*Helen Demong**	Choral Director, Retired Educator
*Adrienne Relyea**	Executive Director, Chamber of Commerce
*Tara Palen**	Managing Director, Pendragon Theatre
Kelly Brunette	Saranac Lake Regional Marketing Manager, ROOST
*Amy Catania**	Executive Director, Historic Saranac Lake
Carol Vossler	Founder and Artistic Director, BluSeed Studios
*Brittany Christenson**	Executive Director, ADKAction.Org
Keith Wells	Local Development Corporation

AMS PLANNING & RESEARCH
for the Arts and Entertainment Industries

FDA
Fisher Dachs Associates
Theatre Planning & Design

Workshop Participants	Affiliations
*Jeremy Evans**	CEO, Franklin County IDA
*Maria DeAngelo**	Middle school art teacher, artist
*Harry Gordon**	Architect
*Peter Wilson**	Cinema Saranac Lake
*Vanessa Pillen**	The Dance Sanctuary
*Georgeanne Gaffney**	Chair, BluSeed Board, Artist, Teacher
*Lee Keet**	Trustee, Cloudsplitter Foundation

Confirmed Interested Master Plan Partners

Village of Saranac Lake	Historic Saranac Lake
ArtWorks and BluSeed	ADKAction.org
ADK Center for Writing	ROOST
Saranac Lake Chamber of Commerce	Saranac Lake Free Library
Adirondack Lakes and Mountains Outfitting	Downtown Advisory Board
Adirondack Center for Writing	Saranac Lake School District

**Vision/Success Workshop Participants*

Where We Were, Where We Are, Where We're Going

Where We Were, Where We Are, Where We're Going

The Village of Saranac Lake has a rich arts and cultural history, dating back to the early 20's and the presence of the National Vaudeville Artists[6]. Various well-known artists and activities are recorded, including Al Jolson's solo at the Pontiac Theatre on Broadway. In the 1950's, the Pontiac Theatre featured first-run movies and live vaudeville shows.[7] In 1954, Saranac Lake hosted the world premiere of the Biblical epic film *The Silver Chalice*, Paul Newman's film debut. Other notable artists include comic strip creator Garry Trudeau, composer Bela Bartok, and author Robert Louis Stevenson. Stevenson's winter cottage still stands in Saranac Lake today, serving as a museum dedicated to his life.

A number of arts and cultural organizations also have a long history in the Village. For example, the first Winter Carnival Ice Palace was sculpted in 1899 – a tradition that continues to be a part of the Winter Carnival today. Landscape painting has also been an artistic staple, with beautiful natural backdrops as inspiration (note the painting *Saranac Lake, Morning* by Homer Dodge Martin in 1857). Museums and churches serve as long-standing cultural pillars, with the Saranac Laboratory Museum dating back to 1894 and St. Luke's Episcopal Church dating back to 1879.

Fast forward to today, and the Village of Saranac Lake has the professional Pendragon Theatre, which is approaching its 40th year and is still going strong. The Village is also home to nearly a dozen artists' galleries, including the 23-year-old Small Fortune Studio, and approximately 30 artists who live and work in the area. Also worth noting is that Adirondack Artists Guild, a co-op gallery, just celebrated its 20th anniversary. The Waterhole, though it was home to activities other than live music in its early days, has been in existence for over 40 years; the Dance Sanctuary provides a flourishing space for dance education. BluSeed Studios, with a mission to "provide space & opportunities where artists & educators can collaborate, experiment, diverge, exhibit, and perform; to move ideas and aesthetics forward; to share this diversity with the community," has made a substantial impact in the Village for the past 17 years.

With this vibrant array of activity, a strong foundation has been laid to expand a thriving arts and cultural community. As we examine the current marketplace and envision the future, we recognize that arts and culture can encompass a wide variety of traditional and non-traditional art forms. This ranges from contemporary dance, to traditional drama, to folk music, literary arts, healing arts, culinary arts, and quilting. The Master Plan endeavors to create an inclusive arts and cultural environment, encompassing this diverse range of artistic mediums.

As we make note of being inclusive of many art forms, we also consider inclusivity as a whole. This includes buildings that are fully accessible, pricing options that allow all economic groups to participate, and activities that reach all geographic areas, in and beyond the Village proper.

The Pontiac Theatre (1950's)

The Dance Sanctuary (current)

[6] The National Vaudeville Artists (NVA) started life as the Vaudeville Managers Association (VMA). It was a union of vaudeville performers and managers.

[7] http://www.bunksplace.com/pontiactheater.jpg

Partnerships

"Coming together is a beginning; keeping together is progress; working together is success."
Henry Ford

Partnerships – def'n: the state or condition of being a partner; participation; association; joint interest.[8] The successful integration of the myriad of arts and cultural organizations, artists, businesses, government, social agencies and interested individuals will be necessary in order for the Arts and Cultural Master Plan to reach the highest possible success. The Village of Saranac Lake has an abundance of capable, willing, and passionate parties that are eager to be a part of the Plan's efforts; the result is a Plan that incorporates many voices and addresses the needs of the full community.

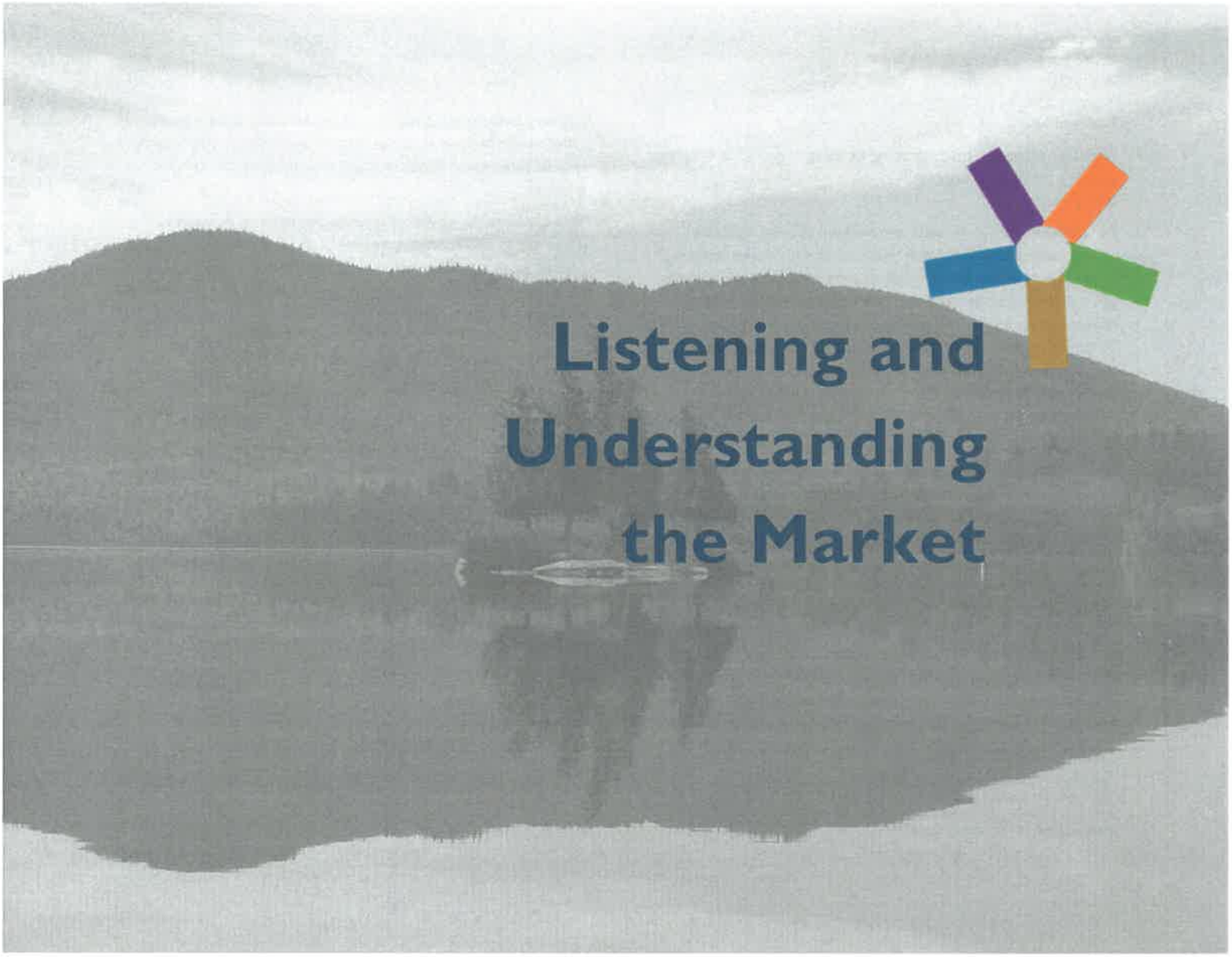
A prime arts partnership is Saranac Lake ArtWorks; members of this 10-year-old collaboration include galleries, theatre, music and literary groups, individual artists and craftspeople who have been working together to promote Saranac Lake as an arts and cultural destination. Non-cultural entities have also partnered with cultural entities to produce initiatives such as the repainting of a mural by high school students, the display of art by local businesses, and the joint effort between Dewey Mountain and Pendragon Theatre[9]. The Plein Air Festival has been a very successful example of how arts and nature can work together, and the community expressed interest in additional arts and outdoor partnerships. By way of example, a community representative who owns a local outdoor business, coordinates outdoor fairs and festivals, and is a graphic artist, enthusiastically endorses partnerships that provide locals and visitors with opportunities to enjoy both outdoor and cultural activities.

