

REGULAR MEETING OF THE BOARD OF TRUSTEES
June 11, 2018

EXECUTIVE SESSION:

Chair Rabideau called to enter into executive session for proposed, pending or current litigation.

Motion: Rabideau Second: Van Cott

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Chair Rabideau called for a motion to return to regular session.

Motion: Shapiro Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

ROLL CALL FOR REGULAR MEETING: Present: Mayor Clyde Rabideau
Trustees: Melinda Little, Richard Shapiro, Paul Van Cott and Patrick Murphy.
Also present: Village Manager, John Sweeney, Village Treasurer, Elizabeth Benson, Code Enforcement Administrator, Paul Blaine Water and Waste Water Chief Operator , Kevin Pratt and Village Clerk Kareen Tyler.

Everyone stood for the pledge of allegiance.

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2018 budget \$75,027.67 voucher number 11039071 to 11039150 and for the 2019 budget \$ 379,353.90 voucher number 11039039 to 11039151 complete detail of these vouchers is attached and made part of these minutes.

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

APPROVAL OF MINUTES:

Chair Mayor Rabideau called for a motion to approve minute of May 29, 2018.

Motion: Murphy Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

PUBLIC COMMENT PERIOD: No one made public comment.

Mayor Rabideau welcomed Franklin County Legislator Melinda Ellis to the meeting and congratulated her on her recent appointment. .

CORRESPONDENCE: Letters form NYS DEC

Chair Rabideau called for motion to accept and place on file the above referenced correspondence.

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

ITEMS FOR BOARD ACTION:

Bill 65-2018 Authorize NYS Civil Service 211 Waiver

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Van Cott Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 66-2018 Declare Equipment Surplus and Allow for Sale

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Murphy Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 67-2018 Call for a Public Hearing on Steep Slopes for July 9, 2018 at 5:30pm

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Bill 68-2018 Authorize Engineering Inflow & Infiltration Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

NEW BUSINESS:

OLD BUSINESS:

Trustee Shapiro- bricks in Riverside Park, the Chicota Loan status, remote net metering and the vacant position in Community Development.

Trustee Little – signs to promote the picking up of pet waste.

Trustee Murphy – annexation of North Elba and LED Lights.

ITEMS FOR DISCUSSION:

4th of July works .

MOTION TO ADJOURN

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott yes

Respectfully submitted,
Kareen Tyler, Village Clerk

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.		Disc. %			
11039071	NEW FCC LICENSE APP FOR VHF REPEATER PA	0000005122	APCO INTERNATIONAL	420.00	06/11/2018								
06/08/2018							2018	00001				0200.0000	
05/24/2018	169143				05/31/2018			5		0.00	0.00		0.00
Detail Item	Item Description		Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.		Disc. Amt.
1	NEW FCC LICENSE APP FOR VHF REPEATER PAIR			0				0.0000	420.00	0.00	0.00		0.00
11039072	ELECTRIC CHARGES 2017-18	0000000134	NATIONAL GRID	8,509.53	06/11/2018								
06/08/2018		46082			06/01/2017		2018	00001				0200.0000	
								5		0.00	0.00		0.00
Detail Item	Item Description		Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.		Disc. Amt.
9	STREET LIGHTS			0				0.0000	8,505.18	0.00	0.00		0.00
Detail Item	Item Description		Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.		Disc. Amt.
11	PARKS			0				0.0000	4.35	0.00	0.00		0.00
11039073	PHYSICALS, SCREENS	0000005253	MOUNTAIN MEDICAL SERVICES, PLLC.	280.00	06/11/2018								
06/08/2018		47493			05/28/2018		2018	00001				0200.0000	
05/28/2018	831K1798							5		0.00	0.00		0.00
Detail Item	Item Description		Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.		Disc. Amt.
1	PHYSICALS, SCREENS		M	0				0.0000	280.00	0.00	0.00		0.00
11039074	COPY PAPER	0000000902	SARANAC LAKE CENTRAL SCHOOL DISTRICT	47.20	06/11/2018								
06/08/2018		47495			05/18/2018		2018	00001				0200.0000	
05/24/2018	040-18A							5		0.00	0.00		0.00
Detail Item	Item Description		Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.		Disc. Amt.
1	COPY PAPER			0				0.0000	47.20	0.00	0.00		0.00
11039075	FUEL OIL	0000001762	ADIRONDACK ENERGY	1,578.87	06/11/2018								
06/08/2018		47499			05/22/2018		2018	00001				0200.0000	
								5		0.00	0.00		0.00
Detail Item	Item Description		Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.		Disc. Amt.
1	FUEL OIL			0				0.0000	1,578.87	0.00	0.00		0.00
11039076	CELL PHONE CHARGES	0000001953	VERIZON WIRELESS	334.26	06/11/2018								
06/08/2018		47500			05/23/2018		2018	00001				0200.0000	
								5		0.00	0.00		0.00
Detail Item	Item Description		Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.		Disc. Amt.
1	CELL PHONE CHARGES			0				0.0000	334.26	0.00	0.00		0.00
11039077	TELEPHONE CHARGES	0000005308	MAGNA5	1,561.07	06/11/2018								
06/08/2018		47501			05/10/2018		2018	00001				0200.0000	
05/10/2018	4812342							5		0.00	0.00		0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Non Disc.	Disc. Amt.
11039077	TELEPHONE CHARGES			0000005308		MAGNA5						
	Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
	1	TELEPHONE CHARGES			0			0.0000	1,561.07	0.00	0.00	0.00
11039078	LAUNDRY SVC			0000003442		WARRENSBURG LAUNDRY & DRY CLEANING, INC.						
06/08/2018				47513	05/30/2018		2018	00001				0200.0000
								5		0.00	0.00	0.00
	Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
	1	LAUNDRY SVC			0			0.0000	179.10	0.00	0.00	0.00
11039079	VEHICLE GAS CHARGES			0000004979		WEX BANK						
06/08/2018				47514	05/31/2018		2018	00001	4,446.37			0200.0000
05/31/2018	54443720							5		0.00	0.00	0.00
	Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
	1	VEHICLE GAS CHARGES			0			0.0000	4,446.37	0.00	0.00	0.00
11039080	3 MAIN EMERGENCY PIPE REPAIR-1ST FLR HEA			0000004045		J HOGAN REFRIGERATION & MECHANICAL, INC.						
06/08/2018				46067	06/21/2017		2018	00001	27,140.00			0200.0000
05/31/2018	42504							5		0.00	0.00	0.00
	Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
	1	3 MAIN EMERGENCY PIPE REPAIR-1ST FLR HEAT PUMP			0			0.0000	27,140.00	0.00	0.00	0.00
11039081	BLANKET PO FOR MAY 2018			0000005341		TRADE CREDIT SERVICES						
06/08/2018				47251	05/01/2018		2018	00001	344.71			0200.0000
								5		0.00	0.00	0.00
	Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
	1	BLANKET PO FOR MAY 2018			0			0.0000	344.71	0.00	0.00	0.00
11039082	BLANKET PO FOR MAY 2018			0000004852		TAYLOR RENTAL CENTER						
06/08/2018				47256	05/01/2018		2018	00001	1,136.26			0200.0000
								5		0.00	0.00	0.00
	Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
	1	BLANKET PO FOR MAY 2018			0			0.0000	1,136.26	0.00	0.00	0.00
11039083	BLANKET PO FOR MAY 2018			0000000305		CED - TWIN STATE SARANAC LAKE						
06/08/2018				47248	05/01/2018		2018	00001	391.40			0200.0000
								5		0.00	0.00	0.00
	Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
	1	BLANKET PO FOR MAY 2018			0			0.0000	391.40	0.00	0.00	0.00
11039084	LUMBER			0000001639		CURTIS LUMBER CO. INC.						
									2,214.89			06/11/2018

VILLAGE OF SARANAC LAKE

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Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.		Disc. %			
11039084	LUMBER			0000001639		CURTIS LUMBER CO. INC.							
06/08/2018				46709	02/27/2018		2018	00001					0200.0000
								5		0.00	0.00		0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	LUMBER				0				0.0000	2,214.89	0.00	0.00	0.00
11039085	BLANKET PO FOR MAY 2018			0000000901		MIDSTATE INDUSTRIAL SUPPLY							
06/08/2018				47255	05/01/2018		2018	00001		276.77		06/11/2018	0200.0000
								5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BLANKET PO FOR MAY 2018				0				0.0000	276.77	0.00	0.00	0.00
11039086	ANZAC DAY REIMBURSEMENT			0000003319		RABIDEAU, CLYDE							
06/08/2018				47490	04/25/2018		2018	00001		300.00		06/11/2018	0200.0000
04/25/2018	001							5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ANZAC DAY REIMBURSEMENT				0				0.0000	300.00	0.00	0.00	0.00
11039087	FLAT STOCK, STAINLESS STEEL PLATE			0000000026		JEFFORDS STEEL							
06/08/2018				47307	05/29/2018		2018	00001		235.00		06/11/2018	0200.0000
05/30/2018	191444							5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	FLAT STOCK, STAINLESS STEEL PLATE				0				0.0000	235.00	0.00	0.00	0.00
11039088	PHYSICALS, SCREENS			0000005253		MOUNTAIN MEDICAL SERVICES, PLLC.							
06/08/2018				47304	05/21/2018		2018	00001		268.00		06/11/2018	0200.0000
05/21/2018	786K1798			M				5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	PHYSICALS, SCREENS			M	0				0.0000	268.00	0.00	0.00	0.00
11039089	WEBSITE HOSTING & SERVER MAINTENANCE			0000003444		JESSE JAMES CREATIVE, INC.							
06/08/2018				46518	03/30/2018		2018	00001		500.00		06/11/2018	0200.0000
03/30/2018	JJ5976							5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	WEBSITE HOSTING & SERVER MAINTENANCE				0				0.0000	500.00	0.00	0.00	0.00
11039090	EARTH PLANTERS-GRANT			0000000927		SCOTTS FLORIST							
06/08/2018				46638	04/12/2018		2018	00009		1,725.00		06/11/2018	0200.0000
05/21/2018	001							5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	EARTH PLANTERS-GRANT				0				0.0000	1,725.00	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

