

Local Development Corporation Meeting at 5:15PM
VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
REGULAR MEETING AGENDA 5:30PM
MONDAY May 11, 2020
Roberts Rules of Order will be in Effect for this Meeting

Topic: Saranac Lake Village Board Meeting

Time: May 11, 2020 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82189560187?pwd=UU8wM3JDTkdMdUtyaWRiaHZ5by9aUT09>

Meeting ID: 821 8956 0187

Password: 787676

Dial by your location: +1 646 876 9923 US (New York)

A. CALL TO ORDER PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. PUBLIC HEARING Development Code Amendments

D. AUDITING:

- a. Pay Vouchers
- b. Approve Minutes 4-27-2020

E. PUBLIC COMMENT PERIOD:

F. CORRESPONDENCE: Note from St. Luke's Church, April Police Report, NYCOM Letter

G. ITEMS FOR BOARD ACTION

BILL	44	2020	Authorize Santore's Fireworks Agreement
BILL	45	2020	Approve Use of Streets and Roads Reserve
BILL	46	2020	Extension of Tax Payments

H. OLD BUSINESS:

Village Election - September 15 Annual Meeting September 21
Brandy Brook/Church Street
Payeville Road CDBG Grant
LED Lighting
4th of July Events – Kiddie Parade and Carousel Duck Race
Beach Opening
COVID -19 Outreach
Census Update
Water and Sewer Relevy Update

I. NEW BUSINESS:

J. ITEMS FOR DISCUSSION:

K. MOTION TO ADJOURN:

**RULES FOR PUBLIC HEARING COMMENTS AND
PUBLIC COMMENT
PERIOD OF MEETINGS**

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and address.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 5 minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

PUBLIC HEARING

Development Code Amendments

Section - 106-88

Electric and communications utility standards

Exhibit "A"

Note: Edits to Section 106-88 in red

§ 106-88 Electric and communications utility standards.

A. Underground installation of electrical and communications lines and facilities.

(1) Applicability. These standards shall apply to all electric facilities and to all communications facilities, including but not limited to telephone, telegraph, cable television, fiber optics and electrical communications facilities, with the following exceptions:

- (a)** Electric utility substations, pad-mounted transformers and switching facilities not located on the public right-of-way where site screening is or will be provided;
- (b)** Electric transmission systems (including poles and wires) of a voltage of more than 35,000 volts;
- (c)** Telephone pedestals, wireless telecommunication antennas and other equivalent communications facilities;
- (d)** Police and fire sirens, or any similar Village, county or state emergency services equipment, including traffic-control equipment.

(2) Definitions. The following terms, when used in this section, shall have the following definitions:

REBUILDS A placement of overhead facilities for a distance of three or more spans (four poles) or 500 feet exclusive of replacements due to casualty damage.

RELOCATIONS Removal of existing facilities with subsequent reinstallation at an adjacent location, generally necessitated by roadway improvements or widening projects.

SERVICES Facilities located on private property and/or for the specific purpose of servicing one customer.

(3) General requirements. All extensions, relocations, or rebuilds of existing overhead electric and communications facilities within the B1, B2, B3, B4, E1, E2, E3 and G Zoning Districts shall be installed underground.

B. Underground installation of electrical and communications services.

(1) All new electric or communications services from an overhead or underground facility to serve all buildings and structures shall be installed underground. All rebuilt or relocated electric or communications service from an overhead or underground facility to serve all buildings and structures shall be installed underground, except:

- (a)** Those services which only involve a change in the overhead service line without a change in the corresponding service entrance facilities; and
- (b)** Rebuilding or enlarging services feeding overhead to existing single-family dwellings, two-family dwellings and manufactured homes.

(2) Proposed new development shall provide for the undergrounding of utility facilities (e.g., cable television, data network, electrical, telephone, and similar distribution lines providing direct service to the site) in compliance with the following requirements:

(a) Nonresidential development. All utility facilities shall be installed underground within the site.

(b) New single-family dwelling, two-family dwelling and manufactured home development. All utility facilities on a site being developed with a new detached dwelling unit shall be installed underground within the property lines of the site.