This speaks to the power of creative placemaking; in creative placemaking, public, private, not-for-profit, and community sectors partner to strategically shape the physical and social character of a neighborhood, town, tribe, city, or region around arts and cultural activities.[10] This is a critical part of the vision for Saranac Lake.

[8] http://www.dictionary.com/browse/partnership

[9] Pendragon coordinated with Dewey Mountain Recreation Center in building an outdoor performance space on the mountain where Pendragon's production of Shakespeare's *A Midsummer Night's Dream* was performed.

[10] https://www.arts.gov/NEARTS/2012v3-arts-and-culture-core/defining-creative-placemaking



Listening and Understanding the Market

Listening and Understanding the Market

As described in **Our Methodology**, "Phase II: Listening and Understanding the Market," included market research, a facility analysis, and a visioning workshop.

Market Research

The market and patron file analyses utilized the Claritas PRIZM® Premier system to provide insight into the demographics, lifestyles, and affinities of key arts and cultural stakeholders.[11] Through this research, AMS learned that the Saranac Lake area's population includes predominantly white households with low to mid income and few children. Almost 30% of the local population holds a service or farm job, as compared to the national average of 19%. The local population demonstrates high affinities toward outdoor activities and country music. This information should be considered as programming efforts are enhanced and developed; for example, offering affordable ticket prices and highlighting country music programming could be effective programmatic strategies.

According to Claritas data, seasonal homeowners and visitors to Saranac Lake are also predominantly white and older in age. They are more likely to have higher levels of education, hold white collar jobs, and earn higher incomes than the permanent resident population. Seasonal homeowners and visitors have high affinities toward arts and cultural activities. This population demonstrates the ability to pay higher ticket prices, so a tiered ticketing program may be appropriate in order to attract a wide range of patrons.

The community survey further informed local preferences.[12] Survey respondents reported greatest interest in music, theatre, movies, and visual arts; comedy, culinary, and literary arts had the highest unmet demand, as well as adult education opportunities. Most constituents learn about arts and cultural activities online, and believe that arts education, facilities, public art, and marketing require investment.

Facility Analysis

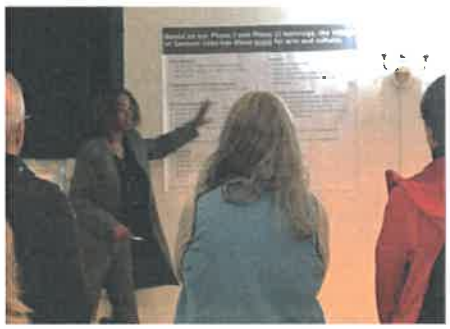
Conducted by theatre planners Fisher Dachs Associates, the facility analysis culminated in a report which assessed the Village's performing arts and cultural venues.[13] For a community of its size, the Village of Saranac Lake has a large number or facilities; 19 were visited, with additional information provided by way of a venue survey, a review of facility materials (tech. riders, plans, etc.), and interviews with venue leadership. The analysis determined that many spaces host a wide variety of programming in addition to their primary uses. These multi-use spaces are valuable community assets, but often lack adequate rehearsal, performance, and office space. In terms of improving the user and audience experience, the Village's performing arts and cultural facilities are in need of enhanced systems and technology, as well as improved accessibility for those with permanent or temporary disabilities. Despite this, venues are operating successfully and reporting steady growth in attendance.

Visioning/Success Workshop

A milestone of the planning process was the Visioning/Success Workshop, which was attended by 18 community members: 11 Arts and Cultural Master Plan Committee members and 7 additional community stakeholders. The goal of the workshop was to define success for arts and culture in the Village of Saranac Lake; interactive activities included receiving feedback on the draft vision statement, identifying assets, challenges, and opportunities, developing measures of success for the Plan, and prioritizing the

[11] Market research findings are in the Phase II Report, which may be found in the Appendix.
[12] Community survey methodology and analysis are included in the market research report.
[13] The complete facility analysis report may be found in the Appendix.

Master Plan goals. The workshop provided a platform for consensus building and guidance that advanced the development of the Plan. The results of the workshop follow.



Visioning/Success Workshop 10/17

Assets, Challenges, and Opportunities

Based on Phase I and Phase II research, AMS and Visioning/Success workshop participants compiled a list of assets, challenges, and opportunities that play a role in the Village of Saranac Lake's arts and cultural ecosystem. While many of the assets, challenges, and opportunities are distinct, some are perceived as both an asset and a challenge, or as a challenge and an opportunity.

Assets include the Village's location and rich history, as well as the quality and longevity of its arts and cultural marketplace. The Village's walkable downtown and attractiveness to visitors support its vibrant cultural scene, which includes arts and cultural organizations, individual artists, facilities, and a wealth of diverse programming. The collaborative spirit of those who live in the Village also spurs arts and cultural activity and growth.

While it is rich in natural beauty, the Village can be difficult to reach. As such, year-round participation and visitor appeal become challenging, as many are unable or unwilling to travel in inclement weather. Per visioning/success workshop participants, it can be difficult to develop a marketing campaign that both increases awareness of the Village as an arts and cultural destination, and caters to the varied tastes of residents and visitors. Lack of diverse funding support and personnel capacity also present challenges for the Village's arts and cultural constituents.

In light of these assets and challenges, the Village has many opportunities to advance its arts and cultural marketplace. These include Master Plan leadership, a coordinated volunteer effort, increased partnerships, and a comprehensive activity calendar. The Village's infrastructure also provides opportunities for arts and cultural participation in revitalizing the Riverwalk, train depot, and empty storefronts. Furthermore, arts and cultural stakeholders may offer additional internships to mentor and engage youth and further their interest in the arts; this could support efforts to retain youth in the Saranac Lake area beyond high school and college years.

