

Village of Saranac Lake Parks & Trails Advisory Board

Meeting Minutes

January 23, 2019, 7 pm, Village Offices

present: Jamie, Jason, Lindy, Jordana, Marijke, Tyler, Andrea

No public comment

1. Candidates for PTAB

- Discussion of recruitment options
- Discussion of whether to do a press release or not about the PTAB vacancy
- Decision made to post a vacancy notice press release about PTAB vacancy
- Discussion of qualifications to round out the skills of the board
- Discussion of PSC or NCCC representation, as well as bylaw requirements and necessity of being a village resident/representative?
- Ask for letters by Fri, Feb 25th for position, advertise for two positions
- Press release by Fri morning, 1/25/19, Jamie to take care of
- Assigned who would reach out to who to notify about vacancy and ask to submit a letter

2. Village Website

- Discussion of what the updated Downtown Advisory Board looks like
- Request from Jamie to update the written portion to make it more appealing to the general public
- Discussion of what PTAB's website should look like:
 - Renderings should be listed on there - Jordanna
 - List of what parks – Jordanna
 - Can make a sidebar of what parks are in Saranac Lake – Jamie
 - Include Google Maps in a link on the sidebar under the meeting minutes – Andrea
 - Slideshow the top bar of photos/renderings – Andrea
 - Instead of the word “organization” use “what we have done” or something similar – Lindy
 - List awards that Saranac Lake has won – Jordanna
 - Information about what Complete Streets is – Jordanna
 - “What we’re about” or “what we’ve done” or “our achievements” – Andrea, Jordanna, Lindy
 - “My Maps” is going to be includes, an integrated mapping system to categorize the trails and other recreational inputs
 - Andrea is going to give the coordinates to Jamie for each village park and VIS parks that can be added to the PTAB website
 - Tyler mentioned adding more content to the bios of the PTAB members, though it does need to be maintained, could be a sub-heading and explain the diversity of the board

- Jordanna discussed about a more general background of the members experience/passions

3. DRI Update

- Cost is not accurate on the report currently
- Created two bundles to categorize the projects, thus making two big projects rather than several smaller projects; this will allow money to be moved around between projects in order to have more flexibility
- These two projects include Active Transportation and Mobility Projects and Gateway Streetscape and Park Access Project
- PTAB has some oversight into these projects
- Strategic Plan for projects gets submitted in March, won't find out from the state until between May and July, up to the governor

3. Streetscape Project

What kind of projects should be funded by March 31st?

- Bike racks are the number one question that Jamie would like insight
- PTAB has recommended bike racks at every park, where in which park do we install them?
- Discussion of location and size of back racks
- Want bike racks where:
 - It can be seen
 - Fastened down to the ground
 - Have the correct capacity for the park
 - Where do we actually buy the bike racks?
 - The New York State Recreation and Park Association may be an org to ask about
 - Marijke will ask her friend about where they purchased their bike racks, ASAP
 - Discussion of portability, number, building-mounted, location, etc.
 - Riverside park: 6 bikes
 - William Morris: 4 bikes
 - Skate Park: 2 bikes
 - Ampersand Park: 4 bikes
- Prioritize park racks rather than sidewalk racks (in concrete)
- Discussion of bike racks in downtown rather than in parks

5. Winter Meeting Schedule

Not discussed

Meeting adjourned 8:18pm