

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
39 MAIN STREET SARANAC LAKE NY
MEETING AGENDA 5:30PM
Monday, JANUARY 11, 2021
Roberts Rules of Order will be in Effect for this Meeting**

Join Zoom Meeting Topic: Village Board Meeting

Time: Jan 11, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86175374151?pwd=VUFoVTBFQlk4V1B0VmVoL0xES09MQT09>

Meeting ID: 861 7537 4151

Passcode: 771904

One tap mobile

+16468769923,,86175374151# US (New York)

+13126266799,,86175374151# US (Chicago)

A. CALL TO ORDER PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. AUDITING:

a. Pay Vouchers

b. Approve Minutes 12-28-2020

D. THANK YOU FOR YEARS OF SERVICE- John Derby, John Gay and Kevin Pratt

E. PUBLIC COMMENT

F. CORRESPONDENCE – Current Grant Projects

G. ITEMS FOR BOARD ACTION

BILL	1	2021	Designate Date, Time & Location of Village Election
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H. NEW BUSINESS:

I. OLD BUSINESS:

J. MOTION TO ADJOURN:

RULES FOR PUBLIC HEARING COMMENTS AND

PUBLIC COMMENT PERIOD OF MEETINGS

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and village resident or not.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 3 minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 2.5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

REGULAR MEETING OF THE BOARD OF TRUSTEES
Monday, December 28, 2020

Meeting was held through Zoom.

ROLL CALL FOR REGULAR MEETING: Present: Mayor Clyde Rabideau
Trustees: Thomas Catillaz, Richard Shapiro, Zelda Newman and Melinda Little.
Staff also present: Village Manager, John Sweeney, Village Clerk Kareen Tyler, Deputy Clerk/Treasurer Lidia O'Kelly, Village Attorney Paul Van Cott and Village Treasurer, Elizabeth Benson

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2021 budget \$266,756.65 voucher number 11045506 to 11045596 complete detail of these vouchers is attached and made part of these minutes.

Motion: Catillaz Second: Little

Roll Call: Catillaz: yes, Little: yes, Newman: yes, Shapiro: yes

Chair Mayor Rabideau called for a motion to approve minute of December 21, 2020 and December 14, 2020

Motion: Catillaz Second: Little

Roll Call: Catillaz: yes, Little: yes, Newman: yes, Shapiro: yes

CORRESPONDENCE: Letter from Franklin County Manager regarding Franklin County Complaints Process

Chair Rabideau called for motion to accept and place on file the above referenced correspondence.

Motion: Little Second: Shapiro

Roll Call: Catillaz: yes, Little: yes, Newman: yes, Shapiro: yes

PUBLIC COMMENT PERIOD:

ITEMS FOR BOARD ACTION:

Bill 122-2020 Rehire MEO Jacob O'Brien

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes, Little: yes, Newman: yes, Shapiro: yes

Bill 123-2020 Adopt Bond Resolution for Waste Water Treatment Plant

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes, Little: yes, Newman: yes, Shapiro: yes

EXECUTIVE SESSION:

Chair Rabideau called for a motion to enter into executive session for proposed pending or current litigation

Motion: Shapiro Second: Little

Roll Call: Newman yes Little yes Shapiro yes Catillaz yes

Chair Rabideau called for a motion to return to regular session.

Motion: Little Second: Catillaz

Roll Call: Little yes Newman yes Shapiro yes Catillaz yes

MOTION TO ADJOURN

Chair Mayor Rabideau called for a motion.

Motion: Catillaz Second: Little

Roll Call: Catillaz: yes, Little: yes, Newman: yes, Shapiro: yes

Respectfully submitted,
Kareen Tyler, Village Clerk

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Village Election Date, Location and Time DATE: 1-11-2021

DEPT OF ORIGIN: Village Manager BILL # 12021

DATE SUBMITTED: EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED \$

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

The next Village Election will be Tuesday, March 16, 2021 in the Harrietstown Townhall from noon until 9:00PM

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE NEWMAN _____

TRUSTEE SHAPIRO _____

Whereas, Election Law §15-104 (1) (b) and 15-104(3) (b) provides the Village Board must adopt a resolution identifying the polling place and the hours the polls will be open.

Therefore Be it Resolved,

1. The polling place for the forthcoming Village Election on March 16, 2021 will be the Town of Harrietstown Town Hall Auditorium, 39 Main Street, Saranac Lake, New York.
2. The polls shall be open from 12:00 noon until 9:00 pm



Village of Saranac Lake
 Community Development Department
 39 Main Street
 Saranac Lake, NY 12983
 Phone (518) 891-4150
 Fax (518) 891-1324
www.saranaclakeny.gov

