

PTAB Meeting Minutes 3/28/19

Meeting Commenced 5:30pm

Present: Lindy Ellis, Jason Smith, Andrea Audi, Jimmy Cunningham, Dwight Stevenson, Steve Langdon, Marijke Ormel, Tyler Merriam, Ashley Milne, Jamie Konkoski

Absent: None

1) Public Comment

- None

2) Introduction/Orientation

- Each individual introduced themselves and provided some background on their interest/involvement in PTAB and work in the community.
- Jamie, Lindy, and Andrea provided information about orientation documents online and provided a background on the mission, history, and accomplishments of PTAB, as well as its current initiatives and how board members can utilize their skills and network to enhance said efforts.
- Jamie will add maps for *Bicycle and Pedestrian Plan* to Google Drive.
- Lindy asked if any of the new board members had feedback about things that have helped them orient to boards in the past. Several new board members shared suggestions.
- Lindy offered to have an existing board member go over any PTAB topics with new board members.
- Andrea will add new board members to the PTAB Google Drive account.

3) Approve February Meeting Minutes

- Jason moved, Andrea seconded, unanimous approval.

4) Terms for new board members

- Someone will need to pick a 1-year term in order to fulfill bookkeeping requirements, papers were drawn and Ashley was selected the 1-year term paper.

5) Meeting Schedule for Spring 2019

- Meetings need to be scheduled for April-June.
- April 24th at 5:30pm, May 21st at 5:30pm, June 11th at 7:00pm

6) Old Business

- a. Action plan for 2019
 - i. Brainstorm goals/actions
 - Lindy provided a description of how the board can agree on 2019 actions based on a dot-rating system in which each person received a dot and the board looks for agreement on highest priorities.
 - Jamie provided a description of each of the potential action items (see agenda).
 - Jamie facilitated a discussion on potential action items and additions.

- Jamie added following up to the Church Street crosswalks that were requested of the DOT as a potential action items to list.
 - Lindy added completing the wayfinding signs to list.
 - Jamie added Smitty Day (September 1st) to list. Discussion of the challenges of this date for that time period. Lindy expressed interest in receiving more help with this event as this year *all* Paul Smith's College freshman will be attending this event.
 - Andrea added stakeholder list/outreach to list.
 - Andrea added events calendar to list.
 - Lindy added Parks Plan presentation to list.
 - Jason added residential speed limits to list.
 - Jason & Andrea added park clean up plan to list (#trashtag).
 - Tyler added winter carnival clean up to list.
 - Andrea added landscape planning to list.
 - Jimmy added a NCCC version of Smitty Day to list.
 - Jamie added building a photo database for the village website to list. Ideas included social media outreach, photo competition(s), local college photography courses, etc.
 - Jamie added community runs/bike rides to list. The board shared a variety of ideas for community runs/bike rides, with the conclusion of the need for a strategy and marketing for said events.
 - Lindy added active lifestyle events to list.
 - Jamie added Safe Routes To School to list (supporting existing initiative, possible expansion of initiative).
 - Andrea added programming to the Pisgah action item.
 - Andrea added revisiting the Google Places names for parks to list.
 - Lindy added bike racks to list.
 - The whole list was discussed by the board.
 - Jamie asked that by the next board meeting members examine the list and provide any additional feedback/action items.
 - Andrea will compile the list and provide an initial categorization of items for next meeting.
- ii. Prioritize goals/actions
- Tabled until next board meeting.

7) New Business

- None.

Meeting Adjourned 6:30pm

- Andrea moved, Lindy seconded, unanimous approval.