

REGULAR MEETING OF THE BOARD OF TRUSTEES
April 27, 2020

Meeting held publicly through Zoom.

ROLL CALL FOR REGULAR MEETING: Present by Video: Mayor Clyde Rabideau
Trustees: Richard Shapiro by Video; Patrick Murphy, Thomas Catillaz and Melinda Little
Also present by Video: Village Manager, John Sweeney, Village Clerk Kareen Tyler,
Code Enforcement Officer Paul Blaine and Village Treasurer, Elizabeth Benson.

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2020 budget
\$246,409.37 voucher number 11043809 to 11043884 complete detail of these
vouchers is attached and made part of these minutes.

Motion: Murphy Second: Shapiro

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

Chair Mayor Rabideau called for a motion to approve minute of April 13, 2020

Motion: Catillaz Second: Little

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

PUBLIC COMMENT PERIOD:

Melinda Ellis, Franklin County Legislator spoke regarding COVID 19 and the county
working with local governments and the NY State Police in regards to large events
during the summer season. The need for social distancing for the safety of all must be
part of the planning process.

CORRESPONDENCE: Andrea Audi Email, Letter North Woods Engineering
Chair Rabideau called for motion to accept and place on file the above referenced
correspondence.

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

ITEMS FOR BOARD ACTION:

Bill 41-2020 Authorize RFP for 1-3 Main Street Projects

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

**Bill 42-2020 Call for Public Hearing May 11, 2020 for Amendments Code Electric
and Communications Utility Standards**

A copy of the bill is attached and made part of these minutes
Chair Mayor Rabideau called for a motion.

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

Bill 43-2020 RFP for Janitor Service at 1 Main Street

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Shapiro Second: Little

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

OLD BUSINESS:

NEW BUSINESS:

Brandy Brook / Church Street Sewer Project

Payeville Road CDBG Grant

LED Lighting

Summer Events in Parks – 4th of July

Beach Opening

COVID-19 Outreach

Census Update

Late fees on water and sewer

MOTION TO ADJOURN

Chair Mayor Rabideau called for a motion to adjourn

Motion: Little Second: Catillaz

Roll Call: Catillaz: yes Murphy: yes Shapiro yes Little: yes

Respectfully submitted,
Karen Tyler, Village Clerk

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved					
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Non Disc.	Disc. Amt.
11043809	4771-GRANT ADMINISTRATION	0000002086	AES NORTHEAST	3,170.55	04/27/2020						
04/17/2020		49849	03/13/2020		2020	00001					
04/10/2020	12601	M			4						
						0.00	0.00			0.00	0200.0000
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	4771-GRANT ADMINISTRATION	M	0		0.0000	3,170.55	0.00	0.00	0.00		
11043810	KRAFT BROWN ENVELOPES 12X15	0000000025	W.B. MASON CO., INC.	27.24	04/27/2020						
04/17/2020		49913	04/10/2020		2020	00001					
04/13/2020	209605577				4						
						0.00	0.00			0.00	0200.0000
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	KRAFT BROWN ENVELOPES 12X15		0		0.0000	27.24	0.00	0.00	0.00		
11043811	SPDES REQUIRED TESTING AT WWTP	0000003167	BENEFACOR FUNDING CORP	500.00	04/27/2020						
04/17/2020		47446	06/21/2018		2020	00001					
					4						
						0.00	0.00			0.00	0200.0000
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	SPDES REQUIRED TESTING AT WWTP		0		0.0000	500.00	0.00	0.00	0.00		
11043812	RAW WATER & WATER QUALITY TESTING-WTP	0000003167	BENEFACOR FUNDING CORP	375.00	04/27/2020						
04/17/2020		44220	06/01/2016		2020	00001					
					4						
						0.00	0.00			0.00	0200.0000
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	RAW WATER & WATER QUALITY TESTING-WTP		0		0.0000	375.00	0.00	0.00	0.00		
11043813	SWPP INSPECTIONS AND REPORTS	0000001860	NORTH WOODS ENGINEERING	675.00	04/27/2020						
04/17/2020		49838	04/15/2020		2020	00001					
03/31/2020	17025-17				4						
						0.00	0.00			0.00	0200.0000
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	SWPP INSPECTIONS AND REPORTS		0		0.0000	675.00	0.00	0.00	0.00		
11043814	MUFFLER	0000004066	RR CHARLEBOIS, INC.	187.28	04/27/2020						
04/17/2020		49725	04/16/2020		2020	00001					
04/16/2020	IV27458				4						
						0.00	0.00			0.00	0200.0000
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	MUFFLER		0		0.0000	187.28	0.00	0.00	0.00		
11043815	TRAILER TIRE	0000000793	WARREN TIRE SERVICE CENTER	78.73	04/27/2020						
04/17/2020		49726	04/15/2020		2020	00001					
04/16/2020	131644				4						
						0.00	0.00			0.00	0200.0000
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	TRAILER TIRE		0		0.0000	78.73	0.00	0.00	0.00		