Current Grant Projects

Grant Project Name	Funding Source	Grant Amount	Required Match	Deadline	Status	Description
Parks, Streetscapes, and Connectivity Improvements (DRI public projects)	NYS Dept. of State	\$4,133,506	\$0	11/30/24	In progress <i>*See detailed summary below</i>	DRI projects including: Berkeley Green, Ward Plumadore Park, William Morris Park, Woodruff St., Church St, Riverwalk, and street trees.
Tree Inventory & Community Forest Management Plan	NYS Dept. of Environmental Conservation	\$12,800	\$0	TBD	Waiting for contract	Conduct a tree inventory and develop a management plan for the community forest
CDBG Economic Development Grant	NYS Office of Community Renewal	\$750,000	NA	03/08/21	In progress	Grant funding for Waterfront Resort furniture & fixtures as job creation incentive
LWRP (2018)	NYS Dept. of State	\$100,000	\$41,600	TBD	Waiting for contract	Hire consultant to update VSL Local Waterfront Revitalization Program
LWRP (2016)	NYS Dept. of State	\$150,000	\$150,000	03/30/21 <i>(extension requested)</i>	Waiting for sale of property & easement	Construction (or design) of Riverwalk extension; bike & ped improvements on River St.
LWRP (2016)	NYS Dept. of State	\$24,000	\$24,000	03/30/21 <i>(extension requested)</i>	In progress	Streetscape enhancements along River St. in waterfront parks

Grant Project Name	Funding Source	Grant Amount	Required Match	Deadline	Status	Description
Adirondack Smart Growth Implementation	NYS Dept. of Environmental Conservation	\$75,000	DPW labor	7/31/2021 <i>(extension requested)</i>	In progress -design is complete -DPW will rough-in the trail in 2021	Construct a 900' multi-use trail between the Adirondack Rail Trail and Lake Flower Avenue
Clean Energy Communities	NYSERDA	\$50,000	\$0	10/31/21	In progress	LED streetlight conversion
CDBG Infrastructure Grant	NYS Office of Community Renewal	\$930,000		2021	In progress	Replace water, storm and sewer lines on Lake St.
Water Quality Improvement Program (WQIP)	NYS Dept. of Environmental Conservation	\$2,500,000		05/01/22	In progress -project is out to bid	Grant covers a portion of the upgrades at WWTP
Engineering Planning Grant	NYS Environmental Facilities Corp	\$24,800			In progress	Preliminary evaluation of the rest of the WWTP for planning for future projects and to accommodate the new phosphorus limits
Hydro Controls	NYSERDA	\$35,000	\$4,954	Done	Complete	Upgrades to the Hydroelectric Power Plant
Recycled Recreation Fields (Landfill)	NYS Office of Parks, Recreation & Historic Preservation	\$220,000	\$55,000	12/17/2020	Grant funds have been expended; fields need more fill	Create athletic fields at the old landfill
Engineering Planning Grant for I & I Study	NYS Environmental Facilities Corp	\$100,000	\$20,000	Done	Complete	Engineering report for sewer system
TOTAL		\$9,105,106				

DRI Project Summary

PUBLIC PROJECTS

Parks, Streetscapes, and Connectivity Improvements (DRI public projects)

- Final contract with EDR is under review; scope of work is finalized
- Timeline: design & engineering in 2021, construction phase 1 in 2022, construction phase 2 in 2023
- Survey work is complete
- Preliminary draft for Woodruff St water/sewer work engineering is being refined
- Request to National Grid to move overhead utilities has been submitted; awaiting quote for design work
- Next steps:
 - Execute contract with EDR
 - Plan kick-off meeting
 - Begin design & engineering
 - Contact other utility companies for Woodruff St. project

PRIVATE PROJECTS

Historic Saranac Lake

- Construction documents are being finalized now. Project will go out to bid after OPRHP has approved the final plans.
- Fundraising for Phase 1 of the project is complete, which is what the DRI funds are going towards. Phase 1 includes exterior rehab, some mechanical work, and interior rehab of the Church Street rental office.
- Timeline: currently in progress

The Carry

- The Carry is doing well at the current temporary location and is looking to expand.
- Both temporary and permanent locations are being explored at this time. DRI funds have been used for moveable tables and audio-visual equipment and the remaining funds will be used for fit out of the new space.

Pendragon Theatre

- Timeline: Design for a new theater building on Woodruff Street is in progress and will continue through Spring of 2021. Construction is anticipated to begin in September 2021.

Whitewater Park

- The RFP for design has been finalized and will be released after DOS approval. Responses are expected by the middle of February.
- Tentative Timeline: design work in summer/fall 2021, permitting and approvals by spring 2022, and construction in 2022.

Play ADK

- The contract with NYS DOS was just executed last month so RFPs for architecture and engineering for the building and site can now be released.
- A final purchase agreement for the property was negotiated and will be finalized in May 2021.
- Fundraising is in progress. Play ADK now has a storefront on Main Street to raise awareness about the project and share information about fundraising.

Bitters and Bones

- A number of the DRI project components have been completed.
- Design for rear rooftop deck is finalized and permitted. Design for front rooftop deck is in progress. The electrical upgrade work is approved, permitted, and scheduled.
- Timeline: aiming for 100% project completion by December 2022. The pandemic has slowed some aspects of the project.

Energize Downtown Fund

- Round 1 projects selected for funding include:
 - 3 Rent Assistance
 - 3 Details Matter projects that include a parklet, artistic fence, & business signage
 - 9 Building & Façade projects
- Round 2 applications are due January 18th

Current Grant Opportunities

- North Elba Local Enhancement and Advancement Fund (LEAF)
- ADK-Quad-County Decentralization Program – Community Arts Program

Grant Project Pipeline:

- William Wallace Park Architectural & Site Design
- DRI Projects
 - Public Art
 - River Street
 - Dorsey Street Parking Lot
- Park Vision Plan
- Rail Trail Connections
- Energy Efficiency/Climate Smart projects