

REGULAR MEETING OF THE BOARD OF TRUSTEES
June 22, 2020

Meeting held publicly through Zoom.

The pledge of allegiance lead by Trustee Catillaz.

ROLL CALL FOR REGULAR MEETING: Present by Video: Mayor Clyde Rabideau
Trustees: by Video; Thomas Catillaz, Richard Shapiro and Melinda Little.

Absent: Trustee Patrick Murphy

Staff also present by Video: Village Manager, John Sweeney, Village Clerk Kareen Tyler, Community Development Director, Jamie Konkoski, and Village Treasurer, Elizabeth Benson.

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2020 budget \$53,278.89 voucher number 11044173 to 11044281 for the 2021 budget \$255,277.84 voucher number 11044194 to 11044280 complete detail of these vouchers is attached and made part of these minutes.

Motion: Shapiro Second: Catillaz

Roll Call: Catillaz: yes, Murphy: absent, Shapiro yes Little: yes

Chair Mayor Rabideau called for a motion to approve minute of June 8, 2020

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes, Murphy: absent, Shapiro yes Little: yes

PUBLIC COMMENT PERIOD:

Shaun Kittle, deputy chair of Arts and Culture Advisory Board, supports \$12,500 for projects of Downtown Advisory Board, the Arts and Culture Advisory Board and the Parks and Trails Advisory Board. Does not support the ROOST contract being funded. Full comments are attached as part of correspondence.

Tim Fortune, chair of the Downtown Advisory Board, supports \$12,500 for projects of Downtown Advisory Board, the Arts and Culture Advisory Board and the Parks and Trails Advisory Board. Full comments are attached as part of correspondence.

Erin Cass, a member High Peaks Democratic Socialists of America, supports \$12,500 for projects of Downtown Advisory Board, the Arts and Culture Advisory Board and the Parks and Trails Advisory Board. She also thanked the village board and the police chief for the recent forum.

Fred Balzac, village resident, gave three comments, suggested the board put a moratorium on evictions in the village, suggest the ROOST contract be tabled, thanked the village board and the police chief for the recent forum.

Tyler Merriam, member of Parks and Trails Advisory board supports \$12,500 for projects of Downtown Advisory Board, the Arts and Culture Advisory Board and the Parks and Trails Advisory Board.

Jim McKenna, CEO, Regional Office of Sustainable Tourism (ROOST) spoke about the partnership the Village has had with ROOST in the past, indicating the regional approach to marketing and ROOST's commitment to continuing.

CORRESPONDENCE: May Police Report, email from Tim Fortune, letter from Shaun Kittle, letter from Kelly Brunette, email Kathy Steinbreck
Chair Rabideau called for motion to accept and place on file the above referenced correspondence.

Motion: Shapiro Second: Little

Roll Call: Catillaz: yes, Murphy: absent, Shapiro yes Little: yes

ITEMS FOR BOARD ACTION:

Bill 61-2020 Travel and Training Steven Lahart- WWTP Employee

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Catillaz: yes, Murphy: absent, Shapiro yes Little: yes

Bill 62-2020 Use of Contingency for 1-3 Main Street

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Catillaz: yes, Murphy: absent, Shapiro yes Little: yes

Bill 63-2020 ROOST Contract

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Catillaz Second: Shapiro

Roll Call: Catillaz: yes, Murphy: absent, Shapiro yes Little: yes

Bill 64-2020 Publicity Services

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes, Murphy: absent, Shapiro yes Little: yes

Bill 65-2020 CDBG Project Agreement Saranac Lake Resort

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes, Murphy: absent, Shapiro yes Little: yes

BUSINESS:

4th of July Fireworks – The fireworks will be cancelled for the holiday.

Beach Opening, will continue with 6 lifeguards.

Trustee Catillaz- Remote Net Metering and dumpster needed behind Family Dollar on Broadway

MOTION TO ADJOURN

Chair Mayor Rabideau called for a motion to adjourn

Motion: Catillaz Second: Little

Roll Call: Catillaz: yes, Murphy: absent, Shapiro yes Little: yes

Respectfully submitted,
Kareen Tyler, Village Clerk

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.	Disc. Amt.
11044173	NECK BUFF-MASK			000004942		BEAR ESSENTIALS			208.50		06/22/2020	
06/17/2020				49987	05/20/2020		2020	00001				0200.0000
05/20/2020	4566B			M				5		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	NECK BUFF-MASK			M	0			0.0000	208.50	0.00	0.00	0.00
11044174	PORTABLE AIR CONDITIONER			000005321		GRAINGER, INC.			586.00		06/22/2020	
06/17/2020				50035	05/31/2020		2020	00001				0200.0000
06/03/2020	9549413178							5		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	PORTABLE AIR CONDITIONER				0			0.0000	586.00	0.00	0.00	0.00
11044175	CHART PAPER, PHOSPHATE, ASCORBIC ACID, B			000001198		USA BLUE BOOK			1,960.20		06/22/2020	
06/17/2020				49858	05/26/2020		2020	00001				0200.0000
								5		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CHART PAPER, PHOSPHATE, ASCORBIC ACID, BRUSH				0			0.0000	1,960.20	0.00	0.00	0.00
11044176	BLANKET PO FOR MAY 2020			000006479		ADVANCE AUTO PARTS			8.49		06/22/2020	
06/17/2020				49461	05/01/2020		2020	00001				0200.0000
05/14/2020	5554							5		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BLANKET PO FOR MAY 2020				0			0.0000	8.49	0.00	0.00	0.00
11044177	GAS & FUEL			000001762		ADIRONDACK ENERGY			2,087.52		06/22/2020	
06/17/2020				50109	05/27/2020		2020	00001				0200.0000
								5		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	GAS & FUEL				0			0.0000	2,087.52	0.00	0.00	0.00
11044178	ADS & NOTICES			000000006		ADIRONDACK DAILY ENTERPRISE			186.72		06/22/2020	
06/17/2020				50108	05/31/2020		2020	00001				0200.0000
05/31/2020	352840							5		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ADS & NOTICES				0			0.0000	186.72	0.00	0.00	0.00
11044179	ADS FOR LIFEGUARDS			000000006		ADIRONDACK DAILY ENTERPRISE			95.12		06/22/2020	
06/17/2020				50106	05/31/2020		2020	00001				0200.0000
05/31/2020	352544							5		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ADS FOR LIFEGUARDS				0			0.0000	95.12	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.	Disc. Amt.	
11044180	CLOTHING ALLOWANCE 2019-2020	0000004030	IBC, INC.	380.30	06/22/2020								
06/17/2020				50107	05/28/2020		2020	00001				0200.0000	
							5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLOTHING ALLOWANCE 2019-2020				0				0.0000	380.30	0.00	0.00	0.00
11044181	RAPTOR WRENCH	0000003162	FERGUSON WATERWORKS	58.11	06/22/2020								
06/17/2020				49827	05/31/2020		2020	00001				0200.0000	
06/05/2020	0956905			M			5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	RAPTOR WRENCH			M	0				0.0000	58.11	0.00	0.00	0.00
11044182	BLANKET PO FOR MAY 2020	0000000192	AUBUCHON HARDWARE	1,304.10	06/22/2020								
06/17/2020				49947	05/01/2020		2020	00001				0200.0000	
05/31/2020	MAY						5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BLANKET PO FOR MAY 2020				0				0.0000	1,304.10	0.00	0.00	0.00
11044183	BLANKET PO FOR MAY 2020	0000000602	OLYMPIC AUTO & TRUCK SUPPLY	1,736.64	06/22/2020								
06/17/2020				49734	05/01/2020		2020	00001				0200.0000	
05/31/2020	MAY			M			5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BLANKET PO FOR MAY 2020			M	0				0.0000	1,736.64	0.00	0.00	0.00
11044184	TRASH DISPOSAL	0000000628	FR. COUNTY SOLID WASTE	401.00	06/22/2020								
06/17/2020				49139	09/04/2019		2020	00001				0200.0000	
							5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TRASH DISPOSAL				0				0.0000	401.00	0.00	0.00	0.00
11044185	DISPOSAL OF GRIT, SCREENINGS & SLUDGE	0000000628	FR. COUNTY SOLID WASTE	6,031.65	06/22/2020								
06/17/2020				48665	06/03/2019		2020	00001				0200.0000	
							5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DISPOSAL OF GRIT, SCREENINGS & SLUDGE				0				0.0000	6,031.65	0.00	0.00	0.00
11044186	BLANKET PO FOR MAY 2020	0000001639	CURTIS LUMBER CO. INC.	731.51	06/22/2020								
06/17/2020				49948	05/01/2020		2020	00001				0200.0000	
							5			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BLANKET PO FOR MAY 2020				0				0.0000	731.51	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

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Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.	Disc. Amt.
11044187	BLANKET PO FOR MAY 2020	0000005341	TRADE CREDIT SERVICES	482.77	06/22/2020							
06/17/2020		49946	05/01/2020		2020	00001						0200.0000
					5					0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	BLANKET PO FOR MAY 2020		0		0.0000	482.77	0.00	0.00	0.00			
11044188	BLANKET PO FOR MAY 2020	0000000305	NEWPORT CREDIT	156.22	06/22/2020							
06/17/2020		49943	05/01/2020		2020	00001						0200.0000
					5					0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	BLANKET PO FOR MAY 2020		0		0.0000	156.22	0.00	0.00	0.00			
11044189	BLANKET PO FOR MAY 2020	0000000005	STURDY SUPPLY	339.94	06/22/2020							
06/17/2020		49945	05/01/2020		2020	00001						0200.0000
					5					0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	BLANKET PO FOR MAY 2020		0		0.0000	339.94	0.00	0.00	0.00			
11044190	WASHERS. SCREWS. O-RINGS	0000000088	KAMAN INDUSTRIAL TECHNOLOGIES	585.03	06/22/2020							
06/17/2020		49859	05/26/2020		2020	00001						0200.0000
					5					0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	WASHERS, SCREWS, O-RINGS		0		0.0000	585.03	0.00	0.00	0.00			
11044191	TABLE. FILES. FOLDERS	0000000025	W.B. MASON CO., INC.	90.00	06/22/2020							
06/17/2020		49973	05/13/2020		2020	00001						0200.0000
					5					0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	TABLE, FILES, FOLDERS		0		0.0000	90.00	0.00	0.00	0.00			
11044192	2013 FORD FUSION	0000005191	ADIRONDACK CHEVROLET, INC	7,700.00	06/22/2020							
06/17/2020		49788	05/28/2020		2020	00001						0200.0000
06/16/2020	CD376B				5					0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	2013 FORD FUSION		0		0.0000	7,700.00	0.00	0.00	0.00			
11044193	POLE BARN 17X48	0000002424	WARD LUMBER CO INC.	5,560.79	06/22/2020							
06/17/2020		49856	04/20/2020		2020	00001						0200.0000
					5					0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	POLE BARN 17X48		0		0.0000	5,560.79	0.00	0.00	0.00			

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.	Disc. Amt.	
11044235	ELECTRIC CHARGES 2019-2020	0000000134	NATIONAL GRID						14,957.01		06/19/2020		
06/19/2020		48973	06/28/2019				2020	00001	24482	06/19/2020		0200.0000	
							5			0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	3 MAIN			0					0.0000	874.19	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
2	MECHANICS GARAGE			0					0.0000	204.56	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
3	POLICE DEPT			0					0.0000	19.94	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
4	FIRE DEPT			0					0.0000	550.31	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
5	DPW GARAGE			0					0.0000	333.43	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
6	SAND-SALT SHED			0					0.0000	35.96	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
7	STREET LIGHTS			0					0.0000	21.86	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
8	OFF STREET PARKING			0					0.0000	38.82	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
9	PARKS			0					0.0000	73.37	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
11	BEACH			0					0.0000	51.94	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
12	PISGAH			0					0.0000	276.15	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
15	SOURCE OF SUPPLY			0					0.0000	3,753.59	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
16	SEWER			0					0.0000	258.02	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
17	B'DALE LIFT			0					0.0000	432.05	0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
18	WWTP			0					0.0000	8,032.82	0.00	0.00	0.00
11044236	ELECTRIC CHARGES	0000000134	NATIONAL GRID						21.23		06/19/2020		
06/19/2020		42972	06/01/2015				2020	00001	24482	06/19/2020		0200.0000	
06/02/2020	13925-19104						5			0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit				Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
13	RECREATION AREAS			0					0.0000	21.23	0.00	0.00	0.00
11044237	ELECTRIC CHARGES	0000000134	NATIONAL GRID						53.32		06/19/2020		