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Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Disc. Amt.	
11039091	WEBSITE REDESIGN-VSL, COMDEV LWRP GRAN	0000003444	JESSE JAMES CREATIVE, INC.	3,500.00	06/11/2018							
06/08/2018				46650	01/22/2018		2018	00009			0200.0000	
03/27/2018	5						5		0.00	0.00	0.00	
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	WEBSITE REDESIGN-VSL, COMDEV LWRP GRANT 2013		0		0.0000	3,500.00	0.00	0.00	0.00			
11039092	GLOVES, ELECTRODE, CHARTS	0000001198	USA BLUE BOOK	1,205.04	06/11/2018							
06/08/2018		47135	05/31/2018				2018	00001			0200.0000	
05/30/2018	585051						5		0.00	0.00	0.00	
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	GLOVES, ELECTRODE, CHARTS		0		0.0000	1,205.04	0.00	0.00	0.00			
11039093	INSTALL AND PROGRAM TRAILER BRAKE CONF	0000000017	BAILEY MOTOR CO., LTD	312.00	06/11/2018							
06/08/2018		46894	05/18/2018				2018	00001			0200.0000	
05/24/2018	93485						5		0.00	0.00	0.00	
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	INSTALL AND PROGRAM TRAILER BRAKE CONTROLLER		0		0.0000	312.00	0.00	0.00	0.00			
11039094	GLOVES	0000001198	USA BLUE BOOK	401.73	06/11/2018							
06/08/2018		47058	05/21/2018				2018	00001			0200.0000	
05/21/2018	577819						5		0.00	0.00	0.00	
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	GLOVES		0		0.0000	401.73	0.00	0.00	0.00			
11039095	CARTRIDGES, WRITING PADS	0000000025	W.B. MASON CO., INC.	104.79	06/11/2018							
06/08/2018		43240	05/22/2018				2018	00001			0200.0000	
05/24/2018	I55394051						5		0.00	0.00	0.00	
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	CARTRIDGES, WRITING PADS		0		0.0000	104.79	0.00	0.00	0.00			
11039096	O RINGS	0000002543	DOUGLAS INDUSTRIAL CO	36.59	06/11/2018							
06/08/2018		47117	04/11/2018				2018	00001			0200.0000	
04/19/2018	213924-00						5		0.00	0.00	0.00	
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	O RINGS		0		0.0000	36.59	0.00	0.00	0.00			
11039097	MAIN BROOM TUBE	0000002363	ODB COMPANY, INC.	816.75	06/11/2018							
06/08/2018		46885	05/07/2018				2018	00001			0200.0000	
05/09/2018	0118421-IN						5		0.00	0.00	0.00	
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	MAIN BROOM TUBE		0		0.0000	816.75	0.00	0.00	0.00			

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	PO No. Taxable	Ref No	Approved By	Period	Contract No.	Check Date	Disc. %	Non Disc.	Disc. Amt.	
11039098	IPAD AIR, DATA PLAN			0000001953		VERIZON WIRELESS			40.01		06/11/2018		
06/08/2018				43709	02/03/2016		2018	00009				0200.0000	
05/23/2018	9807788310						5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	IPAD AIR, DATA PLAN				0				0.0000	40.01	0.00	0.00	0.00
11039099	FEDEX, ENVELOPES, PIC, DOWNTOWN SUPPLIE			0000001149		COMPASS PRINTING PLUS			288.78		06/11/2018		
06/08/2018				47491	05/28/2018		2018	00001				0200.0000	
							5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	FEDEX, ENVELOPES, PIC, DOWNTOWN SUPPLIES				0				0.0000	288.78	0.00	0.00	0.00
11039100	IT SVCS 2017/2018			0000003381		ADIRONDACK TECHS. LLC			1,179.97		06/11/2018		
06/08/2018				45807	06/01/2017		2018	00001				0200.0000	
05/30/2018	2262						5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	IT SVCS 2017/2018				0				0.0000	1,179.97	0.00	0.00	0.00
11039101	MONTHLY HRA-FSA ADMINISTRATION			0000002302		PRIMEPAY LLC			222.75		06/11/2018		
06/08/2018				46201	07/01/2017		2018	00001				0200.0000	
05/31/2018	33279935			M			5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
2	MONTHLY HRS-FSA			M	0				0.0000	222.75	0.00	0.00	0.00
11039102	SODIUM ALUMINATE FOR TREATMENT OF PHOS			0000004062		HOLLAND COMPANY, INC,			3,633.00		06/11/2018		
06/08/2018				44216	06/01/2016		2018	00001				0200.0000	
04/13/2018	9528						5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	SODIUM ALUMINATE FOR TREATMENT OF PHOSPHORUS-WWTP				0				0.0000	3,633.00	0.00	0.00	0.00
11039103	COPIES OF TAX BILLS			0000001149		COMPASS PRINTING PLUS			112.50		06/11/2018		
06/08/2018				47303	05/24/2018		2018	00001				0200.0000	
05/24/2018	50621						5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	COPIES OF TAX BILLS				0				0.0000	112.50	0.00	0.00	0.00
11039104	BATTERIES, LABELS			0000000025		W.B. MASON CO., INC.			37.02		06/11/2018		
06/08/2018				42820	05/31/2018		2018	00001				0200.0000	
05/31/2018	I55614460						5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BATTERIES, LABELS				0				0.0000	37.02	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

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Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. Amt.		
11039105	YEARLY CONTRACT FOR UNIFORM SERVICE	0000002556	CENTURY LINEN & UNIFORM	59.08	06/11/2018							
06/08/2018				45401	06/01/2017		2018	00001				0200.0000
05/30/2018	509266						5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	YEARLY CONTRACT FOR UNIFORM SERVICE				0			0.0000	59.08	0.00	0.00	0.00
11039106	COVER 84" BROOM	0000003220	BOBCAT EQUIPMENT RENTALS INC	835.09	06/11/2018							
06/08/2018				46888	05/09/2018		2018	00001				0200.0000
05/29/2018	0032709-00						5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	COVER 84" BROOM				0			0.0000	835.09	0.00	0.00	0.00
11039107	SOLENOIDS	0000003220	BOBCAT EQUIPMENT RENTALS INC	105.67	06/11/2018							
06/08/2018				46893	05/17/2018		2018	00001				0200.0000
05/29/2018	0032709-00						5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	SOLENOIDS				0			0.0000	105.67	0.00	0.00	0.00
11039108	PARKING ENFORCEMENT POLOS. HAT	0000004942	BEAR ESSENTIALS	78.00	06/11/2018							
06/08/2018				47218	05/15/2018		2018	00001				0200.0000
05/14/2018	3331B			M			5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	PARKING ENFORCEMENT POLOS, HAT			M	0			0.0000	78.00	0.00	0.00	0.00
11039109	GLOVES. KIM WIPES. DIFFUSERS	0000001198	USA BLUE BOOK	346.32	06/11/2018							
06/08/2018				47132	05/15/2018		2018	00001				0200.0000
05/15/2018	572613						5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	GLOVES, KIM WIPES, DIFFUSERS				0			0.0000	346.32	0.00	0.00	0.00
11039110	LASERPOINTER	0000000025	W.B. MASON CO., INC.	28.89	06/11/2018							
06/08/2018				42819	05/31/2018		2018	00001				0200.0000
06/04/2018	I55648514						5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	LASERPOINTER				0			0.0000	28.89	0.00	0.00	0.00
11039111	ADS. NOTICES	0000000006	ADIRONDACK DAILY ENTERPRISE	119.73	06/11/2018							
06/08/2018				47516	05/31/2018		2018	00001				0200.0000
							5			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ADS, NOTICES				0			0.0000	119.73	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved								
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.		Disc. %				
11039145	BLANKET PO FOR MAY 2018	0000001639	CURTIS LUMBER CO. INC.	519.18	06/11/2018									
06/11/2018				47253	05/01/2018		2018	00001				0200.0000		
								5		0.00	0.00		0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	BLANKET PO FOR MAY 2018				0			0.0000	519.18	0.00	0.00	0.00		
11039146	BLANKET PO FOR MAY 2018	0000000005	STURDY SUPPLY	463.02	06/11/2018									
06/11/2018				47250	05/01/2018		2018	00001				0200.0000		
								5		0.00	0.00		0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	BLANKET PO FOR MAY 2018				0			0.0000	463.02	0.00	0.00	0.00		
11039147	TRASH DISPOSAL FOR MAY 2018	0000000628	FR. COUNTY SOLID WASTE	721.00	06/11/2018									
06/11/2018				47519	05/31/2018		2018	00001				0200.0000		
								5		0.00	0.00		0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	TRASH DISPOSAL FOR MAY 2018				0			0.0000	721.00	0.00	0.00	0.00		
11039148	DISPOSAL OF GRIT & SCREENINGS FROM WWTF	0000000628	FR. COUNTY SOLID WASTE	876.75	06/11/2018									
06/11/2018				45863	07/18/2017		2018	00001				0200.0000		
								5		0.00	0.00		0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	DISPOSAL OF GRIT & SCREENINGS FROM WWTP & BDALE LIFT				0			0.0000	876.75	0.00	0.00	0.00		
11039149	DISPOSAL OF SLUDGE-WWTP, GARBAGE	0000000628	FR. COUNTY SOLID WASTE	7,073.10	06/11/2018									
06/11/2018				44215	06/01/2016		2018	00001				0200.0000		
								5		0.00	0.00		0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	DISPOSAL OF SLUDGE-WWTP, GARBAGE				0			0.0000	7,073.10	0.00	0.00	0.00		
11039150	ELECTRIC CHARGES	0000000134	NATIONAL GRID	22.48	06/11/2018									
06/11/2018				44400	06/01/2016		2018	00001				0200.0000		
06/01/2018	22387-73103							5		0.00	0.00		0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
16	HYDRO				0			0.0000	22.48	0.00	0.00	0.00		
Total Vouchers reported:				47								Total GL Detail Reported		75,027.67
											Total Amount All Vouchers		75,027.67	

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description			Vendor Code	Vendor Name				Voucher Amt.		Pay Due	Approved
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date		Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.		Disc. %	Non Disc.	Disc. Amt.