(1) Risers on poles and structures are allowed and shall be provided by the developer or owner from the pole that provides services to the property.

(2) Where no developed underground system exists, utility service poles may be placed on the rear of the property to be developed only to terminate underground facilities.

(3) The developer or owner is responsible for complying with the requirements of this section and shall make the necessary arrangements with the affected utility providers for the installation of the facilities.

(4) The requirements of this subsection shall not apply when the cost of placing the services underground exceeds 50% of the cost of construction of the new dwelling unit or the new construction.

(c) Exemptions. A development located outside of the B1, B2, B3, B4, E1, E2, E3, and G Zoning Districts shall not be subject to the requirements of these standards if, as of the date of filing of a building permit application, the utility lines serving the site are located aboveground and there are no underground facilities within 100 feet of the site.

C. Wireless telecommunications facilities.

(1) Wireless facilities must be located in accordance with the following order of priority:

(a) Collocation on a site with existing wireless telecommunication facilities;

(b) Collocation on existing utility poles, or other wireless telecommunication facility support structures on lands owned or controlled by the Village, not including the public rights of way;

(c) On nonresidential zoned properties;

(d) On other lands owned or controlled by the Village including but not limited to the Village public right of way;

(e) Collocation on existing utility poles or other support structures in the public rights of way.

(f) No wireless facilities shall be allowed on ornamental street lighting poles

(2) Wireless facilities shall incorporate concealment elements to minimize visual impacts:

(a) All equipment shall be the smallest and least visibly intrusive feasible;

(b) Antennas located at the top of support structures shall be incorporated into the structure, or placed within shrouds of a size such that the antenna appears to be part of the support structure;

(c) Antennas placed elsewhere on a support structure shall be integrated into the structure, or be designed and placed to minimize visual impacts;

(d) Ground mounted or pole mounted equipment is prohibited in Zoning Districts requiring underground installation;

(e) Wiring and cabling shall be neat and concealed within conduit flush to the support structure.

(3) In addition to applicable wireless facility provisions listed in this section, any application to deploy within a public right of way owned or controlled by the Village must comply with the following requirements.

(a) License. An applicant must obtain a license agreement from the Board of Trustees, which costs shall be adopted by the Village Board and included in the Village's schedule of fees;

(b) To the extent permitted by law, the permittee, the owner(s) and operator(s), jointly and severally, at its/their sole cost and expense, shall defend, indemnify, protect and hold the Village and its elected and appointed officials, board members, agents, consultants, employees and volunteers harmless from and against all claims, suits, demands, actions, settlement costs (including but not limited to, attorney's fees, interest and expert witness fees) or award of damages, whether compensatory or punitive, which might arise out of, or are caused by, the placement, construction, erection, modification, location, product performance, use, operation, maintenance, repair, installation, replacement, removal, or restoration of said facility; excepting, however, any portion of such claims, suits, demands, causes of action or award of damages as may be attributable to the negligent or intentional acts or omissions of the Village or its servants or agents;

(c) Radio frequency emissions. A wireless facility shall not, by itself or in conjunction with other wireless facilities, generate radio frequency emissions in excess of the standards and regulations of the FCC. When a small wireless facility is complete, as-built readings will be taken and submitted to the Village Development Code Administrator.

REGULAR MEETING OF THE BOARD OF TRUSTEES
April 27, 2020

Meeting held publicly through Zoom.

ROLL CALL FOR REGULAR MEETING: Present by Video: Mayor Clyde Rabideau
Trustees: Richard Shapiro by Video; Patrick Murphy, Thomas Catillaz and Melinda Little
Also present by Video: Village Manager, John Sweeney, Village Clerk Kareen Tyler,
Code Enforcement Officer Paul Blaine and Village Treasurer, Elizabeth Benson.

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2020 budget
\$246,409.37 voucher number 11043809 to 11043884 complete detail of these
vouchers is attached and made part of these minutes.