VILLAGE OF SARANAC LAKE

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Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Non Disc.	Disc. Amt.
11044237	ELECTRIC CHARGES	0000000134	NATIONAL GRID									
06/19/2020		44400	06/01/2016				2020	00001	24482	06/19/2020		0200.0000
							5			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
12	REC AREAS		0		0.0000	53.32	0.00	0.00	0.00			
11044273	GLOCK, AMMO	0000003033	AMCHAR WHOLESALE, INC.									
06/19/2020		48489	03/20/2020				2020	00001	1,556.72	06/22/2020		0200.0000
							5			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	GLOCK, AMMO		0		0.0000	1,556.72	0.00	0.00	0.00			
11044281	POSTAGE FOR METER	0000001906	PITNEY BOWES BANK INC									
06/22/2020		50176	05/31/2020				2020	00001	6,000.00	06/22/2020		0200.0000
05/31/2020	001						5			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	POSTAGE FOR METER		0		0.0000	6,000.00	0.00	0.00	0.00			
Total Vouchers reported: 26										Total GL Detail Reported		53,278.89
										Total Amount All Vouchers		53,278.89

Fund	Cash Item		----- Direct Pay -----					Total
			Regular	Prepaid	Wire Transfer	Outstanding	Paid	
001 - GENERAL FUND								
	0200.0000	VILLAGE	13,394.64	0.00	0.00	0.00	0.00	13,394.64
	Fund Total		13,394.64	0.00	0.00	0.00	0.00	13,394.64
004 - WATER FUND								
	0200.0000	VILLAGE	14,598.45	0.00	0.00	0.00	0.00	14,598.45
	Fund Total		14,598.45	0.00	0.00	0.00	0.00	14,598.45
005 - SEWER FUND								
	0200.0000	VILLAGE	25,285.80	0.00	0.00	0.00	0.00	25,285.80
	Fund Total		25,285.80	0.00	0.00	0.00	0.00	25,285.80

VILLAGE OF SARANAC LAKE

Voucher Detail Report

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Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %		Disc. Amt.		
Fund	Cash Item												
					Regular	Prepaid		Wire Transfer			Outstanding	Paid	Total
Grand Totals					53,278.89	0.00		0.00			0.00	0.00	53,278.89
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay					53,278.89								
----- Direct Pay -----													
Fund					Regular	Prepaid		Wire Transfer			Outstanding	Paid	Total
001 - GENERAL FUND			VILLAGE		13,394.64	0.00		0.00			0.00	0.00	13,394.64
004 - WATER FUND			VILLAGE		14,598.45	0.00		0.00			0.00	0.00	14,598.45
005 - SEWER FUND			VILLAGE		25,285.80	0.00		0.00			0.00	0.00	25,285.80
Grand Totals					53,278.89	0.00		0.00			0.00	0.00	53,278.89
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay					53,278.89								

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check Date	Disc. %	Non Disc.	Disc. Amt.	
11044194	RED MULCH			000000188	TRUDEAU SAND & GRAVEL				495.00	06/22/2020			
06/17/2020				50157	06/15/2020		2021	00001				0200.0000	
							6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	RED MULCH				0			0.0000	495.00	0.00	0.00	0.00	
11044195	SERVICE COVERAGE-WWTP, GARAGE			0000001572	SYMQUEST GROUP, INC.				37.31	06/22/2020			
06/17/2020				50170	06/16/2020		2021	00001				0200.0000	
06/16/2020	1495627			M			6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	SERVICE COVERAGE-WWTP, GARAGE			M	0			0.0000	37.31	0.00	0.00	0.00	
11044196	CODE ANALYSIS. COMPOSITION			0000001376	GENERAL CODE PUBLISHERS				520.00	06/22/2020			
06/17/2020				50163	06/15/2020		2021	00001				0200.0000	
05/29/2020	PG21680						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	CODE ANALYSIS, COMPOSITION				0			0.0000	520.00	0.00	0.00	0.00	
11044197	HYDRANT FILL HOSE			0000003223	CYNCON EQUIPMENT INC.				263.95	06/22/2020			
06/17/2020				49780	06/09/2020		2021	00001				0200.0000	
06/10/2020	83566						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	HYDRANT FILL HOSE				0			0.0000	263.95	0.00	0.00	0.00	
11044198	TIRES			0000000793	WARREN TIRE SERVICE CENTER				996.00	06/22/2020			
06/17/2020				49782	06/10/2020		2021	00001				0200.0000	
							6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	TIRES				0			0.0000	996.00	0.00	0.00	0.00	
11044199	ANNUAL LEASE OF TANKS			0000000133	HAUN WELDING SUPPLY, INC				245.00	06/22/2020			
06/17/2020				49761	06/01/2020		2021	00001				0200.0000	
06/01/2020	V046008						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	ANNUAL LEASE OF TANKS				0			0.0000	245.00	0.00	0.00	0.00	
11044200	USED 2015 FORD PICKUP WITH PLOW			0000000186	TOWN OF HARRIETSTOWN				15,000.00	06/22/2020			
06/17/2020				49786	06/15/2020		2021	00001				0200.0000	
06/16/2020	001						6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	USED 2015 FORD PICKUP WITH PLOW				0			0.0000	15,000.00	0.00	0.00	0.00	

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check Date	Disc. %		Disc. Amt.
11044201	P/R SRS NRM 6/19/20			0000000126		NYS EMPLOYEES			1,114.23		06/19/2020	06/19/2020
06/19/2020	999						2021	00999	1978	06/19/2020		0200.0000
06/19/2020	20200619002				1		6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SRS NRM 6/19/20				0			0.0000	1,114.23	0.00	0.00	0.00
11044202	P/R SRS LNS 6/19/20			0000000126		NYS EMPLOYEES			851.00		06/19/2020	06/19/2020
06/19/2020	999						2021	00999	1978	06/19/2020		0200.0000
06/19/2020	20200619003				2		6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SRS LNS 6/19/20				0			0.0000	851.00	0.00	0.00	0.00
11044203	P/R RETIREPOLC 6/19/20			0000000693		NYS POLICEMANS & FIREMANS			238.02		06/19/2020	06/19/2020
06/19/2020	999						2021	00999	1980	06/19/2020		0200.0000
06/19/2020	20200619005				3		6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R RETIREPOLC 6/19/20				0			0.0000	238.02	0.00	0.00	0.00
11044204	P/R BCBS 6/19/20			0000005003		EXCELLUS HEALTH PLAN - GROUP			2,748.16		06/19/2020	06/19/2020
06/19/2020	999						2021	00010	24222	06/19/2020		0200.0000
06/19/2020	20200619013				4		6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R BCBS 6/19/20				0			0.0000	2,748.16	0.00	0.00	0.00
11044205	P/R DUES-PBA 6/19/20			0000312000		POLICE BENEVOLENT ASSOC.			337.50		06/19/2020	06/19/2020
06/19/2020	999						2021	00010	24225	06/19/2020		0200.0000
06/19/2020	20200619014				5		6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DUES-PBA 6/19/20				0			0.0000	337.50	0.00	0.00	0.00
11044206	P/R LIFE INSUR 6/19/20			0000029180		PRUDENTIAL INSURANCE CO			12.77		06/19/2020	06/19/2020
06/19/2020	999						2021	00010	24224	06/19/2020		0200.0000
06/19/2020	20200619017				6		6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R LIFE INSUR 6/19/20				0			0.0000	12.77	0.00	0.00	0.00
11044207	P/R NYS DEF CP 6/19/20			0000006465		NYS DEFERRED COMPENSATION COMPENSATION PLAN #6465			2,575.12		06/19/2020	06/19/2020
06/19/2020	999						2021	00999	1982	06/19/2020		0200.0000
06/19/2020	20200619024				7		6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R NYS DEF CP 6/19/20				0			0.0000	2,575.12	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check Date	Disc. %	Non Disc.	Disc. Amt.	
11044208	P/R DENTAL-STA 6/19/20			0000003537		STANDARD LIFE INSURANCE CO OF NY			83.85		06/19/2020	06/19/2020	
06/19/2020	999				2021	00010			24220	06/19/2020		0200.0000	
06/19/2020	20200619026				8		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DENTAL-STA 6/19/20					0			0.0000	83.85	0.00	0.00	0.00
11044209	P/R NYS CHILD 6/19/20			0000004805		NYS CHILD SUPPORT			188.00		06/19/2020	06/19/2020	
06/19/2020	999				2021	00010			24221	06/19/2020		0200.0000	
06/19/2020	20200619027				9		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R NYS CHILD 6/19/20					0			0.0000	188.00	0.00	0.00	0.00
11044210	P/R CITIZN1-DD 6/19/20			DIRDEP		DIRECT DEPOSIT			300.00		06/19/2020	06/19/2020	
06/19/2020	999				2021	00999			1983	06/19/2020		0200.0000	
06/19/2020	20200619030				10		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R CITIZN1-DD 6/19/20					0			0.0000	300.00	0.00	0.00	0.00
11044211	P/R AFLAC DIS 6/19/20			0000015087		AFLAC NEW YORK			61.15		06/19/2020	06/19/2020	
06/19/2020	999				2021	00010			24223	06/19/2020		0200.0000	
06/19/2020	20200619034				11		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC DIS 6/19/20					0			0.0000	61.15	0.00	0.00	0.00
11044212	P/R AFLAC CAN 6/19/20			0000015087		AFLAC NEW YORK			197.83		06/19/2020	06/19/2020	
06/19/2020	999				2021	00010			24223	06/19/2020		0200.0000	
06/19/2020	20200619035				12		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC CAN 6/19/20					0			0.0000	197.83	0.00	0.00	0.00
11044213	P/R AFLAC ACCI 6/19/20			0000015087		AFLAC NEW YORK			199.86		06/19/2020	06/19/2020	
06/19/2020	999				2021	00010			24223	06/19/2020		0200.0000	
06/19/2020	20200619036				13		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC ACCI 6/19/20					0			0.0000	199.86	0.00	0.00	0.00
11044214	P/R AFLAC DENT 6/19/20			0000015087		AFLAC NEW YORK			27.78		06/19/2020	06/19/2020	
06/19/2020	999				2021	00010			24223	06/19/2020		0200.0000	
06/19/2020	20200619037				14		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable		Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC DENT 6/19/20					0			0.0000	27.78	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Approved
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.	Disc. Amt.	Disc. Amt.
11044215	P/R AFLAC SDIS 6/19/20			0000015087	AFLAC NEW YORK				155.63		06/19/2020	06/19/2020	
06/19/2020	999						2021	00010	24223	06/19/2020		0200.0000	
06/19/2020	20200619038				15		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC SDIS 6/19/20				0				0.0000	155.63	0.00	0.00	0.00
11044216	P/R AFLACDEATH 6/19/20			0000015087	AFLAC NEW YORK				1.98		06/19/2020	06/19/2020	
06/19/2020	999						2021	00010	24223	06/19/2020		0200.0000	
06/19/2020	20200619039				16		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLACDEATH 6/19/20				0				0.0000	1.98	0.00	0.00	0.00
11044217	P/R FSA-HEALTH 6/19/20			0000002296	VSL-PRIMEPAY				413.84		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1981	06/19/2020		0200.0000	
06/19/2020	20200619045				17		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FSA-HEALTH 6/19/20				0				0.0000	413.84	0.00	0.00	0.00
11044218	P/R DIR DEP C1 6/19/20			DIRDEP	DIRECT DEPOSIT				1,885.68		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1983	06/19/2020		0200.0000	
06/19/2020	20200619050				18		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP C1 6/19/20				0				0.0000	1,885.68	0.00	0.00	0.00
11044219	P/R DIR DEP C2 6/19/20			DIRDEP	DIRECT DEPOSIT				1,932.50		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1983	06/19/2020		0200.0000	
06/19/2020	20200619051				19		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP C2 6/19/20				0				0.0000	1,932.50	0.00	0.00	0.00
11044220	P/R DIR DEP S1 6/19/20			DIRDEP	DIRECT DEPOSIT				1,683.32		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1983	06/19/2020		0200.0000	
06/19/2020	20200619055				20		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP S1 6/19/20				0				0.0000	1,683.32	0.00	0.00	0.00
11044221	P/R DIR DEP S2 6/19/20			DIRDEP	DIRECT DEPOSIT				1,544.50		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1983	06/19/2020		0200.0000	
06/19/2020	20200619056				21		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP S2 6/19/20				0				0.0000	1,544.50	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

