



Capital of the Adirondacks™

**Village of Saranac Lake** 39 Main Street, 2nd Floor Suite 9 • Saranac Lake, NY 12983-2294 • Phone: (518) 891- 4150 • [www.saranaclakeny.gov](http://www.saranaclakeny.gov)

WHEREAS, the Village of Saranac Lake is dedicated to achieving a Climate Smart Communities (CSC) certification and,

WHEREAS, one of the mandatory action items to be certified is appointing a Climate Smart Community Task Force and,

WHEREAS, the CSC Task Force serves as a central body of leadership that promotes and supports climate mitigation and adaption in the community and,

WHEREAS, the role of the CSC Task Force is to assess the status and/or feasibility of action items in the CSC certification program and will act as an advisory board that collaborates with Village elected officials and staff to accomplish plans, programs and activities that are part of the CSC certification program and,

WHEREAS, the meeting and operational structure of the CSC Task Force is up to its members and the CSC Coordinator, while complying with the Open Meetings Law of New York State and,

WHEREAS, any recommendation made by the CSC Task Force will be in close consultation with Village staff and require approval for implementation by the Village Board and,

IT IS HEREBY RESOLVED that a Climate Smart Community Task Force be initiated with the initial voting membership list below and,

BE IT FURTHER RESOLVED that voting members of the Task Force do not exceed (9) individuals and appointments to the Task Force require a majority vote of the Village Board.

Initial Membership List for CSC Task Force:

Erin Griffin  
Climate and Communities Coordinator, The Wild Center  
Chairperson and Climate Smart Community Coordinator

Patrick Murphy  
Village Board Liaison

Jamie Konkoski  
Village Staff Liaison

Jamie Rogers  
Adirondack North Country Association Liaison

Kate Glenn  
Sustainability Coordinator, Paul Smith's College

Elisa McIntosh  
4<sup>th</sup> Grade Science Teacher, SLCS D Liaison

Steve Dehond  
Community Stakeholder

John Sweeney  
Village Manager, ex officio

The question of the adoption of the foregoing resolution was duly put to a vote on *May 14, 2018* roll call which resulted as follows:

Mayor Rabideau

Trustee Shapiro Aye

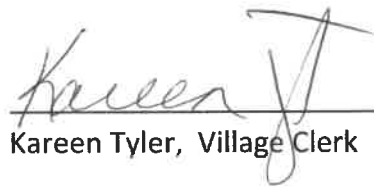
Trustee Van Cott Aye

Trustee Murphy Aye

Trustee Little Aye

I, Kareen Tyler, Village Clerk of the Village of Saranac Lake, Franklin County, New York, hereby certify that I have compared the preceding Resolution with the original thereof filed in my office and that the same is a true and correct copy of said original and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Village of Saranac Lake this 29<sup>th</sup> of May, 2018



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Kareen Tyler, Village Clerk

**Business of the Village Board  
Village of Saranac Lake**

SUBJECT: CSC Task Force

Date: 05/26/20

DEPT OF ORIGIN: Trustee Murphy

Bill # 51-2020

DATE SUBMITTED: 05/21/20

EXHIBITS: Letters

APPROVED AS TO FORM:

\_\_\_\_\_  
Village Attorney

\_\_\_\_\_  
Village Administration

EXPENDITURE  
REQUIRED: \$

AMOUNT  
BUDGETED: \$

APPROPRIATION  
REQUIRED: \$

SUMMARY STATEMENT:

A resolution to update the members of the Saranac Lake Climate Smart Communities Task Force and reappoint the current Task Force Coordinator.

MOVED BY: Catillaz SECONDED BY: Little

VOTE ON ROLL CALL:

MAYOR RABIDEAU

\_\_\_\_\_

TRUSTEE SHAPIRO

YES

TRUSTEE MURPHY

YES

TRUSTEE CATILLAZ

YES

TRUSTEE LITTLE

YES

**RESOLUTION UPDATING THE MEMBERS OF THE SARANAC LAKE CLIMATE SMART  
COMMUNITIES TASK FORCE**

WHEREAS, the Village of Saranac Lake is dedicated to achieving a Climate Smart Communities (CSC) certification; and

WHEREAS, the Village has established a CSC Task Force to facilitate certification of the Village as a Climate Smart Community; and

