

DOWNTOWN ADVISORY BOARD

Meeting Minutes

January 12, 2021

2:30PM

Online

1) CALL TO ORDER

- Meeting convened at 2:30pm by Jamie Konkoski.

2) ATTENDANCE

- Kelly Brunette
- Laura Cunningham
- Brandon Devito
- Adam Harris
- Village Staff: Jamie Konkoski, Cassandra Hopkins
- Ex Officio: Melinda Little
- Jerry Michael
- Jessica Ackerson
- Kathy Steinbrueck

3) ITEMS FOR BOARD ACTION

- Annual Meeting – select officers
 - Motion to have Adam Harris and Kelly Brunette serve as Co-chairs for DAB by Jerry Michael, seconded by Kathy Steinbrueck, all in favor, selection of officers approved.
- Approval of November & December Meeting Minutes
 - Motion to approve minutes from November 2020 and December 2020 by Adam Harris, seconded by Jerry Michael, all in favor, minutes approved.
- The board decided to table the nomination of a new advisory board member to fill the 1-year term.

4) DISCUSSION

- Review Main Street Approach
 - Look into what it takes to be recognized by the national organization- National Main Street Center
 - Can be used to set priorities for 2021
- DRI projects
 - Members of DAB have been selected to serve on the Project Advisory Committee (PAC)-Kelly Brunette and Jerry Michael.
 - Jamie Konkoski will review DRI proposed projects with DAB at the next regular meeting.
- DAB Action Plan
 - This item will be discussed at the March regular DAB meeting due to time constraints. March meeting is set for Tuesday, March 9th at 2:30pm.

5) OLD BUSINESS

- Parking Maps
 - Revised parking map is underway with help from a volunteer. Draft map will be shared for the board to review and provide comments on.

6) NEW BUSINESS

- Rail Trail Progress
 - The board is looking for more updates from the State, specifically an updated timeline. Jamie to follow up with contacts.
- Community Development Update
 - Energize Downtown Fund, Round 2 applications due by the end of the day next Monday, the 18th.
 - Village has been awarded the Urban Forestry Grant. Next step is for a certified arborist to conduct a tree inventory.
 - ACAB public art committee is moving forward on the downtown mural project. DAB member for this committee: CJ Hagmann.
- Village Board Update
 - The date for the next Village Election has been set for March 16, 2021 from 12PM – 9PM.

7) ADJOURNMENT

Meeting closed at 3:08pm. Motion to adjourn the meeting by Jerry Michael, seconded by Kathy Steinbrueck, all in favor, meeting closed.