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Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.		
11044222	P/R AFLAC SICK 6/19/20			0000015087	AFLAC NEW YORK				89.90		06/19/2020	06/19/2020	
06/19/2020	999						2021	00010	24223	06/19/2020		0200.0000	
06/19/2020	20200619057				22			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	P/R AFLAC SICK 6/19/20				0			0.0000	89.90	0.00	0.00	0.00	
11044223	P/R AFLAC LIFE 6/19/20			0000015087	AFLAC NEW YORK				86.57		06/19/2020	06/19/2020	
06/19/2020	999						2021	00010	24223	06/19/2020		0200.0000	
06/19/2020	20200619058				23			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	P/R AFLAC LIFE 6/19/20				0			0.0000	86.57	0.00	0.00	0.00	
11044224	P/R ST.LAWRENC 6/19/20			0000003487	ST. LAWRENCE COUNTY SHERIFF				177.27		06/19/2020	06/19/2020	
06/19/2020	999						2021	00010	24217	06/19/2020		0200.0000	
06/19/2020	20200619063				24			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	P/R ST.LAWRENC 6/19/20				0			0.0000	177.27	0.00	0.00	0.00	
11044225	P/R DANNEMORA 6/19/20			DIRDEP	DIRECT DEPOSIT				212.00		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1983	06/19/2020		0200.0000	
06/19/2020	20200619064				25			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	P/R DANNEMORA 6/19/20				0			0.0000	212.00	0.00	0.00	0.00	
11044226	P/R DUES-TEAMS 6/19/20			0000003533	TEAMSTERS LOCAL 687				667.00		06/19/2020	06/19/2020	
06/19/2020	999						2021	00010	24219	06/19/2020		0200.0000	
06/19/2020	20200619065				26			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	P/R DUES-TEAMS 6/19/20				0			0.0000	667.00	0.00	0.00	0.00	
11044227	P/R TEAMS-LIFE 6/19/20			0000003533	TEAMSTERS LOCAL 687				13.75		06/19/2020	06/19/2020	
06/19/2020	999						2021	00010	24219	06/19/2020		0200.0000	
06/19/2020	20200619066				27			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	P/R TEAMS-LIFE 6/19/20				0			0.0000	13.75	0.00	0.00	0.00	
11044228	P/R DENTAL-TEA 6/19/20			0000002551	STANDARD LIFE INSURANCE CO OF NEW YORK				75.31		06/19/2020	06/19/2020	
06/19/2020	999						2021	00010	24216	06/19/2020		0200.0000	
06/19/2020	20200619067				28			6		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	P/R DENTAL-TEA 6/19/20				0			0.0000	75.31	0.00	0.00	0.00	

VILLAGE OF SARANAC LAKE

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Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account		
Invoice Date	Invoice No.	Recur Months	Refund Year	PO No. Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.	Disc. Amt.	
11044229	P/R NYS DEFERR 6/19/20			0000006465		NYS DEFERRED COMPENSATION COMPENSATION PLAN #6465			50.00		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1982	06/19/2020		0200.0000	
06/19/2020	20200619101				29		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R NYS DEFERR 6/19/20				0				0.0000	50.00	0.00	0.00	0.00
11044230	P/R LIFE INS-S 6/19/20			0000003522		STANDARD LIFE INS CO OF NY			50.07		06/19/2020	06/19/2020	
06/19/2020	999						2021	00010	24218	06/19/2020		0200.0000	
06/19/2020	20200619102				30		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R LIFE INS-S 6/19/20				0				0.0000	50.07	0.00	0.00	0.00
11044231	P/R FEDERAL TAX 6/19/20			FEDFIC		COMMUNITY BANK EFT			10,382.76		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1984	06/19/2020		0200.0000	
06/19/2020	20200619FED				31		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FEDERAL TAX 6/19/20				0				0.0000	10,382.76	0.00	0.00	0.00
11044232	P/R FICA TAX 6/19/20			FEDFIC		COMMUNITY BANK EFT			12,589.70		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1984	06/19/2020		0200.0000	
06/19/2020	20200619FICA				32		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FICA TAX 6/19/20				0				0.0000	12,589.70	0.00	0.00	0.00
11044233	P/R MEDICARE TAX 6/19/20			FEDFIC		COMMUNITY BANK EFT			2,944.32		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1984	06/19/2020		0200.0000	
06/19/2020	20200619MEDC				33		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R MEDICARE TAX 6/19/20				0				0.0000	2,944.32	0.00	0.00	0.00
11044234	P/R STATE TAX 6/19/20			0000000482		NYS TAX DEPARTMENT			4,708.32		06/19/2020	06/19/2020	
06/19/2020	999						2021	00999	1979	06/19/2020		0200.0000	
06/19/2020	20200619STA				34		6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R STATE TAX 6/19/20				0				0.0000	4,708.32	0.00	0.00	0.00
11044238	TELEPHONE CHARGES			0000005308		MAGNA5			2,165.51		06/22/2020		
06/19/2020				50171		06/10/2020						0200.0000	
06/10/2020	5286421						2021	00001					
							6			0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TELEPHONE CHARGES				0				0.0000	2,165.51	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.	Disc. Amt.	
11044239	FIRE TRUCK-DEBT SVC	0000001652	CHASE BANK NYC	71,178.13	06/22/2020								
06/19/2020													
06/01/2020	001												
		49660	06/01/2020		2021	00888						0200.0000	
					6					0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	FIRE TRUCK-DEBT SVC			0		0.0000	70,000.00	0.00	0.00	0.00			
Detail Item	Item Description		Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
2	FIRE TRUCK-DEBT SVC			0		0.0000	1,178.13	0.00	0.00	0.00			
11044240	SLVFD POLICY 2020-2021	0000004866	SELECTIVE INSURANCE	14,207.70	06/22/2020								
06/19/2020													
06/07/2020	853631872												
		50166	06/07/2020		2021	00001						0200.0000	
					6					0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	SLVFD POLICY 2020-2021			0		0.0000	14,207.70	0.00	0.00	0.00			
11044241	INS PREMIUM JULY 2020	0000003159	EXCELLUS HEALTH PLAN	2,614.05	06/22/2020								
06/19/2020													
06/10/2020	25150823												
		50169	06/10/2020		2021	00001						0200.0000	
					6					0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	INS PREMIUM JULY 2020			0		0.0000	2,614.05	0.00	0.00	0.00			
11044242	INS PREMIUM JULY 2020	0000004085	EXCELLUS BLUECROSS BLUESHIELD	1,763.72	06/22/2020								
06/19/2020													
06/10/2020	25150545												
		50168	06/10/2020		2021	00001						0200.0000	
					6					0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	INS PREMIUM JULY 2020			0		0.0000	1,763.72	0.00	0.00	0.00			
11044243	INS PREMIUM JULY 2020-VSL	0000005003	EXCELLUS HEALTH PLAN - GROUP	33,679.98	06/22/2020								
06/19/2020													
06/10/2020	25140392												
		50167	06/10/2020		2021	00001						0200.0000	
					6					0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	INS PREMIUM JULY 2020-VSL			0		0.0000	33,679.98	0.00	0.00	0.00			
11044244	ANNUAL SUPPLY OF SODIUM HYPOCHLORITE	0000001539	SLACK CHEMICAL CO, INC	1,067.25	06/22/2020								
06/19/2020													
06/10/2020	404116												
		45851	06/01/2017		2021	00001						0200.0000	
					6					0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	ANNUAL SUPPLY OF SODIUM HYPOCHLORITE			0		0.0000	1,067.25	0.00	0.00	0.00			
11044245	ZOOM VIDEO COMMUNICATIONS	0000003493	KONKOSKI, JAMIE	199.90	06/22/2020								
06/19/2020													
06/13/2020	INV25723200												
		50060	06/01/2020		2021	00001						0200.0000	
					6					0.00	0.00	0.00	

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Check Date	Disc. %	Disc. Amt.	
11044245	ZOOM VIDEO COMMUNICATIONS	0000003493	KONKOSKI, JAMIE										
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ZOOM VIDEO COMMUNICATIONS				0				0.0000	199.90	0.00	0.00	0.00
11044246	HOSE ADAPTERS	0000005321	GRAINGER, INC.							52.60		06/22/2020	
06/19/2020		49777	06/04/2020				2021	00001					0200.0000
06/04/2020	9551127211						6				0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	HOSE ADAPTERS				0				0.0000	52.60	0.00	0.00	0.00
11044247	HP LASERJET CARTRIDGE	0000000025	W.B. MASON CO., INC.							171.99		06/22/2020	
06/19/2020		50104	06/08/2020				2021	00001					0200.0000
06/10/2020	211062640						6				0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	HP LASERJET CARTRIDGE				0				0.0000	171.99	0.00	0.00	0.00
11044248	TESTING ASBESTOS 1-3 MAIN ST	0000003274	KAS, INC							2,464.00		06/22/2020	
06/19/2020		49989	05/21/2020				2021	00001					0200.0000
06/11/2020	305205150-1						6				0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TESTING ASBESTOS 1-3 MAIN ST				0				0.0000	2,464.00	0.00	0.00	0.00
11044249	BLEND DOOR ACTUATOR	0000002347	CLARK'S TRUCK CENTER							89.00		06/22/2020	
06/19/2020		49784	06/11/2020				2021	00001					0200.0000
06/11/2020	176186						6				0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BLEND DOOR ACTUATOR				0				0.0000	89.00	0.00	0.00	0.00
11044250	WASHER RESERVOIR CAP	0000000889	DELLA CHEVROLET OF PLATTSBURGH							5.33		06/22/2020	
06/19/2020		49783	06/11/2020				2021	00001					0200.0000
06/11/2020	8643						6				0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	WASHER RESERVOIR CAP				0				0.0000	5.33	0.00	0.00	0.00
11044251	TIRES	0000000793	WARREN TIRE SERVICE CENTER							422.04		06/22/2020	
06/19/2020		49781	06/10/2020				2021	00001					0200.0000
06/10/2020	134858						6				0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit			Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TIRES				0				0.0000	422.04	0.00	0.00	0.00
11044252	SCOTT'S WINTERGUARD TURF BUILDER	0000000192	AUBUCHON HARDWARE							646.85		06/22/2020	
06/19/2020		45625	05/31/2017				2021	00001					0200.0000

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check Date	Disc. %		Disc. Amt.
11044252	SCOTTS WINTERGUARD TURF BUILDER	0000000192	AUBUCHON HARDWARE									
06/12/2020	1094354						6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	SCOTTS WINTERGUARD TURF BUILDER				0			0.0000	646.85	0.00	0.00	0.00
11044253	GREEN STRIPED CONES	0000000901	MIDSTATE INDUSTRIAL SUPPLY						1,050.00		06/22/2020	
06/19/2020		49821	06/10/2020				2021	00001				0200.0000
06/10/2020	20-64056						6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	GREEN STRIPED CONES				0			0.0000	1,050.00	0.00	0.00	0.00
11044254	BOOT ALLOWANCE 2020-2021	0000005176	SOFIELD, RICHARD						100.00		06/22/2020	
06/19/2020		50162	06/06/2020				2021	00001				0200.0000
06/06/2020	261643	M					6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BOOT ALLOWANCE 2020-2021			M	0			0.0000	100.00	0.00	0.00	0.00
11044255	FRONT END ALIGNMENT	0000002369	MALONE ALIGNMENT & BRAKE CENTER						110.00		06/22/2020	
06/19/2020		49772	06/02/2020				2021	00001				0200.0000
06/10/2020	200610003						6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	FRONT END ALIGNMENT				0			0.0000	110.00	0.00	0.00	0.00
11044256	D-RINGS	0000000407	PLATTSBURGH SPRING, INC.						264.00		06/22/2020	
06/19/2020		49775	06/04/2020				2021	00001				0200.0000
06/10/2020	153847						6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	D-RINGS				0			0.0000	264.00	0.00	0.00	0.00
11044257	CLEAN WASTE OIL FURNACE, LIFT INSPECTIONS	0000001999	TOTAL TOOL LTD						1,136.45		06/22/2020	
06/19/2020		49762	06/01/2020				2021	00001				0200.0000
06/08/2020	149927						6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	CLEAN WASTE OIL FURNACE, LIFT INSPECTIONS				0			0.0000	1,136.45	0.00	0.00	0.00
11044258	2020-2021 HOSTED SOFTWARE/IT SVCS	0000003381	ADIRONDACK TECHS. LLC						1,905.44		06/22/2020	
06/19/2020		59981	06/01/2020				2021	00001				0200.0000
							6			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	2020-2021 HOSTED SOFTWARE/IT SVCS				0			0.0000	1,905.44	0.00	0.00	0.00
11044259	ANNUAL CONTRIBUTIONS PER CONTRACT	0000002331	SARANAC LAKE LOCAL DEVELOPMENT CORP.						5,000.00		06/22/2020	