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Disc. Amt.	Disc. Amt.	
11039039	P/R SRS NRM 6/08/18			0000000126		NYS EMPLOYEES			985.94		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1591	06/08/2018		0200.0000	
06/08/2018	20180608002				1			6			0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SRS NRM 6/08/18					0			0.0000	985.94	0.00	0.00	0.00
11039040	P/R SRS LNS 6/08/18			0000000126		NYS EMPLOYEES			653.00		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1591	06/08/2018		0200.0000	
06/08/2018	20180608003				2			6			0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SRS LNS 6/08/18					0			0.0000	653.00	0.00	0.00	0.00
11039041	P/R ERS ARREAR 6/08/18			0000000126		NYS EMPLOYEES			76.39		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1591	06/08/2018		0200.0000	
06/08/2018	20180608004				3			6			0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R ERS ARREAR 6/08/18					0			0.0000	76.39	0.00	0.00	0.00
11039042	P/R RETIREPOLC 6/08/18			0000000693		NYS POLICEMANS & FIREMANS			173.47		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1593	06/08/2018		0200.0000	
06/08/2018	20180608005				4			6			0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R RETIREPOLC 6/08/18					0			0.0000	173.47	0.00	0.00	0.00
11039043	P/R BCBS 6/08/18			0000005003		EXCELLUS HEALTH PLAN - GROUP			2,545.60		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23748	06/08/2018		0200.0000	
06/08/2018	20180608013				5			6			0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R BCBS 6/08/18					0			0.0000	2,545.60	0.00	0.00	0.00
11039044	P/R DUES-PBA 6/08/18			0000312000		POLICE BENEVOLENT ASSOC.			412.50		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23752	06/08/2018		0200.0000	
06/08/2018	20180608014				6			6			0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DUES-PBA 6/08/18					0			0.0000	412.50	0.00	0.00	0.00
11039045	P/R DUES-SEIU 6/08/18			0000120938		SERVICE EMPLOYEES UNION			540.52		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23751	06/08/2018		0200.0000	
06/08/2018	20180608016				7			6			0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DUES-SEIU 6/08/18					0			0.0000	540.52	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account		
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Disc. Amt.		
										Non Disc.			
11039046	P/R LIFE INSUR 6/08/18			0000029180		PRUDENTIAL INSURANCE CO			52.77		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23750	06/08/2018	0200.0000		
06/08/2018	20180608017				8			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R LIFE INSUR 6/08/18				0				0.0000	52.77	0.00	0.00	0.00
11039047	P/R DENTAL-SEI 6/08/18			0000000162		SERVICE EMPLOYEES BENEFIT FUND			51.85		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23746	06/08/2018	0200.0000		
06/08/2018	20180608023				9			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DENTAL-SEI 6/08/18				0				0.0000	51.85	0.00	0.00	0.00
11039048	P/R NYS DEF CP 6/08/18			0000006465		NYS DEFERRED COMPENSATION COMPENSATION PLAN #6465			3,339.15		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1595	06/08/2018	0200.0000		
06/08/2018	20180608024				10			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R NYS DEF CP 6/08/18				0				0.0000	3,339.15	0.00	0.00	0.00
11039049	P/R SEIU-COPE 6/08/18			0000120938		SERVICE EMPLOYEES UNION			3.70		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23751	06/08/2018	0200.0000		
06/08/2018	20180608025				11			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SEIU-COPE 6/08/18				0				0.0000	3.70	0.00	0.00	0.00
11039050	P/R DENTAL-STA 6/08/18			0000002551		STANDARD INSURANCE CO OF NEW YORK			129.93		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23747	06/08/2018	0200.0000		
06/08/2018	20180608026				12			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DENTAL-STA 6/08/18				0				0.0000	129.93	0.00	0.00	0.00
11039051	P/R CITIZN1-DD 6/08/18			DIRDEP		DIRECT DEPOSIT			300.00		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1596	06/08/2018	0200.0000		
06/08/2018	20180608030				13			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R CITIZN1-DD 6/08/18				0				0.0000	300.00	0.00	0.00	0.00
11039052	P/R AFLAC DIS 6/08/18			0000015087		AFLAC NEW YORK			61.15		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23749	06/08/2018	0200.0000		
06/08/2018	20180608034				14			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC DIS 6/08/18				0				0.0000	61.15	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Disc. Amt.		
11039053	P/R AFLAC CAN 6/08/18			0000015087	AFLAC NEW YORK				254.74		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23749	06/08/2018		0200.0000	
06/08/2018	20180608035				15			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC CAN 6/08/18				0				0.0000	254.74	0.00	0.00	0.00
11039054	P/R AFLAC ACCI 6/08/18			0000015087	AFLAC NEW YORK				206.40		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23749	06/08/2018		0200.0000	
06/08/2018	20180608036				16			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC ACCI 6/08/18				0				0.0000	206.40	0.00	0.00	0.00
11039055	P/R AFLAC DENT 6/08/18			0000015087	AFLAC NEW YORK				27.78		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23749	06/08/2018		0200.0000	
06/08/2018	20180608037				17			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC DENT 6/08/18				0				0.0000	27.78	0.00	0.00	0.00
11039056	P/R AFLAC SDIS 6/08/18			0000015087	AFLAC NEW YORK				188.63		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23749	06/08/2018		0200.0000	
06/08/2018	20180608038				18			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC SDIS 6/08/18				0				0.0000	188.63	0.00	0.00	0.00
11039057	P/R AFLACDEATH 6/08/18			0000015087	AFLAC NEW YORK				1.98		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23749	06/08/2018		0200.0000	
06/08/2018	20180608039				19			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLACDEATH 6/08/18				0				0.0000	1.98	0.00	0.00	0.00
11039058	P/R FSA-HEALTH 6/08/18			0000002296	VSL-PRIMEPAY				509.22		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1594	06/08/2018		0200.0000	
06/08/2018	20180608045				20			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FSA-HEALTH 6/08/18				0				0.0000	509.22	0.00	0.00	0.00
11039059	P/R DIR DEP C1 6/08/18			DIRDEP	DIRECT DEPOSIT				2,165.68		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1596	06/08/2018		0200.0000	
06/08/2018	20180608050				21			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP C1 6/08/18				0				0.0000	2,165.68	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Disc. Amt.		
11039060	P/R DIR DEP C2 6/08/18			DIRDEP		DIRECT DEPOSIT			1,930.00		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1596	06/08/2018		0200.0000	
06/08/2018	20180608051				22			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP C2 6/08/18					0			0.0000	1,930.00	0.00	0.00	0.00
11039061	P/R DIR DEP S1 6/08/18			DIRDEP		DIRECT DEPOSIT			2,109.46		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1596	06/08/2018		0200.0000	
06/08/2018	20180608055				23			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP S1 6/08/18					0			0.0000	2,109.46	0.00	0.00	0.00
11039062	P/R DIR DEP S2 6/08/18			DIRDEP		DIRECT DEPOSIT			2,074.50		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1596	06/08/2018		0200.0000	
06/08/2018	20180608056				24			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP S2 6/08/18					0			0.0000	2,074.50	0.00	0.00	0.00
11039063	P/R AFLAC SICK 6/08/18			0000015087		AFLAC NEW YORK			89.90		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23749	06/08/2018		0200.0000	
06/08/2018	20180608057				25			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC SICK 6/08/18					0			0.0000	89.90	0.00	0.00	0.00
11039064	P/R AFLAC LIFE 6/08/18			0000015087		AFLAC NEW YORK			86.57		06/08/2018	06/08/2018	
06/08/2018	999						2019	00010	23749	06/08/2018		0200.0000	
06/08/2018	20180608058				26			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC LIFE 6/08/18					0			0.0000	86.57	0.00	0.00	0.00
11039065	P/R FEDERAL TAX 6/08/18			FEDFIC		COMMUNITY BANK EFT			8,946.10		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1597	06/08/2018		0200.0000	
06/08/2018	20180608FED				27			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FEDERAL TAX 6/08/18					0			0.0000	8,946.10	0.00	0.00	0.00
11039066	P/R FICA TAX 6/08/18			FEDFIC		COMMUNITY BANK EFT			11,887.88		06/08/2018	06/08/2018	
06/08/2018	999						2019	00999	1597	06/08/2018		0200.0000	
06/08/2018	20180608FICA				28			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FICA TAX 6/08/18					0			0.0000	11,887.88	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %			Disc. Amt.
11039067	P/R MEDICARE TAX 6/08/18			FEDFIC		COMMUNITY BANK EFT			2.780.26		06/08/2018	06/08/2018
06/08/2018	999						2019	00999	1597	06/08/2018		0200.0000
06/08/2018	20180608MEDC				29			6		0.00	0.00	0.00
Detail Item	Item Description			Taxable		Quantity Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R MEDICARE TAX 6/08/18					0		0.0000	2,780.26	0.00	0.00	0.00
11039068	P/R STATE TAX 6/08/18			0000000482		NYS TAX DEPARTMENT			4.317.25		06/08/2018	06/08/2018
06/08/2018	999						2019	00999	1592	06/08/2018		0200.0000
06/08/2018	20180608STA				30			6		0.00	0.00	0.00
Detail Item	Item Description			Taxable		Quantity Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R STATE TAX 6/08/18					0		0.0000	4,317.25	0.00	0.00	0.00
11039069				0000000482		NYS TAX DEPARTMENT			5.31		06/08/2018	
06/08/2018							2019	00999	1598	06/08/2018		0200.0000
	001							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable		Quantity Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1						0		0.0000	5.31	0.00	0.00	0.00
11039070				FEDFIC		COMMUNITY BANK EFT			63.86		06/08/2018	
06/07/2018							2019	00999	1599	06/08/2018		0200.0000
	001							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable		Quantity Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1						0		0.0000	63.86	0.00	0.00	0.00
11039113	ANNUAL LEASE OF TANKS			0000000133		HAUN WELDING SUPPLY, INC			220.50		06/11/2018	
06/08/2018				46906	06/01/2018		2019	00001				0200.0000
06/01/2018	T303207							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable		Quantity Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ANNUAL LEASE OF TANKS					0		0.0000	220.50	0.00	0.00	0.00
11039114	DENTAL INS JUNE 2018			0000000162		SERVICE EMPLOYEES BENEFIT FUND			955.52		06/11/2018	
06/08/2018				47515	06/04/2018		2019	00001				0200.0000
06/04/2018	JUNE							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable		Quantity Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DENTAL INS JUNE 2018					0		0.0000	955.52	0.00	0.00	0.00
11039115	YEARLY CONTRACT FOR UNIFORM SERVICE			0000002556		CENTURY LINEN & UNIFORM			59.08		06/11/2018	
06/08/2018				45401	06/01/2017		2019	00001				0200.0000
06/05/2018	511987							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable		Quantity Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	YEARLY CONTRACT FOR UNIFORM SERVICE					0		0.0000	59.08	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Non Disc.	Disc. Amt.	
11039116	24" ANTENNA			0000002347		CLARK'S TRUCK CENTER			23.56	06/11/2018		
06/08/2018				47310	06/06/2018		2019	00001			0200.0000	
06/06/2018	151011						6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	24" ANTENNA				0			0.0000	23.56	0.00	0.00	0.00
11039117	INTERNET MT PISGAH 202-804877501-001			0000000961		TIME WARNER CABLE			102.45	06/11/2018		
06/08/2018				47492	06/01/2018		2019	00001			0200.0000	
05/23/2018	804877501052318						6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	INTERNET MT PISGAH 202-804877501-001				0			0.0000	102.45	0.00	0.00	0.00
11039118	LIFE INS JUNE 2018			0000004830		LINCOLN LIFE & ANNUITY			226.55	06/11/2018		
06/08/2018				47494	06/01/2018		2019	00001			0200.0000	
06/01/2018	JUNE						6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	LIFE INS JUNE 2018				0			0.0000	226.55	0.00	0.00	0.00
11039119	INTERNET FOR PD 202-804413101-001			0000000961		TIME WARNER CABLE			60.00	06/11/2018		
06/08/2018				47498	06/07/2018		2019	00001			0200.0000	
05/28/2018	804413101052818						6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	INTERNET FOR PD 202-804413101-001				0			0.0000	60.00	0.00	0.00	0.00
11039120	INTERNET 202-805657101-001			0000000961		TIME WARNER CABLE			55.00	06/11/2018		
06/08/2018				47497	06/06/2018		2019	00001			0200.0000	
05/28/2018	805657101052818						6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	INTERNET 202-805657101-001				0			0.0000	55.00	0.00	0.00	0.00
11039121	INTERNET 202-848080801-001			0000000961		TIME WARNER CABLE			55.00	06/11/2018		
06/08/2018				47496	06/01/2018		2019	00001			0200.0000	
05/28/2018	848080801052818						6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	INTERNET 202-848080801-001				0			0.0000	55.00	0.00	0.00	0.00
11039122	CLOTHING ALLOWANCE			0000004904		SWAIN, JASON			550.00	06/11/2018		
06/08/2018				47511	06/01/2018		2019	00001			0200.0000	
06/01/2018	001						6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0			0.0000	550.00	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %			
11039123	CLOTHING ALLOWANCE			0000002442	POTTHAST JR., CHARLES				410.32		06/11/2018		
06/08/2018				47510	06/01/2018		2019	00001				0200.0000	
06/01/2018	001						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	410.32	0.00	0.00	0.00
11039124	CLOTHING ALLOWANCE			0000002004	GAY, JOHN				550.00		06/11/2018		
06/08/2018				47509	06/01/2018		2019	00001				0200.0000	
06/01/2018	001						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	550.00	0.00	0.00	0.00
11039125	CLOTHING ALLOWANCE			0000002161	BROWN, REYANIN				300.74		06/11/2018		
06/08/2018				47508	06/01/2018		2019	00001				0200.0000	
06/01/2018	001						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	300.74	0.00	0.00	0.00
11039126	CLOTHING ALLOWANCE			0000003389	LABAR, TRAVIS				550.00		06/11/2018		
06/08/2018				47507	06/01/2018		2019	00001				0200.0000	
06/01/2018	001						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	550.00	0.00	0.00	0.00
11039127	STATE INSPECTION OF VEHICLES			0000005165	CARCUZZI CAR CARE CENTER				21.00		06/11/2018		
06/08/2018				45396	06/01/2017		2019	00001				0200.0000	
06/07/2018	70391			M			6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	STATE INSPECTION OF VEHICLES			M	0				0.0000	21.00	0.00	0.00	0.00
11039128	CLOTHING ALLOWANCE			0000002464	CROMP, LUKE				550.00		06/11/2018		
06/08/2018				47505	06/01/2018		2019	00001				0200.0000	
06/01/2018	001						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	550.00	0.00	0.00	0.00
11039129	CLOTHING ALLOWANCE			0000004905	JOYCE, JAMES				550.00		06/11/2018		
06/08/2018				47506	06/01/2018		2019	00001				0200.0000	
06/01/2018	001						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	550.00	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Sub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.	Disc. Amt.	Disc. Amt.
11039130	CLOTHING ALLOWANCE			0000002445	FARMER, TRAVIS				434.37		06/11/2018		
06/08/2018				47504	06/01/2018		2019	00001				0200.0000	
06/01/2018	001							6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	434.37	0.00	0.00	0.00
11039131	CLOTHING ALLOWANCE			0000003069	REARDON, CASEY				426.94		06/11/2018		
06/08/2018				47503	06/01/2018		2019	00001				0200.0000	
06/01/2018	001							6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	426.94	0.00	0.00	0.00
11039132	CLOTHING ALLOWANCE			0000003467	MACDONALD, TRAVIS				550.00		06/11/2018		
06/08/2018				47512	06/01/2018		2019	00001				0200.0000	
06/01/2018	001							6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	550.00	0.00	0.00	0.00
11039133	CLOTHING ALLOWANCE			0000001661	WENSKE, LEIGH				540.31		06/11/2018		
06/08/2018				47502	06/01/2018		2019	00001				0200.0000	
06/01/2018	001							6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE				0				0.0000	540.31	0.00	0.00	0.00
11039134	WOODRUFF ST SIPHON PROJECT			0000002496	MJ RAYMOND CONSTRUCTION LLC				140,286.50		06/11/2018		
06/08/2018				47269	04/30/2018		2019	00009				0200.0000	
				M				6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	WOODRUFF ST SIPHON PROJECT			M	0				0.0000	140,286.50	0.00	0.00	0.00
11039135	DPW GARAGE BOILER INSPECTION			0000004035	HARTFORD STEAM BOILER				105.00		06/11/2018		
06/08/2018				47046	06/05/2018		2019	00001				0200.0000	
05/30/2018	1162786							6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DPW GARAGE BOILER INSPECTION				0				0.0000	105.00	0.00	0.00	0.00
11039136	ANNUAL MAINTENANCE FOR INTEGRATED PROF			0000004938	BUSINESS AUTOMATION SERVICES, INC.				1,210.00		06/11/2018		
06/08/2018				47480	06/01/2018		2019	00001				0200.0000	
06/01/2018	AUG18-63							6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ANNUAL MAINTENANCE FOR INTEGRATED PROPERTY SYSTEM				0				0.0000	1,210.00	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %			
11039137	2018 VILLAGE TAX BILLS	0000000527	VILLAGE OF SARANAC LAKE	6,302.68	06/11/2018								
06/08/2018		47305	06/01/2018				2019	00001					0200.0000
							6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	2018 VILLAGE TAX BILLS		0		0.0000	6,302.68	0.00	0.00	0.00				
11039138	SERVICE CONTRACT, SOFTWARE	0000005356	MANAGER PLUS	749.00	06/11/2018								
06/08/2018		46868	06/01/2018				2019	00001					0200.0000
04/17/2018	518-891-42136-2-18						6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	SERVICE CONTRACT, SOFTWARE		0		0.0000	749.00	0.00	0.00	0.00				
11039139	WEBSITE HOSTING & SERVER MAINTENANCE	0000003444	JESSE JAMES CREATIVE, INC.	1,750.00	06/11/2018								
06/08/2018		46515	06/06/2018				2019	00001					0200.0000
03/30/2018	JJ5976						6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	WEBSITE HOSTING & SERVER MAINTENANCE		0		0.0000	1,750.00	0.00	0.00	0.00				
11039140	IT SVCS 2017/2018	0000003381	ADIRONDACK TECHS. LLC	1,460.50	06/11/2018								
06/08/2018		45807	06/01/2017				2019	00001					0200.0000
06/01/2018	2278						6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	IT SVCS 2017/2018		0		0.0000	1,460.50	0.00	0.00	0.00				
11039141	COPIER LEASE-YEAR 2 OF 5-BIZHUBS	0000001572	SYMQUEST GROUP, INC.	427.99	06/11/2018								
06/08/2018		46777	12/01/2017				2019	00001					0200.0000
05/31/2018	31962293	M					6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	COPIER LEASE-YEAR 2 OF 5-BIZHUBS	M	0		0.0000	427.99	0.00	0.00	0.00				
11039142	2018/2019 ANNUAL CONTRIBUTION	0000000271	S.L. YOUTH CENTER, INC.	6,000.00	06/11/2018								
06/08/2018		47285	06/01/2018				2019	00001					0200.0000
06/01/2018	001						6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	2018/2019 ANNUAL CONTRIBUTION		0		0.0000	6,000.00	0.00	0.00	0.00				
11039143	2018/2019 ANNUAL ANIMAL CONTROL	0000000564	TRI LAKES HUMANE SOCIETY INC.	7,090.00	06/11/2018								
06/08/2018		47282	06/01/2018				2019	00001					0200.0000
06/01/2018	001						6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	2018/2019 ANNUAL ANIMAL CONTROL		0		0.0000	7,090.00	0.00	0.00	0.00				