Goals

Photo Credit: Sandra Hildreth

Goals

Based on the background review, stakeholder interviews, market research, facility analysis, visioning/success workshop, committee/community input, and industry knowledge and experience, five Village of Saranac Lake Arts and Cultural Master Plan goals have been identified. The goals are listed below, followed by recommendations, resources needed to achieve the goals, parties responsible for implementation, an order of magnitude timeline, and measures of success. The Village of Saranac Lake Advisory Board will lead the charge of implementing the Plan.

A few notes should be considered when reading the Implementation Plan:

- Recognizing that the required costs and efforts are substantial, the Plan includes short-term, mid-range, and long-term timeframes. The short-term timeframe is 1-3 years, mid-range is 3-5 years, and long-term is 5-10 years.
- "Qualified personnel" signifies due diligence in determining the specific skills needed to take on the identified tasks.
- The dollar figures are not confirmed budgets, but rather estimates to assist in the assessment of potential cost. Numerous variables can impact cost, such as material cost or artist fees. These figures should be revisited and adjusted accordingly as the Plan is implemented.
- Additional details and examples can be found in the Appendix for strategies marked with this symbol: †.

1. Arts and Cultural Community Engagement
2. Master Plan Funding Acquisition
3. Targeted Arts Marketing Campaign
4. Organizational and Artist Support
5. Arts and Culturally Driven Economic Development

1. Arts and Cultural Community Engagement

The pillar of a successful Arts and Cultural Master Plan for the Village will be the engagement of multiple parties who believe in the power of the arts, and attest to the arts' contribution to the fabric of life for its residents and visitors. The Village has a strong foundation of partnerships with arts organizations, individual artists, educational institutions, businesses, and social service agencies, who are interested in collaborating to advance the Village's arts and cultural experiences. This effort has the potential to more deeply engage those who are already involved in arts and cultural activities, as well as provide first-time engagement opportunities for those who have not yet participated.

2. Master Plan Funding Acquisition

In order to achieve Master Plan recommendations, funding will be required. Some recommendations may be accomplished through in-kind donations, while others will require a substantial funding commitment. Research into other cultural planning efforts, in both small and large communities, shows that funding can come from state, city, and county government, hotel/motel/city and other taxes, grants, private philanthropy, and foundations. A combination of funding sources is highly recommended, since a diversity of sources provides a secure financial foundation and alleviates risk should a single source be significantly reduced or become unavailable. Based on the funding estimates in the Implementation Plan, the Master Plan has the potential to cost between $77,750 and $259,000, with individual priorities and projects determined by the Advisory Board. The goal of Master Plan funding acquisition is to secure sufficient funding to achieve Master Plan recommendations.

3. Targeted Arts Marketing Campaign

The Village is a unique, authentic community. Its natural environment and abundance of arts activity for a community of 5,000 render it distinctly marketable. ROOST, the Chamber of Commerce, the Tourism Council, arts and cultural institutions, and artists are already playing a role in advancing marketing efforts. A strategic arts and culture-specific marketing effort has the ability to increase awareness and patronage. This effort may include centralized resources, digital enhancements, and place branding. Targeted marketing can be beneficial, for example a marketing effort may specifically target the millennial generation, 76% of whom are interested in local culture, history or attractions during travels and 88% of whom use digital means to find cultural activities.[14] This is a population the Village is interested in engaging.

4. Organizational and Artist Support

Throughout the planning process, we heard that artists, as well as arts and cultural organizations, are a cornerstone of the community and that their efforts require support. Key opportunities for support include providing training, sharing calendars, coordinating volunteers, and optimizing facilities.

[14] "Connecting Millennials To The Adirondacks", The Wild Center, 2016

5. Arts and Culturally Driven Economic Development

A cultural "experience" encompasses much more than an event itself; it may also include dining out, purchasing souvenirs, and compensating for childcare. The most recent Americans for the Arts study, "Arts and Economic Prosperity 5," finds that the nonprofit arts and culture industry generated $166.3 billion in total economic activity – $63.8 billion in spending by arts and cultural organizations and an additional $102.5 billion in event-related spending by their audiences. On average, arts and cultural patrons spend $31.47 per event in addition to the cost of admission.

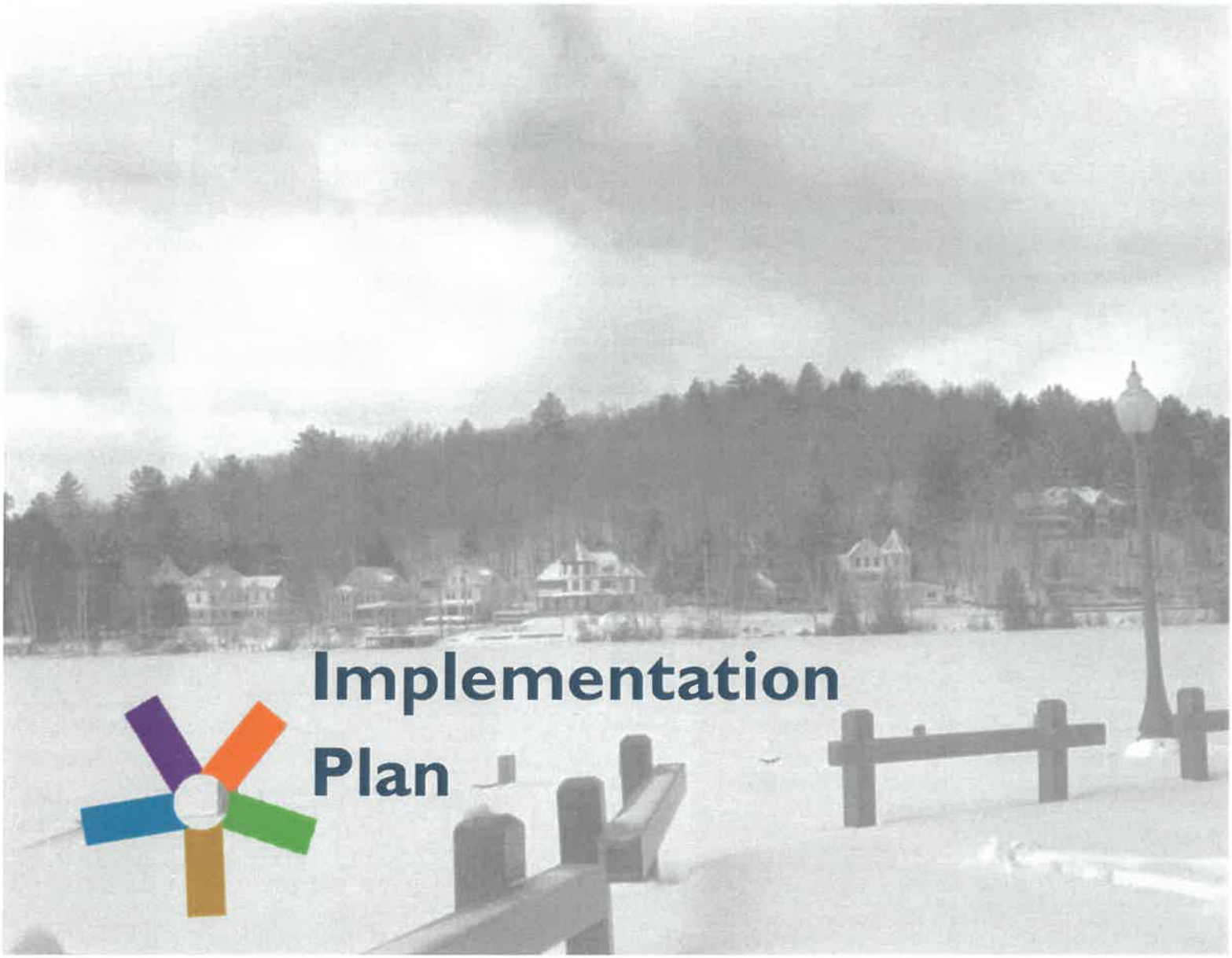
In 2017, Americans for the Arts estimated that over 600,000 arts-related businesses employed 3.48 million people throughout the United States. In Franklin and Essex Counties, an estimated 141 arts-related businesses employ 1,624 individuals.[15] This reflects the economic impact of the entire "creative economy"[16], which includes arts-related businesses such as design companies and architecture firms, in addition to arts and cultural organizations.

