

DOWNTOWN ADVISORY BOARD

Meeting Minutes

July 14, 2020

10:30AM

Online

1) CALL TO ORDER

- Meeting convened at 10:30am by Chair Tim Fortune.

2) ATTENDANCE

- Tim Fortune, Chair
- Adam Harris, Vice Chair
- Diane Litynski, Treasurer
- Kelly Brunette
- Laura Cunningham
- Jerry Michael
- Kathy Steinbrueck
- Also Attending: Village Staff: Jamie Konkoski, Cassandra Hopkins; Ex Officio: Melinda Little; and ROOST: Justin Levine

3) ITEMS FOR BOARD ACTION

- Approve the June 9th Meeting Minutes
 - Motion to approve minutes by Adam Harris, seconded by Jerry Michael, all in favor, minutes from June 9th meeting approved.

4) DISCUSSION

- Community Enhancement Fund
 - \$12,500 has been allocated by Village Board
 - Selection Committee for specific project, from DAB- Tim Fortune, Adam Harris, and Kelly Brunette, from PTAB Dwight Stevenson, Jimmy Cunningham, and Ezra Schwartzberg, from ACAB Kirk Sullivan, Shaun Kittle, and Dylan Van Cott.
 - First meeting held to go over selection criteria and review a list of potential projects.
 - The next meeting will be on July 23rd to discuss potential projects.
- Kathy Steinbrueck and Tim Fortune announced that the summer flower planters are out (45 in total), and a letter to the editor was published in thanks to the anon. donor.
- Picnic SL
 - Adam Harris and Kelly Brunette explained where the initiative came from and how this move to get people to eat in the parks has been publicized so far.
 - Laura Cunningham addressed the group with notes she has taken regarding each of the Village parks and how they can better serve a 'Picnic SL' initiative. Notes and revisions have been sent out to the group.

- Adam Harris stated that the need is there to move additional outdoor seating to Riverside Park.
- Tim Fortune stated that more information will be sent out to the general public about the 'Picnic SL' initiative.

5) OLD BUSINESS

- Business statistics update
 - Com Dev staff are working to organize the general business statistics for the Village into a more comprehensive downtown-specific listing.
- DOT tourist signage update
 - Brandon took photos and notes and has shared the info in google drive. Next step is draft a memo.
- Community Development update
 - ACAB Raining Poetry Project is moving along.
 - PTAB members are working on starting a trail maintenance plan for the 6ers with Baker Mountain as the pilot program.
- Village Board Meeting update
 - Village board approved two new resolutions, one for the expression of love and hope as part of a downtown sidewalk chalk event, and one that designated Patrick Murphy and Melinda as liaisons to any group that wishes to use Village property for expression.
 - DAB engaged in a discussion on the consequences of the proposed Village Board resolution that was tabled last night: Sidewalk Chalk Art for Downtown (Bill #72-2020).

6) NEW BUSINESS

- PSC Student Arrival
 - Diane Litynski notified the board that students will begin to arrive on campus Aug. 1st and begin a subsequent 2-week quarantine. She suggested to Adam to pass along to business owners the potential demand for restaurant delivery services to Paul Smiths.

7) ADJOURNMENT

Meeting closed at 11:30am. Motion to adjourn by Kathy Steinbrueck, seconded by Laura Cunningham.