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Disc. Amt.	
11043816	SPRINGS, PLATE-BROOM	0000003220	BOBCAT OF PLATTSBURGH	307.69	04/27/2020							
04/17/2020				49723	04/06/2020		2020	00001				0200.0000
04/13/2020	0040618							4		0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	SPRINGS, PLATE-BROOM		0		0.0000	307.69	0.00	0.00	0.00			
11043817	GAS-DIESL	0000001762	ADIRONDACK ENERGY	2,282.49	04/27/2020							
04/17/2020		49915	03/04/2020				2020	00001				0200.0000
								4		0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	GAS-DIESL		0		0.0000	2,282.49	0.00	0.00	0.00			
11043818	2019/2020 ANNUAL LEASE 'SEARS' PARKING LOT	0000002208	MBF2, INC	1,757.49	04/27/2020							
04/21/2020		48636	06/01/2019				2020	00001				0200.0000
05/01/2020	MAY	M						4		0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
2	2019/2020 ANNUAL LEASE 'SEARS' PARKING LOT	M	1		1,757.4900	1,757.49	0.00	0.00	0.00			
11043819	ANNUAL LEASE OF OFFICE SPACE 2019-2020	0000000186	TOWN OF HARRIETSTOWN	2,826.00	04/27/2020							
04/21/2020		49358	11/19/2019				2020	00001				0200.0000
05/01/2020	MAY							4		0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	ANNUAL LEASE OF OFFICE SPACE 2019-2020		1		2,826.0000	2,826.00	0.00	0.00	0.00			
11043820	PAINT, TINT BASE, HARDENER	0000004810	JOHNSON PROTECTIVE COATINGS	185.80	04/27/2020							
04/21/2020		49291	03/31/2020				2020	00001				0200.0000
04/10/2020	001							4		0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	PAINT, TINT BASE, HARDENER		0		0.0000	185.80	0.00	0.00	0.00			
11043821	COPIER LEASE-PD	0000001572	SYMQUEST GROUP, INC.	80.22	04/27/2020							
04/21/2020		48710	06/01/2019				2020	00001				0200.0000
04/20/2020	35342618	M						4		0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	COPIER LEASE-PD	M	0		0.0000	80.22	0.00	0.00	0.00			
11043822	REPORT COVERS FOR BUDGET	0000000025	W.B. MASON CO., INC.	43.20	04/27/2020							
04/21/2020		49919	04/14/2020				2020	00001				0200.0000
04/15/2020	209671080							4		0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	REPORT COVERS FOR BUDGET		0		0.0000	43.20	0.00	0.00	0.00			

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %				
11043823	BLANKET PO FOR FISCAL YEAR	0000000207	CINTAS CORPORATION	109.35	04/27/2020								
04/21/2020							2020	00001				0200.0000	
04/14/2020	5016722246			48278	06/01/2019						0.00	0.00	0.00
								4					
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	BLANKET PO FOR FISCAL YEAR				0			0.0000	109.35	0.00	0.00	0.00	
11043824	REPAIR FURNACE	0000000290	HYDE FUEL CO., INC.	310.65	04/27/2020								
04/21/2020							2020	00001				0200.0000	
04/10/2020	33330			49724	04/08/2020						0.00	0.00	0.00
								4					
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	REPAIR FURNACE				0			0.0000	310.65	0.00	0.00	0.00	
11043825	ADS, NOTICES	0000000006	ADIRONDACK DAILY ENTERPRISE	66.06	04/27/2020								
04/21/2020							2020	00001				0200.0000	
03/31/2020	351979			49914	03/31/2020						0.00	0.00	0.00
								4					
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	ADS, NOTICES				0			0.0000	66.06	0.00	0.00	0.00	
11043826	PET WASTE BAGS	0000003202	BARCO PRODUCTS	266.17	04/27/2020								
04/21/2020							2020	00001				0200.0000	
03/18/2020	SORCO57895			49845	03/17/2020						0.00	0.00	0.00
				M				4					
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	PET WASTE BAGS			M	0			0.0000	266.17	0.00	0.00	0.00	
11043827	DENTAL INS MAY 2020-PD	0000003537	STANDARD LIFE INSURANCE CO OF NY	403.20	04/27/2020								
04/21/2020							2020	00001				0200.0000	
04/08/2020	MAY			49920	04/08/2020						0.00	0.00	0.00
								4					
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	DENTAL INS MAY 2020-PD				0			0.0000	403.20	0.00	0.00	0.00	
11043828	PROPANE	0000002229	AMERIGAS PROPANE LP	201.94	04/27/2020								
04/21/2020							2020	00001				0200.0000	
04/08/2020	804639651			49921	04/07/2020						0.00	0.00	0.00
								4					
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	PROPANE				0			0.0000	201.94	0.00	0.00	0.00	
11043829	HEALTH INS MAY 2020-VSL	0000005003	EXCELLUS HEALTH PLAN - GROUP	30,641.22	04/27/2020								
04/21/2020							2020	00001				0200.0000	
04/10/2020	24582742			49922	04/10/2020						0.00	0.00	0.00
								4					
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	HEALTH INS MAY 2020-VSL				0			0.0000	30,641.22	0.00	0.00	0.00	