There is no doubt that measuring the economic impact of the arts provides useful information for communities, as it demonstrates the arts' economic benefits in addition to its quality of life benefits. This is important to community members, funders, and prospective new residents. It is wise to keep in mind, however, that these predictions are not fail proof; the definition of "arts" varies across the board, and the results are dependent on the quality of the data provided. That said, the efforts expended to measure the economic impact of the arts continue to serve an important and worthwhile purpose.[17]

[15] https://www.americansforthearts.org/sites/default/files/aep5/2017%20AEP5%20Study%20Announcement. June 2017

[16] The creative economy is defined as the businesses and individuals involved in producing cultural, artistic, and design goods and services. https://www.kcet.org/shows/artbound/what-is-the-creative-economy.

[17] Additional economic development resource information may be found in the Appendix.



Implementation Plan

I Arts and Cultural Community Engagement

RECOMMENDATION	Strategy	Resources Needed	Responsible Party	Timeline	Measures of Success
a. Expand arts and cultural offerings to meet demand	Provide content for genres with greatest unmet demand – comedy, culinary arts, literary arts, and film†	Venues, program organizer, equipment $3,000-$10,000	Program Organizers	Ongoing	Community actively participates in new activities
	Create "A Day in the Life" – an interactive arts day with a variety of activities in multiple Village venues†	Venues, event organizers, artists $3,000-$15,000	Event Organizers	Mid-Range	Community actively participates in broad range of activities
	Infuse public art installations into natural environment†	Artists, local partners, materials $2,000-$30,000	Village of Saranac Lake Advisory Board	Long-Term	Increase in first-time arts participation
b. Increase arts education programing	Develop inclusive intergenerational arts education activities in and beyond the Village proper†	Venues, staff/artists $1,000-$10,000	Arts and Cultural Organizations	Mid-Range	Enrollment from wide geographic reach
	Create a Saranac Lake Passport to the Arts program	Local partnerships, passport document $5,000-$15,000	Village of Saranac Lake Advisory Board	Mid-Range	Increased participation in cultural activities
	Build and enhance partnerships with local K-12 schools and colleges†	Venues, school partnerships, staff/artists, $0-$2,000	Schools, Program Partners, Youth in the Arts Committee	Ongoing	Increased youth interest in local cultural offerings
	Enhance the Saranac Lake Sister City relationship†	Program organizers	Leftbank Café	Ongoing	Communities actively participate in sister city activities
c. Host an Arts and Business Assembly	Plan networking events, conferences, and guest speakers	Venues, program organizer, arts and business leaders	Village of Saranac Lake Advisory Board	Ongoing	Increased partnerships between arts and businesses
	Identify opportunities for shared services†	Arts and business leaders	Village of Saranac Lake Advisory Board	Mid-Range	Shared services implemented

2 Master Plan Funding Acquisition

RECOMMENDATION	Strategy	Resources Needed	Responsible Party	Timeline	Measures of Success
a. Apply for NYSCA, foundation, and corporate support	Prioritize Master Plan initiatives to be included in funding requests	Qualified personnel	Village of Saranac Lake Advisory Board	Ongoing	Funding requests submitted and selected for support
	Determine joint application opportunities and/or a collective impact model	Qualified personnel	Village of Saranac Lake Advisory Board	Ongoing	Partnership entities identified; Funding requests submitted and selected for support
b. Ensure that arts and cultural initiatives are identified in downtown revitalization plan	Prioritize initiatives for Village support	Qualified personnel	Village of Saranac Lake Advisory Board	Ongoing	Initiatives included in downtown revitalization efforts
c. Encourage seasonal homeowner patronage and financial support	Target seasonal homeowners in arts marketing campaign†	Qualified personnel	Village of Saranac Lake Advisory Board	Ongoing	Increased seasonal homeowner patronage
	Provide arts and cultural offerings tailored to seasonal homeowner preferences	Arts and cultural partners	Arts and Cultural Organizations	Ongoing	Increased seasonal homeowner patronage and support

3 Targeted Arts Marketing Campaign

RECOMMENDATION	Strategy	Resources Needed	Responsible Party	Timeline	Measures of Success
a. Create a centralized "Arts in Saranac Lake" website	Provide links to all arts and cultural entity websites	Web developer, local arts and cultural partners, $5,000-$15,000	Village of Saranac Lake Advisory Board, ROOST	Ongoing	Web engagement from total trade area
	Develop an outlet to capture community feedback	Web developer, qualified local personnel	Village of Saranac Lake Advisory Board, ROOST	Ongoing	Feedback provided and implemented
	Include an artist registry to advertise arts events, offerings, and educational opportunities	Web developer, local arts and cultural partners	Village of Saranac Lake Advisory Board, ROOST	Ongoing	Registry actively updated and utilized
b. Incorporate Place Branding*	Partner with NY Tourism Campaign to develop communication plan†	Qualified local personnel	ROOST	Ongoing	Positive press and social media feedback
c. Establish unified social media branding	Institute hashtag to be utilized across Saranac Lake arts entities	Arts and cultural entities with social media platforms	Village of Saranac Lake Advisory Board	Ongoing	Increased social media traffic
d. Build a "Visit Saranac Lake" app	Identify full inventory of items to be included in the app	Informed local personnel	Village of Saranac Lake Advisory Board	Long-Term	Thorough inventory list developed
	Collaborate with professional app designers to develop, test, and upgrade app†	App developer $35,000-$75,000	Village of Saranac Lake Advisory Board	Long-Term	Increased ticket purchases tracked through app

**Place Branding is "the process of image communication to a target market" (https://en.wikipedia.org/wiki/Place_branding)*

4 Organizational and Artist Support

RECOMMENDATION	Strategy	Resources Needed	Responsible Party	Timeline	Measures of Success
a. Provide business training opportunities for arts and cultural organizations and individual artists	Institute one-on-one and group training sessions on key topics†	Qualified personnel, in-kind donation of time and expertise	Saranac Lake ArtWorks	Ongoing	Newly attained skills lead to increased revenue
	Develop internships and mentoring opportunities for artists of various mediums	Qualified artists, in-kind donation of time and expertise	Saranac Lake ArtWorks	Ongoing	Newly attained skills lead to increased revenue
b. Develop a shared activity calendar, utilizing existing platforms as appropriate	Centralize arts and cultural activities into a single online platform	Web developer Local arts and cultural partners $5,000-$15,000	Village of Saranac Lake Advisory Board	Mid-Range	Consistent web traffic Increased ticket sales
c. Coordinate arts and cultural volunteer efforts	Create a centralized online portal for organizations to post opportunities and for volunteers to register	Web developer Local arts and cultural partners $5,000-$15,000	Chamber of Commerce	Mid-Range	Consistent web traffic Optimized volunteer processes
d. Fully utilize current arts and cultural venues, and address facility inventory improvements	Improve accessibility†	Building operators $5,000-$25,000	Village of Saranac Lake Advisory Board	Short-Term	All area venues meet modern accessibility standards
	Relocate Pendragon Theatre	$5,000,000*	Pendragon Board and core team	Mid-Range	Space adequately serves the organization's needs