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Disc. Amt.	Disc. Amt.
11044259	ANNUAL CONTRIBUTIONS PER CONTRACT	0000002331	SARANAC LAKE LOCAL DEVELOPMENT CORP.									
06/19/2020				59922	06/01/2020		2021	00001				0200.0000
06/01/2020	001							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ANNUAL CONTRIBUTIONS PER CONTRACT				0			0.0000	5,000.00	0.00	0.00	0.00
11044260	GAS REGULATOR. CALIBRATION GAS. O2 SENS	0000001198	USA BLUE BOOK						532.92		06/22/2020	
06/19/2020				50034	06/01/2020		2021	00001				0200.0000
06/01/2020	253122							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	GAS REGULATOR, CALIBRATION GAS, O2 SENSOR				0			0.0000	532.92	0.00	0.00	0.00
11044261	DISPOSAL OF GRIT. SCREENINGS & SLUDGE	0000003578	LEBLANC TRUCKING LLC						2,145.00		06/22/2020	
06/19/2020				48665	06/03/2019		2021	00001				0200.0000
06/09/2020	1105							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DISPOSAL OF GRIT, SCREENINGS & SLUDGE				0			0.0000	2,145.00	0.00	0.00	0.00
11044262	DISPOSAL OF GRIT. SCREENINVS. SLUDGE	0000003578	LEBLANC TRUCKING LLC						3,521.44		06/22/2020	
06/19/2020				49867	06/01/2020		2021	00001				0200.0000
06/09/2020	1105							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DISPOSAL OF GRIT, SCREENINVS, SLUDGE				0			0.0000	3,521.44	0.00	0.00	0.00
11044263	BROOM STUDS	0000003223	CYNCON EQUIPMENT INC.						403.09		06/22/2020	
06/19/2020				49765	06/01/2020		2021	00001				0200.0000
06/05/2020	83533							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BROOM STUDS				0			0.0000	403.09	0.00	0.00	0.00
11044264	BONDED BELT. BEARING SHAFT	0000000088	KAMAN INDUSTRIAL TECHNOLOGIES						146.64		06/22/2020	
06/19/2020				49770	06/02/2020		2021	00001				0200.0000
								6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	BONDED BELT, BEARING SHAFT				0			0.0000	146.64	0.00	0.00	0.00
11044265	HACH FREE CHLORINE. WRENCHS. PHOSP AE RI	0000001198	USA BLUE BOOK						679.01		06/22/2020	
06/19/2020				49829	05/31/2020		2021	00001				0200.0000
06/01/2020	252746							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	HACH FREE CHLORINE, WRENCHS, PHOSP AE REAGENT				0			0.0000	679.01	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Sub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %		Disc. Amt.
11044266	LEGAL NOTE PADS			000000025	W.B. MASON CO., INC.				16.59		06/22/2020	
06/19/2020				50080	06/01/2020		2021	00001				0200.0000
06/02/2020	210821492							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	LEGAL NOTE PADS				0			0.0000	16.59	0.00	0.00	0.00
11044267	ANTI-FREEZE. PEDAL ASSEMBLY. BOLTS. WASH			0000005019	POWERPLAN				650.33		06/22/2020	
06/19/2020				49768	06/01/2020		2021	00001				0200.0000
06/08/2020	2018738							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ANTI-FREEZE, PEDAL ASSEMBLY, BOLTS, WASHERS				0			0.0000	650.33	0.00	0.00	0.00
11044268	POWER SERVICE			0000005387	POLSINELLO FUELS, INC.				1,410.00		06/22/2020	
06/19/2020				49773	06/02/2020		2021	00001				0200.0000
06/03/2020	761880							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	POWER SERVICE				0			0.0000	1,410.00	0.00	0.00	0.00
11044269	2020-2021 ANNUAL SEARS LOT LEASE			0000002208	MBF2, INC				1,757.49		06/22/2020	
06/19/2020				49932	06/01/2020		2021	00001				0200.0000
06/30/2020	JULY			M				6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	2020-2021 ANNUAL SEARS LOT LEASE			M	0			0.0000	1,757.49	0.00	0.00	0.00
11044270	2020-2021 ANNUAL LEASE OF OFFICE SPACE			0000000186	TOWN OF HARRIETSTOWN				2,826.00		06/22/2020	
06/19/2020				49931	06/01/2020		2021	00001				0200.0000
06/30/2020	JULY							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	2020-2021 ANNUAL LEASE OF OFFICE SPACE				0			0.0000	2,826.00	0.00	0.00	0.00
11044271	2020-2021 ANNUAL WORKERS COMP			0000000063	FRANKLIN COUNTY SELF-INSURANCE				31,270.00		06/22/2020	
06/19/2020				49186	06/01/2020		2021	00001				0200.0000
06/01/2020	2020							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	2020-2021 ANNUAL WORKERS COMP				0			0.0000	31,270.00	0.00	0.00	0.00
11044272	DOG WASTE BAGS			0000003586	DOG WASTE DEPOT				707.94		06/22/2020	
06/19/2020				49824	06/02/2020		2021	00001				0200.0000
06/02/2020	345315							6		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	DOG WASTE BAGS				0			0.0000	707.94	0.00	0.00	0.00

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %				
11044274	YEARLY CONTRACT FOR UNIFORM SVC	0000002556	CENTURY LINEN & UNIFORM						130.24	06/22/2020			
06/22/2020		48279	06/01/2019				2021	00001					0200.0000
							6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	YEARLY CONTRACT FOR UNIFORM SVC		0		0.0000	130.24	0.00	0.00	0.00				
11044275	COVID SIGNAGE-BEACH	0000001149	COMPASS PRINTING PLUS						120.00	06/22/2020			
06/22/2020		50173	06/19/2020				2021	00001					0200.0000
06/19/2020	54887						6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	COVID SIGNAGE-BEACH		0		0.0000	120.00	0.00	0.00	0.00				
11044276	POSTAGE METER LEASE	0000000147	PITNEY-BOWES GLOBAL						158.34	06/22/2020			
06/22/2020		50174	06/19/2020				2021	00001					0200.0000
06/12/2020	3311389475						6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	POSTAGE METER LEASE		0		0.0000	158.34	0.00	0.00	0.00				
11044277	ANNUAL BASIC COVERAGE-PD-KON 227	0000001572	SYMQUEST GROUP, INC.						297.00	06/22/2020			
06/22/2020		50172	06/18/2020				2021	00001					0200.0000
06/18/2020	1496197	M					6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	ANNUAL BASIC COVERAGE-PD-KON 227	M	0		0.0000	297.00	0.00	0.00	0.00				
11044278	FLAG POLE BRACKET	0000000863	DISPLAY SALES						116.00	06/22/2020			
06/22/2020		50082	06/12/2020				2021	00001					0200.0000
06/15/2020	INV-024105						6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	FLAG POLE BRACKET		0		0.0000	116.00	0.00	0.00	0.00				
11044279	DECHLORINATION TABLETS. COLORIMETER	0000001198	USA BLUE BOOK						1,794.87	06/22/2020			
06/22/2020		50032	06/08/2020				2021	00001					0200.0000
06/08/2020	260411						6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	DECHLORINATION TABLETS, COLORIMETER		0		0.0000	1,794.87	0.00	0.00	0.00				
11044280	INK CARTRIDGES. ENVELOPES. POST ITS. PAPE	0000000025	W.B. MASON CO., INC.						144.05	06/22/2020			
06/22/2020		50105	06/11/2020				2021	00001					0200.0000
							6			0.00	0.00		0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.				
1	INK CARTRIDGES, ENVELOPES, POST ITS, PAPER		0		0.0000	144.05	0.00	0.00	0.00				

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved					
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account	
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check No.	Disc. %	Non Disc.	Cash Account Disc. Amt.
Total Vouchers reported:				83							Total GL Detail Reported	255,277.84
											Total Amount All Vouchers	255,277.84

Fund	Cash Item		Regular	Prepaid	Wire Transfer	----- Direct Pay -----		Total
						Outstanding	Paid	
001 - GENERAL FUND								
	0200.0000	VILLAGE	152,072.65	0.00	0.00	0.00	0.00	152,072.65
		Fund Total	152,072.65	0.00	0.00	0.00	0.00	152,072.65
004 - WATER FUND								
	0200.0000	VILLAGE	25,552.95	0.00	0.00	0.00	0.00	25,552.95
		Fund Total	25,552.95	0.00	0.00	0.00	0.00	25,552.95
005 - SEWER FUND								
	0200.0000	VILLAGE	29,052.55	0.00	0.00	0.00	0.00	29,052.55
		Fund Total	29,052.55	0.00	0.00	0.00	0.00	29,052.55
010 - TRUST AND AGENCY FUND								
	0200.0000	VILLAGE	48,599.69	0.00	0.00	0.00	0.00	48,599.69
		Fund Total	48,599.69	0.00	0.00	0.00	0.00	48,599.69
Grand Totals			255,277.84	0.00	0.00	0.00	0.00	255,277.84
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay			255,277.84					

Fund			Regular	Prepaid	Wire Transfer	----- Direct Pay -----		Total
						Outstanding	Paid	
001 - GENERAL FUND		VILLAGE	152,072.65	0.00	0.00	0.00	0.00	152,072.65
004 - WATER FUND		VILLAGE	25,552.95	0.00	0.00	0.00	0.00	25,552.95
005 - SEWER FUND		VILLAGE	29,052.55	0.00	0.00	0.00	0.00	29,052.55
010 - TRUST AND AGENCY FUND		VILLAGE	48,599.69	0.00	0.00	0.00	0.00	48,599.69
Grand Totals			255,277.84	0.00	0.00	0.00	0.00	255,277.84

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description			Vendor Code	Vendor Name			Voucher Amt.			Pay Due	Approved
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account	Disc. %
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.			Non Disc.	Disc. Amt.
----- Direct Pay -----												
Fund				Regular	Prepaid	Wire Transfer	Outstanding		Paid		Total	
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay				255,277.84								

ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.



Saranac Lake Police Department

1 Main Street
Saranac Lake, NY 12983-1795

Telephone: (518) 891-4428
Fax: (518) 891-6321



Saranac Lake Police Department-Activity Report Submitted June 8, 2020

May 2020:

Total calls for service: 257

Total arrests: 17

Mental Hygiene Law arrests: 4 (included in total)

Accident investigations: 6

Administrative:

Hiring of Recruit Officers Gabrielle Beebe and Thomas Lauzon.

Provisional appointment of Travis LaBar to Sergeant.

Applied for reimbursement through Department of Justice body armor grant program to replace body armor.

Range conducted for all members with new duty pistols.

Special Events:

Memorial Day DWI patrol resulted in 1 DWI arrest (hours funded by Franklin County Stop DWI).

**Calls for service do not include walk-ins at the station, traffic stops, parking tickets/complaints or other interactions with the public that do not necessitate documentation.

Kareen Tyler

From: Scotts Florist <[REDACTED]@gmail.com>
Sent: Monday, June 22, 2020 2:07 PM
To: Kareen Tyler
Subject: Advisory Boards Funding

Hi Kareen,

I am sending you an email that I am in total support of funding the 3 Village Advisory Boards with the \$12,500 budget item that was previously used for ROOST.

I am on the DAB and might not make this evening's meeting.

Thank you,

Kathy Steinbrueck

Kathy & Roger Steinbrueck
Scotts Florist & Greenhouse
17 Woodruff St.
Saranac Lake, NY 12983
518-891-[REDACTED]
<https://www.scottsflorist.com/>

June 22, 2020
Bill 64-2020

Hello,

I would like to introduce myself. My name is Kelly Brunette, and I am reaching out to you as a member of the Downtown Advisory Board. I have been involved with the Downtown Advisory Board since its inception in 2013 as a village employee and have served on the Downtown Advisory Board since 2017 as a downtown property owner.

In my time with DAB, I have watched it grow from organizing outdoor movies to the award of the \$10 million Downtown Revitalization Initiative. I have watched PTAB and ACAB with the same excitement, as they are tenacious boards that have big ideas and don't mind rolling up their sleeves and getting to work.