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved				
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Non Disc.	Disc. Amt.
11039144	2018/2019 LABOR SERVICES			0000003318	ROEMER, WALLENS, GOLD & MINEAUX LLP				1,800.00	06/11/2018	
06/08/2018				47281	06/01/2018		2019	00001			0200.0000
06/01/2018	JUNE			A			6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	2018/2019 LABOR SERVICES			A	12		150.0000	1,800.00	0.00	0.00	0.00
11039151	2018-19 VILLAGE INSURANCE			0000000137	NORTHERN INSURING AGENCY				158,009.40	06/11/2018	
06/11/2018				47517	06/11/2018		2019	00001			0200.0000
							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	2018-19 VILLAGE INSURANCE				0		0.0000	158,009.40	0.00	0.00	0.00
Total Vouchers reported:				65	Total GL Detail Reported						379,353.90
					Total Amount All Vouchers						379,353.90

Fund	Cash Item		----- Direct Pay -----					Total
			Regular	Prepaid	Wire Transfer	Outstanding	Paid	
001 - GENERAL FUND								
	0200.0000	VILLAGE	107,175.74	0.00	0.00	0.00	0.00	107,175.74
		Fund Total	107,175.74	0.00	0.00	0.00	0.00	107,175.74
004 - WATER FUND								
	0200.0000	VILLAGE	30,523.17	0.00	0.00	0.00	0.00	30,523.17
		Fund Total	30,523.17	0.00	0.00	0.00	0.00	30,523.17
005 - SEWER FUND								
	0200.0000	VILLAGE	54,397.00	0.00	0.00	0.00	0.00	54,397.00
		Fund Total	54,397.00	0.00	0.00	0.00	0.00	54,397.00
010 - TRUST AND AGENCY FUND								
	0200.0000	VILLAGE	46,971.49	0.00	0.00	0.00	0.00	46,971.49
		Fund Total	46,971.49	0.00	0.00	0.00	0.00	46,971.49

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description			Vendor Code	Vendor Name			Voucher Amt.			Pay Due	Approved
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Disc. %	Disc. Amt.
Fund	Cash Item										----- Direct Pay -----	
					Regular	Prepaid	Wire Transfer		Outstanding	Paid		Total
212 - LWCS SEWERPROJECTS												
	0200.0000			VILLAGE	140,286.50	0.00	0.00		0.00	0.00		140,286.50
				Fund Total	140,286.50	0.00	0.00		0.00	0.00		140,286.50
Grand Totals					379,353.90	0.00	0.00		0.00	0.00		379,353.90
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay					379,353.90							
Fund					Regular	Prepaid	Wire Transfer		Outstanding	Paid		Total
001 - GENERAL FUND				VILLAGE	107,175.74	0.00	0.00		0.00	0.00		107,175.74
004 - WATER FUND				VILLAGE	30,523.17	0.00	0.00		0.00	0.00		30,523.17
005 - SEWER FUND				VILLAGE	54,397.00	0.00	0.00		0.00	0.00		54,397.00
010 - TRUST AND AGENCY FUND				VILLAGE	46,971.49	0.00	0.00		0.00	0.00		46,971.49
212 - LWCS SEWERPROJECTS				VILLAGE	140,286.50	0.00	0.00		0.00	0.00		140,286.50
Grand Totals					379,353.90	0.00	0.00		0.00	0.00		379,353.90
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay					379,353.90							

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description			Vendor Code	Vendor Name				Voucher Amt.		Pay Due	Approved
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %		Disc. Amt.	