WHEREAS, the role of the CSC Task Force is to assess the status and/or feasibility of action items in the CSC certification program and will act as an advisory board that collaborates with Village elected officials and staff to accomplish plans, programs and activities that are part of the CSC certification program; and

WHEREAS, Elisa McIntosh and Jamie Rogers have decided to resign from the CSC Task Force; and

WHEREAS, individuals have expressed interested in joining the CSC Task Force;

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees hereby appoints the following individuals to the CSC Task Force: Harry Gordon, Kristel Guimara, Becca Halter, Tucker Jakobe, Carolyn Koestner, and Cedar Young; and

BE IT FUTHER RESOLVED, the Board of Trustees renews the appointments of current CSC Task Force members, including Erin Griffin, Katherine Glenn, Steve Dehond, Patrick Murphy (ex-officio), Jamie Konkoski (staff liaison) and Cassandra Hopkins (staff liaison); and

BE IT FURTHER FURTHER RESOLVED that Erin Griffin is appointed as the CSC Coordinator for an additional (1) year due to her exemplary qualifications, experience and dedication to climate change adaptation and resiliency.

Revised Membership List for CSC Task Force:

Erin Griffin

*Climate and Communities Coordinator, The Wild Center  
Chairperson and Climate Smart Community Coordinator*

Patrick Murphy

*Village Board Liaison*

Katherine Glenn

*Sustainability Coordinator, Paul Smith's College*

Steve Dehond

*Community Stakeholder, Tri-Lakes 350.org*

Cedar Young

*Saranac Lake High School Student*

Tucker Jakobe

*Saranac Lake High School Student*

Kristel Guimara

*Instructor, North Country Community College*

Harry Gordon

*Architect, US Green Building Council*

Becca Halter

*Community Stakeholder*

Carolyn Koestner

*Community Stakeholder*

Cassandra Hopkins

*Village Staff Liaison*

Jamie Konkoski

*Village Staff Liaison*

## **Saranac Lake CSC Task Force Meeting Minutes**

### **5/6/2020, 4-5pm - virtual meeting**

#### Attendance

Harry Gordon, US Green Building Council

Kate Glenn, Paul Smith's College

Katie Morgan, Saranac Lake High School

Patrick Murphy, Village Trustee

Jamie Konkoski, Village staff

Steve Dehond, Tri-Lakes 350.org

Becca Halter, community stakeholder

Carolyn Koestner, community stakeholder

Cedar Young, Saranac Lake High school student

Kristel Guimara, North Country Community College

Erin Griffin, The Wild Center

Cassandra Hopkins, Village staff

#### Notes

##### Announcements

-new people joining the meeting: Carter from Blue Line Composting

-NYSERDA looking for info on future ClimAid report

-SL community gardens is looking for board members, pass along info to anyone interested

##### Walk Through Certification Timeline

-make a template for certification docs

-describe expectations for each column in the spreadsheet

##### Walk through process for assisting with double-checking documentation

-have task force members sign up on google sheet for which actions they would like to check

PDF is the preferred format

Standardized template for pdf docs - font, header or footer

Jamie to make a graphic/word template that we will use for all documents. Jamie will choose a font style/size. Arial or calibri, size 11.

Erin to add these instructions to the Drive

Updating Our Task Force Member List - Village Board to vote on updated slate of Task Force members and re-up Erin's appointment as coordinator

Change names in the Google Drive to action names that match the CSC actions

### **4/15/2020, 4-5pm - Earth Day Event Check In, virtual**

#### **Attendance**

Harry Gordon, US Green Building Council  
Kate Glenn, Paul Smith's College  
Katie Morgan, Saranac Lake High School  
Patrick Murphy, Village Trustee  
Jamie Konkoski, Village staff  
Steve Dehond, Tri-Lakes 350.org  
Becca Halter, community stakeholder  
Carolyn Koestner, community stakeholder  
Cedar Young, Saranac Lake High school student  
Kristel Guimara, North Country Community College  
Erin Griffin, The Wild Center  
Cassandra Hopkins, Village staff  
Tucker Jakobe, Saranac Lake high school student

### **Agenda**

- Event Outreach: social media, facebook event, email, sending to other CSC groups, other?
- Review a Draft Presentation (I'll share this with everyone this afternoon)
  - adding more GHG inventory slides?
  - Plan for Announcing the Drawdown Ecochallenge winner
  - How to have people contribute to CAP?
- Review technology and Facebook Live - who can do tech support during the presentation
  - join a half hour early to go over logistics

