

DOWNTOWN ADVISORY BOARD
Work Session
January 12, 2022
9AM

Attendance:

- Jerry Michael, Laura Cunningham, Sue Smith Zukin, Jess Ackerson, and Kathy Steinbrueck
- Also Attending: Village Staff: Jamie Konkoski and Cassandra Hopkins; Ex Officio: Kelly Brunette

1. Approve December meeting summary: December 8, 2021 meeting summary approved by Kathy Steinbrueck, seconded by Sue Smith Zukin.
2. DRI Update: 100% construction documents are expected in by end of the month. Timeline for going out to bid is mid-February for all but Woodruff St. West (if undergrounding utilities happens this will go out to bid in July). Finalizing details on design including the use of pavers in Ward Plumadore Park. Main and Broadway intersection questions from previous DAB meeting have been resolved.
3. WiFi Update: Village manager is set to meet with SLIC representative next week. DAB noted that the WiFi network in each park should be named the same to be easily identifiable as free public WiFi.
4. Updates for Annual report- DAB brainstormed downtown updates, such as gaining and losing downtown businesses, updating the Downtown Parking Map, DAB's role in the DRI projects, push for follow through on contract for WiFi in select Village parks, etc. for the draft version of the annual report. The annual report will be a combined document across the three advisory boards. DAB members will continue to contribute to the shared brainstorming document until the draft version is sent to PTAB member, Ezra Schwartzberg.
5. New Members/Recruitment: Letter of interest received from Historic Saranac Lake's Amy Catania. Board will continue outreach to fill other vacancies. Jamie Konkoski to submit Amy's name to Board of Trustees, plus any additional letters that DAB receives and sees fit to recommend. DAB agreed that vacancies will be filled in order of date letter of interest received paired with longest available term.
6. MOTG Update- MOTG Committee's Project Coordinator, Laura Cunningham, gave a brief update on the close out of the 2021 season and the planning for the 2022 summer concert series.
7. Discussion: Sidewalk Café. DAB discussed questions such as should a sidewalk dining permit exist for the Village? What would it look like and where would it be applicable? What are the scenarios in which it doesn't work? While the initial concept has been discussed before and was most recently brought to the Community Development Dept. by a Woodruff St. property owner, the opportunity for additional retail/dinning space on select downtown sidewalks and (seasonally) in

on-street parking spaces has not fully been fleshed out. DAB plans to revisit this topic at a future meeting.