



# VILLAGE OF SARANAC LAKE

Community Development Department  
39 Main Street  
Saranac Lake, NY 12983  
Phone (518) 891-4150  
Fax (518) 891-1324  
[www.saranaclakeny.gov](http://www.saranaclakeny.gov)

---

## VILLAGE OF SARANAC LAKE DEVELOPMENT BOARD MEETING MINUTES – October 16, 2018

### Attendance

Members: Tom Boothe- Chairperson, Present  
Donna Difara- Present  
Bill Domenico- Present  
David Trudeau- Present  
Elias Pelletieri- Present  
CJ Hagmann- Alternate, Present  
Craig Catalano- Alternate, Excused

Paul Blaine, Development Code Administrator- Present  
Public - As per sign in sheet

### Convene

Chairperson Tom Boothe opened the Public meeting at 6:00p.m.

### Meeting Minutes

None

### Old Business Saranac Lake Resort LLC, Project 2016-P010

Saranac Lake Resort attorney Matthew Norfolk discussed the change in building footprint with the Board and a request for Board approval of conditional items required prior to issuance of a Building Permit.

Blaine provided an overview, history and project revisions. Revisions include a reduction in the building footprint, window details, hedge removal, conference room size, addition of wine bar and lounge.

The Board discussed the Landscape plan and specifically the hedge removed at the north end of the project. Board members agreed that the hedge is important for screening of parking and should be replaced.

## DEVELOPMENT BOARD MEETING MINUTES – October 2, 2018, Cont'd

The Board discussed architecture, finish materials/colors, floor plans and parking. The Board supported revisions to the exterior of the structure and discussed the material/color samples provided by Blaine. Window frame color was confirmed to be white. The Board reviewed the three recent floor plans submitted and the changes reflected in each. Parking design values were not able to be verified.

The Board determined the Lighting plan complied with Lake Flower PUDD standards.

Difara made a motion to approve project conditions 23a, f and j with the following conditions:

- Landscape plan to be revised to include a note that hedge removed during Pontiac Bay cleanup and to be restored by DEC Contractor will be supplemented with plantings of similar size/species to a maximum spacing of five feet on center if needed
- Finish material/color samples to be submitted to and approved by the Development Code Administrator
- Fenestration specifications to be approved by the Development Code Administrator prior to ordering
- Submission of full size and electronic copies of Landscape plan with revision, Elevation plans with materials/colors labeled and floor plans with seating plan to be submitted to Development Code Administrator prior to issuance of a building permit
- Any and all significant changes or additions to the plans, specifications, materials or engineering must be submitted to the Development Board for review and approval

Domenico seconded the motion. All in favor. Motion carried.

### **New Business**

Tom Boothe provided that he will not be available for the November meeting. David Trudeau will be acting Chairperson.

### **Adjourn:**

Difara made a motion to adjourn the meeting. Domenico seconded the motion. All in favor, motion carried. Meeting was adjourned at 7:10 p.m.

Meeting Minutes Prepared by:  
Paul Blaine, Development Code Administrator