Motion: Murphy Second: Shapiro

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

Chair Mayor Rabideau called for a motion to approve minute of April 13, 2020

Motion: Catillaz Second: Little

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

PUBLIC COMMENT PERIOD:

Melinda Ellis, Franklin County Legislator spoke regarding COVID 19 and the county
working with local governments and the NY State Police in regards to large events
during the summer season. The need for social distancing for the safety of all must be
part of the planning process.

CORRESPONDENCE: Andrea Audi Email, Letter North Woods Engineering
Chair Rabideau called for motion to accept and place on file the above referenced
correspondence.

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

ITEMS FOR BOARD ACTION:

Bill 41-2020 Authorize RFP for 1-3 Main Street Projects

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

**Bill 42-2020 Call for Public Hearing May 11, 2020 for Amendments Code Electric
and Communications Utility Standards**

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

Bill 43-2020 RFP for Janitor Service at 1 Main Street

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

OLD BUSINESS:

NEW BUSINESS:

Brandy Brook / Church Street Sewer Project

Payeville Road CDBG Grant

LED Lighting

Summer Events in Parks – 4th of July

Beach Opening

COVID-19 Outreach

Census Update

Late fees on water and sewer

MOTION TO ADJOURN

Chair Mayor Rabideau called for a motion to adjourn

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

Respectfully submitted,
Kareen Tyler, Village Clerk



Church of St. Luke
(The Beloved Physician)

Sarona Lake Vestry Board,

On behalf of St. Luke's Episcopal Church we thank you for your hard work during the corona 19 crisis.

As you may know, St. Luke's was founded by Dr. Trudeau in 1879 when the village was a refuge for those with T.B.

We recognize your dedicated service to our community at great personal risk to yourselves.

We pray for the continued health and well-being of you and your loved ones.

Dianne Fortsch
Church of St. Luke, the Beloved Physician



Saranac Lake Police Department

1 Main Street
Saranac Lake, NY 12983-1795



Telephone: (518) 891-4428
Fax: (518) 891-6321

Saranac Lake Police Department-Activity Report Submitted May 6, 2020

April 2020:

Total calls for service: 224

Total arrests: 10

Mental Hygiene Law arrests: 4 (included in total)

Accident investigations: 4

Administrative:

Applicant interview.

2 ongoing applicant background investigations.

Covid 19 related training by members.

Review and update existing orders to comply with Covid 19 related Executive orders.

****Calls for service do not include walk-ins at the station, traffic stops, parking tickets/complaints or other interactions with the public that do not necessitate documentation.**



New York State Conference of Mayors and Municipal Officials

119 Washington Avenue, Albany, New York 12210 • Ph (518) 463-1185 • Fx (518) 463-1190
Toll free number for NYCOM members 1-800-446-9266
www.nycom.org

May 1, 2020

To: Village Clerks, Deputy Clerks, and Attorneys
cc: Mayors, Managers, Administrators, and Trustees

Pursuant to Executive Order 202.26, which was issued the evening of May 1, 2020, all village elections scheduled to take place in March, April, May, and June of 2020 have been postponed and rescheduled to September 15, 2020. The Order states that for any village election in which the ballot was fully determined when the election was postponed, the election will proceed with the same ballot. Additionally, if the ballots were already printed the ballots may be used at the September 15, 2020 election, despite displaying the original date of the election.

In village elections for which ballot access was incomplete when petitioning was suspended, the Executive Order states that the petitioning process will continue to be on hold until the NY on Pause Order ceases, subject to a process determined by a future Executive Order.

Lastly, while current elected village officials will remain in office until the rescheduled election is held on September 15, 2020, the newly elected officials will assume office when the results of the election are certified pursuant to Election Law § 15-126.

NYCOM will continue to update the villages as more information becomes available. For additional questions, please contact NYCOM Counsel Rebecca Ruscito at rebecca@nycom.org.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Authorize Contract

Date: 5-11-2020

DEPT OF ORIGIN: Village Manager

BILL # 44 -2020

DATE SUBMITTED:

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED: \$ 0

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT

Authorize the agreement with Santore's World Famous Fireworks, LLC

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE LITTLE _____

TRUSTEE SHAPIRO _____

TRUSTEE MURPHY _____

TRUSTEE CATILLAZ _____

Whereas, Independence Day, commonly known as the Fourth of July, is a federal holiday in the United States commemorating the adoption of the Declaration of Independence on July 4, 1776, declaring independence from the Kingdom of Great Britain; and

Whereas, Independence Day is commonly associated with fireworks, parades, barbecues, carnivals, fairs, picnics, concerts, baseball games, family reunions, political speeches, ceremonies and various other public and private events celebrating the history, government, and traditions of the United States.