VILLAGE OF SARANAC LAKE

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Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Non Disc.	Disc. Amt.
11043830	PRESCRIPTION INS MAY 2020-65+	0000003159	EXCELLUS HEALTH PLAN	2,323.60	04/27/2020						
04/21/2020		49923	04/10/2020	2020	00001						
04/10/2020	24593798			4		0.00					
						0.00					
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	PRESCRIPTION INS MAY 2020-65+		0		0.0000	2,323.60	0.00	0.00	0.00		
11043831	HEALTH INS MAY 2020-65+	0000004085	EXCELLUS BLUECROSS BLUESHIELD	1,763.72	04/27/2020						
04/21/2020		49924	04/10/2020	2020	00001						
04/10/2020	24593631			4		0.00					
						0.00					
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	HEALTH INS MAY 2020-65+		0		0.0000	1,763.72	0.00	0.00	0.00		
11043832	ELECTRIC CHARGES 2019-2020	0000000134	NATIONAL GRID	12,408.18	04/23/2020						
04/23/2020		48973	06/28/2019	2020	00001						
				4	24310	04/23/2020			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
1	3 MAIN		0		0.0000	949.46	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
2	MECHANICS GARAGE		0		0.0000	220.80	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
3	POLICE DEPT		0		0.0000	40.78	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
4	FIRE DEPT		0		0.0000	566.50	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
5	DPW GARAGE		0		0.0000	357.47	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
6	SAND-SALT SHED		0		0.0000	42.02	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
7	STREET LIGHTS		0		0.0000	21.79	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
8	OFF STREET PARKING		0		0.0000	39.16	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
9	PARKS		0		0.0000	53.20	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
10	REC AREAS		0		0.0000	60.77	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
11	BEACH		0		0.0000	55.14	0.00	0.00	0.00		
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.		
12	PISGAH		0		0.0000	567.95	0.00	0.00	0.00		

VILLAGE OF SARANAC LAKE

Voucher Detail Report

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Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %		Disc. Amt.	
11043832	ELECTRIC CHARGES 2019-2020	0000000134	NATIONAL GRID									
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
15	SOURCE OF SUPPLY			0			0.0000		364.08	0.00	0.00	0.00
16	SEWER			0			0.0000		154.68	0.00	0.00	0.00
17	B'DALE LIFT			0			0.0000		495.81	0.00	0.00	0.00
18	WWTP			0			0.0000		8,418.57	0.00	0.00	0.00
11043833	P/R SRS NRM 4/24/20	0000000126	NYS EMPLOYEES						1,034.64		04/24/2020	04/24/2020
04/24/2020	999						2020	00999	1950	04/24/2020		0200.0000
04/24/2020	20200424002		1				4			0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SRS NRM 4/24/20			0			0.0000		1,034.64	0.00	0.00	0.00
11043834	P/R SRS LNS 4/24/20	0000000126	NYS EMPLOYEES						851.00		04/24/2020	04/24/2020
04/24/2020	999						2020	00999	1950	04/24/2020		0200.0000
04/24/2020	20200424003		2				4			0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R SRS LNS 4/24/20			0			0.0000		851.00	0.00	0.00	0.00
11043835	P/R RETIREPOLC 4/24/20	0000000693	NYS POLICEMANS & FIREMANS						239.36		04/24/2020	04/24/2020
04/24/2020	999						2020	00999	1952	04/24/2020		0200.0000
04/24/2020	20200424005		3				4			0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R RETIREPOLC 4/24/20			0			0.0000		239.36	0.00	0.00	0.00
11043836	P/R BCBS 4/24/20	00000005003	EXCELLUS HEALTH PLAN - GROUP						2,954.98		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24172	04/24/2020		0200.0000
04/24/2020	20200424013		4				4			0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R BCBS 4/24/20			0			0.0000		2,954.98	0.00	0.00	0.00
11043837	P/R DUES-PBA 4/24/20	0000312000	POLICE BENEVOLENT ASSOC.						375.00		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24175	04/24/2020		0200.0000
04/24/2020	20200424014		5				4			0.00	0.00	0.00
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DUES-PBA 4/24/20			0			0.0000		375.00	0.00	0.00	0.00
11043838	P/R LIFE INSUR 4/24/20	0000029180	PRUDENTIAL INSURANCE CO						12.77		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24174	04/24/2020		0200.0000

