

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
39 MAIN STREET SARANAC LAKE NY
MEETING AGENDA 5:30PM
Tuesday February 16, 2021**

**THIS MEETING WILL BE HELD IN THE HARRIETSTOWN TOWN HALL AUDITORIUM
Roberts Rules of Order will be in Effect for this Meeting
This meeting will be held through WEBEX**

Join from the meeting link

<https://franklincounty-ny.webex.com/franklincounty-ny/j.php?MTID=m0e14f4bbdaff96e3fc8e07b66a426ed4>

Meeting number (access code): 180 448 6152

Meeting password: Mmk34jqb5nq

A. CALL TO ORDER PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. AUDITING:

- a. Pay Vouchers
- b. Approve Minutes 1-25-2021

D. PUBLIC COMMENT

E. CORRESPONDENCE-January Police Report

F. ITEMS FOR BOARD ACTION

BILL	7	2021	Appointed Election Inspectors
BILL	8	2021	LEAF Application – Baldwin Park
BILL	9	2021	COVID -19 Memorial Day- First Monday in March, this year March 1, 2021
BILL	10	2021	Call for a Public Hearing Monday February 22, 2021 CDBG Grant Project

G. NEW BUSINESS:

H. OLD BUSINESS: LED conversion work session Tuesday, February 23 at 5:30PM.
EO 203 Update Trustee Little

I. EXECUTIVE SESSION: Pending Litigation and the Proposed Acquisition/Sale/Lease of Real Property When Publicity Might Affect Sale.

J. MOTION TO ADJOURN:

RULES FOR PUBLIC HEARING COMMENTS AND

PUBLIC COMMENT PERIOD OF MEETINGS

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and village resident or not.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 3minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 2.5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

REGULAR MEETING OF THE BOARD OF TRUSTEES
Monday, January 25, 2021

Meeting was held through Zoom.

ROLL CALL FOR REGULAR MEETING: Present: Mayor Rabideau

Trustees: Richard Shapiro, Zelda Newman and Melinda Little

Absent Trustee Thomas Catillaz

Staff also present: Village Manager, John Sweeney, Village Clerk Kareen Tyler, Deputy Clerk/Treasurer Lidia O'Kelly, Community Development Director, Jamie Konkoski and Village Treasurer, Elizabeth Benson.

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2021 budget \$ 575,162.31 voucher number 11045693 to 11045801 complete detail of these vouchers is attached and made part of these minutes.

Motion: Little Second: Shapiro

Roll Call: Catillaz: absent, Little: yes, Newman:yes, Shapiro: yes

Chair Mayor Rabideau called for a motion to approve minute of 1-11-2021.

Motion: Shapiro Second: Little

Roll Call: Catillaz: absent, Little: yes, Newman:yes, Shapiro: yes

CORRESPONDENCE: Progress Report from Advisory Boards

Chair Rabideau called for motion to accept and place on file the above referenced correspondence.

Motion: Little Second: Shapiro

Roll Call: Catillaz: absent, Little: yes, Newman:yes, Shapiro: yes

ITEMS FOR BOARD ACTION:

Bill 2-2021 Bond Resolution for Improvements to the Sewer Collection System

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Catillaz: absent, Little: yes, Newman:yes, Shapiro: yes Rabideau : yes

Bill 3-2021 Authorize Awards for UV Disinfection Project

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Newman

Roll Call: Catillaz: absent, Little: yes, Newman:yes, Shapiro: yes

Bill 4-2021 Authorize the Installation of a Mural on the wall adjacent to Ward Plumadore Park

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Catillaz:absent, Little: yes, Newman:yes, Shapiro: yes

Bill 5-2021 Authorize Village Manager to Negotiate Lease with Citizens Advocacy for third floor of 3 Main Street

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Catillaz:absent, Little: yes, Newman:yes, Shapiro: yes

Bill 6-2021 Call for a Public Hearing for CDBG Project

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Catillaz:absent, Little: yes, Newman:yes, Shapiro: yes

Bill 7-2021 Authorize Shared Service Agreement with NYS Department of Transportation

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Catillaz:absent, Little: yes, Newman:yes, Shapiro: yes

MOTION TO ADJOURN

Chair Mayor Rabideau called for a motion to adjourn.

Motion: Little Second: Shapiro

Roll Call: Catillaz:absent, Little: yes, Newman:yes, Shapiro: yes

Respectfully submitted,
Kareen Tyler, Village Clerk



Saranac Lake Police Department

1 Main Street
Saranac Lake, NY 12983-1795



Telephone: (518) 891-4428
Fax: (518) 891-6321

Saranac Lake Police Department-Activity Report Submitted February 3, 2021

January 2021:

Total calls for service: 217

Total arrests: 11

Mental Hygiene Law arrests: 5 (included in total)

Accident investigations: 6

Administrative:

Recruit officers Beebe and Sharlow in last phase of FTO training.