Whereas, The Village of Saranac Lake in keeping with these nationwide traditions will have a fireworks display for its citizenry; and,

Whereas, Santore's World Famous Fireworks, LLC, is able to provide fireworks on July 4, 2020 in the Village of Saranac Lake for \$10,000.

Now Therefore Be Resolved, The Village Manager is authorized to execute an agreement with Santore's World Famous Fireworks, LLC for 4th of July fireworks.

Contract

THIS CONTRACT ("Contract") is made on this 5th day of May, 2020, between SANTORE'S WORLD FAMOUS FIREWORKS, LLC, P.O. Box 687, Stillwater, NY 12170; hereinafter known as and designated as "SANTORE"; and Village of Saranac Lake, having an address of 39 Main Street, Suite 9, Saranac Lake, NY 12983, hereinafter known as and designated as "CLIENT."

WITNESSETH: For and in consideration of all mutual covenants and agreements hereinafter entered into, the Party and Parties hereinafter agree to a Contract as follows:

1. "SANTORE" agrees to furnish CLIENT a fireworks display in compliance with State and Local regulations and in accordance with the attached proposal attached hereto and made a part hereof.

A. Display Date: July 4, 2020.

B. Display Location: A designated area on a barge in Lake Flower.

C. Start Time of Display: 9:00 p.m.

D. Duration of Display: 15 - 20 minutes.

2. "SANTORE" agrees to pay all expenses for the freight and cartage for the said display, all necessary labor, equipment which shall include experienced and/or licensed Pyrotechnic Operators to discharge the said display in accordance with law.

3. "SANTORE" will provide proof of Workman's Compensation/Disability Insurance for its employees. 'SANTORE' also agrees to supply CLIENT insurance coverage in the amount of FIVE MILLION DOLLARS for public liability and/or property damage and vehicle insurance in the amount of FIVE MILLION DOLLARS. At least ten (10) days prior to the display date, "SANTORE" shall supply to CLIENT a Certificate of Insurance showing CLIENT as the Certificate Holder.

4. CLIENT will procure and/or provide the following

A) A safe and secure (as reasonably defined and approved by SANTORE and local officials) firing site which meets the minimum safety distance factors established by State and local laws and NFPA codes;

B) Police protection adequate to maintain said distance factors;

C) All necessary permits at own expense;

D) Sand (as required); N/A

E) Barges, tugs, and marine/barge insurance; (Main Barge supplied by Village)

F) Communications equipment; N/A

G) Security, including crowd control;

H) Standby fireman and equipment;

I) A safe and secure loading facility for set up of pyrotechnics;

J) Next day clean up(s) of site;

5. HOLD HARMLESS

CLIENT agrees to hold harmless **"SANTORE"** of all and any claims, legal fees incurred outside the operations or control of **"SANTORE."** **"SANTORE"** agrees to hold harmless **CLIENT** from all claims and legal fees incurred from the direct operations of **"SANTORE."** Any damage resulting from failure of **CLIENT** to procure and/or provide the above-listed items in part 4. shall be the sole responsibility of **CLIENT**, and no claim shall be made against **"SANTORE"**; this includes personal injury or damage to non-fire-resistant tents, motor vehicles, boats, vending carts, temporary or permanent structures, or other personal property. Furthermore, **"SANTORE"** is not liable for crowd behavior before, during, or after the display; it is the full responsibility of **CLIENT**.