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Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check Date	Disc. %	Non Disc.	Disc. Amt.
11043838	P/R LIFE INSUR 4/24/20	0000029180	PRUDENTIAL INSURANCE CO									
04/24/2020	20200424017		6				4			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	P/R LIFE INSUR 4/24/20		0		0.0000	12.77	0.00	0.00	0.00			
11043839	P/R NYS DEF CP 4/24/20	0000006465	NYS DEFERRED COMPENSATION COMPENSATION PLAN #6465						3,355.32		04/24/2020	04/24/2020
04/24/2020	999						2020	00999	1954	04/24/2020		0200.0000
04/24/2020	20200424024		7				4			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	P/R NYS DEF CP 4/24/20		0		0.0000	3,355.32	0.00	0.00	0.00			
11043840	P/R DENTAL-STA 4/24/20	0000003537	STANDARD LIFE INSURANCE CO OF NY						83.85		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24170	04/24/2020		0200.0000
04/24/2020	20200424026		8				4			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	P/R DENTAL-STA 4/24/20		0		0.0000	83.85	0.00	0.00	0.00			
11043841	P/R NYS CHILD 4/24/20	0000004805	NYS CHILD SUPPORT						282.00		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24171	04/24/2020		0200.0000
04/24/2020	20200424027		9				4			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	P/R NYS CHILD 4/24/20		0		0.0000	282.00	0.00	0.00	0.00			
11043842	P/R CITIZN1-DD 4/24/20	DIRDEP	DIRECT DEPOSIT						300.00		04/24/2020	04/24/2020
04/24/2020	999						2020	00999	1955	04/24/2020		0200.0000
04/24/2020	20200424030		10				4			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	P/R CITIZN1-DD 4/24/20		0		0.0000	300.00	0.00	0.00	0.00			
11043843	P/R AFLAC DIS 4/24/20	0000015087	AFLAC NEW YORK						61.15		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24173	04/24/2020		0200.0000
04/24/2020	20200424034		11				4			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	P/R AFLAC DIS 4/24/20		0		0.0000	61.15	0.00	0.00	0.00			
11043844	P/R AFLAC CAN 4/24/20	0000015087	AFLAC NEW YORK						254.74		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24173	04/24/2020		0200.0000
04/24/2020	20200424035		12				4			0.00	0.00	0.00
Detail Item	Item Description	Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.			
1	P/R AFLAC CAN 4/24/20		0		0.0000	254.74	0.00	0.00	0.00			
11043845	P/R AFLAC ACCI 4/24/20	0000015087	AFLAC NEW YORK						209.16		04/24/2020	04/24/2020