**estimate provided by Pendragon*

5 Arts and Culturally Driven Economic Development

RECOMMENDATION	Strategy	Resources Needed	Responsible Party	Timeline	Measures of Success
a. Establish a Welcoming Committee for visitors and second homeowners	Host regular "meet and greets" to welcome visitors and second homeowners	Qualified Personnel, venue	Chamber of Commerce	Short-Term	Visitors and second homeowners actively /consistently engaged
	Distribute Village maps of all arts and cultural destinations	Qualified Personnel, Village map, $1,000-$3,000	Chamber of Commerce	Short-Term	Increased foot traffic and ticket sales
	Offer first-time visitors a Village tour highlighting arts and cultural activities and package deals	Qualified Personnel	Chamber of Commerce	Short-Term	Regular tours, increased ticket and package sales
b. Creatively repurpose empty storefronts	Develop rotating art installations	Storefronts, artists, $5,000	Community Develop. Dept., ArtWorks	Mid-Range	Positive press and social media feedback
	Establish artist live/work space	Storefronts, materials	Community Develop. Dept., ArtWorks	Long-Term	Younger generation of artists remain in or relocate to Village
	Create arts education pop-ups	Storefronts, qualified artist teachers, materials, $250-$1,000	Community Develop. Dept., ArtWorks	Short-Term	Community actively participates
c. Form package deals to join arts and culture with local partners	Institute culture and recreation partnerships†	Recreation partners, arts and cultural partners	Tourism Council	Short-Term	Increased package sales, businesses open later
	Institute culture and cuisine partnerships†	Cuisine partners, arts and cultural partners	Tourism Council	Short-Term	Increased package sales, businesses open later
	Institute culture and lodging partnerships†	Lodging partners, arts and cultural partners	Tourism Council	Short-Term	Increased package sales and visitor stays
d. Visually brand the Village as an arts and cultural destination through public art	Commission prominent art installation to signify arrival "downtown"	Commissioned artist $1,000-$10,000	Village of Saranac Lake Advisory Board	Long-Term	Installation established
	Customize public amenities with locally-designed arts†	Local artists, art materials, $500-$3,000	Village of Saranac Lake Advisory Board	Mid-Range	Increased visual arts presence in Village
	Establish a Village-wide mural project with both modern and historic focus	Qualified artists, $1,000-$10,000	Village of Saranac Lake Advisory Board	Long-Term	Increased foot traffic downtown

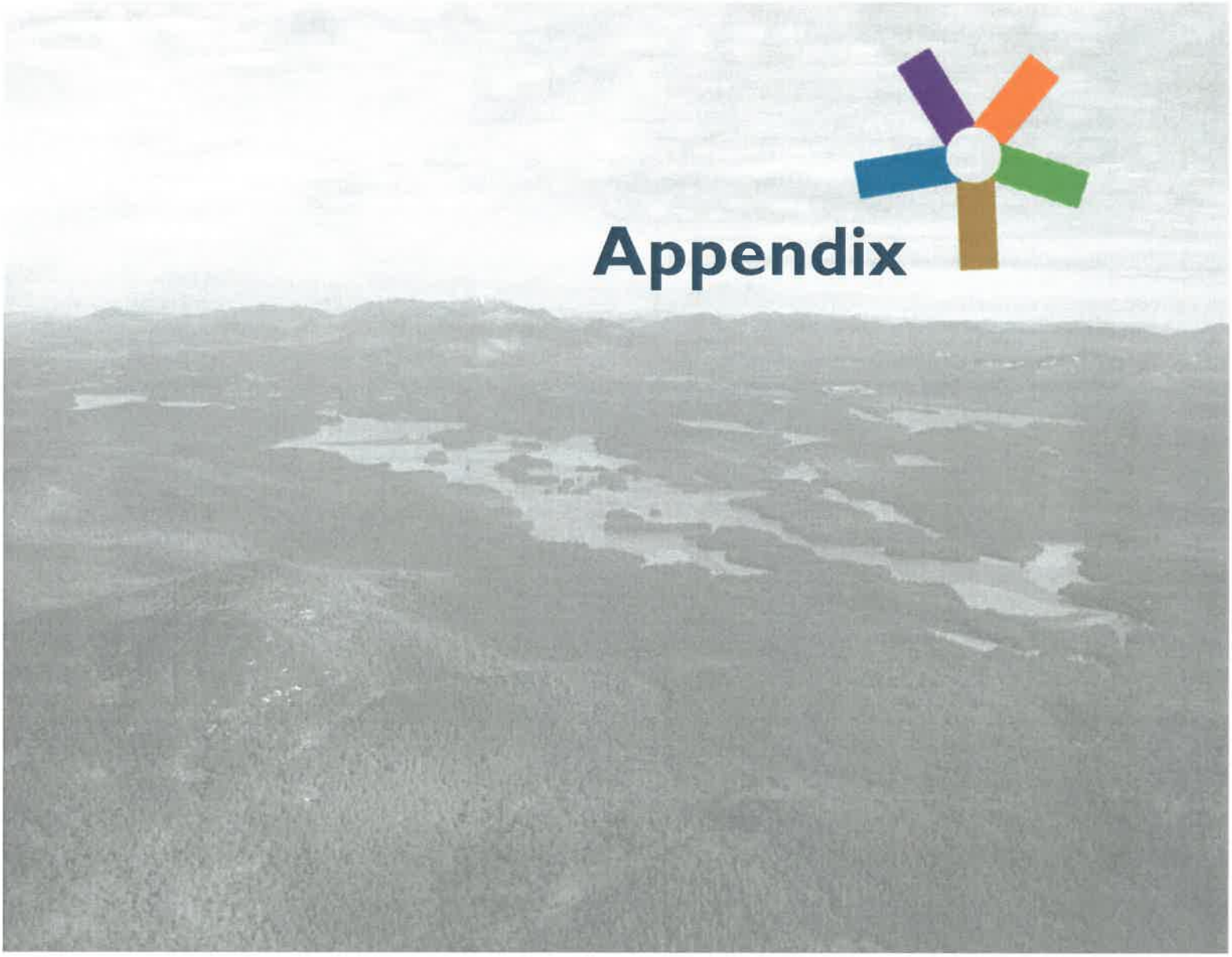
Conclusion

This collaboratively developed Arts and Cultural Master Plan for the Village of Saranac Lake provides a multi-pronged approach to arts and cultural development and engagement.

The Plan offers building blocks for creating an all-inclusive arts and cultural environment that will serve the entire Village: youth and adults, arts and cultural organizations and individual artists, businesses and service organizations, and second homeowners and visitors.

With its strategic implementation, the Plan is a springboard that can further enhance the Village's reputation as a desirable place to live, work, play, and visit.