6. POSTPONEMENT

Every reasonable effort will be made to conduct the display(s) despite weather. Should weather prove unfavorable on the date listed in Section 1 (above), the display may, upon agreement of both parties, be postponed until next clear evening. Such postponement shall be decided upon and notice given **"SANTORE"** no later than one o'clock p.m. on the date listed on Section 2 (above). **CLIENT** is responsible for additional expenses incurred by **"SANTORE"** due to postponement; these include additional labor, meals, hotels, transportation, telephone, and, where applicable, airfare; total of said additional expenses shall not exceed **10%** of the contract price.

7. CANCELLATION

If, due to inclement weather or other acts of **God**, the display(s) is (are) canceled without rescheduling, **CLIENT** agrees to pay **"SANTORE"** **50%** of the total contract price forthwith upon cancellation. Should **CLIENT** cancel the contract unilaterally, for other reasons and without rescheduling, **CLIENT** agrees to pay **"SANTORE"** liquidated damages of **100%** of the total contract price forthwith upon cancellation. In either case, the sum will be deducted from **CLIENT's** paid deposit (see next paragraph), and **"SANTORE"** will refund the balance (if any) of said deposit within ten (10) working days. **If CLIENT reschedules the display within six (6) months of cancelled display date (July 3rd, 4th and 5th are blackout dates unless specifically agreed in writing by the parties); the above information is not applicable.**

8. PAYMENT

Notwithstanding anything to the contrary, the total cost to be paid by **CLIENT** is **\$10,000.00** for all matters relative to the pyrotechnic production(s) and display(s) under this agreement. Payment to be as follows: A **0%** deposit is due upon signing of contract. The balance of the contract is due upon completion of the display. A service charge of **2%** per month, compounded monthly, will be added to all accounts over 30 days past due. **CLIENT** agrees to pay attorney's fees and costs if **SANTORE** needs to retain an attorney to enforce collection of this account.

9. CLIENT agrees that any publicity, media coverage, announcements, and advertising shall name **SANTORE'S WORLD FAMOUS FIREWORKS, LLC**, as the primary Contractor for the said display.

10. CLIENT agrees and understands that this agreement is being entered to in Saratoga County, New York, and thus be construed in accordance with the laws of New York State. In the event of any dispute whatsoever with regard to the meaning, interpretation, and/or enforcement of this agreement, it will be decided in Saratoga County, New York.

SANTORE'S WORLD FAMOUS FIREWORKS, LLC
Jeffrey M. Ward 5.5.2020

By: *Jeffrey M. Ward*

John M. Sweeney, Village Manager
Village of Saranac Lake

By: _____

Client Contact Information

Name: _____
Address: _____

Phone No.: _____
Cell Phone: _____
E-Mail _____

Representative for Date of Show

Name: _____
Cell Phone: _____
E-Mail _____

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
RESOLUTION AUTHORIZING THE USE & TRANSFER OF FUNDS FROM
THE STREETS AND ROADS RESERVE**

SUBJECT: APPROVE USE OF RESERVE FOR AGENDA OF 5/11/2020

DEPT OF ORIGIN: JOHN SWEENEY BILL # 45-2020

DATE SUBMITTED: 5/6/2020 EXHIBITS: original reserve resolution

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$0.00	BUDGETED: \$200,000.00	REQUIRED: \$0.00

SUMMARY STATEMENT

Authorize the Village Treasurer to transfer up to \$200,000 from the Streets and Roads Reserve to the General Fund if necessary to cover the anticipated state cuts to budgeted CHIPS funding. The use of the reserve is subject to Permissive Referendum.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION .

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
RESOLUTION AUTHORIZING THE USE & TRANSFER OF FUNDS FROM
THE STREETS AND ROADS RESERVE**

WHEREAS, the Village of Saranac Lake Board of Trustees has previously established a Capital Reserve Fund known as the “Streets and Roads Reserve” pursuant to section 6-c [6-g] of the General Municipal Law as amended, and

WHEREAS, the Village of Saranac Lake Board of Trustees seeks to address anticipated cutback of state CHIPS funding resulting from the COVID19 pandemic, and

WHEREAS, the estimated cost is not to exceed \$200,000, and

WHEREAS, the use of any funds from the Streets and Roads Reserve is subject to Permissive Referendum,

NOW, THEREFORE BE IT RESOLVED, that the Village Treasurer is authorized to transfer up to \$200,000 from the Streets and Roads Reserve if necessary to cover the cost of budgeted improvements to Olive Street and Brandy Brook Road, and

BE IT FURTHER RESOLVED, that the Village Clerk is authorized to make public notice for the intended use of the reserve subject to Permissive Referendum.