Ongoing meetings related to CALEP program (law enforcement/therapist partnership).

****Calls for service do not include walk-ins at the station, traffic stops, parking tickets/complaints or other interactions with the public that do not necessitate documentation.**

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Appoint Election Inspectors

Date: ¹⁶~~2-8-2021~~

DEPT OF ORIGIN: Village Manager

Bill # 8-2021

DATE SUBMITTED: _

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Appoint Election Inspectors for Village Election on March 16, 2021

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU

TRUSTEE SHAPIRO

TRUSTEE NEWMAN

TRUSTEE CATILLAZ

TRUSTEE LITTLE

WHEREAS: State of New York Election Law § 15-116 states that the Board of Trustees shall, by resolution appoint inspectors of election for each village election district, designate a chairman for each district, designate alternates, and shall fix the compensation of the inspectors.

BE IT RESOLVED: That the following list designates the inspectors and chairperson.

BE IT FURTHER RESOLVED: That the inspectors shall be compensated \$150.00 for each day worked serving as election inspector on election day.

VILLAGE ELECTION INSPECTORS - 2021

ONE District

CHAIRPERSON	Dennis Dwyer	(D)	323 Lake Street	518-891-4684
	Deborah Beairsto	(NPO)	143 Riverside Drive	518-573-7472
	Susan Dwyer	(D)	323 Lake Street	518-891-4684
	Diane Thoma	(R)	35 James Street	425-772-5614
	Allan Wright	(R)	277 George LaPan Highway	518-891-0439

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: LEAF Application

Date: ¹⁶02/08/21

DEPT OF ORIGIN: Mayor Rabideau

Bill # 8 -2021

DATE SUBMITTED: 02/04/21

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Resolution authorizing Village staff to submit an application to the North Elba Local Enhancement and Advancement Fund (LEAF) for improvements at Baldwin in accordance with the Park Vision Plan.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE NEWMAN _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

**RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE
NORTH ELBA LOCAL ENHANCEMENT AND ADVANCEMENT FUND**

WHEREAS, ROOST has announced the availability of funding through the North Elba Local Enhancement and Advancement Fund (LEAF) for programs, activities, and facilities that will have direct benefits to our communities and improve the quality of place for both residents and visitors; and

WHEREAS, grant approvals of full or partial awards will involve a two-step process starting with the North Elba LEAF committee reviewing all eligible applications and making recommendations to the North Elba Town Board (NETB) for final approval; and

WHEREAS, municipalities are eligible to submit applications by the deadline of March 1, 2021 for the first round of funding; and

WHEREAS, Baldwin Park is located in North Elba adjacent to several lodging facilities and is the only public park for neighborhoods located along the Lake Flower Ave corridor; and

WHEREAS, the Village's Park Vision Plan recommends a number improvements to the park and includes cost estimates for the proposed improvements, which is needed for the grant application;

THEREFORE, BE IT RESOLVED, the Village of Saranac Lake Board of Trustees authorizes the Community Development Director to submit an application to the North Elba LEAF program seeking funding for improvements at Baldwin Park.



BALDWIN PARK



Department of State

This Document was prepared for the New York State Department of State with funds under Title 11 of the Environmental Protection Fund, for the Village of Skaneateles



BALDWIN PARK | Overview

NAME: Baldwin Park
LOCATION: On Route 86, in Lake Flower Business District.
PARK'S PURPOSE: Gateway to the Village of Saranac Lake, Veteran's Memorial, Court Games and waterfront access.

Baldwin Park is located along Lake Flower Avenue, a primary corridor into the Village, and provides a picturesque view of Lake Flower and the surrounding mountains. The park provides fenced court games as well as a boat dock and includes uses such as launching hand-carry watercraft, picnicking, tennis, and basketball. The park is also home to a Korean and Vietnam War Memorial. The park is currently underutilized and not maintained due to wet soils and poor condition of the court surfaces. As a unique gateway experience for visitors, the park should be improved to enhance views and waterfront access.

EXISTING AMENITIES:

The park provides court games including two fenced tennis courts and three basketball hoops with small surface pads. The court surfaces have reached their useful life and should either be removed, reconstructed or relocated to an appropriate park. No striped parking is provided; however, informal parking occurs along the west side of Lake Flower Avenue.

POTENTIAL ADDITIONAL AMENITIES:

- Access to the lake for fishing and bird watching.
- Waterfront walkway including observation decks.
- Waterfront seating, picnic tables and grills.
- Parking on the west side of Lake Flower Avenue.
- Pedestrian crosswalks, sidewalk along the west side of Lake Flower, and streetscape amenities such as decorative street lighting.
- Improve the car top boat launch area and provide a kayak rack.
- Consider improving the park landscape and measures to buffer road noise.
- Consider a small area for children's play equipment.