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Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved					
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %			Disc. Amt.
11043845	P/R AFLAC ACCI 4/24/20			0000015087	AFLAC NEW YORK							
04/24/2020	999						2020	00010	24173	04/24/2020		0200.0000
04/24/2020	20200424036				13			4			0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC ACCI 4/24/20				0			0.0000	209.16	0.00	0.00	0.00
11043846	P/R AFLAC DENT 4/24/20			0000015087	AFLAC NEW YORK				27.78	04/24/2020		04/24/2020
04/24/2020	999						2020	00010	24173	04/24/2020		0200.0000
04/24/2020	20200424037				14			4			0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC DENT 4/24/20				0			0.0000	27.78	0.00	0.00	0.00
11043847	P/R AFLAC SDIS 4/24/20			0000015087	AFLAC NEW YORK				215.93	04/24/2020		04/24/2020
04/24/2020	999						2020	00010	24173	04/24/2020		0200.0000
04/24/2020	20200424038				15			4			0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC SDIS 4/24/20				0			0.0000	215.93	0.00	0.00	0.00
11043848	P/R AFLACDEATH 4/24/20			0000015087	AFLAC NEW YORK				1.98	04/24/2020		04/24/2020
04/24/2020	999						2020	00010	24173	04/24/2020		0200.0000
04/24/2020	20200424039				16			4			0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLACDEATH 4/24/20				0			0.0000	1.98	0.00	0.00	0.00
11043849	P/R FSA-HEALTH 4/24/20			0000002296	VSL-PRIMEPAY				413.84	04/24/2020		04/24/2020
04/24/2020	999						2020	00999	1953	04/24/2020		0200.0000
04/24/2020	20200424045				17			4			0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FSA-HEALTH 4/24/20				0			0.0000	413.84	0.00	0.00	0.00
11043850	P/R DIR DEP C1 4/24/20			DIRDEP	DIRECT DEPOSIT				2,010.68	04/24/2020		04/24/2020
04/24/2020	999						2020	00999	1955	04/24/2020		0200.0000
04/24/2020	20200424050				18			4			0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP C1 4/24/20				0			0.0000	2,010.68	0.00	0.00	0.00
11043851	P/R DIR DEP C2 4/24/20			DIRDEP	DIRECT DEPOSIT				2,082.50	04/24/2020		04/24/2020
04/24/2020	999						2020	00999	1955	04/24/2020		0200.0000
04/24/2020	20200424051				19			4			0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP C2 4/24/20				0			0.0000	2,082.50	0.00	0.00	0.00

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Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved					
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Non Disc.	Disc. Amt.
11043852	P/R DIR DEP S1 4/24/20			DIRDEP	DIRECT DEPOSIT				1,716.90		04/24/2020	04/24/2020
04/24/2020	999						2020	00999	1955	04/24/2020		0200.0000
04/24/2020	20200424055				20			4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP S1 4/24/20				0			0.0000	1,716.90	0.00	0.00	0.00
11043853	P/R DIR DEP S2 4/24/20			DIRDEP	DIRECT DEPOSIT				2,024.50		04/24/2020	04/24/2020
04/24/2020	999						2020	00999	1955	04/24/2020		0200.0000
04/24/2020	20200424056				21			4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DIR DEP S2 4/24/20				0			0.0000	2,024.50	0.00	0.00	0.00
11043854	P/R AFLAC SICK 4/24/20			0000015087	AFLAC NEW YORK				109.64		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24173	04/24/2020		0200.0000
04/24/2020	20200424057				22			4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC SICK 4/24/20				0			0.0000	109.64	0.00	0.00	0.00
11043855	P/R AFLAC LIFE 4/24/20			0000015087	AFLAC NEW YORK				86.57		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24173	04/24/2020		0200.0000
04/24/2020	20200424058				23			4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R AFLAC LIFE 4/24/20				0			0.0000	86.57	0.00	0.00	0.00
11043856	P/R ST.LAWRENC 4/24/20			0000003487	ST. LAWRENCE COUNTY SHERIFF				173.70		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24167	04/24/2020		0200.0000
04/24/2020	20200424063				24			4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R ST.LAWRENC 4/24/20				0			0.0000	173.70	0.00	0.00	0.00
11043857	P/R DANNEMORA 4/24/20			DIRDEP	DIRECT DEPOSIT				212.00		04/24/2020	04/24/2020
04/24/2020	999						2020	00999	1955	04/24/2020		0200.0000
04/24/2020	20200424064				25			4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DANNEMORA 4/24/20				0			0.0000	212.00	0.00	0.00	0.00
11043858	P/R DUES-TEAMS 4/24/20			0000003533	TEAMSTERS LOCAL 687				692.50		04/24/2020	04/24/2020
04/24/2020	999						2020	00010	24169	04/24/2020		0200.0000
04/24/2020	20200424065				26			4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DUES-TEAMS 4/24/20				0			0.0000	692.50	0.00	0.00	0.00

