



Village of Saranac Lake

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VILLAGE OF SARANAC LAKE DEVELOPMENT BOARD MEETING MINUTES

3/5/19

ATTENDANCE

Development Board Members: Tom Boothe, Chairperson, Present
Donna Difara, Present
Bill Domenico, Present
David Trudeau, Present
Elias Pelletieri, Present
CJ Hagmann, Alternate, Excused
Craig Catalano, Alternate, Excused

Paul Blaine, Development Code Administrator, Present
Cassandra Hopkins, Administrative Assistant, Present

CONVENE

Tom Boothe opened the meeting at 6:04pm.

Motion to approve February 5, 2019 Regular Meeting Minutes by David Trudeau, seconded by Bill Domenico, all in favor, unanimous approval.

PUBLIC HEARINGS

BOARD ACTION

None

OLD BUSINESS

Development Code Amendments proposed by the Development Code Administrator, Paul Blaine, were brought to the attention of the board. Blaine stated the overview of why the development code needs amending for clarity, and why this board needs to take action now to get the process of revision started.

Boothe and Trudeau stated that the board will take a roll call vote at the end of the discussion about whether or not to approve the resolution that will go on to the Village Board of Trustees.

Blaine presented each of the proposed 6 amendments to the existing Village of Saranac Lake Development Code, the members of the board discussed at length each of the proposed amendments.

Blaine stated that the code as it reads, is not clear to every individual and that his job is to help each project get to the next stage. The code needs to provide consistency and clarity.

Regarding the 6th and final proposed amendment to Code section 106-41 dimensional standards and the accompanying Code schedule 2 for reference, the members of the board were divided on whether or not to proceed with proposing this amendment until further researching each of the individual zoning districts within the Village.

Boothe suggested that the board re-visit each of the code amendments at this point in discussion and take a vote on each amendment individually.

Amendment 1 to Code section 106-81 D(1)(a) and D(2)(a) access, parking, and circulation, was simplified to provide an exception for only single family homes in order to allow parking in front yards as well as side and rear yards, and not enforce the screening of that parking area for single family homes.

Roll call for proposed amendment 1; Boothe, yes, Difara, no, Domenico, yes, Trudeau, yes, and Pelletieri, yes.

Amendment 2 to Code section 106-90 A(3) is to delete the repetitive line, A(4) to allow an exception for front setback for properties with side or rear facing primary entrances, and A(8) and A(9) to minimally increase maximum wall and structure height.

Roll call for proposed amendment 2; Unanimous yes.

Amendment 3 to Code section 106-91, fencing, retaining walls, and hedges, for E(5) to delete the redundant line. Roll call for proposed amendment 3; Unanimous yes.

Amendment 4 to Code section 106-112 alternate members section C, add illness or absence as reasons for substitution.

Roll call for proposed amendment 4; Unanimous yes.

Amendment 5 edits to Code schedule 2 dimensional standards to agree with recommendations made above.

Roll call for proposed amendment 5; Unanimous yes.

Further discussion and finalizing of amended resolution is tabled for now, the board will come up with a more formal resolution and reasoning for code amendment changes to present to the Village Board of Trustees at a later date.

NEW BUSINESS

Discussion/Decision on the Adirondack Park Local Government Conference. Domenico, Pelletieri and Trudeau declined the option to attend. Boothe and Difara stated that they would each attend the conference.

Trudeau brought up that each board member needs to fulfil a set number of hours on training and experience each term.

ADJOURNMENT

Motion to adjourn the meeting by Difara, seconded by Trudeau, all in favor, motioned carried.

Meeting was officially adjourned at 7:47.

Meeting minutes prepared by Cassandra Hopkins on March 11th, 2019 Community Development Administrative Assistant.