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Natural Resources, Region 5
232 Golf Course Road, Warrensburg, NY 12885
P: (518) 623-1203 | F: (518) 623-3603
www.dec.ny.gov

KAPOF

May 29, 2018

John Sweeney, Village Manager
Village of Saranac Lake
39 Main Street, Suite 9
Saranac Lake, NY 12983

Dear Mr. Sweeney:

I have received your request for use of the Lake Flower Boat Launch with respect to the July 4th firework activities. Regional staff and the Division of Remediation engineers in our Albany office are in agreement that for purposes of health and safety your TRP application cannot be approved for this event. Any future request to exhibit fireworks while the cleanup is occurring may also be denied.

Sincerely,



Robert Fiorentino
Senior Aquatic Biologist I

ec: L. Durfey
T. Martin
E. Glueckpinney



Department of
Environmental
Conservation

Kareen Tyler

From: Stegemann, Robert S (DEC) <robert.stegemann@dec.ny.gov>
Sent: Friday, June 01, 2018 2:34 PM
To: John Sweeney
Cc: Clyde Rabideau; Melinda Little; Patrick Murphy; Rich Shapiro; Paul Vancott; Kareen Tyler; Janelle LaVigne
Subject: Re: Clarification

John
I'm away for a few days and will call when I return next weds

Sent from my iPhone

On May 31, 2018, at 2:24 PM, John Sweeney <manager@saranalakeny.gov> wrote:

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Mr. Stegemann,
The Village is requesting clarification of the May 29, 2018 correspondence (attached) from NYSDEC in reference to the villages request for a temporary revocable permit to utilize the boat launch for launching a barge for the July 4th 2018 fireworks.

As we had spoken of earlier this week, the barge would be placed in the water and positioned appropriately away from the site.

Please validate if the correspondence is this a complete denial of allowing the village to proceed with the fireworks at Lake Flower, as the last sentence of the letter implies or is this a denial to close the boat launch?

<SKM_C30818053113050.pdf.secure>

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Regional Director, Region 5

1115 State Route 86, PO Box 296, Ray Brook, NY 12977

P: (518) 897-1211 | F: (518) 897-1394

www.dec.ny.gov

June 11, 2018

John Sweeney, Village Manager
Village of Saranac Lake
39 Main Street, Suite 9
Saranac Lake, NY 12983

Dear Mr. Sweeney:

I have received your request for use of the Lake Flower Boat Launch with respect to July 4th, 2018, where firework activities are to be held in the vicinity of the Lake Flower Boat Launch. Regional Fisheries Manager Lance Durfey and I are in agreement that a temporary revocable permit will not be issued for this event as your organization proposes to temporarily close the facility to the public to stage safety vehicles.

For the purpose of health and safety, I am authorized to close, or allow to be closed, public access to the Lake Flower Boat Launch site. By this letter, I authorize the Village of Saranac Lake and its officers and designees to close the Lake Flower Boat Launch to the public as it is deemed necessary to protect the public for the July 4th celebration. The Lake Flower Boat Launch may be closed to the public on July 4 at 3:00 PM through 12:00 AM on July 5th until the completion of the fireworks. Public safety vehicles may be parked at the facility during these times as required.

Please be sure the fireworks barge is positioned 280 feet west of the Lake Flower boat launch ramp. This will place the fireworks barge some 680 feet from the temporary structure associated with the coal tar cleanup of Pontiac Bay, and should provide an adequate safety margin (see attached figure).

Sincerely,



Robert S. Stegemann
Regional Director, Region 5

LD

ec: L. Durfey
T. Martin



**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Authorize NYS Civil Service Section 211 Waiver Date: 6-11-2018

DEPT OF ORIGIN: Village Manager

Bill # 65 -2018

DATE SUBMITTED 6-11-2018

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:
\$0.00

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT

Authorize Mayor Rabideau to sign and authorize the NYS Department of Civil Service Section 211 waiver for Police Chief Potthast.

RECOMMENDED ACTION

Approval of Resolution

MOVED BY: Little SECONDED BY: Shapiro

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE LITTLE yes

TRUSTEE MURPHY yes

TRUSTEE RICE yes

TRUSTEE VAN COTT yes

**RESOLUTION AUTHORIZING MAYOR RABIDEAU TO SIGN AND APPROVE ALL
NECESSARY DOCUMENTS ASSOCIATED WITH NEW YORK STATE
DEPARTMENT OF CIVIL SERVICE SECTION 211 WAIVERS**

WHEREAS, the New York State Department of Civil Service requires that the appointing authority of an employee hired on the basis of a Civil Service Law section 211 waiver apply for such waiver on behalf of such individual and formally approve same; and

WHEREAS, the Village of Saranac Lake Board believes there currently are no other candidates qualified to serve as Police Chief of the Saranac Lake Police Department;

NOW, THEREFORE, BE IT RESOLVED that the Village of Saranac Lake Board hereby authorizes Mayor Rabideau to sign and authorize the submission of a Civil Service Law section 211 waiver application and such documents to the NYS Department of Civil Service on behalf of Police Chief Charles A. Potthast, Jr.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Declare Equipment Surplus and Allow for Sale

Date: 6-11-2018

DEPT OF ORIGIN: Village Manager

BILL: 66-2018

DATE SUBMITTED:

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Declare surplus equipment and allow for the sale.

MOVED BY: Van Cott SECONDED BY: Shapiro

VOTE ON ROLL CALL :

MAYOR RABIDEAU _____

TRUSTEE LITTLE YES

TRUSTEE MURPHY YES

TRUSTEE SHAPIRO YES

TRUSTEE VAN COTT YES

**RESOLUTION AUTHORIZING THE
SALE OF SURPLUS EQUIPMENT**

WHEREAS, 103 of the General Municipal Law provides that a municipality may dispose of personal property valued at less than \$10,000 for any one item or group of similar items by private negotiation and sale; and

WHEREAS, The Village of Saranac Lake Head Mechanic has determined that the listed items are no longer need by the Village; and

WHEREAS, All sales will be final and this property to be sold “as is, where is”

NOW, THEREFORE BE IT RESOLVED, to authorize the declaration of the items on the attached list as surplus

JUNE 6, 2018 2018 SURPLUS EQUIPMENT

BOARD APPROVED

1. 2002 INTERNATIONAL 4700 PLOW/DUMP SANDER
VIN#1HTSCAANX2H529317
2. 2002 GEM ELECTRIC CAR MODEL E825
VIN#5ASAG27492F018514
3. 2002 GEM ELECTRIC CAR MODEL E825
VIN#5ASAG274X2F018554
4. SANDER TARCO HIGHLANDER JR. SS
SERIAL LBS-16-8-J10388-B064-0610
5. 2004 CHEVY 1500 4X2 PICKUP
VIN#1GCEC14X34Z291265
6. 2001 DODGE 3500 4X4 DIESEL DUMP
VIN#3B6MF36601M284245
7. GEN SET ONAN 30KW SERIAL 03728008048
8. GEN SET WINCO 20,000 WATTS SERIAL 75552 M95
9. 11 FT REVERSIBLE PLOW
10. FISHER X-BLADE SS 8'6"
11. TENCO 11' REVERSIBLE BLADE
12. FISHER X-BLADE SS 9 FT
13. TRUCK CRANE LIFTMOORE 3200 LBS

- A. VILLAGE RESERVES RIGHT TO REJECT ANY AND ALL BIDS
- B. VILLAGE RESERVE RIGHT TO SELL OR TRADE CERTAIN ITEMS.
- C. ALL ITEMS AS IS

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Call for a Public Hearing

Date: 6-11-18

DEPT OF ORIGIN: Village Manager

Bill: 67-2018

DATE SUBMITTED: 6-1-18

EXHIBITS:

Exhibit 'A'
Definitions
H-2 Steep Slope Standards
Use Table page 1-3
Zoning Map

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Call for a public hearing July 9, 2018, 5:30pm regarding an amendment to the Village of Saranac Lake Unified Development Code

MOVED BY: Little SECONDED BY: Murphy

VOTE ON ROLL CALL :

MAYOR RABIDEAU	_____
TRUSTEE LITTLE	<u>yes</u>
TRUSTEE MURPHY	<u>yes</u>
TRUSTEE SHAPIRO	<u>yes</u>
TRUSTEE VAN COTT	<u>yes</u>

**RESOLUTION
OF THE
VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES**

SUBJECT: RESOLUTION CALLING FOR A PUBLIC HEARING

WHEREAS, the Village of Saranac Lake Board of Trustees hereinafter referred to as the “Board”, has public safety concerns with regard to development and building as a result of noteworthy physical constraints and environmental conditions in an area of the Village situated within Development Code District H-2 and the southerly portion of Development Code District I; and

WHEREAS, the Board has received draft Village Development Code amendments with input from the Village Development Board and staff; and

WHEREAS, in consideration of the circumstances as described above the Board needs to amend the boundaries of zoning district H-2 and I of the Village Development Code Zoning Map Section 106 attachment 3:1, add Section 106-104.A. District H-2 Steep slope standards, revise or add Definitions Section 106-6, amend Schedule 1 Allowed Uses Section 106 attachment 1 pages 1-3; and

WHEREAS, the Board seeks to call a public hearing and to consider adoption of the draft amendments.

NOW, THEREFORE, BE IT RESOLVED, the Board makes the following findings and determinations with respect to the proposed project:

(1) A public hearing shall be held in the Village of Saranac Lake offices on the proposed adoption of amendments to the Development Code at 5:30 p.m. on July 9, 2018, after which the Board shall consider possible adoption.

MOTION: _____

SECOND: _____

Approved/Denied on Roll Call as follows:

_____	Yes/No

Resolution – Passed/Failed

Exhibit "A"

Village of Saranac Lake Development Code amendments

1. Section 106-6; Revised or New Definitions
2. Section 106-104 A; Add District H-2 Steep slope standards
3. Section 106 attachment 1:1 and 1:2; Amend Schedule 1 Allowed Uses for District H-2
4. Section 106 attachment 3:1; Amend boundaries of the Village of Saranac Lake Zoning Map, Zoning Districts H-2 and I.

§ 106-6 Definitions.

COUNTOUR INTERVAL

The change in elevation represented by the space between two adjacent topographic “rings” on a topographic map

DIAMETER AT BREAST HEIGHT (DBH)

The diameter of a tree trunk measured at a point four and one half (4.5) feet above ground level

DISTURBANCE

Any physical activity which results in the modification of topography by cutting or filling, stripping of topsoil, and/or placing of physical structures or improvements thereon.

MODERATELY STEEP SLOPES

Are those areas of land where the grade is 15 percent to 25 percent.

STEEP SLOPES

Are those areas of land where the grade is 15 percent or greater.

VERY STEEP SLOPES

Are those areas of land where the grade is greater than 25 percent.

§ 106-104. A. District H-2 Steep slope standards.