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Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved								
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account		
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check Date	Disc. %	Non Disc.	Disc. Amt.		
11043859	P/R TEAMS-LIFE 4/24/20			0000003533		TEAMSTERS LOCAL 687			13.75		04/24/2020	04/24/2020		
04/24/2020	999						2020	00010	24169	04/24/2020		0200.0000		
04/24/2020	20200424066				27			4		0.00	0.00	0.00		
Detail Item	Item Description			Taxable				Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R TEAMS-LIFE 4/24/20							0		0.0000	13.75	0.00	0.00	0.00
11043860	P/R DENTAL-TEA 4/24/20			0000002551		STANDARD LIFE INSURANCE CO OF NEW YORK			99.31		04/24/2020	04/24/2020		
04/24/2020	999						2020	00010	24166	04/24/2020		0200.0000		
04/24/2020	20200424067				28			4		0.00	0.00	0.00		
Detail Item	Item Description			Taxable				Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R DENTAL-TEA 4/24/20							0		0.0000	99.31	0.00	0.00	0.00
11043861	P/R NYS DEFERR 4/24/20			0000006465		NYS DEFERRED COMPENSATION COMPENSATION PLAN #6465			50.00		04/24/2020	04/24/2020		
04/24/2020	999						2020	00999	1954	04/24/2020		0200.0000		
04/24/2020	20200424101				29			4		0.00	0.00	0.00		
Detail Item	Item Description			Taxable				Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R NYS DEFERR 4/24/20							0		0.0000	50.00	0.00	0.00	0.00
11043862	P/R LIFE INS-S 4/24/20			0000003522		STANDARD LIFE INS CO OF NY			54.51		04/24/2020	04/24/2020		
04/24/2020	999						2020	00010	24168	04/24/2020		0200.0000		
04/24/2020	20200424102				30			4		0.00	0.00	0.00		
Detail Item	Item Description			Taxable				Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R LIFE INS-S 4/24/20							0		0.0000	54.51	0.00	0.00	0.00
11043863	P/R FEDERAL TAX 4/24/20			FEDFIC		COMMUNITY BANK EFT			12,977.69		04/24/2020	04/24/2020		
04/24/2020	999						2020	00999	1956	04/24/2020		0200.0000		
04/24/2020	20200424FED				31			4		0.00	0.00	0.00		
Detail Item	Item Description			Taxable				Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FEDERAL TAX 4/24/20							0		0.0000	12,977.69	0.00	0.00	0.00
11043864	P/R FICA TAX 4/24/20			FEDFIC		COMMUNITY BANK EFT			13,699.34		04/24/2020	04/24/2020		
04/24/2020	999						2020	00999	1956	04/24/2020		0200.0000		
04/24/2020	20200424FICA				32			4		0.00	0.00	0.00		
Detail Item	Item Description			Taxable				Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R FICA TAX 4/24/20							0		0.0000	13,699.34	0.00	0.00	0.00
11043865	P/R MEDICARE TAX 4/24/20			FEDFIC		COMMUNITY BANK EFT			3,203.92		04/24/2020	04/24/2020		
04/24/2020	999						2020	00999	1956	04/24/2020		0200.0000		
04/24/2020	20200424MEDC				33			4		0.00	0.00	0.00		

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Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved						
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Check Date	Disc. %	Non Disc.	Disc. Amt.
11043865	P/R MEDICARE TAX 4/24/20	FEDFIC	COMMUNITY BANK EFT									
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R MEDICARE TAX 4/24/20				0			0.0000	3,203.92	0.00	0.00	0.00
11043866	P/R STATE TAX 4/24/20	0000000482	NYS TAX DEPARTMENT						5,336.16		04/24/2020	04/24/2020
04/24/2020	999						2020	00999	1951	04/24/2020		0200.0000
04/24/2020	20200424STA			34				4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	P/R STATE TAX 4/24/20				0			0.0000	5,336.16	0.00	0.00	0.00
11043867	COVID19-SIGN FOR BUDGET HEARING/SEWER R	0000001149	COMPASS PRINTING PLUS						30.00		04/27/2020	
04/23/2020		49934			04/21/2020		2020	00001				0200.0000
04/21/2020	54679							4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	COVID19-SIGN FOR BUDGET HEARING/SEWER RATES				0			0.0000	30.00	0.00	0.00	0.00
11043868	#4844 WATER TANK SPDES PERMIT	0000002086	AES NORTHEAST						1,535.00		04/27/2020	
04/23/2020		49926			04/20/2020		2020	00001				0200.0000
04/10/2020	12600	M						4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	#4844 WATER TANK SPDES PERMIT			M	0			0.0000	1,535.00	0.00	0.00	0.00
11043869	FUEL OIL	0000001762	ADIRONDACK ENERGY						3,949.02		04/27/2020	
04/23/2020		49930			04/13/2020		2020	00001				0200.0000
								4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	FUEL OIL				0			0.0000	3,949.02	0.00	0.00	0.00
11043870	ZOOM VIDEO SUBSCRIPTION FOR VSL REIMBUR	0000003493	KONKOSKI, JAMIE						199.00		04/27/2020	
04/23/2020		49300			04/22/2020		2020	00001				0200.0000
04/22/2020	001							4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	ZOOM VIDEO SUBSCRIPTION FOR VSL REIMBURSEMENT				0			0.0000	199.00	0.00	0.00	0.00
11043871	TELEPHONE. HORN FOR ALARM	0000001006	QLT						33.60		04/27/2020	
04/23/2020		49929			04/13/2020		2020	00001				0200.0000
04/13/2020	5188913037							4		0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit		Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.
1	TELEPHONE, HORN FOR ALARM				0			0.0000	33.60	0.00	0.00	0.00
11043872	DENTAL INS MAY 2020-TEAMSTERS	0000002551	STANDARD LIFE INSURANCE CO OF NEW YORK						855.85		04/27/2020	
04/23/2020		49928			04/15/2020		2020	00001				0200.0000