### **Minutes**

Presentation feedback:

Elaborate more on completed actions  
Add photo of farmers market  
Add photo of biking/walking infrastructure  
Screenshot of the website

Harry present slides 16-19

Cedar present social media slide

Cassandra can do website and benchmarking slides

Jamie, Cassandra and Becca are working on narrowing down the climate action list and figuring out a way to get audience participation

Cedar asking if Rachel wants to be a panelist

Kate donating a gallon of maple syrup

Outreach

- going out in Paul Smiths Sustainability newsletter/social media
- Erin reach out to Enterprise - Griffin and see if they want to do a press release  
gkelly@adirondackdailyenterprise.com
- Steve sharing with all the environmental groups



-Kate sharing with NCPR

**4/1/2020, 4-5pm - VIRTUAL**

Attendance

Harry Gordon, US Green Building Council

Kate Glenn, Paul Smith's College

Katie Morgan, Saranac Lake High School

Patrick Murphy, Village Trustee

Jamie Konkoski, Village staff

Steve Dehond, Tri-Lakes 350.org

Becca Halter, community stakeholder

Carolyn Koestner, community stakeholder

Cedar Young, Saranac Lake High school student

Kristel Guimara, North Country Community College

Erin Griffin, The Wild Center

Cassandra Hopkins, Village staff

Tucker Jakobe, Saranac Lake High School student

Agenda:

- 1) Check in to see how everyone is doing
- 2) Look at points - looks like we can easily get to 120 without the Earth Day Event
- 3) Virtual GHG Inventory Presentation?
- 4) Discuss Ditch Your Car social media campaign - thoughts around timing/geographic scope

Questions:

-if actions expire, do they still count towards cumulative points

-stick with July 3 applications deadline

Earth Day

-Sunrise doing a call in to Elise Stefanik

-3pm Thursday the 23rd

Group decided to move forward with a virtual Earth Day event similar to the in-person event we had originally planned. Erin to work on a draft presentation. Cedar to announce the high school environmental club's Drawdown Eco-challenge winner. The group will meet in 2 weeks to review final details for the presentation.

**3/4/2020, 4-5pm, Harrietstown Hall**

Attendance

Kate Glenn, Paul Smith's College

Cassandra Hopkins, Village staff  
Cedar Young, Saranac Lake High School student  
Tucker Jakobe, Saranac Lake High School student  
Erin Griffin, The Wild Center  
Steve Dehond, Tri-Lakes 350.org  
Harry Gordon, US Green Building Council  
Patrick Murphy, Village Trustee

Guests:

Becky Halter  
Carolyn Koestner  
Griffin - Enterprise reporter  
Rick Shapiro, Village Trustee

Agenda:

- 1) Guest introductions
- 2) Thompson from Sunrise - do we want to collaborate with them?
- 3) Update on progress towards points
- 4) Overview of Earth Day Event
  - a) Confirm agenda
  - b) Look at to-do list

Is one of the groups going to put out a coordinated calendar about all the Earth Day events?  
Steve is going to work on that with 350.org.

Ditch Your Car social media campaign - meeting next Tuesday sometime, March 10

Fleet Inventory update - Jamie has most of it filled out. Dustin from DPW is working on coming up with additional metrics. Fleet Efficiency Policy will take longer than the July 3 deadline

Solid waste audit - Kate working on it in their class. End of March - beginning of April. Have them present at the Earth Day event.

Cassie and Kate are going to update benchmarking to the most current year.

Kate and Steve are going to look at how they might partner about distributing reusable Paul Smiths College bags.

Carolyn is a master gardener and recycler and is willing to help with waste reduction campaign.

Earth Day Event Ideas - Zero waste event. Kate offering to do composting and bring it to Moonstone. Maybe we can have a raffle with sustainability prizes?

Bag swap - bring your reusable bags you don't want anymore and swap with other people

Display the stats from the high school Drawdown Ecochallenge at the event. Cedar and Tucker can't make the Earth Day event.

Tucker volunteering to make a flier - Erin to email Tucker the details to put on the flier

Do we want a CSC logo?

Instagram - asking people to repost on their accounts to build audience

-send ideas of what to post and accounts to repost to Cedar/Tucker

-Erin to send something about the compost dropoff

-next meeting - brainstorm posts about the GHG inventory