



**Downtown Advisory Board**  
**Regular Monthly Meeting - Minutes**  
**September 10, 2019 - Harrietstown Town Hall**

**1) Call To Order:**

- Meeting convened at 8:30AM, by Chair Tim Fortune.

**2) Roll Call:**

- Present: Chair Tim Fortune, Vice-Chair Adam Harris, Secretary Brandon DeVito, Kelly Brunette, Jeremiah St Louis, Kathy Steinbrueck
- Absent: Treasurer Diane Litynski, Stacey Judge, CJ Hagmann
- 6 members present; Quorum met.
- Also Attending: Jamie Konkowski (Community Development), Cassandra Hopkins (Community Development)

**3) Guest Speaker**

- Dustin Martin is the new superintendent. He gave a brief introduction and answered some questions.

**4) Items For Board Action:**

- Approval of Minutes from workshop August 13, 2019
  - *Motion to approve minutes by Adam Harris. Kathy Steinbrueck seconded. Motion carried.*

**5) Discussion**

- New meeting day for DAB:
  - Stacey is taking a class on Tuesday morning. Meetings will now be the second wednesday morning of each month through the end of the year.
  - *Motion to approve meeting date by Adam Harris. Kathy Steinbrueck seconded. Motion carried*
- NYS Mandated sexual harassment video:
  - DAB members participated in NYS Training.
- Village Board Report
  - Melinda was absent and had no report.
- Music on the Green:
  - Jamie gave an update on MOTG, and mentioned that they will be looking for fewer, but more higher value sponsors.
- Halloween
  - Tim spoke about the status of Halloween and the ongoing pumpkin debate with the Adirondack Daily Enterprise. Kelly spoke about the schedule of events for Halloween.
- Letters of Support:
  - Tim wrote a letter of support for Music on the Green.

**6) Old Business:**

- None.

**7) New Business:**

**a) Committee Report - Organizational:**

- Tim gave an update.

**b) Committee Report - Economic Development:**

- Adam had nothing to talk about, but that there is so much going on.

**c) Committee Report - Design:**

- Kathy spoke about the star garden flowers and getting a letter of thanks through the village for the volunteers who planted.
- Berkeley Green furniture has been installed and are being utilized, and not stolen.

**d) Committee Report - Promotion:**

- Kelly reiterated the Halloween and MOTG projects.

**8) Adjournment:**

- Tim wants all committees to review their action plan and find their next project.
- Meeting closed at 9:30AM.
- Next meeting WEDNESDAY October 9, 2019

Respectfully submitted,



Brandon DeVito  
Secretary - September 10 2019