RESOLUTION TO ESTABLISH A CAPITAL RESERVE FUND TO FINANCE CAPITAL IMPROVEMENTS TO THE STREETS AND ROADS OF THE VILLAGE OF SARANAC LAKE

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, this Board of Trustees of the Village of Saranac Lake does hereby establish a CAPITAL RESERVE FUND to finance capital improvements (including construction, reconstruction and repair of streets, roads, sidewalks, and storm drains; and equipment necessary to accomplish said improvements) in the Village of Saranac Lake.

It is the intent of this Board to accumulate part of the cost of these capital improvements to the streets and roads in the Village in a reserve to prepare for future requirements and to avoid the necessity of emergency reactions related to the maintenance of an antiquated system due to the cutbacks in revenue sharing and CHIPS funding by the State of New York.

The Village Treasurer is hereby directed to deposit monies of this Reserve Fund in a separate bank account to be known as the "STREETS AND ROADS CAPITAL IMPROVEMENTS RESERVE FUND". An amount equal to one percent (1%) of the annual revenues from the Village Tax Levy of the current year shall be deposited into this Reserve Fund. The Village Treasurer is authorized to invest from time to time, the monies of this fund pursuant to Section 6-f of the General Municipal Law.

No expenditures shall be made from this fund, except upon authorization of this Board of Trustees, and shall be subject to permissive referendum pursuant to Section 6-c of the General Municipal Law.

**VILLAGE OF SARANAC LAKE
BOARD OF TRUSTEES
RESOLUTION AUTHORIZING VILLAGE MANAGER TO REQUEST EXTENSION
OF INTEREST-FREE PERIOD FOR PAYMENT OF VILLAGE TAXES**

SUBJECT: Extension of tax payment dates FOR AGENDA OF 5/11/2020
DEPT OF ORIGIN: VILLAGE MANAGER BILL # 46-2020
DATE SUBMITTED: 5/6/2020 EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: \$000	BUDGETED: \$000	REQUIRED: \$0

SUMMARY STATEMENT

Authorization of Village Manager to request an extension of the interest-free period as outlined in state law as it pertains to Village property tax payments.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

TRUSTEE SHAPIRO _____

**VILLAGE OF SARANAC LAKE
BOARD OF TRUSTEES
RESOLUTION AUTHORIZING VILLAGE MANAGER TO REQUEST EXTENSION
OF INTEREST-FREE PERIOD FOR PAYMENT OF VILLAGE TAXES**

WHEREAS, the Village of Saranac Lake does not have unilateral authority to extend the interest-free period with respect to the payment of property taxes, and

WHEREAS, pursuant to subdivision 2 of section 925-a of the Real Property Tax Law, during a state disaster emergency, the Governor may, by executive order issued upon the request of the chief executive officer of the village in the affected area, extend by up to twenty-one days the final date for paying taxes without interest or penalty in such village, and

WHEREAS, if such an extension is granted, and any taxes are not paid by the final date so provided, those taxes shall be subject to the same interest and penalties that would have applied if no extension had been granted, and

WHEREAS, such a request will not guarantee the extension will be granted but at least the Village will be on record for having made the request,

NOW, THEREFORE IT BE RESOLVED, the Saranac Lake Village Board of Trustees authorizes the Village Manager to request an extension of the interest-free period as outlined in state law, by contacting the Assistant Counsel to the Governor.



Capital of the Adirondacks

Village of Saranac Lake 39 Main Street, 2nd Floor Suite 9 • Saranac Lake, NY 12983-2294 • Phone: (518) 891-4150 • www.saranaclakeny.gov

Memorandum

To: Village Board

From: Karen Tyler, Village Clerk

Date: May 4, 2020

Re: Village Election Dates and Deadlines

Pursuant to Executive Order 202.26 the Village Election will be Tuesday, September 15, 2020. It will be held in the Harrietstown Auditorium from noon to 9 PM.

