



Village of Saranac Lake

Planning Department
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VILLAGE OF SARANAC LAKE DEVELOPMENT BOARD MEETING MINUTES 9/7/2021

ATTENDANCE

Development Board Members:

Donna Difara, Chairperson, Present
Bill Domenico, Present
Elias Pelletieri, Present
Adam Harris, Present
Rick Weber, Present
Bob Bevilacqua, Alternate, Present

Paul Blaine, Development Code Administrator, Present
Cassandra Hopkins, Administrative Assistant, Present
Paul Van Cott, Village Attorney, Present

CONVENE

Donna Difara opened the meeting at 6:00pm.

Motion to approve August 3, 2021 Regular Meeting Minutes by Rick Weber, seconded by Adam Harris.

Difara asked for a Roll Call Vote.

Roll Call: Bill Domenico, yes; Harris, yes; Elias Pelletieri, yes; Weber, yes; Difara, yes; all in favor, meeting minutes approved.

Motion to approve August 31, 2021 Workshop Minutes by Pelletieri, seconded by Domenico.

Difara asked for a Roll Call Vote.

Roll Call: Domenico, yes; Harris, yes; Pelletieri, yes; Weber, yes; Difara, yes; all in favor, workshop minutes approved.

PUBLIC HEARINGS

BOARD ACTION

1) Saranac Waterfront Lodge, Site plan review amendment, 250 Lake Flower Ave.

Difara mentioned the discussions that had been had at the previous week's workshop. She read through the site plan amendments and the Development Code Administrator's recommendation for action, noted on the Staff Report. Difara asked for any additional Board discussion.

Weber asked about the relevance of the LEED Report to the decision to make here tonight.

Difara stated that some information was sent over from Paul Blaine, Development Code Administrator, and that the Board can review it.

Blaine clarified that the certification will be provided by the applicant, but is not necessary for this evening's decision.

Tom Kammerer, owner's representative, asked for clarification on the recommendation for boat rentals and the pathway.

Callie Shelton, Dacks Bike owner, asked for clarification on what is being approved for the bike rentals. She stated that there are only seven on site right now and originally the plan was to have a total of twelve bikes on site.

Joe Garso, project engineer, stated that the bike rentals were added to the amendment with the seven existing bikes. He assured the Board of the additional pathway that will be added.

Motion to approve Site Plan amendment with conditions:

- Any additional watercraft racks proposed be submitted to the Development Board for approval prior to installation
- Any additional boats and/or charters for use by the public be submitted to the Development Board for approval prior to use by Pelletieri, seconded by Difara. Difara asked for a Roll Call Vote.

Roll Call: Domenico, yes; Harris, yes; Pelletieri, yes; Weber, yes; Difara, yes; all in favor, unanimous approval.

NEW BUSINESS

Discussion/Resolution Development Code amendments

The Board referenced and discussed the proposed memorandum that was drafted by Paul Van Cott, Village Attorney, and Blaine following the discussion that took place at the workshop.

Harris stated that while the certified mailing by an applicant may be burdensome, it is good to let others know and that public notification is important. He suggested shortening the radius to 100ft.

Difara stated that that may work in some cases, but not in others.

Domenico stated that there was reasoning behind the drafting of the current code to include a 200ft. radius of certified mailings for a project.

Harris agreed and stated that the 200ft. radius can be kept.

Van Cott clarified that the Board would like to leave the certified mail as is, and just shorten the timeframe to a 5-day notification.

The Board agreed on the amendments to notification timelines.

Motion to recommend amendment of the Development Code to the Village of Saranac Lake Board of Trustees by Weber, seconded by Harris.

Difara asked for a Roll Call Vote.

Roll Call: Domenico, yes; Harris, yes; Pelletieri, yes; Weber, yes; Difara, yes; all in favor, unanimous approval.

Blaine stated that he will be available for the next Board Workshop, however, he will not be able to attend the October 5th Regular Meeting. He requested that any questions from the Board be sent to him sooner rather than later. Difara stated that the Board will move back to a virtual format for meetings and work sessions, given the current public health situation and now that NYS has authorized the continuation of remote meetings.

The Board unanimously decided to hold the next workshop and the October 5th meeting on Zoom.

ADJOURNMENT

Motion to adjourn by Harris, seconded by Domenico.

Difara asked for a Roll Call Vote.

Roll Call: Domenico, yes; Harris, yes; Pelletieri, yes; Weber, yes; and Difara, yes, all in favor, meeting adjourned.

Meeting was officially adjourned at 6:43pm.

Meeting minutes prepared by Cassandra Hopkins, September 9th

Community Development Administrative Assistant