

DOWNTOWN ADVISORY BOARD
Meeting Summary
October 13, 2021

Present: Jess Ackerson, Brandon DeVito, Kelly Brunette, Jamie Konkoski

1. Approve September meeting summary – tabled; no quorum
2. New Members Update – Jamie will email all DAB members to confirm support for nomination of Sue Smith. Still 2 vacant seats on DAB. Continued recruitment efforts are encouraged. Letters of interest can be submitted on a rolling basis.
3. WiFi Update – wifi in parks should be working on Nov. 1st. Jamie and Cassandra will check for service and names of wifi network to be placed on signage.
4. DRI Update – updated design development drawings are expected from the consultants today. Updated cost estimates are expected by the end of next week. National Grid has prepared a draft design and options for proceeding with underground utilities. The DRI consultants are evaluating how the plans for village infrastructure, utilities and road design can fit together. Next step will likely be an on-site meeting with village staff, National Grid and the DRI consultants.
5. Downtown Happenings Update
 - a. Halloween – The Chamber of Commerce submitted a park use permit to close the road for Trick-or-Treating. The village board approved the request. Trick-or-treating is scheduled for Friday October 29th. The event is co-sponsored by the Chamber this year. The Enterprise is not doing the costume contest. Once we confirm whether there are any other events, we will finalize an outreach plan that will likely include social media, a press release, and possibly an event poster.
 - b. Mixer – there is interest in hosting a mixer event this year. Include this on the Nov agenda.
6. Wayfinding Maps – discussed the draft design for the wayfinding maps. Jamie will compile comments from DAB and PTAB