- A. Purpose. The purpose of this Section is to provide for reasonable use of steep slopes in the H-2 District while ensuring development will not induce soil erosion, require excessive grading, increase slope instability, or create sewage disposal problems and shall be in conformance with the following objectives:
- (1) Guard against property damage and personal injury, and minimize the potential for erosion, slope failure, stream siltation, increased runoff, flooding and contamination of surface waters caused by the adverse effects of site preparation and construction on steep slopes;
 - (2) Conserve existing woodlands for air quality, water quality and ecological benefits;
 - (3) Protect the historic and environmental character of the area;
 - (4) Permit land uses by right that are compatible with protection of steep slope areas, and encourage the use of steep slope areas for open space and conservation uses;
 - (5) Require development to avoid steep slope areas wherever possible, and require all land use, clearing, grading, and construction to satisfy development standards;
 - (6) Regulate expansion of land use or development that existed on steep slope areas prior to enactment of these requirements; and
 - (7) Protect adjoining properties from harmful consequences of development permitted under these requirements.
- B. Areas of steep slope shall be further divided into the following two categories;
- (1) Moderately steep slope; and
 - (2) Very steep slope.
- C. Applicability. All land use activities encompassing an area of steep slope are considered to be major projects and shall, prior to the issuance of a building permit or a certificate of occupancy; receive approval of a special use permit from the Development Board pursuant to the standards and procedures set forth in Article XII.
- D. General provisions. For any lot or portion thereof within an area of steep slope the following regulations shall take precedence over the regulations of the district in which the lot is located:
- (1) Moderately steep slopes. No more than 30 percent of moderately steep slopes shall be regraded, cleared, built upon, or otherwise altered or disturbed;
 - (2) Very steep slopes. No more than 15 percent of very steep slopes shall be regraded, cleared, built upon, or otherwise altered or disturbed. In addition, the disturbance permitted on very steep slopes shall be limited to the following activities:
 - [1] Selective tree removal, when conducted in compliance with § 106-97 A. Clear-cutting or grubbing of trees is prohibited on very steep slopes.
 - [2] Grading for the minimum portion of a road or driveway necessary for access to the principal use and sewer, water and other utility lines when it can be demonstrated that no other routing is feasible.

- (3) The dimensional standards for the H-2 District in terms of yard setbacks and building height remain in effect. Lot coverage and minimum lot size standards and limits of disturbance for the underlying District shall be superseded by the standards set forth in this Section;
- (4) The minimum lot size for lots where the disturbance is proposed within areas of steep slope shall be one acre;
- (5) All uses, activities and development occurring within any steep slope area shall be undertaken only in strict compliance with the provisions of this Section, with all federal and state laws, and with all other applicable Village codes and laws;
- (6) Finished slopes of all cuts and fills shall not exceed 33 percent, unless the applicant can demonstrate that steeper slopes can be stabilized and maintained adequately to the satisfaction of the Development Board. The Development Board may consult with the Village Engineer or an engineer of their choice to determine the adequacy of the slope stabilization proposed;
- (7) All cuts shall be supported by retaining walls and comply with the requirements of § 106-91. E. Depending upon the nature of the soil characteristics, such retaining walls are to be reviewed and approved by the Village Engineer or an engineer selected by the Development Board;
- (8) Any fill placed on the lot shall be properly stabilized and, when found necessary depending upon existing slopes and soil types, supported by retaining walls or other appropriate structures as approved by the Village Engineer or an engineer selected by the Development Board;
- (9) Any disturbance of steep slopes shall be completed within one construction season, and stabilization measures (temporary and/or permanent) in disturbed areas shall comply with stormwater control measures as specified in Article XVIII. Stormwater Control;
- (10) No trees with a diameter at breast height (DBH) of eight (8) inches or more shall be removed from steep slope areas and other clearing shall comply with the requirements of § 106-97. A;
- (11) The alignment of roads and driveways shall follow the natural topography, minimize regrading and comply with design specifications of § 106-128;
- (12) The maximum grade of a road or driveway shall not exceed ten percent (10%).

E. Application Standards. To ensure compliance with the resource protection standards in areas of steep slope as specified in this Section, the following information shall be submitted by the applicant when applying for special use permit.

- (1) Delineation of steep slope areas. For the purpose of application of these regulations, slope shall be measured over three or more two-foot contour intervals (six cumulative vertical feet of slope.) All slope measurements shall be determined by a topographic survey signed and sealed by a licensed surveyor or engineer.
- (2) The plan depicting the areas of steep slope and any proposed uses shall be prepared by a professional engineer, landscape architect, and/or surveyor and licensed by the NYS Department of Education. The plan as submitted shall accurately delineate the areas of moderately steep slope and/or very steep slope, the proposed use(s), and a topographical survey with contour elevations at no greater than 2-foot intervals, where feasible;

- (3) A separate plan depicting and quantifying the proposed modifications to the existing topography and vegetative cover;
- (4) The use of storm water control devices and erosion control measures as specified in Article XVIII;
- (5) Specifications for building construction and materials, including filling, grading, storage of materials, and water supply and sewerage facilities;
- (6) Documentation of any additional engineering and/or conservation techniques designed to alleviate environmental problems that may be created by the proposed activities; in compliance with municipal sedimentation and erosion control regulations;
- (7) Written confirmation from the Saranac Lake Volunteer Fire Department that emergency access is satisfactory to provide adequate fire protection.

SARANAC LAKE CODE

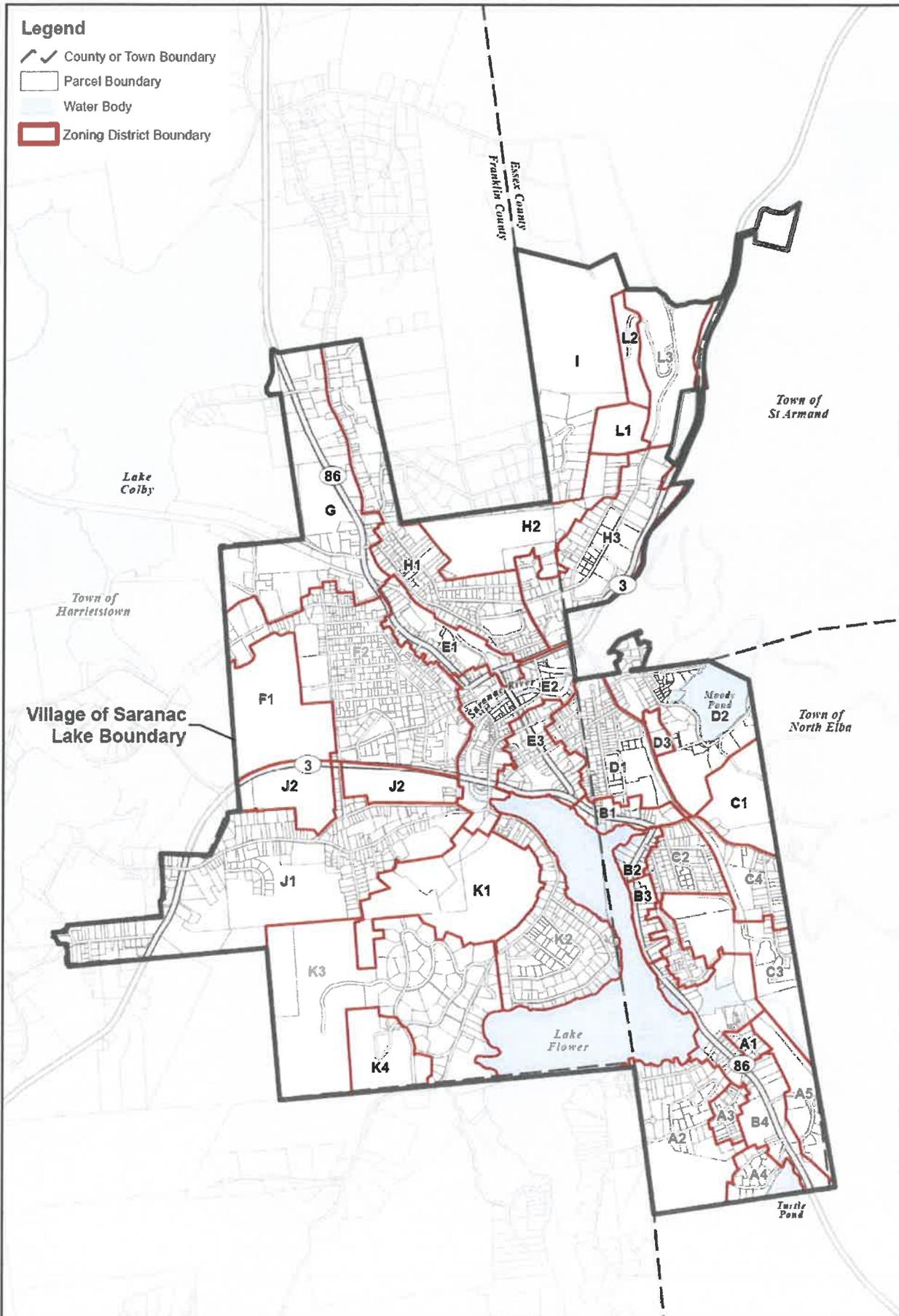
Village of Saranac Lake - Unified Development Code:
Schedule #1 - Allowed Uses

Land Use Type:	Districts:																																						
	District A-1	District A-2	District A-3	District A-4	District A-5	District B-1	District B-2	District B-3	District B-4	District C-1	District C-2	District C-3	District C-4	District D-1	District D-2	District D-3	District E-1	District E-2	District E-3	District F-1	District F-2	District G	District H-1	District H-2	District H-3	District I	District J-1	District J-2	District K-1	District K-2	District K-3	District K-4	District L-1	District L-2	District L-3				
Commercial																																							
1 Amusement and Recreation Services						S	S		S																												S		
2 Antique Shop						A	A	A	A								A	SP	A																		A	A	
3 Agri-Business						SP	S		S														SP															A	A
4 Artisan Workshop	SP	SP	SP	SP	SP	A	A	A	A	SP	SP	SP	SP	A	SP	S	S	S	SP	S	SP	SP					S	A	A										
5 Arts Spaces	SP	SP	SP	SP	SP	A	A	A	A	SP	SP	SP	SP	A	SP		S	S	SP	SP	SP					S	A	A											
6 Automotive Dealer																																							
7 Automotive Repair/Service																																							
8 Bank						A	A	SP	A									A	SP																				
9 Bank, Drive-Through						SP	SP	SP	SP										SP	S																			
10 Bed and Breakfast	SP	SP	SP	SP	SP	A	A	A	A	SP	SP	SP	SP	SP	SP		A	SP ¹	A	SP	SP	A	SP		S			SP	S	SP	SP	S		S		SP	SP		
11 Boat Storage, Commercial																																							
12 Building Material Supply																																							
13 Car wash																																							
14 Cinema						SP	SP	SP	A																														
15 Driving Range																																							
16 Farmer's Market						SP	SP		SP																														
17 Funeral Home						S		S																															
18 Gasoline Station																																							
19 Gasoline Station/Auto Repair/Service																																							
20 Gasoline Station/Retail Sales																																							
21 Greenhouse, Commercial						S	S		SP																														
22 Hotel/Motel						SP	SP	S	SP																														
23 Housekeeping Cottage	SP	SP	SP	SP	SP	A	A	A	A	SP	SP	SP	SP	SP	SP		A	SP ¹	A	SP	SP	S	SP		S			SP	SP	SP	SP								
24 Kennel																																							
25 Marina, Type I		SP				SP	SP																																
26 Marina, Type II		SP				SP	SP	SP	SP																														
27 Medical Clinic						A	A	S	A																														

Symbol Legend: P Permitted SP Site Plan Review Required A Administrative Permit Required S Special Use Permit Required Note: Blank cells indicate use is not permitted.