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Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved					
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Non Disc.	Disc. Amt.
11043872	DENTAL INS MAY 2020-TEAMSTERS	0000002551	STANDARD LIFE INSURANCE CO OF NEW YORK									
04/15/2020	MAY						4			0.00	0.00	0.00
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	DENTAL INS MAY 2020-TEAMSTERS				0			855.85	0.00	0.00	0.00	
11043873	DENTAL INS MAY 2020-ADMIN	0000003537	STANDARD LIFE INSURANCE CO OF NY									
04/23/2020		49927	04/13/2020				2020 00001					0200.0000
04/13/2020	MAY						4		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	DENTAL INS MAY 2020-ADMIN				0		0.0000	557.30	0.00	0.00	0.00	
11043874	COPIER SVC-WWTP-CENTRAL GARAGE	0000001572	SYMQUEST GROUP, INC.									
04/23/2020		49935	04/16/2020				2020 00001					0200.0000
04/16/2020	1481319	M					4		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	COPIER SVC-WWTP-CENTRAL GARAGE			M	0		0.0000	37.31	0.00	0.00	0.00	
11043875	NITRILE GLOVES	0000001198	USA BLUE BOOK									
04/23/2020		49817	04/13/2020				2020 00001					0200.0000
04/13/2020	205081						4		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	NITRILE GLOVES				0		0.0000	77.55	0.00	0.00	0.00	
11043876	TREATED LUMBER	0000001639	CURTIS LUMBER CO. INC.									
04/23/2020		49839	04/15/2020				2020 00001					0200.0000
04/17/2020	2004-217416						4		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	TREATED LUMBER				0		0.0000	676.29	0.00	0.00	0.00	
11043877	FLOOR MATS	0000003225	BEAM MACK									
04/23/2020		49727	04/15/2020				2020 00001					0200.0000
04/17/2020	228355W						4		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	FLOOR MATS				0		0.0000	132.62	0.00	0.00	0.00	
11043878	LWRP 2015 GRANT-RIVERWALK & DORSEY LOT	0000003068	BARTON & LOGUIDICE, D.P.C.									
04/23/2020		47915	12/12/2018				2020 00009					0200.0000
03/31/2020	109637	M					4		0.00	0.00	0.00	
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
2	SCHEMATIC DESIGN			M	0		0.0000	15,232.00	0.00	0.00	0.00	

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Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved							
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account	Disc. Amt.
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.		Disc. %			
11043878	LWRP 2015 GRANT-RIVERWALK & DORSEY LOT	0000003068	BARTON & LOGUIDICE, D.P.C.										
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
3	PUBLIC MEETING		M	0			0.0000		2,500.00	0.00	0.00	0.00	
4	FINAL DESIGN		M	0			0.0000		42,000.00	0.00	0.00	0.00	
5	ENVIRONMENTAL PROCESS		M	0			0.0000		610.00	0.00	0.00	0.00	
11043879	PROJECT 4747 UV DISINFECTION SYSTEM-WWT	0000002086	AES NORTHEAST						55,181.37		04/27/2020		
04/23/2020		48568		02/21/2019			2020	00009				0200.0000	
04/18/2020	12611	M					4			0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	PRELIMINARY DESIGN		M	0			0.0000		18,028.14	0.00	0.00	0.00	
2	FINAL DESIGN		M	0			0.0000		17,895.93	0.00	0.00	0.00	
7	PROJECT/PROGRAM MGMT SVCS		M	0			0.0000		2,482.30	0.00	0.00	0.00	
8	REIMBURSEABLE EXPENSES		M	0			0.0000		16,775.00	0.00	0.00	0.00	
11043880	SEWER MAIN PROJECT 4184	0000002086	AES NORTHEAST						1,789.44		04/27/2020		
04/23/2020		41660		01/20/2014			2020	00009				0200.0000	
04/18/2020	12610	M					4			0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
9	CONSTRUCTION PHASE		M	0			0.0000		1,789.44	0.00	0.00	0.00	
11043881	YEARLY CONTRACT FOR UNIFORM SERVICE	0000002556	CENTURY LINEN & UNIFORM						126.46		04/27/2020		
04/23/2020		46905		06/01/2018			2020	00001				0200.0000	
							4			0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	YEARLY CONTRACT FOR UNIFORM SERVICE			0			0.0000		126.46	0.00	0.00	0.00	
11043883	TELEPHONE CHARGES	0000005308	MAGNA5						2,204.01		04/27/2020		
04/23/2020		49937		04/10/2020			2020	00001				0200.0000	
04/10/2020	5269822						4			0.00	0.00	0.00	
Detail Item	Item Description		Taxable	Quantity	Unit		Unit Cost		Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	TELEPHONE CHARGES			0			0.0000		2,204.01	0.00	0.00	0.00	
11043884	2019-20 HOSTED SOFTWARE	0000003381	ADIRONDACK TECHS. LLC						2,474.60		04/27/2020		
04/27/2020		49668		06/01/2019			2020	00001				0200.0000	
							4			0.00	0.00	0.00	