I think we can all agree that we joined an advisory board because we genuinely care about Saranac Lake—its past, present, and future—and because we want to be a part of something meaningful. Being an advisory board member is about serving the community and building relationships with our fellow Saranac Lakers. It's about being productive and useful with our time. It's about experiences of transformation.

Kudos to the village board for creating these three advisory boards and loading them with qualified, capable, and passionate people. And kudos to all of those who serve on these boards and have proven the advisory board model to be effective through their diligence and ingenuity. We all want Saranac Lake to prosper and flourish, and it starts from within at the local level. The right next step is for the village board to support our advisory boards by dedicating funding so the boards, through the Community Development Office, can see projects to fruition.

I wholeheartedly believe that this money can go a long way. If we can urge the village board to reinvest this modest amount back into our community, our boards can complete some meaningful and tangible initiatives for the village of Saranac Lake, things that will make residents and visitors alike feel proud to be here.

In closing, it is my humble opinion, **Village taxpayer money** should be spent to serve the **best interest of the residents**. I would like my tax dollars to be spent to improve the economic vitality of the community by enhancing the experience of Saranac Lake through the implementation of local destination development projects that benefit residents and visitors alike. The **occupancy tax** law was adopted by Franklin County in 2015. These funds are collected for the purpose of marketing and promotion.

I ask that the village board trustees keep this difference - village tax & occupancy tax - at the forefront in their decision making tonight.

Sincerely,
Kelly

Dear Village Board,

My name is Shaun Kittle, I am a homeowner in the Village of Saranac Lake, and I am writing to ask the village board to create a Community Enhancement Fund with the \$12,500 budgeted under “Publicity Services” in the village budget. I am active volunteer in this community, serving as the Deputy Chair of the village’s Arts and Culture Advisory Board, a member of the Adirondack Diversity Initiative’s core team, and the founder/lead organizer of Saranac Lake Street Fest. I am also a former ROOST employee—I worked for the organization for four years and have a deep knowledge on how the organization does things, both externally and behind the scenes. I was the Senior Content Developer at ROOST and, among many other things, during my time there I developed the branding and associated brand statements for three Adirondack regions, including Saranac Lake’s.

I don’t know what happens during other advisory board meetings, but I know the Arts and Culture Advisory Board meetings are always fun, productive, and full of creative, actionable initiatives. The problem is, they all end with us asking the same question: How are we going to find money to accomplish these things? It turns out there is money available, and it is imperative that we direct it back into our community.

I’d like to add a little context to this discussion, as I think context is essential in making a wise, informed decision. The \$12,500 in question is in the village budget under the line item “Publicity Services.” There is no indication as to how that money is to be itemized, but several village trustees have made it clear the money is earmarked for ROOST. This is concerning for a number of reasons. A little background: the village and the town of Harrietstown both entered into contracts with ROOST before Franklin County contracted with ROOST. This was before the Franklin County occupancy tax was put into place (more on the occupancy tax in a minute), so the contracts made sense at the time because they allowed our region to get a destination marketing initiative in place. When the occupancy tax law passed, ROOST was awarded the destination marketing contract for Franklin County. Last year, the contract went out to bid (it expired in Feb. 2020) and ROOST submitted a proposal to keep the contract. The county rejected ROOST’s proposal because it was incomplete—among other things, they didn’t provide a proper budget—but the county manager did urge them to review their original proposal and resubmit it. Despite that, ROOST chose not to resubmit a proposal, thus making it impossible for the county to award them the contract. The reasons ROOST took that route are unclear, but either way the contract had to go to someone and it was awarded to the Franklin County LDC.

Why is this important? There is a big difference between village taxpayer money and occupancy tax money. Village taxpayer money is just that—money that taxpayers in the village pay as residents here. It is our money, and even though it is the village board's job to budget it, it is absolutely within our purview as taxpayers to influence how that money is spent. Occupancy tax money, on the other hand, is a tax that is imposed on things like hotel rooms and AirBNB. Basically, whenever someone rents a room here, they are contributing to the overall occupancy

tax “pool,” which the law says must be spent on destination marketing. I haven’t seen the most up-to-date figures, but the last time I checked the Franklin County occupancy tax generated just shy of a half-million dollars. ROOST’s overall budget is upwards of \$4 million, most of which comes from the occupancy tax money from Essex and Hamilton counties, the two regions they currently represent. To be clear, part of Saranac Lake is in Essex County and there is some occupancy tax revenue generated there. By ROOST’s own figures, that amount is in the low \$50,000s—barely enough for one full-time employee salary with no benefits. Assuming hotel/motel stays have steadily increased since 2015, my best guess is that figure is probably around \$60,000 today, not accounting for the impact of the pandemic. If there is any doubt as to these numbers, I can provide more info.

So, what’s my point? When we talk about this \$12,500 "Publicity Services" line item, it is important to keep all of the above in mind. This seems like a no-brainer—village taxpayer money should be invested in the community, especially during a pandemic when a lot of our local business owners are in a sustained state of uncertainty. Is the village board really considering giving \$12,500 in taxpayer money to ROOST, an organization that has lost two contracts (Franklin County and Harrietstown) in the last year, and is funded by occupancy tax money to the tune of some \$4 million? I guess I have been shocked to learn that anyone on the village board would even consider that an option, especially considering the county has a new DMO with a half-million-dollar budget, but that seems to be the case. It is worth noting that one of the reasons Harrietstown is backing away is because its board members tried and failed to get ROOST to explain how their \$12,500 in taxpayer money was spent, as reported in the Adirondack Daily Enterprise and in the Malone Telegram:

<https://www.adirondackdailyenterprise.com/news/local-news/2020/03/htown-could-drop-roost/>

https://www.mymalonetelegram.com/news/local/harrietstown-considers-dropping-roost-as-tourism-promotion-agency/article_098520f3-4408-5536-8417-33dbfab15a46.html

The bottom line for me is this: We are talking about village taxpayer money here. Do we want our taxpayer money to go to an organization with a \$4 million budget, or do we want it to be invested in the community we all volunteer to make better? \$12,500 might not seem like a lot, but I am confident the three advisory boards can make it go a long way. Banners and posters are nice, but anyone can make those. I am talking about putting that money toward real, tangible efforts that will improve our village and thereby improve the quality of life for our

residents. I see a bigger picture here: By making our community the kind of place people want to live in, we are also making it the kind of place people want to visit. People who visit might want to come back again and again, so much that some of them might even move here and begin volunteering and investing in our community, too. That's the story behind how I came to live here, and it's a story I've heard from dozens of others. If you also believe that village taxpayer money should be invested in our community, and if you believe that the village advisory boards can make that little bit go a long way, then I implore you to vote in favor of the Community Enhancement Fund proposal. Sometimes a little investment can yield big things. Let's make it happen.

Lastly, I want to state that I know and accept that my taking a stance on the village's contract with ROOST opens me up to the "disgruntled former employee" label, and that my message can be easily disregarded as a result. I accept that risk because it is important to me to do what's right for the taxpayers of this village. The statements I have made above are rooted in objective facts. The bottom line is this: Our money should not go to an organization in Lake Placid that has a \$4 million budget, especially during a pandemic. I would invite anyone on this board who has questions regarding my time at ROOST to contact me directly—I am happy to talk more. Simply email me at shaunjk6@gmail.com and we'll set up a time to talk.

Best,

Shaun Kittle
Deputy Chair, Arts and Culture Advisory Board

Kareen Tyler

From: Tim Fortune [REDACTED] >
Sent: Monday, June 22, 2020 11:17 AM
To: Kareen Tyler
Subject: Publicity Services Funds - my presentation for tonights meeting

My name is Tim Fortune I am a resident of Bloomingdale and I've owned an Art gallery for the past 25 years in the downtown area. I am chair of the Downtown Advisory Board and I am here representing my board of directors: Diane Litinsky, Jerry Michaels, Kelly Brunette, Laura Cunningham, Adam Harris, Brandon DeVito, CJ Haggman and Kathy Steinbruech.

My board is requesting that the funds in the Village budget for Publicity Services in the amount of \$12,500 of tax payer money be used for a variety of community enhancement projects suggested by the 3 advisory boards appointed by the Village of SL.

Some Suggested preliminary projects include:

- Public art installations
- Branded downtown district signage
- More outdoor free music and movie events
- Entrance signs for the village
- Updated maps for the wayfinding signs that incorporate the Decidedly Different brand
- More park furniture, such as movable tables and chairs or swing benches
- Branded bike hoop racks in more parks
- Concrete games in parks (e.g. ping pong or cornhole)
- Updated playground equipment
- Landscaping enhancements in parks
- Car top boat launch at Lake Colby

These tangible visible projects, which will be chosen by the Village board, and administered through the Office Of Community Development would have an immediate and positive impact on our community and visitors to our Village. It will build on the successes of previous efforts of many volunteers.

On a personal note, many of you know I have been working on revitalization efforts for a very long time. Which has given me a unique perspective. I've worked with 5 mayors, 7 directors of the C of C, numerous Village trustees and 3 Community Development Directors. My point is I've witnessed what a lack of cooperation between these entities can do to the spirit of volunteers and the community at large. Fortunately we are in a period where there is a good general consensus of working cooperatively as evidenced already by numerous successful projects, but we must not take this spirit for granted. The Downtown Advisory Board wants to see this momentum and enthusiasm continue by approving the allocation of funds toward supporting the efforts of some 40 volunteers comprising our three advisory boards. We are speaking about one goal and that is to invest the available funds where it will do the most good for the most people. I

believe the 3 boards deserve this investment to bring our projects into reality and show a vote of confidence from the Village trustees.

Lastly if this is approved let it be just the first year of investing in our community through the use of our collective boards. More specifically we would like to see a funding stream created on an annual basis. My question to you is why not? This will utilize the talents and hard work of the DAB, PTAB and Arts and Culture Advisory Board which represent a large portion of our volunteer community.

Thank you for your time.

Business of the Village Board

Village of Saranac Lake

SUBJECT: Basic Operations, Activated Sludge,
Basic Laboratory Training for Steven LaHart

FOR AGENDA OF 6/22/2020

DEPT OF ORIGIN: WWTP

BILL # 61-2020

DATE SUBMITTED: 6/15/2020

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED: \$4295.00

Course: \$ 2075.00
Meals: \$820.00
Lodging: \$1400.00
Total: \$4295.00

SUMMARY STATEMENT

RESOLUTION AUTHORIZING OVERNIGHT TRAVEL FOR ONE (1) WWTP EMPLOYEE TO ATTEND SUNY MORRISVILLE BASIC OPERATIONS,ACTVATED SLUDGE & BASIC LABORATORY TRAINING COURSES Nov 9-20,Nov 30-Dec 4 & Dec14-18.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: Shapiro SECONDED BY: Little
VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE CATILLAZ yes

TRUSTEE LITTLE yes

TRUSTEE SHAPIRO yes

TRUSTEE MURPHY absent

**RESOLUTION AUTHORIZING OVERNIGHT TRAVEL FOR VILLAGE
EMPLOYEE TO ATTEND SUNY MORRISVILLE FOR BASIC OPERATIONS,
LABORATORY AND ACTIVATED SLUDGE TRAINING**

WHEREAS, the Village of Saranac Lake encourages its employees to attend and participate in schooling, training, and correspondence courses that will increase their knowledge, skills and job performance,

NOW THEREFORE BE IT RESOLVE Steven LaHart, WWTP Operator Trainee is hereby approved to register and attend the Basic Operations Course Nov 9-20, Activated Sludge Course from Nov 30-Dec4 & Laboratory Training Course from Dec 14-18 2020 at SUNY Morrisville

BE IT FURTHER RESOLVED, the registration fee of \$4295.00 which includes registration, training, lodging and meals will be taken from 005-8130-0406 sewer fund budget, travel and training line item.