Appendix



Appendix

A. Implementation Plan Details and Examples
B. Interview Protocol
C. Phase I Report – Situation Analysis
D. Community Survey Protocol
E. Facility Analysis Report
F. Phase II Report – Listening and Understanding the Market
G. Economic Development Resource Information
H. Village of Saranac Lake Arts and Cultural Programs

A. Implementation Plan Details and Examples

Goal 1a: Expand arts and cultural offerings to meet demand

Provide content for genres most in demand – comedy, culinary arts, literary arts, and film

- Institute Monday night comedy series at the Waterhole.
- Partner with Paul Smith's Culinary Management Program.
- Expand Adirondack Center for Writing pop-up poetry events.
- Develop a themed film series.

Create "A Day in the Life" – interactive arts day with a variety of activities in multiple Village venues

- Takes place in the spring or summer
- Indoor activities could include: music workshops, cooking experiences, face-painting.
- Outdoor activities could include: community mural painting, singing out-of-doors.

Infuse public art installations into natural environment

- "Paint" the ski slopes (pioneered in Gstaad, Switzerland by artist Olaf Breuning).
- Create Art Parks.
    - Chazen Companies, the firm hired to develop the Village of Saranac Lake Parks Master Plan, recommends art installations in the Riverwalk, Riverfront, and Prescott Parks.

Goal 1b: Increase arts education programming

Develop inclusive intergenerational arts education activities in and beyond the Village proper

- Children's Storytelling Festival
    - Interactive sessions could include author talks, storytelling, illustration, and improvisation.
    - Examples: the Redbridge Literature Festival at the Kenneth More Theatre (London); the Children's Storytelling Festival at Bocas Lit Fest (Trinidad and Tobago).
- Photography Nature Walk Workshop
- Health and healing activities
- "Cure Porch on Wheels" partnership with Historic Saranac Lake
- PLAY CENTER/CHILDREN'S MUSEUM (PLAY ADK)

Build and enhance partnerships with local K-12 schools and colleges

- Local schools include Saranac Lake School District, North County Community College, Paul Smith's College, and Northern Lights School.
- SLSD art club walking tours
- SLSD student exhibitions in local venues
- Local artist presentations and workshops
- Expand on NCCC's Center for Lifelong Learning programs, such as the Monthly Women's Drum Circle.

Enhance the City of Saranac Lake Sister City Relationship

- Dinner and Paris themed movie nights
- Meet the Author sessions
- French conversation nights
- Arts classes for French students at local schools

Goal 1c: Host an Arts and Business Assembly

Identify opportunities for shared services

- Shared services could include bulk purchases of office supplies, strategic joint marketing, etc.

Goal 2c: Encourage seasonal homeowner patronage and financial support

Target seasonal homeowners in arts marketing campaign

- Partner with real estate agents who sell second homes to provide brochures and other information on the Village's cultural offerings.
- Partner with local clubs/societies as part of the benefits package they offer members.
- Book and advertise headliners during peak seasons.

Goal 3b: Incorporate Place Branding

Partner with NY Tourism Campaign to develop communication plan

- Develop a vision for the Village of Saranac Lake brand, centered around its unique and authentic character which includes arts and culture.
- Compile a powerful collection of images or commission the photography of new images which reflect this brand.
- Initiate a series of "on-brand" actions to market the Village, including advertising investments, infrastructure developments, arts and cultural programs and events, and local and regional partnerships.

Goal 3d: Build a "Visit Saranac Lake" app

Collaborate with professional app designers to develop, test, and upgrade app

- See "Visit Chautauqua County, NY" and "Discover Saratoga, NY" for example content, format, and flow.

Goal 4a: Provide business training opportunities for arts and cultural organizations and individual artists

Institute one-on-one and group training sessions on key topics

- Topics may include marketing, web presence, bookkeeping, grant writing, studio/exhibit design, etc.

Goal 4d: Fully utilize current arts and cultural venues, and address facility inventory improvement recommendations

Improve accessibility

- Install wheelchair ramps where appropriate.

Goal 5c: Form package deals to join arts and culture with local partners

Institute culture and recreation partnerships

- Discount art classes with ski or snowshoe rental
- Group hiking trip during day, then theatre show during evening

Institute culture and cuisine partnerships

- Local dinner with live music
- Paint and sip
- Make your own bowl at BluSeed, then have noodle night at Bitters and Bones

Institute culture and lodging partnerships

- Discount room rate with arts purchase
- Showcase local art in lobbies and rooms
- Local hotels host performances, exhibitions, fundraisers/galas at low or no cost to arts organizations

Goal 5d: Visually brand the Village as an arts and cultural destination through strategic public art projects

Customize public amenities with locally-designed arts

- Commission artist-designed banners lining Main Street, street lights, benches, trash cans, wayfinding elements, etc.
- Artist Alley

Business of the Village Board
Village of Saranac Lake

SUBJECT: Arts & Culture Advisory Board

Date: 03/26/18

DEPT OF ORIGIN: Trustee Shapiro

Bill # 34-2018

DATE SUBMITTED: 03/22/18

EXHIBITS: _____

APPROVED AS TO FORM:

_____
Village Attorney

_____
Village Administration

EXPENDITURE REQUIRED:	AMOUNT BUDGETED:	APPROPRIATION REQUIRED:

SUMMARY STATEMENT:

A resolution to create an Arts and Culture Advisory Board.

MOVED BY: Pelletieri SECONDED BY: Shapiro

VOTE ON ROLL CALL:

MAYOR RABIDEAU	
TRUSTEE SHAPIRO	yes
TRUSTEE CATILLAZ	yes
TRUSTEE VAN COTT	yes
TRUSTEE PELLETIERI	yes

RESOLUTION TO CREATE THE
SARANAC LAKE ARTS & CULTURE ADVISORY BOARD

WHEREAS, the Village of Saranac Lake and surrounding community has a wide array of arts and cultural offerings, from its galleries, artist studios, museum, and graphic arts businesses, to its theatre, dance, music and literary arts programs as well as festivals, special events and attractions like the Adirondack Carousel that contribute to Saranac Lake's unique and authentic character; and

WHEREAS, the Village of Saranac Lake seeks to build upon the community's history and vibrant cultural community; and

WHEREAS, the Saranac Lake Arts and Culture Master Plan contains goals, strategies and recommended actions that aim to strengthen the arts, artists, and the economy; and

WHEREAS, the Village of Saranac Lake's capacity to implement the plan is dependent up partnerships and volunteer efforts; and

WHEREAS, the Village of Saranac Lake Board of Trustees seeks to create a more formal and sustained effort dedicated to implementing the arts and culture master plan through the creation of an advisory board; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees for the Village of Saranac Lake hereby creates the Saranac Lake Arts and Culture Advisory Board to make recommendations on policy and actions that facilitate implementation of the Village of Saranac Lake Arts and Culture Master Plan;

BE IT FURTHER RESOLVED that the attached bylaws shall govern the organization of the Saranac Lake Arts and Culture Advisory Board.

Village of Saranac Lake
Arts & Culture Advisory Board
BY-LAWS

I – NAME

The name of the advisory board shall be the Arts & Culture Advisory Board, hereinafter referred to as the "Advisory Board."

II – PURPOSE

The purpose of the Advisory Board is to make recommendations to the Saranac Lake Village Board of Trustees regarding policies and actions that facilitate implementation of the Village of Saranac Lake Arts and Culture Master Plan. The Advisory Board will undertake actions that support the following vision statement:

> "The historic Village of Saranac Lake supports thriving arts, cultural, and community institutions, in an all-inclusive environment that fosters the creative economy, community pride, downtown revitalization, and a myriad of diverse year-round offerings within outstanding natural surroundings."

The Arts Advisory Board is an avenue of communication and consultation between the arts and culture community (art, music, dance, performance, literature, film, history, craft, etc.) and the village government.

