

WORK SESSION OF THE BOARD OF TRUSTEES
Monday, April 19, 2021

Meeting was held in person in the Harriestown Town Hall Auditorium following all COVID 19 safety guidelines. The meeting was recorded and will be available on the website.

ROLL CALL FOR REGULAR MEETING: Present: Deputy Mayor Little
Trustees: Richard Shapiro, and Kelly Brunette.
Absentee: Mayor Clyde Rabideau and Trustee Thomas Catillaz
Staff also present: Village Manager, John Sweeney, Village Clerk Kareen Tyler, and Community Development Director, Jamie Konkoski

The board discussed short term rentals in the village.
Deputy Mayor Little outlined the steps the board will take in regards to public input, the drafting of the local law and the public hearing.
An overview of the STR Management Software that Rentalscape could provide the village was given by Jamie Konkosi. Potential permit requirements and administrative procedures were discussed.

Attached and made part of these minutes is the handout the board work with to discuss these items.

MOTION TO ADJOURN

Deputy Mayor called for a motion to adjourn.

Motion: Brunette Second: Shapiro

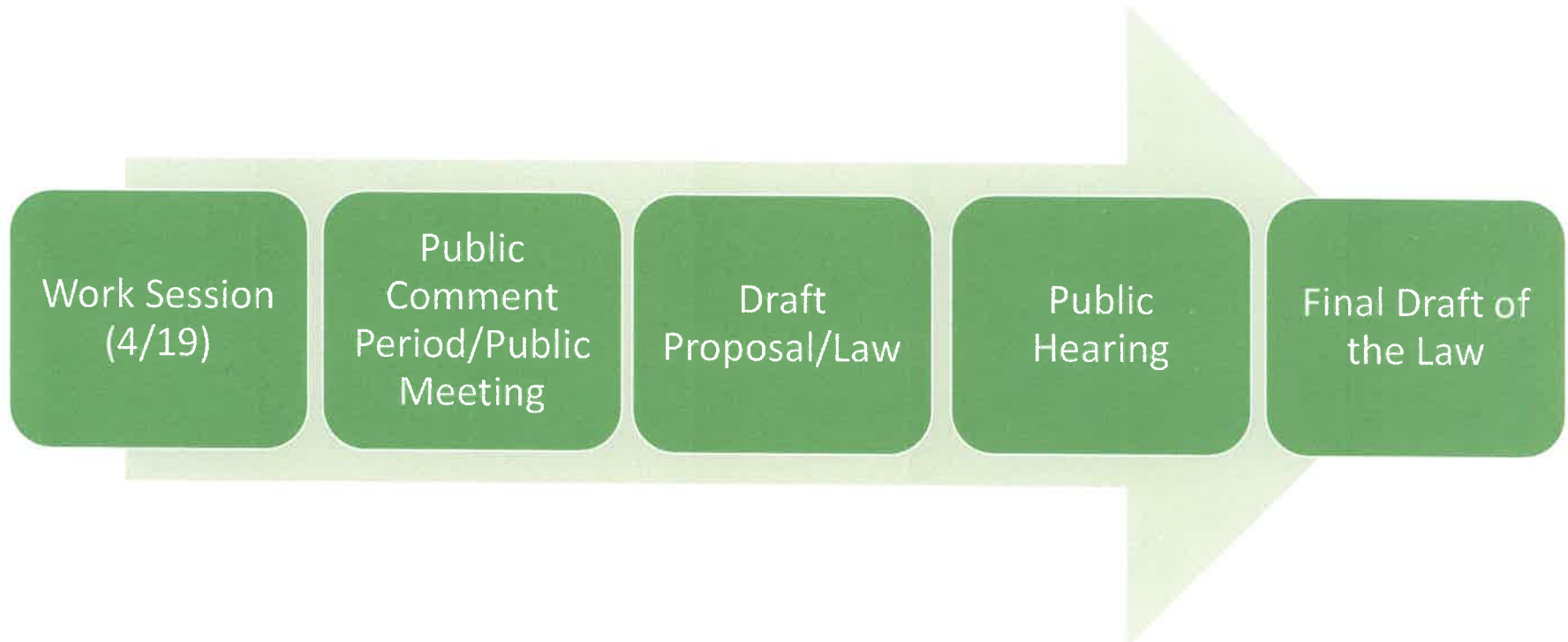
Roll Call: Catillaz: absent, Little: yes, Brunette yes, Shapiro: yes