**APPROVAL TO TRANSFER APPROPRIATIONS
FROM GENERAL, WATER, AND SEWER FUNDS CONTINGENCY ACCOUNT**

SUBJECT: USE OF CONTINGENCY FOR AGENDA OF 6/22/2020
DEPT OF ORIGIN: VILLAGE MANAGER BILL # 62-2020
DATE SUBMITTED: 6/12/2020 EXHIBITS: _____

Village Attorney Village Administration

EXPENDITURE REQUIRED: \$240,000	AMOUNT BUDGETED: \$0.00	APPROPRIATION REQUIRED: \$240,000
------------------------------------	----------------------------	--------------------------------------

**SUMMARY STATEMENT
RECOMMENDED ACTION**

The Village Manager recommends 2020 budget transfers of \$85,000 from the General Fund Contingency Account, \$80,000 from Water Fund Contingency Account, and \$75,000 from Sewer Fund Contingency Account to cover expenditures for repairs to 1-3 Main Street building, redevelopment of water well #1, and electrical control panel at Bloomingdale Lift.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: Little SECONDED BY: Shapiro

VOTE ON ROLL CALL:

MAYOR RABIDEAU	_____
TRUSTEE CATILLAZ	<u>YES</u>
TRUSTEE LITTLE	<u>YES</u>
TRUSTEE MURPHY	<u>absent</u>
TRUSTEE SHAPIRO	<u>YES</u>

**RESOLUTION AUTHORIZING THE TRANSFER OF
FUNDS FROM GENERAL, WATER, AND SEWER FUNDS CONTINGENCY**

WHEREAS, the Village of Saranac Lake has recently approved contracts for 3 Main St. elevator headhouse exterior repair/parapet cornice restoration and 1 Main St. roof; and

WHEREAS, the Village of Saranac Lake has been advised by NYS Department of Health to redevelop drinking water well #1; and

WHEREAS, the Village of Saranac Lake Bloomingdale lift station control panel is over 16 years old and beginning to fail; and

WHEREAS, the budgetary appropriations to cover these expenditures were not included in the 2019 – 2020 General, Water, Sewer Fund Budgets and,

WHEREAS, budget adjustments do not increase or decrease the overall budget since an increase in a budget line has an equal decrease in another budget line netting out to zero, and

NOW, THEREFORE BE IT RESOLVED, The Village Treasurer is hereby authorized to transfer \$85,000 from General Fund Contingency, \$80,000 from Water Fund Contingency, and \$75,000 from Sewer Fund Contingency; and

BE IT FURTHER RESOLVED, The Village Treasurer is directed to make the transfer as requested.

Contingency:	General Fund	Water Fund	Sewer Fund
Budgeted:	\$85,000.00	\$80,000.00	\$ 75,000.00
Used YTD:	\$ 0.00	\$ 0.00	\$ 0.00
Available Balance:	\$85,000.00	\$80,000.00	\$ 75,000.00
This Request:	\$85,000.00	\$80,000.00	\$ 75,000.00
Balance to Remain:	\$ 0.00	\$ 0.00	\$ 0.00

**CONTRACT BETWEEN THE VILLAGE OF SARANAC LAKE
AND
Regional Office of Sustainable Tourism For
Tourism Destination Marketing Services**

THIS CONTRACT, entered this day of June 18, 2020 by and between the Village of Saranac Lake (herein called the "Village") and the/Regional Office of Sustainable Tourism (herein called "ROOST")

WHEREAS, the Village wishes to engage ROOST to provide tourism destination marketing services. NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

ROOST will be responsible for providing tourism destination marketing services for the Village of Saranac Lake and its businesses as set forth in the attached Appendices (A & B)

II. TERM OF CONTRACT

Services of ROOST shall start on Day 20 of June, 2020 day and will end on Day 1, of July, 2021

III. PAYMENT

It is expressly agreed and understood that the total amount to be paid by the Village under this contract shall be \$12,500, payable after 30 days of receipt of an invoice from ROOST.

I. COMMUNICATIONS

All communications and details concerning this contract shall be directed to the following contract representatives:

Village
John Sweeney Village Manager
Village of Saranac Lake
39 Main Street
Saranac Lake, NY 12983
Tel:
Fax:
Email: manager@saranaclake.gov

ROOST
James McKenna, CEO
2608 Main Street
Lake Placid, NY 12946
Tel:
Fax:
Email:

I. SEVERABILITY

If any provision of this contract is held invalid, the remainder of the contract shall not be affected thereby and all other parts of this contract shall nevertheless be in full force and effect.

I. ENTIRE AGREEMENT

This contract and the attached Appendices (A & B) constitutes the entire agreement between the Village and ROOST for the use of funds received under this contract and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Village and ROOST with respect to this contract.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

Date _____

Village

By _____

ROOST

By _____

Title _____

Appendix A

The following outlines the body of work ROOST will undertake to execute a marketing strategy for Saranac Lake.

Website:

ROOST will continue to manage saranaclake.com to help up capture information on site visitors and allow us to increase content for Search Engine Optimization

Marketing

1. Continue to create unique content for the site
2. Develop calendar of Promotional Topics - this would include seasonal activities and events
3. Set up a broadcast email schedule in conjunction with the Promotional Topics
4. Manage Social Media platforms understanding these are the property of the municipality and only their board has the authority to to remove administrators of these platforms. Including facebook and Twitter
5. Continue ongoing content development for the site that follows schedule - securing photos, videos, copywriting, etc.
6. Continue sales of business listing on Saranaclake.com
7. PaidSearch campaign that corresponds with keyword strategy and promotional topic calendar
8. Host familiarization trips to travel writers and bloggers.
9. Press Release development and distribution.

Appendix B

ROOST will be responsible for providing tourism destination services for the Village of Saranac Lake to include:

- Design, management and ongoing content development for the tourism destination website saranaclake.com.
- Targeted digital campaigns for increased visitations . Public relations services related to increasing tourism.
- Design banners and entrance signs coming into the village

Management and content development for social media platforms related to tourism . Implementation of the inntopia reservation and packaging system for Saranac Lake businesses. Professional photography and videos for tourism related events and promotions.

- Assistance with bidding, promotion and execution for tourism related events and other tourism specific related programs agreed to by the Village Board.
- Specific program to work with non-lodging businesses to promote web presence and data collection and social media.
- Evaluate and make recommendations on the Village web and social media.



Program of Work for the Saranac Lake Region 2019

2019 ROI: 58:1

Contributions:

\$20,000 annual contribution to the Saranac Lake Chamber of Commerce.

Website:

410,241 sessions to Saranaclake.com.

Content:

57 Stories written on the Saranac Lake Region highlighting dining, arts, paddling, hiking downtown, camping to name a few.

Detailed Topic List:
2019 SL Snowshoeing: Venues
2019 SL Downtown: Shopping & lunch
2019 SL Hiking: Winter 6er
2019 SL XC Skiing: Railroad Tracks
2019 SL XC Skiing: Jackrabbit Trail
2019 SL Winter travel: Winter Lodging to Fit Your Style
2019 SL Winter travel: Winter Carnival Events
2019 SL Ice fishing: Pick 2
2019 SL Hiking: Ampersand
2019 SL History
2019 SL Art : Galleries
2019 SL Winter travel : Spa Experience
2019 SL Downtown : Music
2019 SL Downtown : Pulse Point
2019 SL XC Skiing : VIC
2019 SL Dining : Fiddlehead
2019 SL Fishing : 6 Spots and Species
2019 SL Art : Pendragon's 40th Anniversary

2019 SL Paddling : Spring prepared
2019 SL Hiking : Jenkins Mt Spring
2019 SL Free spot: Birding Around Town
2019 SL Summer Events : New Events
2019 SL Art : Lawn Serpent
2019 SL Paddling : St. Regis Canoe Area
2019 SL Fishing : Beginner
2019 SL Paddling : Middle Saranac
2019 SL Cycling : 4 Loops
2019 SL Paddling : Lower to Fish Creek
2019 SL Downtown : Nightlife
2019 SL Downtown/Paddling : Loon Center
2019 SL Downtown : Skatepark
2019 SL Hiking : Haystack
2019 SL Paddling : VIC
2019 SL Free Spot : Brand Awareness
2019 SL Mountain Biking : Dewey and/or Pisgah
2019 SL Fall Travel
2019 SL Paddling : Lower Saranac
2019 SL Fall Events
2019 SL Paddling and Wellness
2019 SL Fall Travel
2019 SL Downtown : Adirondack Carousel
2019 SL Paddling : Saranac River
2019 SL Fall Travel : Corn Maze
2019 SL Fishing
2019 SL Cycling: Norman Ridge Loop
2019 SL Fall Travel
2019 SL Hiking: Family Hikes
2019 SL Group Tours: Adventure Travel
2019 SL Halloween
2019 SL History: Historic Sites
2019 SL Art: Christina Mueller
2019 SL Downtown: Holiday shopping
2019 SL Winter Travel
2019 SL Winter Events

2019 SL Dining: Fresh baked goods and coffee
2019 SL XC Skiing: Dewey & VIC
2019 SL Snowshoeing: Experiential (non-venue)
Best of 2019

Public Relations:

- 9 travel writers visited the Saranac Lake region.
- Example press coverage:
 - <https://www.travelandleisure.com/trip-ideas/best-places-to-travel-in-2019#adiron-dacks-new-york>
 - <https://www.heraldtribune.com/lifestyle/20190520/travel-adirondacks-americas-playground>
 - <https://www.budgettravel.com/video/coolest-small-towns-america-2019>

Media Partnerships and Influencers

- Travels with Darley (1) (2) (3) Nationally syndicated on PBS.
- [RoadRUNNER Magazine](#)
- [Canoe + Kayak Magazine](#)
- Hannah Rheaume
- Wandering Wagars
- Karli + Emily Buckley

Email:

- Weekly inclusion in the Adirondacks, USA marketing emails to a subscriber list of 142,000.
- Weekly Saranac Lake Insider emails featuring events in the Saranac Lake Region.

Social Media: Approximately one post per day on social media (Facebook, Instagram, Twitter)

- Facebook followers: 40,997
- Instagram Followers: 9,995
- Twitter Followers: 3,308

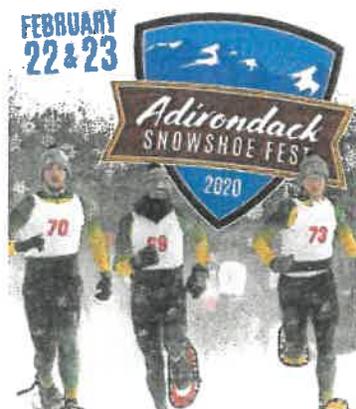
Photo/Video:

- Completed Shoots: 19
- Videos Produced: 20
- Examples:
 - [Saranac Lake Summer Travel](#)
 - [Saranac Lake Paddling](#)

Design:

Completed 38 Design pieces (including full page ads, Surge banner, 6er patches, pole banners, feather flags, posters, Mt Pisgah signage)

- Print Ads: 8
- Digital Ads: 8
- Print Projects: 6
- Web Design: 1
- Large Scale Print: 11
- Misc: 4
- Adirondacks, USA (involving Saranac Lake):
 - Print Ads: 20
 - Digital Ads: 25
 - Print Projects: 8
 - Email: 14
 - Web Design: 6
 - Large Scale Print: 2
 - Misc: 5
- Examples:



Paid Advertising

- Facebook Display: 42
- Facebook Boosted: 7
- Facebook Page Promo: 1
- Google: 1
- Pulse Point: 2
- StackAdapt: 8
- Other: 8
 - ADK Sports
 - Canadian TV Contest
 - Capital Region Living
 - 585 Magazine
- Total Impressions (Facebook + Google): 6,543,178
- Total StackAdapt Impressions: 2,024,782
- Total Sessions: 56,978
- Total StackAdapt Sessions: 11,804

Special Projects:

- Executed the Annual Leisure Travel Survey. The results of this survey are used to guide the marketing program
- Saranac Lake Downtown Revitalization Initiative (DRI): Jim Mckenna co- chaired committee and accomplished an implementation plan for the \$10 million award.

Covid19 Initiatives:

Hosting bi-monthly calls (currently hosted 6 calls) to keep the region informed on current events from the state, county and public health as well as information on reopening phases and guidelines and training.

Created a tool kit for individual businesses in the region to use on their websites and social media, as well as Saranac Lake Politely Adirondack signage: <https://www.roostadk.com/toolkit>

Executing the Community JumpStart Campaign to engage community members with businesses reopening: [Saranac Lake](#)

Created a Travel Update- what you need to know on Saranaclake.com to better inform travelers of what to expect when traveling into the region
<https://www.saranaclake.com/travel-updates>

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Publicity Services

Date: 06/22/20

DEPT OF ORIGIN: Trustees Little & Shapiro

Bill # 64-2020

DATE SUBMITTED: 06/017/20

EXHIBITS: Recommendation

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED: \$

SUMMARY STATEMENT:

A resolution to designate Publicity Services funding for community enhancement projects that promote destination development.