CURRENT MAINTENANCE TOPICS:

- The court game surfaces are nearly unusable and should be repaired or removed.
- The plantings adjacent to the Korea and Vietnam Wars Memorial should be replaced with low growing plants to promote lake and mountain views.
- The shoreline could be better stabilized through native plantings.
- The evergreen trees in the center of the site serve as screening for the court games. If the court games are removed these evergreens could be removed to open views and provide an open lawn area for passive recreation.
- Drainage could be improved especially in the northern end of the park, or allow it to grow naturally. Vegetation should be cut annually to maintain views of the lake.



This Document was prepared for the New York State Department of State with funds under Title 11 of the Environmental Protection Fund, for the Village of Saranac Lake



BALDWIN PARK | Priority Projects

- Maintain & enhance the Memorial and surrounding landscape to promote views.
- Remove the existing court games due to poor condition and lack of use.
- Remove the evergreen hedge at the north end of the court games.
- Improve and highlight water views, uses and provide a shoreline trail.
- Improve the natural shoreline by incorporating low native plants within the wet areas.
- Incorporate boardwalks, interpretive signage and overlook piers along the waterfront.
- Provide an architecturally appealing pavilion, signage and picnic facilities.
- Improve parking in coordination with VIS Deed Restriction along Lake Flower Avenue
- Add a bike rack, picnic tables, seating, grills, waste and recycle bins, dog waste stations.
- Maintain the hand-carry canoe/kayak launch.
- Plan for streetscape improvements and crosswalks along Lake Flower Avenue.



BALDWIN PARK | Existing Conditions



BALDWIN PARK | Concept Plan



BALDWIN PARK | Concept Rendering



Department of State

This Document was prepared for the New York State Department of State with funds under Title 11 of the Environmental Conservation Fund for the Village of Saratoga Lake.

BALDWIN PARK | Concept Rendering



Department of State

This Document was prepared for the New York State Department of State with funds under Title II of the Environmental Protection Fund, for the Village of Sarinac Lake.



BALDWIN PARK | Preliminary Opinion of Probable Cost

ITEM	UNITS	QUANTITY	COST PER UNIT	TOTAL
Proposed Pavilion				
800 SF Pavilion (Design TBD)	EA	1	\$ 65,000.00	\$65,000
			Proposed Pavilion Subtotal	\$65,000
Signage & Wayfinding				
Entrance Sign	EA	1	\$ 2,500.00	\$2,500
			Signage & Wayfinding Subtotal	\$2,500
Site Preparation				
Removal of Court Games	SF	15,000	\$ 2.00	\$30,000
			Site Improvements Subtotal	\$30,000
Site Improvements				
Proposed Parallel parking	EA	12	\$ 2,500.00	\$30,000
Proposed Concrete Sidewalks Site Prep (9")	CY	175	\$ 45.00	\$7,875
Proposed Concrete Sidewalks (4" W/ 5" Subbase)	SF	12,000	\$ 10.00	\$120,000
Piers and Overlooks	EA	3	\$ 12,000.00	\$36,000
Boardwalk	SF	800	\$ 45.00	\$36,000
Boardwalk Handrail	LF	160	\$ 80.00	\$12,800
Statue Improvements	EA	1	\$ 5,000.00	\$5,000
			Site Improvements Subtotal	\$247,675
Safety Improvements				
Proposed Cross Walks	EA	2	\$ 2,500.00	\$5,000
			Safety Improvements Subtotal	\$5,000
Plantings & Landscaping				
Shrub & Perennial Beds	SF	1,500	\$ 15.00	\$22,500
Natural Landscape Improvement	SF	18,000	\$ 1.50	\$27,000
Trees (3" Caliper)	EA	30	\$ 750.00	\$22,500
			Plantings & Landscaping Subtotal	\$72,000
Site Accessories				
Benches	EA	4	\$ 1,800.00	\$7,200
Picnic Tables	EA	11	\$ 1,600.00	\$17,600
Grills	EA	2	\$ 1,200.00	\$2,400
Bicycle Racks	EA	1	\$ 1,200.00	\$1,200
			Site Accessories Subtotal	\$28,400
Erosion and Sediment Control Measures				
Silt Fence & Inlet Protection (1-2% of Total Cost)	LS	1	\$ 8,000.00	\$8,000
			Erosion and Sediment Control Measures Subtotal	\$8,000
Cost Estimate Subtotal (rounded)				\$459,000
20% Contingency				\$92,000
16% Design & Permitting				\$69,000
Total Preliminary Estimate of Cost				\$620,000



This Document was prepared for the New York State Department of State with funds under Title 11 of the Environmental Protection Fund, for the Village of Saranac Lake