Respectfully submitted, Kareen Tyler, Village Clerk

VILLAGE OF
SARANAC LAKE

Work Session – Proposed Short-Term Rental Permits

Process



DRAFT Housing Strategic Plan expected in June

Address Identification



A screenshot of the Rentalscape website interface. The browser address bar shows "rentalscape.deckard.technology/home". The main content area is split into two sections. On the left is a map of Saranac Lake, New York, with numerous red and grey dots representing property listings. A pop-up window over the map displays "Airtels: 160", "VRBO: 29", "Homeway: 6", and "Total: 195". Below the map is a legend with three categories: "Identified Properties (6)", "Airtels Listings (172)", and "Vacation Listings (216)". On the right is a list of properties under the heading "0 properties (195 Listings)". The list includes filters and sort options. Four property cards are visible, each with a photo, the text "Pending Identification", and details such as "3 beds 1 bath \$1,992" and "APN: [icon]". The bottom of the page shows a Windows taskbar with the search bar and system tray.

Property Overview



Navigation icons: Home, Search, Add, Profile, etc.

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Overview Listings Rental Activities Notes Activity Log

68 Bluestem Drive, San Diego, CA 92102

Last update: 2020-06-18

License Information

STR license	573923	Bedroom allowed	4
Occupancy allowed	8	Rental type	Full unit

Property Details

APN	33429197343	Property type	Single-family home
Room	5 b 3 b	Owner occupied	Yes

Owner Information

Owner name	Clara Olson	Email	clara983@gmail.com
Phone	823-393-2038		

Estimated Taxes Owned

Monthly revenue	\$50.8k	Taxes owned	\$5083
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Location

Location Ocean View Blvd

Map labels: Ocean View Blvd, West St, John St, T St, 72A

Assignee

Edward Wills

Labels

New X

Violations Summary

- NO STR LICENSE DISPLAYED
ID 85673 ID 3136
- INVALID STR LICENSE
ID 4214 ID 70063
- 1 COMPLAINT RECEIVED

Create new note
Add a note...

Listing Information




rentalscape

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Overview Listings Rental Activities Complaints Enforcement Notes Activity Log

68 Bluestem Drive, San Diego, CA 92102
Last update: 2020-06-18



All Airbnb Vrbo HomeAway

Platform	Host	Listing detected	Details
Airbnb-ID 39273	Murray	09/06/2016	STR license displayed: 38219, Bedroom advertised: 4, Rental structure: Accessory Dwelling Unit, Minimum stay: 5
Airbnb-ID 092343	Murray	05/04/2019	STR license displayed: None, Review count: 12, Bedroom advertised: 2, Rental structure: Entire home
Vrbo-ID 39273			

Assignee: Edward Wills

Labels: New X

Violations Summary

- NO STR LICENSE DISPLAYED (ID 85673, ID 3136)
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- 1 COMPLAINT RECEIVED

Create citation

Create new note

Add a note...