Legend

-  County or Town Boundary
-  Parcel Boundary
-  Water Body
-  Zoning District Boundary



0 800 1,600
Feet

**Village of Saranac Lake
Zoning Map**


The LA GROUP
Project 2017005
Date 08/07/2017

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Selection of Engineering for RFQ Inflow and Infiltration Project
FOR AGENDA OF 6-11-18

DEPT OF ORIGIN: Manager BILL # 68-2018

DATE SUBMITTED: 6-7-18 EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$120,000.	BUDGETED: \$100,000 grant	
	\$20,000 Budgeted Match	REQUIRED: \$

SUMMARY STATEMENT

Whereas the Village of Saranac Lake has requested RFQ for qualifications for engineering firms to submit in reference to the Environmental Planning Grant for Inflow and Infiltration in the amount of \$100,000.00 grant and required to provide local match in the amount of 20% (\$20,000.00). Whereas the Village has reviewed and consulted in reference to the selection of the engineer

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: Shapiro SECONDED BY: Murphy

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE LITTLE YES

TRUSTEE MURPHY YES

TRUSTEE SHAPIRO YES

TRUSTEE VANCOTT YES

**Authorization Selection of AES NorthEast for the Engineering and Administration of the
NYS Environmental Facilities Corporation
Engineering Planning Grant Agreement
Inflow and Infiltration Study**

WHEREAS, The Village of Saranac Lake was awarded Planning Grant #75106 Inflow and Infiltration Engineering Study Report in the amount of \$100,000.00 to review selected portions of the waste water collection system.

WHEREAS, The Village of Saranac Lake advertised for Request for Qualifications/Proposal: Engineering and Reporting

WHEREAS, The Village and Essex County Planning Engineer have reviewed the submissions for RFQ

WHEREAS, The Village of Saranac Lake selects AES Northeast, llc as the Engineers based upon review and scoring of the submission

NOW, THEREFORE BE IT: Resolved that the Village of Saranac Lake Board of Trustees authorizes the Village Manager to enter into all necessary agreements and approve all documents for the selection of AES Northeast LLC. For Planning Grant # 75106 Inflow and Infiltration Engineering Study Report project. Under the Engineering Planning Grant Program the local match must be at least 20% of the grant award of \$100,000.00. The Maximum local share appropriated in the 2018/2019 budget shall not exceed \$20,000.00, cash. The total estimated maximum project cost is \$120,000.00.

Village of Saranac Lake, New York

Request for Qualifications/Proposal: Engineering Planning and Reporting

PROJECT NUMBER: P-00XX-2018

DATE ISSUED: March 8th 2018

Program Requirements:

- New York State, Environmental Facilities Corporation
 - <https://www.efc.ny.gov/EPG> (EPG Program Overview and 2018 Engineering Planning Grant Outline)
 - <https://www.efc.ny.gov/bid-packets> (Program Requirements and Bid Packet for Non-Construction Contracts)

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REQUEST FOR PROPOSALS – ENGINEERING SERVICES

INTRODUCTION

A. Overview

This Request for Proposals (“RFP”) is being issued by the Village of Saranac Lake (“the Village”) for engineering planning and reporting services to address Inflow and Infiltration into the Village of Saranac Lake sewer collection system. The engineering and reporting will be funded by New York State Environmental Facilities Corporation, Engineering Planning Grant Program, and all aspects must be compliant to their requirements, which are included herein as **Appendix A**.

Companies with demonstrated experience in civil engineering projects and public funding agency administration interested in making their services available to Village of Saranac Lake are invited to respond to this RFP. “Respondents” means the companies or individuals that submit proposals in response to this RFP. It is understood that the selected Respondent acting as an individual, partnership, corporation or other legal entity, is licensed to provide such services in New York State. The Respondent shall be financially solvent and each of its members if a joint venture, its employees, agents or sub-consultants of any tier shall be competent to perform the services required under this RFP document.

The Village of Saranac Lake is seeking to encourage participation by respondents who are DBE/MBE/WBE, business enterprises. For the purposes of the project, the Village of Saranac Lake is requiring a *documented* DBE/MBE/WBE participation compliance & good faith effort per the NYS EFC Program requirements listed in **Appendix A** by providing evidence of direct solicitation to M/WBE’s after contract award, but before given Notice to Proceed.

Nothing in this RFP shall be construed to create any legal obligation on the part of the Village of Saranac Lake or any respondents. The Village reserves the right, in its sole discretion, to amend, suspend, terminate, or reissue this RFP in whole or in part, at any stage. In no event shall the Village be liable to respondents for any cost or damages incurred in connection with the RFP process, including but not limited to, any and all costs of preparing a response to this RFP or any other costs incurred in reliance on this RFP. No respondent shall be entitled to repayment from the Village for any costs, expenses or fees related to this RFP. All supporting documentation submitted in response to this RFP will become the property of the Village. Respondents may also withdraw their interest in the RFP, in writing, at any point in time as more information becomes known.

B. Time of Response

Respondents will have approximately Three (3) weeks to provide a response to this RFP. The Village and resources from Essex County will review the proposals and respond within two (1) week of RFP closure, after Village Board Meetings are held, currently anticipated to be on/about **April 24th, 2018**.

C. Term of Contract

Any contract awarded pursuant to this RFP solicitation shall be for a contract period of approximately twenty-four (24) months, and will expire upon completion of the projects’ administrative close out. **Substantial completion of the project must be completed no later than 5/31/19, and administrative closeout must be complete no later than 8/31/19. (Look at the dates in the award letter, I do not have these...**

D. Funding Agency Requirements

Award recipients must follow the guidance provided by New York State Environmental Facilities Corporation, which some excerpts are included in this RFP as **Appendix A** for reference. All Respondents must demonstrate capability to adhere to the following Funding Agencies' requirements:

- **Disadvantaged Business Enterprises (DBE) & Minority Women Business Enterprise (MWBE) Compliance**
- **Equal Employment Opportunity (EEO) Compliance**
- **Anti-Lobbying Policy**
- **Non-Collusive Bidding Certification (Appendix H)**
- **Vendor Responsibility Questionnaire (Appendix F)**

Respondents are strongly encouraged to read these regulations prior to submitting their response to this RFP. Dates and schedules provided by the above funding agencies will be incorporated into project scope of work and schedule requirements.

PROFESSIONAL SERVICE REQUIREMENTS

A. Scope of Work

The Village of Saranac Lake seeks proposals from qualified respondents to provide engineering, planning and reporting services for the investigation of Inflow and Infiltration into the Village of Saranac Lake sewer collection system.

Recipients will provide a Cost Proposal according to the Tasks listed in the “Consultant Deliverables” Table in **Appendix K**. The majority of all Tasks are Lump Sum, with Reimbursable capped at Cost Plus 10%. A supporting task and fee schedule must be provided, along with a technical description of the project approach.

Failure to provide costs per the attached schedule may result in project scoring reductions. If costs clarifications are needed, please provide explanation of the cost associated with that item, and how that relates to the project deliverable.

An overview of Engineer responsibilities is presented as follows:

- General Requirements:
 - Engineer shall produce and manage the Project Schedule and be responsible for own deliverables to be complete such that reasonable time is allotted for the review of report deliverables with the Village prior to submission to NYS DEC.
 - Engineer shall coordinate at a minimum of (1) project meeting a month to keep the Village up to date on the progress of the investigation and any coordination with Village staff.
 - Four (4) specific areas have been identified by the Village as areas of concern that are herein referred to as the Project Planning Area. This will be the primary concern for reporting, specifically identified as the (1) Swamp Line collector and sub area, (2) Trudeau Collector and sub areas, (3) River Street Collector (NYS Rt 86), LaPan Highway Collector, and (4) Bloomingdale Ave Collector. These are identified in **Appendix B, Project Planning Area**.
 - Include “Mileage” fees in this LS category.
- Engineering Reporting Deliverables: Project planning, background and history in accordance with NYS EFC requirements, with specific emphasis on the following:
 - Site Information: GIS information and layers for soil types, flood plans, APA info, DEC wetland information for the purpose of identifying agencies that would have a specific interest in the project planning area.
 - Ownership and Service area: Identify easements and need for easements in the project planning area, later to be expanded upon for completing report recommendations.
 - Existing facilities and capacity of the planning area to include survey grade mapping of rim and invert as a deliverable in CAD format.
 - Flow monitoring of each of the project areas identified with a description of proposed results.
 - Inspection of manholes as it applies to inflow infiltration and future inspection and maintenance documentation. Each inspection with photos to be saved as a single pdf with the same numbering convention as the Village GIS system.
 - Sewer Main inspection and reporting documenting the deficiencies of the section, saved as individual files, manhole to manhole in accordance with the Village GIS system.

- All reporting requirements for this section per NYS EFC Engineering Planning Grant requirements.
- Engineering Reporting Deliverables: Alternatives Analysis
 - Inflow and infiltration quantification and impact to the entire collection system
 - Cost effective reduction of Inflow and Infiltration, the goal being a projected and measurable result of the proposed project.
 - Costs presentation to include a cost benefit analysis.
 - Design standards, sizing, and supporting calculations included.
 - Alternative analysis must consider funding options available to the specific location, GIGP alternatives included.
 - Cost Estimate: Along with the NYS EFC requirements for alternatives the following elements must be addressed.
 - All reporting requirements for this section per NYS EFC Engineering Planning Grant requirements.
- Engineering Reporting Deliverables: Summary and Comparison of Alternatives
 - Alternatives considered must be technically feasible and financially viable.
 - All reporting requirements for this section per NYS EFC Engineering Planning Grant requirements.
- Engineering Reporting Deliverables: Recommended Alternative
 - Provide basis of design with schematic layouts.
 - Project funding opportunities with details specific to applicable areas.
 - All required appendices, attachments and reporting requirements as a part of the NYS EFC Engineering Planning Grant program.

B. Quality of Work

All work shall follow recognized professional practices and standards and meet the specifications required by local, state and federal approval of the project's plans and specification prior to advertising the project for construction bidding.

C. Records

The design professional is to maintain all books, documents, papers, account records and other evidence pertaining to this work and to make such materials available at their respective offices at all reasonable times during the agreement and for a period up to seven **(7) years** from the date of final payment under the agreement. Throughout the project, the respondent will be required to coordinate with the Village and the Essex County Planning Office via regular project meetings and other electronic project management software.