MOVED BY: Little SECONDED BY: Catellaz

VOTE ON ROLL CALL:

MAYOR RABIDEAU

TRUSTEE SHAPIRO

yes

TRUSTEE MURPHY

absent

TRUSTEE CATILLAZ

yes

TRUSTEE LITTLE

yes

RESOLUTION TO APPROVE FUNDING FOR COMMUNITY ENHANCEMENT PROJECTS

WHEREAS, the Village Budget includes a line for Publicity Services with \$12,500 for “marketing services”; and

WHEREAS, the Downtown Advisory Board, Arts and Culture Advisory Board, and Parks and Trails Advisory Board have submitted a recommendation to the Village Board of Trustees to request that these funds be used for community enhancement projects that promote destination development; and

WHEREAS, the Village has several adopted plans that recommend a variety of community enhancement projects that promote destination development, including the Downtown Strategic Investment Plan (2019), Park Vision Plan (2018), Arts and Culture Master Plan (2018), Bicycle and Pedestrian Trail Master Plan (2013); and

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees hereby approves the recommendation of the three advisory boards to designate \$12,500 under Publicity Services in the Village Budget toward community enhancement projects identified in adopted plans that will lead to destination development within the village.

Recommendation to Create a Community Enhancement Fund

Background/Justification

1. VSL budget was adopted on April 13, 2020
2. Budget line for DAB: \$500
3. Budget line for Publicity Services: \$15,000 (\$12,500 for “marketing services”)
4. VSL has three advisory boards: DAB, PTAB, ACAB

Occupancy tax collected by Franklin and Essex Counties is used for the purpose of marketing and promotion. The Village of Saranac Lake has benefited from the Essex County occupancy tax since 2000 and from Franklin County’s occupancy tax since 2015. Combined both counties collect more than \$3 million in occupancy tax annually. Does an additional \$12,500 of Village of Saranac Lake tax payer dollars need to go to support a cause that has an ample budget? Or could local tax payer dollars be spent to improve the economic vitality of the community by enhancing the experience of Saranac Lake through the implementation of local destination development projects that benefit residents and visitors alike?

The Village adopted the following plans which include recommendations for various destination development projects in public spaces:

- Downtown Strategic Investment Plan (2019)
- Park Vision Plan (2018)
- Arts and Culture Master Plan (2018)
- Bicycle and Pedestrian Trail Master Plan (2013)

The three Village advisory boards help facilitate implementation of these four plans. There are many projects and recommendations in these plans that would enhance public spaces for both visitors and residents. Some projects have been implemented with grant funding, but there are many more projects that could move forward with smaller investments. Examples of such projects include:

- Public art installations
- Branded downtown district signage
- Entrance signs for the village
- Updated maps for the wayfinding signs that incorporate the Decidedly Different brand
- More park furniture, such as movable tables and chairs or swing benches
- Branded bike hoop racks in more parks
- Concrete games in parks (e.g. ping pong or cornhole)
- Updated playground equipment
- Landscaping enhancements in parks
- Car top boat launch at Lake Colby

The Downtown Advisory Board (DAB), Arts and Culture Advisory Board (ACAB), and Parks and Trails Advisory Board (PTAB) asks that marketing costs be covered by the occupancy tax while giving the advisory boards the opportunity to implement real, tangible projects that have an immediate direct impact on the village.

Recommendation

The DAB, ACAB, and PTAB recommend that \$12,500 under Publicity Services in the Village Budget be redirected from “marketing services” to a “Community Enhancement Fund.” Each Advisory Board works to implement an adopted community plan that contains goals and recommendations. Under the direction of the Community Development Department, the Advisory Boards will identify priority projects to be implemented through the Community Enhancement Fund. All recommended projects will be tied directly to the adopted plans, which were developed with robust community input, and be approved by the Village Board of Trustees.

**RESOLUTION AUTHORIZING VILLAGE MANAGER TO EXECUTE REVISED
CDBG ECONOMIC DEVELOPMENT PROJECT AGREEMENT BETWEEN VILLAGE
OF SARANAC LAKE AND SARANAC LAKE RESORT**

WHEREAS, the Village has entered into a Grant Agreement with the New York State Housing Trust Fund Corporation (“HTFC”) through the New York State Office of Community Renewal (OCR) to administer and distribute funds for the Saranac Lake Resort Project (“Project”) awarded under the New York State Community Development Block Grant (CDBG) Program (“Program”) (Award #1029ED926-19, awarded to the Village on March 11, 2019) for eligible Economic Development activities sponsored by the Saranac Lake Resort Owner LLC (“Owner”) and selected for funding support in accordance with applicable CDBG Program guidelines; and

WHEREAS, the Village must administer the distribution of CDBG funds to the Owner, for eligible Project activities in accordance with all the terms and conditions of their separate Grant Agreement with the HTFC (Attachment 1 in Project Agreement), and the federal and state regulations promulgated there-under, and the HTFC’s and/or OCR’s applicable rules, regulations, policies and procedures, as amended from time to time for the NYS CDBG Program; and

WHEREAS, the Owner intends to construct a year-round hotel and resort-style lodging facility with various funding sources and use the CDBG funding awarded to the Village to assist with the purchase of furnishings, fixtures, and equipment (FFE) needed for the new hotel. The List of FFE, as submitted by the Owner to the Village for the Village’s original CDBG Application, is included as Attachment 2-Scope of Work in the Agreement. Such List will be revised as necessary and attached to the Agreement as the Owner proceeds with actual purchases of FFE that is acceptable to the Village and the OCR; and

WHEREAS, the Project location for the purchase of FFE governed by this Project Agreement shall be 250 Lake Flower Avenue, Saranac Lake, NY 12983; and

WHEREAS, due to disruptions to the project schedule caused by COVID-19 the Owner has requested that the Village of Saranac Lake amend the grant reimbursement procedure outlined in the original Project Agreement which will allow the Owner to receive the grant funding first and supply documentation of job creation later; and

WHEREAS, a revised Project Agreement is proposed (see Exhibit) which changes the reimbursement procedure so that the Village will reimburse the Lake Flower Resort for the purchase of FFE based on job creation targets at a rate of \$15,000 per FTE after all documentation of purchases has been submitted and approved, and the Owner agrees to provide documentation of job creation as outlined in the attached Agreement before the contract end date;

THEREFORE, BE IT RESOLVED that the Village Board of Trustees authorizes the Village Manager to execute the revised Project Agreement between the Village of Saranac Lake and the Saranac Lake Resort.

Village of Saranac Lake

Saranac Lake Resort Project

NYS Community Development Block Grant (CDBG) Program
CDBG Award #1029ED926-19

PROJECT GRANT AGREEMENT WITH CONDITIONS

This Project Grant Agreement With Conditions ("Agreement") is made effective as of the day of ____, 2019, by and between the Village of Saranac Lake ("Village"), with an office at 39 Main Street, Suite 9, Saranac Lake, NY 12983, and Saranac Lake Resort Owner LLC, ("Owner"), residing at or having a principal place of business at 1936 Saranac Avenue, Suite 2-132, Lake Placid, NY 12946.

WITNESSETH:

WHEREAS, the Village has entered into a separate Grant Agreement with the New York State Housing Trust Fund Corporation ("HTFC") through the New York State Office of Community Renewal (OCR) to administer and distribute funds for the Saranac Lake Resort Project ("Project") awarded under the New York State Community Development Block Grant (CDBG) Program ("Program") (Award #1029ED926-19, awarded to the Village on March 11, 2019) for eligible Economic Development activities sponsored by the Owner and selected for funding support in accordance with applicable CDBG Program guidelines; and

WHEREAS, the use of "HTFC" and "OCR" in this Agreement and any other correspondence to the Owner are interchangeable and intended to refer to the State of New York and the agency or agencies with legal and regulatory jurisdiction over the CDBG funding awarded to the Village; and

WHEREAS, the Village must administer the distribution of CDBG funds to the Owner, for eligible Project activities in accordance with all the terms and conditions of their separate Grant Agreement with the HTFC (**Attachment 1**), and the federal and state regulations promulgated there-under, and the HTFC's and/or OCR's applicable rules, regulations, policies and procedures, as amended from time to time for the NYS CDBG Program.

WHEREAS, the Owner intends to construct a year-round hotel and resort-style lodging facility with various funding sources and use the CDBG funding awarded to the Village to assist with the purchase of furnishings, fixtures, and equipment (FFE) needed for the new hotel. The List of FFE, as submitted by the Owner to the Village for the Village's original CDBG Application, is made a part of this Agreement as **Attachment 2-Scope of Work**. Such List will be revised as necessary and attached hereto as the Owner proceeds with actual purchases of FFE that is acceptable to the Village and the OCR; and

WHEREAS, the Project location for the purchase of FFE governed by this Project Grant Agreement shall be 250 Lake Flower Avenue, Saranac Lake, NY 12983; and

NOW, THEREFORE, the Village and the Owner agree as follows:

1. **Term.**

The period of performance for all FFE purchases to be assisted pursuant to this Project Grant Agreement shall be the applicable expiration date (03/08/21) of the Village's CDBG Economic Development Program award, unless otherwise extended by the HTFC upon written request of the Village on behalf of the Owner, or if sooner terminated as provided for herein.

2. **Owner's Representations.**

The Owner hereby expressly represents that he/she/it is the Owner of the property and premises designated herein as the final location for the FFE to be purchased with CDBG funding in accordance with the attached List, and that, as the Owner, he/she/it has all lawful corporate and legal authority required to execute this Agreement, which shall be binding upon the Owner and/or its successors and assigns.

3. **Project Costs.**

- a) The Owner is required to obtain a minimum of two (2) itemized price quotes for all FFE to be purchased to establish the reasonableness of all project costs to be reimbursed through CDBG Program funding. Quotes should be obtained within three (3) months prior to their actual purchase date, or as close to the actual purchase date as reasonably feasible but no later than three months prior.

The process of obtaining price quotes shall be free of collusion or intimidation. All quotes shall be provided to the Village by the Owner. The Village will advise the Owner of acceptability of proposed FFE costs.

- b) If certain FFE desired to be purchased by the Owner has only one (1) available or suitable supplier, or the Owner believes that only a single supplier can meet the Owner's specifications for that type of FFE, the Owner will provide a written explanation of why the Village should consider "sole source" procurement of the applicable FFE to be purchased with CDBG funding.
- c) Family members of the Owner and/or principals of the Owner or firms associated with the Owner shall not be involved in the management or control of any firms providing quotes for the desired FFE.
- d) The Village agrees to pay the Owner for up to 100% of eligible FFE purchase costs described in the agreed upon List under Attachment 2-Scope of Work, per the Grant funding maximum specified in 3.e) below. Any modification, amendment or rescission of FFE costs must be requested in writing to the Village and approved in writing by the Village prior to any final grant payment to the Owner.
- e) The maximum amount of CDBG Program funds to be provided to the Owner is **SEVEN HUNDRED THIRTY-FOUR THOUSAND AND 00/100 DOLLARS (\$734,000.00)**, based on maximum funding amounts established by CDBG Program guidelines and necessary to cover eligible Project costs as budgeted in the Village's CDBG Economic Development Program award.

4. **Reimbursement.**

- a) The Village will make one or more payments to the Owner, not to exceed the amount of total funding in Section 3.e), to reimburse the Owner for eligible FFE purchases incurred for the Project. Said payment(s) will only occur after written request from the Owner, to be approved by the Village Board of Trustees and only after all relevant project documents have been executed by the Village and the Owner.
- b) Such payment(s) will be subject to the Job Creation Requirements of \$15,000 in CDBG funding per full-time or full-time equivalent (FTE) Job Created, and that 51% or more of those Jobs are held by or made available to members of low-and-moderate income households in accordance with applicable Income Limits established by HUD for the CDBG Program and adjusted for family size for non-metropolitan areas of New York State, and periodically updated by HUD.

For purposes of this Agreement, one (1) FTE Job is created when the hours worked for any number of part-time Jobs equals at least 2,080 hours per year, per the NYS Office of Community Renewal.