**Business of the Village Board
Village of Saranac Lake**

SUBJECT: COVID -19 Memorial Day

Date: 2-8-2021

DEPT OF ORIGIN: Mayor Rabideau

Bill # 9-2021

DATE SUBMITTED: _

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

**EXPENDITURE
REQUIRED**

**AMOUNT
BUDGETED**

**APPROPRIATION
REQUIRED:**

Declare the first Monday in March as COVID-19 Memorial Day

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU

TRUSTEE SHAPIRO

TRUSTEE NEWMAN

TRUSTEE CATILLAZ

TRUSTEE LITTLE

COVID-19 Victims and Survivors Memorial Day Resolution

WHEREAS, the first Monday in March, has been designated as COVID-19 Victims and Survivors Memorial Day; and

WHEREAS, COVID-19 (SARS-CoV-2) is an illness caused by a virus that can transmit from person to person and has spread across the world, creating a global pandemic that is having catastrophic effects on human life, our community, and our economy; and

WHEREAS, To mitigate the spread of COVID-19, observance of public health orders to social distance and stay at home have created challenges for small businesses, workers, and schools which are working to comply with limited resources; and

WHEREAS, School districts, teachers, students, and parents are grappling with the challenges of distance learning and working to prevent any potential learning loss due to not being in-person; and

WHEREAS, Local and state governments, health departments, and public servants have taken bold actions to protect residents, support struggling local economies, and find innovative ways to provide services; and

WHEREAS, In response to rapid spread of COVID-19 and stay-at-home orders, essential workers have stepped up to provide critical services to help protect our communities and save lives, sacrificing their own health and safety; and

WHEREAS, COVID-19 has had a disproportionate impact on low-income communities and communities of color, exacerbating inequities already prevalent in our systems that we must address as a nation; and

WHEREAS, The symptoms and severity of COVID-19 can vary dramatically by individual and the long-term health implications for survivors is largely unknown, as many survivors suffer with lingering side-effects of the disease long after they no longer test positive; and

WHEREAS, More than 2,409,100 people worldwide and 486,148 in the United States have lost their lives due to COVID-19, and, in New York State alone, more than 37,221 lives have been lost to this deadly virus; and

WHEREAS, Each life lost to COVID-19 mattered and leaves a hole in the hearts of loved ones, family members, and surrounding community; and

WHEREAS, Public health guidance and policies targeted at prevention, such as social distancing, wearing masks in public, and staying home help mitigate the spread of COVID-19, prevent illness, and lessen the burden on individuals and society,

NOW, THEREFORE, BE IT RESOLVED the United States Conference of Mayors supports the designation of the first Monday in March as “COVID-19 Memorial Day”, in remembrance of those who have lost their lives and in honor of those who continue to suffer from the impact of this virus,

BE IT FURTHER RESOLVED the United States Conference of Mayors urges cities and villages to individually designate the first Monday in March as “COVID-19 Memorial Day”, in remembrance of those who have lost their lives and in honor of those who continue to suffer from the impact of this virus and to commemorate them in an appropriate manner each year on that day.

BE IT FURTHER RESOLVED the United States Conference of Mayors urges cities to continue taking preventative measures such as social distancing and following public health orders to mitigate spread of this virus, in tribute to essential workers and those who rose in service to protect the public.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Call For Public Hearing

Date: 2-16-2021

DEPT OF ORIGIN: Village Manager

Bill # 10-2021

DATE SUBMITTED:

EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Call for Public Hearing for CDBG Grant

MOVED BY: SECONDED BY:

VOTE ON ROLL CALL:

MAYOR RABIDEAU

TRUSTEE SHAPIRO

TRUSTEE NEWMAN

TRUSTEE CATILLAZ

TRUSTEE LITTLE

**Village of SARANAC LAKE
ESSEX COUNTY, NEW YORK**

PUBLIC HEARING NOTICE

LEGAL NOTICE

Notice of Public Hearing
Village of Saranac Lake

The Village of Saranac Lake will hold a public hearing on February 22, 2021 at 5:30PM in the Harrietstown Town Hall Auditorium for the purpose of hearing public comments on the Village of Saranac Lake's current Community Development Block Grant (CDBG) project: Saranac Lake Resort Project #1029ED926-19, for the amount of \$750,000.00. The CDBG program is administered by the New York State Office of Community Renewal (OCR), and provides resources to eligible local governments for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The hearing will provide further information about the progress of the ongoing CDBG project. Comments related to the effectiveness of administration of the CDBG project will also be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The Town Hall Auditorium is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, those individuals should contact Kareen Tyler at clerk@saranaclakeny.gov, or 518-891-4150, at least one week in advance of the hearing date to allow for necessary arrangements. Written comments may also be submitted to Jamie Konkoski (comdev@saranaclakeny.gov) until March 1, 2021.