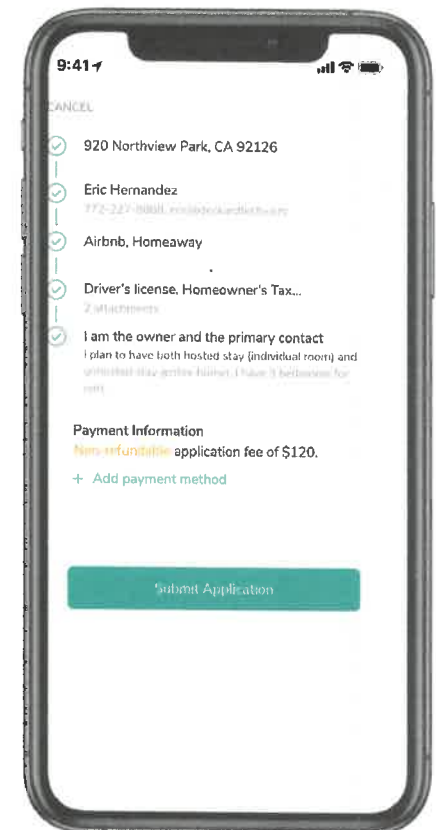
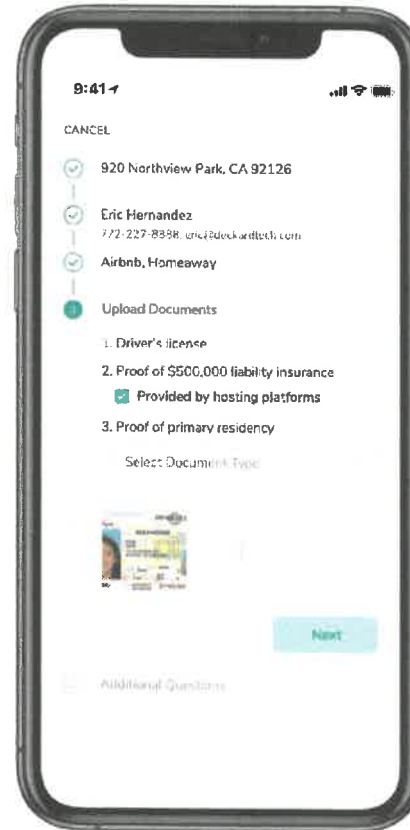
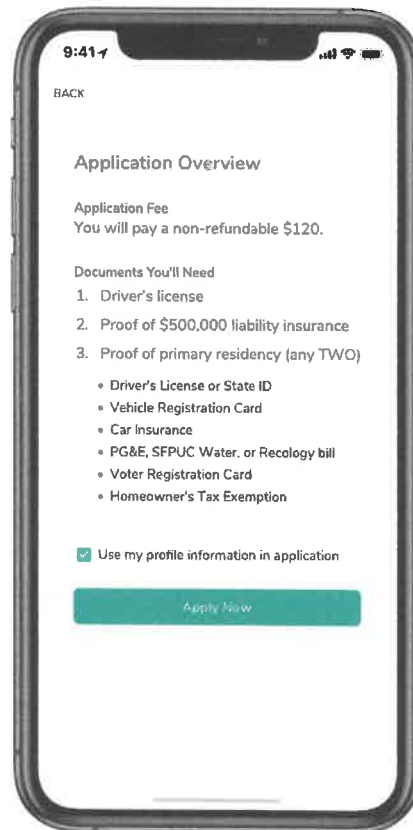
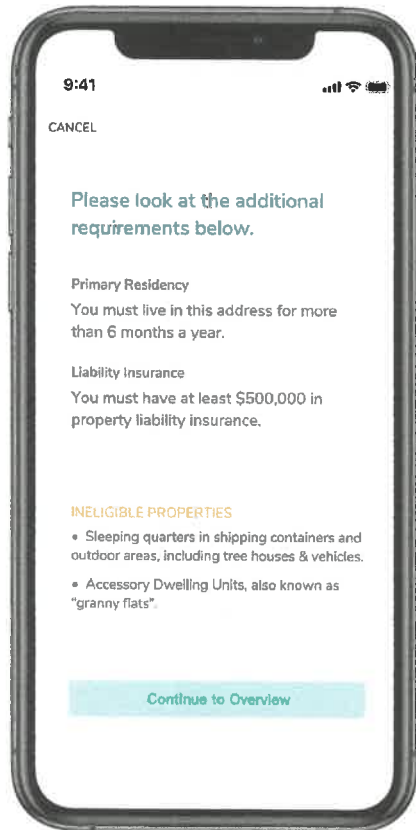
Dashboard/Reports