All reports, documents, information, presentations, electronic drawings, and other materials prepared by the award recipient in connection with this Agreement are the Owner's sole property in which the award recipient has no proprietary or other rights or interests. All

reports, documents, information and any materials or equipment furnished to the award recipient by the Owner shall remain the sole property of the owner and except for the award recipient's limited possession of the purpose of carrying out the Work, shall be returned to the Owner at the conclusion of the Agreement. **Nothing written in this paragraph, however, will be interpreted to forbid the award recipient from retaining a single copy of the information for its files.**

D. Additional Requirements

Professional services shall comply with all codes, standards, regulations, and workers' safety rules that are administered by federal agencies (HUD, EPA, OSHA, and DOT), state agencies (State OSHA, DNR, and DCH), and any other local regulations and standards (i.e. local ordinance and building codes) that may apply.

The Village has established required/desired specifications to meet existing configuration management of the Village's sewer collection system. These are provided in Appendix J.

SUBMITTAL REQUIREMENTS

A. RFP CHECKLIST:

The Village reserves the right to seek additional information to clarify responses to this RFP. Each response must include the following, per the *RFP Response Checklist*:

FOR THE RESPONDENT TO PROVIDE:

- RFP Submittal Requirements Checklist (*Provide Checklist with RFP Response*)
- Letter of Interest
- Qualifications Proposal:
 - Description of Company
 - Capacity of Company
 - State License and or Certification
- Project Management Plan (*Describe your approach in detail*)
- Schedule Proposal (*Provide in a Gantt Chart format*)
- Pricing Proposal (*Also include the "Consultant Deliverables" Table*)
- Experience with DBE/MBE/WBE, Local Hiring, HUD Section 3, if applicable
- Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
- Evidence of Insurance

FORMS FROM RFQ PACKAGE TO RETURN:

- References (Minimum 3 related projects)
- Certification of Authority
- W-9 Form
- Vendor Responsibility Questionnaire (if over \$100K in proposed contract value)
- Conflict of Interest Statement & Supporting Documentation
- Non-Collusive Bidding Certification
- Iran Divestment Act Compliance Form

B. Letter of Interest

Submit a Cover Letter of Interest signed by a duly authorized officer or representative of the Respondent, not to exceed two pages in length. The Letter of Interest must also include the following information:

- The principal place of business and the contact person, title, telephone/fax numbers and email address.
- A brief summary of the qualifications of the Respondent and team.
- Description of organization (i.e. Professional Corporation, or Professional Limited Liability Company).
- The names and business addresses of all Principals of the Respondent. For purposes of this RFP “Principals” shall mean persons possessing an ownership interest in the Respondent.
- If the Respondent is a partially owned or fully-owned subsidiary of another organization, identify the parent organization and describe the nature and extent of the parent organization’s approval rights, if any, over the activities of the Respondent.
- If the Respondent is a partially owned or fully-owned subsidiary of another organization, identify the parent organization and describe the nature and extent of the parent organization’s approval rights, if any, over the activities of the Respondent.
- The Certification attached hereto at the end of this RFP and incorporated herein by reference must be signed by Respondent and attached to the Letter of Interest

C. Other Preliminary Requirements

These documents must be submitted and acceptable before the Village will review the Experience and Capacity proposal:

1. Certificate of Good Standing (Corporation) or Certificate of Existence (Professional Limited Liability Company) issued by the NY Secretary of State
2. Evidence of Insurance: Commercial General Liability with limits not less than \$2,000,000; Workers Compensation and Employers Liability with limits not less than \$500,000; and, Automobile Liability with limits not less than \$1,000,000 per occurrence.
3. References: At least three (3) references of related projects, including date of project, contact person and phone number, and a brief description of the project.
4. Conflict of Interest Statement & Supporting Documentation: Respondent shall disclose any professional or personal financial interests that may be a conflict of interest in representing the Village. In addition, all Respondents shall further disclose arrangement to derive additional compensation from various investment and reinvestment products, including financial contracts.

D. Main Proposal

Please provide the following information in your Proposal:

1. **Qualifications Proposal:** Years of experience and detailed qualifications in performing the range of engineering, design & construction management on various project types in compliance with applicable standards, including team’s resumes. Please provide the number of full-time and part-

time employees. Past projects will be reviewed to determine if the respondent has successfully completed projects similar in nature and scope. Respondents should provide narrative examples of three (3) projects that are similar in nature to projects described in the RFQ (see “References”).

2. **Project Management Plan:** Provide a plan for engaging the Village’s project team and regulatory agencies required.
3. **Schedule Proposal:** Capacity to complete projects within the funding agencies defined period for the Engineering Planning Grant. The successful Respondent will have the project schedule, in a Gantt chart format, for incorporation into the contract.
4. **Cost Proposal:** This should include the lump sum/unit rates for different Tasks, per the table provided in **Appendix K, “Consultant Deliverables”**. Respondents shall provide more information to describe their Cost Proposal, but the **Appendix K** is the Cost Submittal required for evaluation. Labor cost estimates will include payments of prevailing wage rates as determined by the Department of Labor and Industries as applicable. The Respondent will assign hourly rates for all work and services to meet the requirements of this RFP.
5. **Funding Agency Experience:** Respondents should state whether they are an DBE/MBE/WBE. If so, please provide a copy of a current DBE/MBE/WBE certification letter. Respondents may also cite previous project experience & discuss the experience in dealing with these requirements on similar on projects.

EVALUATION CRITERIA AND SCORING

In evaluating responses to this Request for Proposal, the Village will score base on best value taking into consideration the experience, technical approach, and costs that are being proposed by the Respondent. The following Evaluation Criteria will be considered in reviewing submittals:

The point system is to evaluate the experience and capacity of the Respondent.

1. Respondents will be awarded up to **20 points** for **Experience**, including professional qualifications, staffing, and client references.
2. Respondents will be awarded up to **40 points** for a description of services and technical approach for the Engineering Planning Grant.
3. Respondents will be awarded up to **25 points** for **Pricing and proposed Cost Savings**.
4. Respondents will be awarded up to **15 points** for the completeness of the proposal in accordance with the RFP and NYS EFC Engineering Planning Grant requirements.

SELECTION PROCESS

QUESTIONS

Questions regarding this RFP should be submitted in writing via email to **CONTACT** at **(email*@dmain.com)** between the hours of **0900 – 1500 only**. Any RFI responses will in turn be made available to all Respondents as they are received by means of direct emails; RFI's will not be posted publically as typical for conventional Bid Registry's.

Site Visits regarding the project should be submitted via phone call to **Kevin Pratt**, the Village Chief Operator @ **(518) 891-3037** between the hours of **0800 – 1400 only**.

SUBMITTAL DUE DATE

Responses to this RFP are due by 2:00pm on (date XXXXX). RFP responses must be submitted via electronic PDF sent to the following web address (or email):

<https://>

The Village will not be responsible for correct time and date stamped receipt of proposal. If you run into technical difficulties providing your response by the web link above, it is also acceptable to submit your RFP responses in PDF form (**via USB flash-drive**) in the mail to the RFP point of contact:

Contact

(Address)

Each Respondent shall receive a confirmation of their submission via email, regardless of manner of RFP response. Respondents are advised to adhere to the Submittal Requirements. Failure to comply with the instructions of this RFP will be cause for rejection of submittals. **NO HARD COPIES WILL BE ACCEPTED.**

RFP SUBMITTAL REQUIREMENTS CHECKLIST

FOR THE RESPONDENT TO PROVIDE:

- RFP Submittal Requirements Checklist (*Provide Checklist with RFP Response*)
- Letter of Interest
- Qualifications Proposal
 - Description of Company
 - Capacity of Company
 - State License and or Certification
- Technical Approach
- Project Management Plan
- Schedule Proposal (*Provide in a Gantt Chart format*)
- Pricing Proposal (*Also include the "Consultant Deliverables" Table*)
- Experience with DBE/MBE/WBE requirements
- Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
- Evidence of Insurance

FORMS FROM RFQ PACKAGE:

- References (Minimum 3 related projects)
- Certification of Authority
- W-9 Form
- Vendor Responsibility Questionnaire (if over \$100K in proposed contract value)
- Conflict of Interest Statement & Supporting Documentation
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- Iran Divestment Act Compliance Form

APPENDIX A: NYS EFC PROGRAM REQUIREMENTS

APPENDIX B: PROJECT PLANNING AREA

APPENDIX C: ENGINEER REFERENCES

APPENDIX D: CONFLICT OF INTEREST STATEMENT

_____ (“Respondent”)

Conflict of Interest Statement

The owner(s), corporate members or employees of [Respondent], shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation with the [the Village of Saranac Lake]. Each individual shall disclose to the [the Village of Saranac Lake] any personal interest or direct relationship which he or she may have and shall refrain from participation in any decision making in related manners.

Any owner, corporate member or employee of [Respondent] who is an officer, board member, a committee member or staff member of a related organization shall identify his or her affiliation with such agency or agencies; further, in connection with any policy committee or board action specifically associated with [the Village of Saranac Lake], he/she shall not participate in the decision affecting that entity and the decision must be made and/or ratified by the full board.

At this time, I am a Board member, a committee member, or an employee of the following organizations/companies:

Now this is to certify that I, except as described below, am not now nor at any time during the past year have been:
1) A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party; doing business with the [the Village of Saranac Lake] which has resulted or could result in person benefit to me.

2) A recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with the [the Village].

Any exceptions to 1 or 2 above are stated below with a full description of the transactions and of the interest, whether direct or indirect, which I have (or have had during the past year) in the persons or organizations having transactions with the [the Village of Saranac Lake].

Respondent: _____

Date: _____

Signature: _____

Printed name: _____

Address: _____

Telephone: _____

APPENDIX E: CERTIFICATE OF AUTHORITY

APPENDIX F: VENDOR RESPONSIBILITY QUESTIONNAIRE

APPENDIX G: W-9 FORM

APPENDIX H: NON-COLLUSION AFFIDAVIT

APPENDIX I: IRAN DIVESTMENT ACT COMPLIANCE

APPENDIX J: VIDEO INSPECTION SPECIFICATIONS

APPENDIX K: SCHEDULE OF VALUES FOR COST PROPOSAL

DELIVERABLES	LUMP SUM PROPOSED:	HOURS OF LABOR:
GENERAL REQUIREMENTS		
Task 1) Project Schedule & Project Management		
Task 2) Project Coordination Meetings (<i>incl. MILEAGE</i>)		
Task 3) Consultant EFC Program Requirements & Reporting		
ENGINEERING REPORT		
Project planning, background and history in accordance with NYS EFC requirements.		
Alternatives Analysis		
Summary and Comparison of Alternatives		
Recommended Alternatives		
REIMBURSABLES		
Video Inspection		
Flow Monitoring		

APPENDIX L: DRAFT FORM OF CONTRACT (EJCDC)

(not sure if you want to use this)