



Village of Saranac Lake

Community Development Department
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VILLAGE OF SARANAC LAKE DEVELOPMENT BOARD MEETING MINUTES January 2, 2017

Location

Village of Saranac Lake Offices
39 Main Street
Saranac Lake, NY 12983

Attendance

Members: Leslie Karasin- Chairperson, Present
Donna Difara- Present
CJ Hagmann- Present
Bill Domenico- Present
David Trudeau- Absent
Craig Catalano- Alternate
Tom Boothe- Alternate, Present

Paul Blaine, Code Enforcement Officer- Present
Courtney Temple, Assistant-Present

Public: As per sign in sheet

Convene

Karasin opened the meeting at 6:00PM

Meeting Minutes

Hagmann made a motion to approve December 19, 2017 regular meeting minutes. Difara seconded the motion. All in favor, motion carried.

Old Business: Mt. Pisgah Zoning

Karasin stated The Village Board is looking for another recommendation from the Development Board for the steep slopes with a concentration of 25% steep slope contained to H2 and I Zone for proposed development.

Karasin welcomed opinions from each board member on their outtake of the initial recommendation given to the Village Board as well as their opinion on the draft language presented from Jim Martin with the LA Group.

Group discussion lead to an agreement that each special use permit application presented in front of the Development Board will be a case by case scenario. This will then lead to a more detailed assessment of the steep slope situation under the development code with the guidance of the draft language presented from Martin.

Karasin's final recommendation to the Village Board is in addition to the initial recommendation given, add F. Application standards of Martin's draft with a few minor changes as follows:

F. Application Standards. To ensure compliance with the resource protection standards in areas of steep slope as specified in this Section, the following information shall be submitted by the applicant when applying for special use permit:

1. Delineation of steep slope areas. Slopes shall be measured as the change in elevation over the horizontal distance between consecutive contour lines and expressed as a percent. For the purpose of application of these regulations, slope shall be measured over three or more two-foot contour intervals (six cumulative vertical feet of slope.) All slope measurements shall be determined by a topographic survey signed and sealed by a licensed surveyor or engineer.
2. The plan depicting the areas of steep slope and any proposed uses shall be prepared by a professional engineer, landscape architect, and/or surveyor and licensed by the NYS Department of Education. The plan as submitted shall accurately delineate the areas of the proposed use(s), and a topographical survey with 5-foot contour elevations at no greater than 5-foot intervals for developmental envelope.
3. A separate plan depicting and quantifying the proposed modifications to the existing topography and vegetative cover;
4. The use of storm water control devices and erosion control measures as specified in Article XVIII;
5. Specifications for building construction and materials, including filling, grading, storage of materials, and water supply and sewerage facilities;
6. Documentation of any additional engineering and/or conservation techniques designed to alleviate environmental problems that may be created by the proposed activities, in compliance with municipal sedimentation and erosion control regulations;
7. Written confirmation from the Saranac Lake Volunteer Fire Department that emergency access is satisfactory to provide adequate fire protection.

Adjourn

Hagmann made a motion to adjourn the meeting. Domenico seconded the motion. All in favor, motion carried.

Meeting was adjourned at 7:12 P.M.

Minutes prepared by:

Courtney Temple
Administrative Assistant