Executive Order 202.26 states that for any village election in which the ballot was fully determined when the election was postponed, the election will proceed with the same ballot.

The newly elected Officials will assume office when the results of the election are certified pursuant to Election Law § 15-126. While there is no specific deadline for certifying the results of the village election, once the time has passed to request a re-canvass (2 days after the election), villages may consider their election results certified.

The last day to request that an absentee ballot be mailed to a voter is Tuesday, September 8, 2020.

The last day for the village clerk to mail absentee ballots to voters is Wednesday, September 9, 2020.

The last day for the village clerk to receive personal applications for an absentee ballot is Monday, September 14, 2020.

The last day to receive mailed absentee ballots is Tuesday, September 15, 2020.

The absentee ballot application is on the website. An individual may also obtain one by calling 518-891-4150 ext 202 or by email clerk@saranaclakeny.gov

Pursuant to Election Law § 15-118 (2), the last day individuals may register with the county board of elections to be eligible to vote in the village election will be Friday, September 4, 2020.



Village of Saranac Lake 39 Main Street, 2nd Floor Suite 9 • Saranac Lake, NY 12983-2294 • Phone: (518) 891-4150 • www.saranaclakeny.gov

MEMORANDUM

To: John Sweeney, Village Manager
Village Board of Trustees

From: Elizabeth Benson, Village Treasurer

Date: May 6, 2020

Re: Water/Sewer Relevies

Below are the current amounts of unpaid Water/Sewer rents for inside the Village. Lists have been sent to the County Treasurers for relevy to the Village taxes.

Water/Sewer Rents – Including Penalties – Unpaid

Harrietstown:	\$ 282,171
North Elba:	\$ 90,588
St. Armand:	<u>\$ 8,549</u>
Total:	\$ 381,308

Kareen Tyler

From: John Sweeney
Sent: Monday, May 11, 2020 2:27 PM
To: mayorrabideau; TrusteeCatillaz; Melinda Little; Patrick Murphy; Rich Shapiro
Cc: Kareen Tyler
Subject: FW: Saranac Lake NYSDOT - Traffic Signal Upgrade - Night Time Request

ALL I received the below late Friday, it is a request from DOW Electric to do night time work at the Church/Main and Bloomingdale/Church street intersection. Would the board like to discuss this at tonight's meeting?

Mr. Sweeney,

In an effort to minimize the disruption of the community, minimize traffic flow and increase safety.

Dow would like to request to work nights. This in turn will dramatically decrease the construction durations, decreased disruption to traffic in the business district and will make operations much quicker.

Site locations

Site 1 – Church Street & Main Street

Site 2 Bloomingdale and Church Street (Stewarts)

Site 1 – Current Day Shift duration is 6 weeks (30 days) – nights 15 days – consecutively site operations

Site 2 – Current Day Shift is 9 weeks (45 days) – night 20 – 23 day) – concurrent operations

Anticipated Construction Schedule (Days) – 14 weeks

June 1st thru August 28th

Anticipated Construction Schedule (Nights) – 6 weeks **

June 1st thru July 14th

** small day time activities – 6:30 to 10:30am (Concrete pours / Asphalt patching) – small crew only AM's – this also helps expedite schedule

If work is done during the day shift the sights be done consecutively versus night it can be done concurrently.

Noise being one of the largest issues for working nights, Dow will make an effort to do all saw cutting & jack hammering prior to 10:30 pm, keeping the noise to absolute minimum. This also allows for a larger crew size to expedite schedule.

I hope this information helps, we are looking out for the best interest of the community and safety of our employees. No one really wants to work nights.

In an effort, to also reduce impacts, we will be requesting to work a 4-10hr day schedule, thus eliminating most Fridays night activities. We have found that the best hours of operations are from 6:30 pm till 5:00am, if not Approved by NYSDOT will have to work from 6:30 pm till 3:00 am.

Again, I want to thank you and your board for taking this into consideration, we look forward to hearing from you. Any concerns or questions please feel free to reach out me.

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