Showing 1,620 licenses

STR Property STR License Listing

Address	Prop owner	License #	Status	License holder	Application date	Issue date	Expiration date	Local contact
0188 Grasskamp Park	Lelia Bridges	63757	Revoked	Lelia Bridges	12-03-2021	05-25-2021	05-25-2021	Hester Rowe
4430 Lucinda Hills Suite 643	Annie Black	81771	Withdrawn	Annie Black	07-03-2021	02-23-2021	02-23-2021	Gavin Freeman
832 Virgil Via Apt. 863	Jesus Alexander	39113	Current	Jesus Alexander	10-10-2021	12-29-2021	12-29-2021	Marcus Henry
094 Ankunding Ferry	Mollie Gutierrez	44177	Suspended	Mollie Gutierrez	01-23-2021	05-16-2021	05-16-2021	Calvin Frazier
3 Becker Pass	Bradley Potter	1666	Current	Bradley Potter	05-25-2021	07-23-2021	07-23-2021	Richard Brock
04 Breanna Neck Apt. 003	Carl Dennis	N/A	Submitted	Carl Dennis	02-06-2021	N/A	N/A	Jorge Freeman
37 Prosacco Trail	Inez Goodman	N/A	Reviewed	Inez Goodman	06-26-2021	N/A	N/A	Eliza Maldona
975 Ernser Coves	Kevin Leonard	23482	Suspended	Kevin Leonard	07-08-2021	04-07-2021	04-07-2021	Frances Adam
631 Orn Flats Apt. 880	Rosetta Tyler	20713	Current	Rosetta Tyler	02-19-2021	08-27-2021	08-27-2021	Earl Stevensor
07 Elsa Mission Apt. 949	Linnie Wallace	N/A	Submitted	Linnie Wallace	01-01-2021	N/A	N/A	Florence Padil
95937 Bayside Lane	Elmer Romero	40913	Current	Elmer Romero	12-16-2021	12-16-2021	12-16-2021	Russell Craig
393 Olson Run	Helen Watkins	N/A	Submitted	Helen Watkins	10-05-2021	N/A	N/A	Glen Pena
791 Christiana Square Suite...	Loretta Schmidt	72235	Expired	Loretta Schmidt	05-14-2021	09-16-2021	09-16-2021	Vincent Carpe
6393 Rose Tunnel	Gertrude Williams	40913	Current	Gertrude Williams	10-10-2021	10-09-2021	10-09-2021	Madige Ballard

Permit Portal



Public Outreach



< Back Case ID: CE-2018-1151

Template
 Notice of Public Nuisance and Order to Abate

Recipient
 Owner(Clara Olson)

Violations
 No license displayed, invalid STR license

Send via
 Email: clara983@gmail.com
 USPS Mail: 231 Arrowwood Avenue

Normal Safe Light B I U ≡ ≡ ≡ 📎 📧 📧 ↶ ↷

The City of Cathedral City is committed to working with property owners, property managers, and all other responsible parties, in a joint effort to create and maintain attractive, clean and safe properties in compliance with the Cathedral City Municipal Code. Towards that end, representatives from the City of Cathedral City attempt to reach out with and gain cooperation and compliance from those individuals whose properties are in violation of the Cathedral City Municipal Code.

A site inspection on revealed code violation(s) exist on your property located at 68935 MINERVA RD, APN Number 675-321-007. The following violations need to be corrected;

Violation #	Code Section	The City Requests that you	Compliance Date
1	CCMC 9.14.100 Access to parking (driveway(s)).	Do not park on side yard without permit. Contact City Planning and Engineering for driveway approach and accessory parking permits.	September 19, 2018
2	CCMC 9.14.130 Landscaping (50 % Parking)	Contact City Planning 760-770-0340 on the requirements on adding more parking.	September 19, 2018
3	CCMC 13.80.050 Vehicle parking	Do not park on landscape, dirt and/or rock landscaping.	September 19, 2018
4	CCMC 11.80.160 Inoperative Vehicle	Remove vehicle from property or place vehicle in an enclosed garage.	September 19, 2018
5	CCMC 13.80.030	Repair the front yard where you been parking. Stop all the parking on that side of the yard/landscape.	September 19, 2018

Save Complete Approve

CATHEDRAL CITY CODE COMPLIANCE
COMMUNITY PROGRAM

Cathedral City

NOTICE OF PUBLIC NUISANCE AND ORDER TO ABATE

Name: 68935 Minerva Rd Cathedral City, Ca 92234	RE: 68935 MINERVA RD APN: 675-321-007 Case No: 23-006-1114 Officer: Linda Hansen
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Date: September 5, 2018 Certified USPS Tracking Number: 01719999919037000029