- c) The Owner will submit written evidence of the Job Creation Requirements having been met, in full, no later than the date of the expiration of the Village's Grant Agreement with the OCR. The evidence shall be submitted and approved by the Village using only forms prescribed by the Village and acceptable to the OCR, as applicable.
- d) Non-compliance with the Job Creation Requirements as outlined in 4.b) above is further described in Section 12 of this Agreement.
- e) The Income Limits effective at the time this Agreement is executed are included as **Attachment 4-Household Income Limits** and will be updated and provided to the Owner when HUD issues new Income Limits on an annual or periodic basis.
- f) The Village will NOT use any local funds, General Funds, Escrowed Funds, Fund Balance, other local accounts, or any short-or long-term borrowed funding to reimburse the Owner for eligible Project Costs. The Village will seek payment of CDBG Grant funding using drawdown forms and following applicable grant disbursement policies provided by the OCR only after acceptable FFE costs have been incurred by the Owner and supporting invoice and payment documentation as outlined in this Agreement has been submitted to the Village. The Village does not have any control or influence regarding the timeliness of Grant drawdowns once the applicable forms have been submitted to the OCR.
- g) The Job Creation Requirements under this Agreement will be tied to the Job Creation figures previously supplied by the Owner to the Village and included in the Final CDBG Funding Application submitted to the NYS Office of Community Renewal, dated February 1, 2019 and revised on February 7, 2019 and labeled as **Attachment 3-Job Creation Requirements.**
- h) The Owner shall execute a Lien to benefit the Village and further agrees to same being recorded in the Essex County Clerk's Office. The Lien shall serve as a lien against the

Owner's property. The Village shall provide the Owner a discharge of the Lien in recordable form within thirty (30) days of the Owner providing the Village certified supporting Jobs and applicable household income or related employment advertising documentation acceptable to the Village or NYS Office of Community Renewal to satisfy the Job Creation Requirements, as referenced in Section 4.b) and Attachment 3, under this Agreement, unless either the Village or NYS Office of Community Renewal provides the Owner with written notice that said documentation is unacceptable. The Owner shall have the right to resubmit information and documentation to challenge or cure any rejection by either the Village or NYS Office of Community Renewal of the certified supporting Jobs and applicable household income or related employment advertising documentation to satisfy the Job Creation Requirements as referenced in Section 4.b) and Attachment 3 of this Agreement.

- i) To substantiate the FFE purchase costs eligible for CDBG payment, the Owner must provide written sales contracts, purchase orders, supplier invoices, bank statements, copies of cleared payment checks, and/or any other documents deemed necessary by the Village to maintain effective internal fiscal controls. Cash payments made by the Owner for FFE will not be reimbursed under any circumstances. "Quotes," "Estimates," "Proposals," or other forms of proposed pricing that does not incur an actual expenditure or result in an actual payment made by the Owner will not be acceptable as proof of payment for FFE.
- j) The Owner agrees to indemnify, defend and hold harmless the Village for any repayment obligations which become the Village's responsibility based upon the Owner's failure to satisfy the Job Creation Requirements and associated documentation related thereto set out in Attachment 3 hereto.

5. Inspection of FFE.

The Owner agrees that the Village during the effective term of this Agreement, upon written request, shall have access to the Project Site or other appropriate premises such as a temporary storage facility for the purpose of reviewing any FFE items submitted to the Village for reimbursement.

6. Regulatory Period.

The Owner, during the effective term of this Agreement and at a minimum until the Grant Expiration Date (03/08/21) of the Village's CDBG Grant Agreement (or any approved modifications or extensions to this Agreement approved by the OCR), shall take all necessary steps to ensure that the FFE purchased under the Project is maintained in good condition and used for the purposes intended when the Village and Owner entered into this Agreement.

The Owner agrees that in the event of any non-compliance or event of default outlined under Section 12 of this Agreement during the Regulatory Period described above, the amount of grant funds distributed shall be subject to repayment to the Village, as further described in Section 12, within 45 days of the Village notifying the Owner of a non-compliance event.

7. Reports and Access to Records.

During the Term and the Regulatory Period as set forth in this Agreement (expiring 03/08/21), the Owner agrees to provide the Village with reports or records in such form, content, and frequency as required by the Village and/or the NYS Office of Community Renewal, including any job hiring records, advertisements, income and household information collected from job applicants, and/or any other confidential household information necessary to meet the CDBG Job Creation Requirements to be reported by the Village to the OCR on an annual or semi-annual basis during the Regulatory Period and after all project activities have been completed but before the OCR formally closes out the CDBG Award. The Village shall keep all information collected from employment applications confidential and each party to this Agreement shall indemnify the other from any losses and/or claims that may arise as a result of a breach in confidentiality.

8. Termination.

In the event the NYS CDBG Program shall for any reason cease to exist or terminate prior to the completion of the work to be performed as specified in this Agreement, or in the event the ownership of the Project materially changes, as determined by a designated representative of the Village, (as determined by a designated representative of the Village) prior to the completion of such work, the Village may terminate its obligation(s) hereunder to the Owner and require repayment by the Owner for the cost of any work satisfactorily completed and paid with CDBG funding prior to the date of any such termination. Upon such payment to the Village, the Owner shall be released and discharged from any further claim on behalf of the Village pursuant to this Agreement.

9. Compliance with HUD and Village of Saranac Lake Section 3 Policy.

The Owner agrees to read, review, and abide by the Section 3 Clause provided by the U.S. Department of Housing and Urban Development ("HUD") and the separate Section 3 Policy adopted by the Village of Saranac Lake in terms of "good faith efforts" to utilize local labor and Section 3-eligible contractors, subcontractors, suppliers, and other vendors in the process of constructing and furnishing the Project, as applicable to those adopted policies. The Owner will provide information regarding any compliance efforts with respect to Section 3 to the Village upon request for the Village to report on such compliance efforts to HUD and/or the NYS Office of Community Renewal. Said Section 3 information and/or regulations and policies pertaining to this Project is included in **Attachment 5-Section 3 Information**.

10. Compliance with Local Laws and Codes.

Any contract or agreement to be executed relative to the work contemplated by this Project Agreement as well as the completion of the Project including all site and building construction activities related to the Project shall require that the Owner give all notices required by, and comply with, all applicable laws, ordinances, regulations and codes of the Village of Saranac Lake, the State of New York, and the United States of America, including but not limited to 2 CFR Part 200 Appendix II and 24 CFR Parts 570, and shall at its own expense, secure and pay the fees or charges for all applicable permits required for the performance of all such Project work.

11. Notice of Investigation or Default.

The Owner shall notify the Village within five (5) calendar days after obtaining knowledge of: (i) the commencement of any investigation or audit of his/her/its activities by any other governmental agency; or (ii) the alleged default by the Owner under any mortgage, deed of trust, security agreement, loan agreement or credit instrument executed in connection with the Project; or (iii) allegation of ineligible or prohibited activities. Upon receipt of such notification, the Village and/or the HTFC or OCR may, in its discretion, withhold or suspend payment of CDBG Program funds for a reasonable time period while a review of activities and expenditures is conducted. Saranac Lake Resort Owner will be allowed thirty (30) calendar days to rectify the alleged default prior to any termination of grant funding.

12. **Default.**

- (a) If an Event of Default as defined below shall occur, all obligations on the part of the Village to make any further payment (if applicable) of CDBG funds shall, if the Village so elects, terminate, and the Village may, at its discretion, exercise any of the remedies set forth herein; provided, however, that the Village may make payments after the happening of an Event of Default without thereby waiving the right to exercise such remedies and without becoming liable to make any further payment(s).
- (b) The following shall constitute an Event of Default hereunder:
 - (i) if the Owner fails as determined by a designated representative of the Village, to comply with or perform any provision, condition or covenant contained in this Agreement, any applicable State or federal law or regulation, and the CDBG Program policies and procedures established by the HTFC and/or the OCR, and including the Job Creation Requirements as outlined in this Agreement;
 - (ii) if at any time any representation or warranty made by the Owner regarding FFE to be purchased or related Project Costs, or any other aspect pertaining to grant reports, Job Creation Requirements, or other CDBG Program policies and regulations, shall be incorrect or materially misleading;
 - (iii) if the Owner has failed to commence the purchase of FFE as specified in Attachment 2-Scope of Work within the Term of this Agreement, or if the FFE purchased by the Owner is deemed as ineligible or not qualified for reimbursement by the Village and/or the OCR, as outlined in Section 1 of this Agreement.
 - (iv) If the Owner fails to provide the Village satisfactory written evidence of meeting the Job Creation Requirements described in Section 4.b) and outlined in detail in Attachment 3, no later than the expiration date of the Grant Agreement between the Village and the OCR, and/or no later than any other date agreed upon by the Village and the OCR and provided in writing to the Owner.
- (c) Upon the occurrence of an Event of Default, the Village may, in its discretion, exercise any one or more of the following remedies, either concurrently or consecutively, and the pursuit of any one of such remedies shall not preclude the Village from pursuing any other remedies contained herein or otherwise provided at law or in equity:
 - (i) Terminate this Agreement, provided that the Owner is given at least 15 business days prior written notice of the Village's intent to terminate.

- (ii) Withhold or suspend payment of CDBG Program funds to the Owner.
- (iii) Payment to the Village ("recapture") of CDBG Program funds previously disbursed to the Owner, within 45 days of written notice to the Owner of the Event of Default and subsequent demand for the recapture of funds.

Such recapture of CDBG Program funds as described in this Section (iii) may be pro-rated at the discretion of the Village, for any Full-time and/or FTE Jobs actually created by the Owner and documented satisfactorily to the Village, using the formula and procedures outlined in Section 4 of this Agreement and only upon final approval by the OCR to allow the receipt of recaptured funds that may be an amount less than the total amount of CDBG funding that the Village previously paid to the Owner.

- (iv) Exercise any corrective or remedial action, to include, but not be limited to, advising the Owner to suspend, discontinue or refrain from incurring additional Project Costs for any activities in question or requiring the Owner to reimburse the Village and/or the HTFC for the amount of CDBG Program funds previously expended or used in an unauthorized manner or for any unauthorized purpose, as determined by the Village and/or HTFC.
- (d) In the event this Agreement is terminated by the Village for any reason, or after the final and official Closeout of the Village's CDBG Economic Development Program award by the Office of Community Renewal, the Village shall have no further liability or obligation under this Agreement; provided, however, that nothing herein is intended to relieve the Village of its obligation to pay for services properly performed by the Owner prior to such termination. Notwithstanding any such termination or Grant Closeout, the Owner shall remain liable to the Village for any unspent CDBG Program funds up to the maximum amount authorized under this Project Agreement (\$734,000), the expenditure or use of Program funds in a manner or for a purpose not authorized by this Agreement, or damages as a result of any breach of this Agreement by the Owner.

The Village shall have the right, at any time prior or subsequent to any such termination or Closeout, to pursue any and all available remedies, including seeking injunctive or other equitable relief, to enforce the provisions of this Agreement and the Lien described in Section 4.h), to recapture CDBG Program funds which are unspent, expended, or used in an unauthorized manner or for unauthorized or ineligible purposes.

13. Indemnification.

Any contract or agreement to be executed in furtherance of this Agreement shall require any vendor, contractor, or subcontractor to defend, indemnify and hold harmless the Owner, the Village of Saranac Lake and the HTFC and/or NYS Office of Community Renewal from liability for any claim for injury or damages to persons including the contractor and his/her employees, subcontractors and agents, or property, resulting from any work performed under this Agreement.

14. Anti-Job Pirating.

Community Development Block Grant Funds will not be used to assist directly the relocation of any industrial or commercial plant, facility, or operation, from one area to another area, if the relocation is likely to result in a significant loss of employment in the labor market area (LMA) from which the relocation occurs.

15. **Assignment.**

The Owner shall not assign this Agreement under any circumstances.

16. **Waiver of Liability.**

Nothing in this Agreement nor any act of the Village, the HTFC, and OCR, including but not limited to, an inspection of work, approvals given, permits issued or payments made, shall be construed as a warranty for the Project activities to be performed under this Agreement, and the Owner hereby expressly waives any such claim.

17. **Modification and Amendment.**

This Agreement shall be construed under the laws of the State of New York and may be modified or amended only by a written instrument executed by both the Owner and the Village of Saranac Lake.

18. **Attachments.**

The following Attachments are hereby incorporated into this Project Agreement and the Owner shall adhere to the provisions contained therein.

- Attachment 1 - CDBG Grant Agreement
- Attachment 1 - Scope of Work
- Attachment 3 - Job Creation Requirements
- Attachment 4 - Household Income Limits
- Attachment 5 - Section 3 Information

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year set forth above.

Village of Saranac Lake

**Saranac Lake Resort Owner LLC
By Saranac Lake Resort, LLC, its Manager**

Signature - _____

Signature - _____

Printed Name:

Printed Name:

Title:

Title:

Date:

Date: