

**Saranac Lake Local Development Corporation
Board of Directors Meeting
June 15, 2021, 5:30PM - via Zoom
Minutes**

1. Roll Call

- a. **Present:** Stephanie Mikesell, Chad Czelusniak-Serviss, Chessie Monks-Kelly, Patrick Murphy, Andrew Milne
- b. **Absent:** Tom Catillaz
- c. **Non-Members:** Fred Balzac

2. Minutes

- a. Scollin moves to accept minutes of the May meeting, Murphy seconds. All in favor.

3. Treasurer's Report

- a. Our operating account has \$6,600.19.
- b. The Revitalization account has \$2,470, of which \$2,460 is restricted for COVID relief grants.

4. Old Business

- a. ACAB Mural
 - i. The ACAB mural crowdfunding campaign is up to \$8,665 (61% of their goal). Includes Cloudsplitter Foundation money. There are other dedicated funders who will be used as challenge grants later in the funding.
 - ii. The ACAB did not receive the Franklin Co. LDC Destination Development and Marketing Grant of \$5,000. That amount will remain in the overall goal for the crowdfunding campaign.
- b. Auditing Process
 - i. As we transition leadership, Mikesell will get in touch with Dick DiNolfo to see where we are in the auditing process.
 - ii. The audit should be completed as soon as possible.
- c. Leadership Transition
 - i. Murphy, Mikesell, and Milne met last week to facilitate the transition to Mikesell's leadership.
 - ii. Murphy notes that we should assign someone to be able to check into the email account. Monks-Kelly will assume this duty. Mikesell will pass along the login information once the password is reset by the Village.

- iii. Czelusniak-Serviss volunteers to work with Mikesell to help create an organizational plan for succession and general planning to avoid leadership and organizational gaps in the future.

5. New Business

a. Change in Account Signatures

- i. The current signatories on our accounts are Murphy and Milne. We need to add Mikesell's signature to the accounts.
- ii. Proposed signatories for our account are Mikesell, Scollin, and Milne. We will remove Murphy, retain Scollin and Milne, and add Mikesell. Czelusniak-Serviss moves to add Mikesell, Murphy seconds. All in favor.

b. Contract with Village

- i. The Village budget has a line for \$5,000 for the SLLDC. We were not aware that we were receiving this money this year, as we have previously received this every other year. We discussed possible options for using this money. There is no deadline for a decision from us, and we may be able to ask the Village to roll it over to next year for a bigger project.
- ii. One possibility is to supplement CFA/DRI money with this money and help catch projects that fall through the cracks of the CFA/DRI. Scollin discussed possibilities with Jamie Konkoski and she said that the Village has their hands full with DRI projects so they will not be able to apply for CFA funding in this round.
- iii. Village Trustee Kelly Brunette has been discussing other possible projects with Scollin. One suggestion would be neighborhood-led projects. One possibility would be to focus on unique neighborhood features such as cure porches. The homeowners could provide a match for funding. Scollin suggests inviting Brunette to our July meeting.
- iv. Murphy also suggests looking at the housing plan draft that was proposed to the Village for possible priorities, so we could invite Melinda Little to the meeting as well. Scollin will invite Brunette, Murphy will invite Little.

c. In-person Meetings

- i. All members are open to meeting in person again, with a Zoom option available.
- ii. Mikesell moves to hold the July meeting in the backyard at Historic Saranac Lake. In case of inclement weather we will meet in the

Museum's John Black Room. Czelusniak-Serviss seconds. All in favor. We will meet at Historic Saranac Lake on July 20 at 5:30PM.

6. Adjournment

- a. Mikesell motions to adjourn at 6:09PM. Murphy seconds. All in favor.