III – DUTIES

The Advisory Board shall have the power and be required to:

A. Act in an advisory capacity in matters pertaining to the arts and culture.
B. Advocate for the implementation of the Arts and Culture Master Plan by addressing its five goals:
    1. Arts and Cultural Community Engagement
    2. Master Plan Funding Acquisition
    3. Targeted Arts Marketing Campaign
    4. Organizational and Artist Support
    5. Arts and Culturally Driven Economic Development
C. Act as a liaison between the arts and cultural community and the Board of Trustees. Or Supplement village staff as a liaison with arts and culture-related organizations
D. Promote public and private cooperation in support of the arts and culture.

IV – MEMBERSHIP

The Board of Trustees for the Village of Saranac Lake shall appoint an Advisory Board of seven (7) voting members each serving a maximum of (3) consecutive, two-year, staggered terms; who shall not be paid officers or employees of the village; and who shall serve without

compensation. Appointments shall be made in an effort to represent a variety of arts and cultural offerings as well as diversity with respect to age, ability, race and gender. The ideal membership would also include at least one member with a background in marketing and/or business. The Village Board may remove any member of the Advisory Board for misconduct or neglect of duty. Missing three consecutive meetings without sufficient excuse shall constitute a resignation from the board. Vacancies on the Advisory Board occasioned by removal, resignation or for any other cause shall be filled for the remainder of that members term by the Village Board of Trustees upon recommendation of the Advisory Board.

Voting Member Qualifications: Members should be a resident of the Village of Saranac Lake or own an arts or culture-related business or organization in the Village. Exception to the residency requirement will be made if specific expertise is desired by the Saranac Lake Village Board of Trustees.

Department/Staff Liaison: Village of Saranac Lake Community Development Director

V – OFFICERS

Officers of the Board shall consist of a Chairperson, a Vice-Chairperson and a Secretary. The term of office shall be one year beginning January 1st through December 31st.

The nomination of the Advisory Board's Chairperson, Vice-Chairperson and Secretary shall come from the floor in either a voice or paper ballot. Appointment of the nomination will be decided by a simple majority vote, where a quorum is present.

The Chairperson shall lead the meetings and is responsible for developing the Board agendas and notices. The Chairperson is also responsible for developing the Advisory Board Annual Workplan.

The Vice-chair shall assist the Chair in leading the meetings. If the Chair cannot attend a meeting, the Vice-chair shall lead the meeting.

The Secretary will be responsible for taking and developing meeting minutes. Staff/ interns to the Board shall assist in the development of the Board's Annual Workplan, meetings, agendas, minutes and notices. The Secretary shall take attendance at all meetings.

VI – MEETINGS

1) By-Laws

The Advisory Board shall conduct an organizational meeting to determine its bylaws, including, but not limited to: a regular meeting schedule; protocols for quorum or consensus; attendance policy; unscheduled absences and the appointment of officers. Meeting minutes shall be submitted to the Village Clerk following each meeting.

2) Regular Meetings

The Arts and Culture Advisory Board is an advisory committee to the Board of Trustees of the Village of Saranac Lake and is subject to the open meetings law. Public notice of all Advisory Board meetings shall be posted at least 24 hours in advance and all meetings shall be open to the general public. Individuals and organizations wishing to speak before the Advisory Board shall adhere to rules set forth by the Advisory Board in its bylaws.

The Advisory Board shall meet as often as necessary in order to meet its responsibilities. However, regular Advisory Board meetings shall be held once each month. There shall be in place a mandatory attendance policy. All Advisory Board members must be present at a minimum of ten (10) of the regularly scheduled monthly Board meetings. Special meetings may be called by the Chairman or a majority of the Board with two (2) days advance written notice to members.

An Advisory Board member is considered in attendance at a regular Board meeting when said member is present for at least two-thirds of the total length of the meeting. Board members can attend by telephone conferencing.

At all meetings of the Advisory Board, the presence in person of more than half of the Advisory Board voting members shall constitute a quorum for the transaction of business. In the absence of a quorum, those present may, without notice other than by announcement at the meeting, recess the meeting from time to time, until a quorum shall be present. At any such recessed meeting any business may be transacted which might have been transacted at the meeting as originally called.

At all meetings of the Advisory Board at which a quorum is present, all matters, except as otherwise expressly required by law or these By-laws, shall be decided by the vote of a majority of the members of the Board present.

All voting Advisory Board members, including the Chair of the Board, must vote on all official actions taken by the Advisory Board except when that member or members appear to have a possible conflict of interest.

3) Conflict of Interest

Advisory Board Members will immediately disclose any known conflicts of interest prior to board discussion of the item. No Board Member will be permitted to vote on any specific issue in which he or she has a conflict of interest. The balance of the Advisory Board will vote on whether the Board Member disclosing a potential conflict of interest will be allowed to be present for discussion of the issue.

VII – STAFF/ INTERNS

The Board will rely on staff provided by the Village of Saranac Lake. Staff shall assist the Officers of the Advisory Board and Board-designated Committees in fulfilling their duties and responsibilities.

VIII – COMMITTEES

Committees may be designated by the Chairperson as necessary to investigate and report on specific subject areas of interest to the Advisory Board.

IX – CONDUCT OF BUSINESS

The Advisory Board and committees serving the Board shall conduct business in accordance with Robert's Rules of Order, latest revised edition except when in conflict with these By-laws.

X – PUBLIC INPUT

Individuals/organizations wishing to address the board should contact the chair at least one week prior to the meeting to be placed on the agenda. As time permits, the board will set aside 10 minutes immediately following the chair's call to order for those individuals/organizations wishing to comment that are not on the official agenda. Written comments may be submitted at any time and will be duly noted in the minutes of the next regular meeting.

XI– ADOPTION AND AMENDMENT

These By-laws shall be adopted by a majority vote of the Advisory Board members present at a regular meeting provided they have been distributed to each member at least seven (7) days prior to the date of the meeting.

These By-laws may be amended by a majority vote of the Board members at a regular meeting provided that the proposed amendments have been distributed to each member at least seven (7) days prior to the day of the meeting.

XII – CERTIFICATION

The undersigned hereby certifies that he/she is the Chair of the Arts and Culture Advisory Board to the Village of Saranac Lake and that the foregoing is a full, true, and correct copy of the By-laws of this Board as adopted by the Arts and Culture Advisory Board on

Signed: _____ Date: _____

Business of the Village Board
Village of Saranac Lake

SUBJECT: Approve Park Use & Waive Park Fees Date: 3-26-2018

DEPT OF ORIGIN : Village Manager BILL #35-2018

DATE SUBMITTED: EXHIBITS: _____

APPROVED AS TO FORM:

_____ _____
Village Attorney Village Administration

EXPENDITURE REQUIRED: $	AMOUNT BUDGETED: $	APPROPRIATION REQUIRED:

SUMMARY STATEMENT

Approve Northern Forest Canoe Trail with Adirondack Lakes and Trails and St Regis Canoe Outfitters to use Lake Colby Beach Facility on June 2 and June 9, 2018 and approve the wavier of the $25 fee.
Once park use is approved an insurance certificate naming the village additionally insured will be submitted.

MOVED BY: Van Cott SECONDED BY: Catillaz

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE CATILLAZ yes

TRUSTEE SHAPIRO yes

TRUSTEE PELLETIERI yes

TRUSTEE VAN COTT yes

WHEREAS, Festivals and special events play a vital role in promoting tourism, invigorating community spirit and contributing to the economy of our community, and:

WHEREAS, The Northern Forest Canoe Trail along with Adirondack Lakes and Trails Outfitters and St. Regis Canoe Outfitters will be hosting and promoting a daily events featuring paddling activities during the month of June, and

WHEREAS, The events include presentations in downtown Saranac Lake venues in addition to the events on the water, and,

WHEREAS, The goal of the "Celebrate Paddling Adk" is to promote the Saranac Lake area as a paddling destination and increase tourism during the slowest tourism month of the summer season.

