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| <b>Title:</b>                | Laborer (Seasonal)         |
| <b>Department:</b>           | Department of Public Works |
| <b>Location:</b>             | Village of Saranac Lake    |
| <b>Jurisdictional Class:</b> | Labor                      |
| <b>Full-Time:</b>            | 40 hours per week          |
| <b>Application deadline:</b> | Until position is filled   |
| <b>Hourly rate:</b>          | \$15.00 /Hour              |
| <b>Posting date:</b>         | March 24, 2021             |
| <b>Residency:</b>            | Residency is waived        |

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### **DISTINGUISHING FEATURES OF THE CLASS:**

This work involves routine manual work requiring physical endurance and a willingness to perform various tasks. Laborers usually work under continuing supervision or their activities are subject to frequent inspection. Does related work as required.

### **TYPICAL WORK ACTIVITIES: (Illustrative Only)**

- A. Assists in maintenance, repair and cleaning of buildings and equipment;
- B. Helps install and/or repair general plumbing equipment, such as sinks, toilets and drains;
- C. Performs minor repairs on a variety of mechanical devices such as air compressors, vacuum cleaners, fans, etc.;
- D. Operates trucks, pickup trucks with plow attachment and/or sweeper broom, automobiles, road side mowers, chain saws, jack hammers, compaction equipment, air compressors, wood chippers, and other motorized equipment;
- E. Takes part in general grounds maintenance activities;
- F. Serves as general handyman performing a variety of unskilled duties;
- G. Does painting, cleaning, and washing of bridges and bridge steel;
- H. Assists in the maintenance or construction of roads, streets, utility and drainage systems by digging and backfilling trenches, spreading asphalt, sand and gravel;
- I. Assists in preparation, laying out and maintenance of athletic fields and areas designated for beautification by clearing, grading, seeding, weeding and lining;
- J. Operates power driven tools and equipment such as saws, compressors, drills, mixers, pumps and mowers;
- K. Uses hand tools such as shovels, scythes, forks and rakes in grounds maintenance and beautification work;
- L. Loads and unloads trucks and stacks material and supplies;
- M. Acts as flagman on highway jobs directs trucks at loading and unloading sites;
- N. Assists in erecting or assembling snow fences, barricades, picnic tables and recreation equipment;

- O. Performs general clean-up work such as removing debris, raking leaves, cutting grass, and weeds, shoveling snow, and assisting in collection of rubbish and litter from public lands and facilities.

**FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:**

- A. Willingness to perform routine manual tasks; some knowledge of modern buildings, equipment and grounds maintenance and repair practices; industry; dependability; manual dexterity;
- B. Ability to lift heavy weights; ability to follow simple oral or written instructions;
- C. Willingness to work under all weather conditions, physical endurance; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

- A. None is required, but some experience in manual labor is desirable.

**HOW TO APPLY:**

1. Please send a resume and [application](#) with references to:  
Village of Saranac Lake  
Attn: Payroll Department  
39 Main Street  
Suite 9  
Saranac Lake, NY 12983
2. Applications will be accepted until position is filled.
3. The Village will contact prospective applicants to schedule interviews; please do not call the office directly.