Dear _____

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5	CCMC 13.80.030 Landscaping	Repair the front yard where you been parking. Stop all the parking on that side of the yard/landscape. Repair and/or provide landscaping ground cover on front and side yard in public view. All landscaping must be maintained by mowing, weeding, watering (per current CCMCD standards) and trimming of trees, shrubs and plants that do not interfere with the public right-of-way.	September 19, 2018
6	CCMC 14.12.010 City as	Remove the palm tree that is interfering with the public right-of-way sidewalk. Contact City Engineering for permit for the repair of the sidewalk and replacement.	September 19, 2018

PLEASE TAKE NOTICE that as the owner and/or responsible party of this property, you are hereby ordered to immediately cease causing, permitting, otherwise maintaining the above-referenced violation(s), and to perform the following actions on or before the following dates to remedy the violation(s) and public nuisance condition(s) and to maintain the Property in compliance with all laws and all times hereinafter:

Violation #	Code Section	Violation Details
1	CCMC 9.14.100	All parking spaces and structures shall be served by a driveway that meets the following standards: A. Minimum width of driveway, seven feet; B. Driveways shall be constructed of concrete or asphalt and shall meet the following standards:



Village of Saranac Lake

39 Main Street
Saranac Lake, NY 12983
Phone (518) 891-4150
Fax (518) 891-1324
www.saranaclakeny.gov

**Village Board Work Session
April 19, 2021**

Potential Short-Term Rental Permit Requirements

Examples of permit requirements for consideration:

- Local 24/7 emergency contact. The designated representative must be reachable 24/7 and live within a 30-minute drive to the short-term rental unit. This person may be the owner as long as those criteria are met. It is the owner's responsibility to contact the Village of Saranac Lake within 48 hours if there is a change of representative.
 - The name, address, telephone number and email address of a contact person, who shall be responsible, and authorized, to act on the owner's behalf to promptly remedy any violation of these standards or the permit. The name, address, telephone number and email address of the owner who shall also serve as a secondary contact person.
- Signed affidavit stating that the property meets all health and safety standards.
 - Compliance with the following standards:
 - (1) There shall be one functioning smoke detector in each bedroom and at least one functioning smoke detector in at least one other room, one functioning fire extinguisher in the kitchen and in each room with an open flame source, and at least one carbon monoxide detector.
 - (2) Exterior doors shall be operational and all passageways to exterior doors shall be clear and unobstructed.
 - (3) Electrical systems shall be serviceable with no visual defects or unsafe conditions.
 - (4) All fireplaces, fireplace inserts or other fuel burning heaters and furnaces shall be vented and properly installed, and flues cleaned within 12 months of application for permit.
 - (5) Each bedroom shall be in compliance with the New York State Building Code.
- Map and description of parking plan provided to guests. Description and plan showing where the spots will be located on the property that you will provide to your guests.
 - The maximum number of motor vehicles for a short-term rental shall be one vehicle per bedroom. Parking spaces may not be located on any part of the lawn or on any part of a sidewalk.
 - Parking spaces within a home garage shall not be counted as parking spaces unless the garage is actually used for and available for parking.

- Exemption for downtown (E District)?
- Franklin or Essex County Room Occupancy Tax Registration Certificate
- Parcel ID number-Tax Map ID
- Occupancy Limit: 2 people per bedroom plus 2 (studio apartment occupancy limit is 2 people). Each bedroom shall be in compliance with the NYS Building Code.
 - There shall be no campers located on the short-term rental property nor shall there be any overnight camping in tents or otherwise used in conjunction with short-term rentals to provide additional sleeping areas.
- A signed agreement to comply with the following rules, which will be posted in plain view of all renters:
 - Maintain quiet hours between 10pm and 7am
 - Provide weekly garbage pick-up during rental periods
 - Provide garbage containers with tight fitting covers at all times and be placed where they are not clearly visible from the street except as required for pick-up times
 - Maintain a house number visible from the street or road at all times