THEREFORE BE IT RESOLVED, the Village Board authorizes Northern Forest Canoe Trail, Adirondack Lakes and Trails and St Regis Canoe Outfitters to move forward with plans for Celebrate Paddling Adk. The Village supports these events and waives the park use fee for June 2 and June 9, 2018. The group will provide an insurance certificate naming the Village additionally insured.

VILLAGE OF SARANAC LAKE
EVENT/PARK USE REQUEST FORM

Name of Organization:
Northern Forest Canoe Trail w/ Adk Lakes & Trails, St. Regis Canoe Outfitters & Mack's Canoe Livery

Contact Person:
Mike Lynch

Address:
P.O. Box 766 Saranac Lake NY 12983

Telephone: (work) 518-524-4770 (home) (cell)

Email address mike@northernforestcanoetrail.org

Classification (FOR PROFIT (FP) or NOT FOR PROFIT (NFP)

Name of Event:
Celebrate Paddling

Event Description:
Paddling events in June. See next page.

Park Requesting
See info on back of next page.

Road Closure: No

Hours of Operation for Event:

Set Up Date(s): _____ Hours: _____
_____ Hours: _____

Event Date(s): _____ Hours: _____
_____ Hours: _____

Cleanup / Takedown: _____ Hours: _____
_____ Hours: _____

Will there be food concessions or merchandise vendors? ☐ Yes ☐ No
If yes, please describe and attach certification from Health Department for food vendors

_____

_____

Please explain the event and what part of the park you would like to use

Celebrate Paddling ADK is a month-long event featuring daily paddling activities during month of June. The activities are being organized by St. Regis Canoe Outfitters, Mac's Canoe Livery, Adirondack Lakes and Trails, Northern Forest Canoe Trail and other ~~area~~ paddlesport professionals in the Tri-Lakes. The activities include presentations in downtown Saranac Lake venues (restaurants, bars, Historic Saranac Lake, etc.), in addition to the ones on area waters. The goal of Celebrate Paddling Adk is to promote the Saranac Lake area as a paddling destination and increase tourism during the month of June, the slowest tourism month of the 3 summer months. This is the 3rd year of Celebrate Paddling ADK and we have seen growth and increased interest every year. We are asking the village to support our efforts to waive park fees for some of our events, which are listed on the back of this page.

Visit celebratepaddlingadk.com for more info.

1. Paddlesport Instructor Day at Lake Colby Beach on Saturday, June 9. This event will feature paddling clinics on Lake Colby from 9 → 4 p.m. We would require use of the beach and restrooms and picnic tables. NFCT will provide insurance.

2. Village River Clean-up on the Saranac River from Dorsey Street Parking Lot to the Treatment Plant. St. Regis Outfitters is the lead organizer. This event will take place on Sunday from 1-5:30 pm June 24

3. Get to Know Swift Lightweight Boats on Saturday, June 2 at Lake Colby Beach. This will be from 9-5. We need the beach, restrooms & picnic tables. Adirondack Lakes & Trails is the organizer & would provide insurance.

Will you require electricity? ❑ Yes ❑ No
If yes, for what use? (Additional fee may be applicable for "For Profit Events")

_____

Will you utilize a music or voice amplification system? ❑ Yes ❑ No
If yes, please describe:

_____

Please attached a certificate of insurance? To use the parks in the Village of Saranac Lake the Village must receive a certificate of insurance naming the Village of Saranac Lake additional insurance, $1,000,000 per occurrence/$2,000,000 aggregate.

Village of Saranac Lake, 39 Main St, 2nd floor, Saranac Lake, NY 12983
Telephone 518-891-4150

CERTIFICATION: I have read and understand the Guidelines for Event/Park Use and agree to abide by those regulations and to make every effort to assure that the public is aware and remains compliant with these guidelines to maintain a safe, orderly and enjoyable event. I understand that this application must be approved by the Village Board of Trustees. I further understand that failure on my part, personally or on the part of the organization which I represent, to abide by these guidelines constitute sufficient cause to stop this event and deny use of Village facilities in the future.

_____

SIGNATURE DATE

OFFICE USE ONLY

Recommendations:
- ❑ Police Patrols
- ❑ Traffic Control
- ❑ Extra Trash Pick-up (Additional Fee associated)
- ❑ Other:

_____

Special Conditions:

_____

Approved:
- ❑ Director of recreation_____ (initials) _____ (date)
- ❑ Village Manager _____ (initials) _____ (date)
- ❑ Police Chief _____ (initials) _____ (date)
- ❑ Mayor _____ (initials) _____ (date)

Rejected: ❑
Rejected (reason):

_____

Base Fee: $ _____ plus Other Services from Rate Chart $ _____ = $ _____

Damage/Cleanup Fee: $_____

Total paid: $ _____ Date: _____

Event Follow-up Comments:

_____

Return of Damage/Clean-up Deposit: $ _____ Date:

HOLD HARMLESS AGREEMENT

Paddlesport Instructor Day
(NAME OF EVENT/ORGANIZATION)

Northern Forest Canoe Trail (referred to herein as "User") does hereby covenant and agree to defend, indemnify and hold harmless the Village of Saranac Lake, NY (referred to herein as "Village"), to the fullest extent permitted by law in connection with the actual or proposed use of Village facilities, as identified in the associated Village of Saranac Lake Park Use Form, and/or the participation in the event known as _____.

User agrees to indemnify and hold harmless the Village, its representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property resulting from the acts, omissions, breach or default by or of User, his/her family and/or invitees and friends, in connection with spectators, observing and/or participating in or of the activities, functions, events, affairs or proceedings of the-_____, except as to those claims, suits, liens, judgments, damages, losses and expenses that were caused by the negligence of Village.

User will defend and bear all costs of defending any actions or proceedings brought against the Village, its officers, directors, agents and employees, arising in whole or in part out of any act, negligence, omission, breach or default of or by User. The foregoing indemnity shall include injury or death of the User or members of his/her family, friends, invitees, agents, or representatives and shall not be limited in any way by an amount or type of damage, compensation, or benefits payable under any applicable workers compensation, disability benefits or other similar employees benefit act.

User hereby expressly permits the Village to pursue and assert claims against the User for indemnity, contribution and common law negligence arising out of claims for damages for death and personal injury.

Dated: 3/22/18

_____
Village of Saranac Lake

_____
(Print Name)

Mike [signature]
User

Mike Lynch
(Print Name)

Parks and Recreation work sheet

Date:

Item	RATE	Qty	Total	
Base fee Non- Profit	$25.00	0	$0.00	
Base Fee For Profit	$150.00	0	$0.00	
Fencing per 100 feet (2 men 2hrs) Base	$50.00	0	$0.00	
Porta Potty per each per day	$120.00	0	$0.00	
Trash removal 1 time fee	$100.00	0	$0.00	
Police one time fee	$120.00	0	$0.00	
Electrical for kiosk TBD(to be determined)	$0.00	0	$0.00	
Ford 1 ton (trash removal) does not include driver fee	$30.95	0	$0.00	
Driver Fee per hour minimum 2 hours	$50.00	0	$0.00	
		0	$0.00	
List other items below. All rates will be discussed before approval of use permit!			$0.00	
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		TOTAL	$0.00	