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved					
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Non Disc.	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Disc. %	Non Disc.	Disc. Amt.
11043884	2019-20 HOSTED SOFTWARE			0000003381		ADIRONDACK TECHS. LLC						
Detail Item	Item Description			Taxable	Quantity	Unit	Unit Cost	Ext. Cost	Disc. %	Non Disc.	Disc. Amt.	
1	2019-20 HOSTED SOFTWARE				0		0.0000	2,474.60	0.00	0.00	0.00	
Total Vouchers reported: 75											Total GL Detail Reported	246,409.37
											Total Amount All Vouchers	246,409.37

Fund	Cash Item		Regular	Prepaid	Wire Transfer	----- Direct Pay -----		Total
						Outstanding	Paid	
001 - GENERAL FUND								
	0200.0000	VILLAGE	36,626.89	0.00	0.00	0.00	0.00	36,626.89
		Fund Total	36,626.89	0.00	0.00	0.00	0.00	36,626.89
004 - WATER FUND								
	0200.0000	VILLAGE	12,843.08	0.00	0.00	0.00	0.00	12,843.08
		Fund Total	12,843.08	0.00	0.00	0.00	0.00	12,843.08
005 - SEWER FUND								
	0200.0000	VILLAGE	24,409.42	0.00	0.00	0.00	0.00	24,409.42
		Fund Total	24,409.42	0.00	0.00	0.00	0.00	24,409.42
010 - TRUST AND AGENCY FUND								
	0200.0000	VILLAGE	55,217.17	0.00	0.00	0.00	0.00	55,217.17
		Fund Total	55,217.17	0.00	0.00	0.00	0.00	55,217.17
212 - LWCS SEWERPROJECTS								
	0200.0000	VILLAGE	1,789.44	0.00	0.00	0.00	0.00	1,789.44
		Fund Total	1,789.44	0.00	0.00	0.00	0.00	1,789.44
219 - UV DISINFECTION PROJECT								
	0200.0000	VILLAGE	55,181.37	0.00	0.00	0.00	0.00	55,181.37
		Fund Total	55,181.37	0.00	0.00	0.00	0.00	55,181.37

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.	Pay Due	Approved					
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Non Disc.	Disc. Amt.
Fund	Cash Item										
				Regular	Prepaid			Wire Transfer	----- Direct Pay -----		
								Outstanding	Paid		Total
222 - LWRP 2015 GRANT - RIVERWALK & DORSEY LOT	0200.0000		VILLAGE	60,342.00	0.00			0.00	0.00	0.00	60,342.00
	Fund Total			60,342.00	0.00			0.00	0.00		60,342.00
Grand Totals				246,409.37	0.00			0.00	0.00		246,409.37
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay				246,409.37							
Fund				Regular	Prepaid			Wire Transfer	----- Direct Pay -----		
								Outstanding	Paid		Total
001 - GENERAL FUND			VILLAGE	36,626.89	0.00			0.00	0.00	0.00	36,626.89
004 - WATER FUND			VILLAGE	12,843.08	0.00			0.00	0.00	0.00	12,843.08
005 - SEWER FUND			VILLAGE	24,409.42	0.00			0.00	0.00	0.00	24,409.42
010 - TRUST AND AGENCY FUND			VILLAGE	55,217.17	0.00			0.00	0.00	0.00	55,217.17
212 - LWCS SEWERPROJECTS			VILLAGE	1,789.44	0.00			0.00	0.00	0.00	1,789.44
219 - UV DISINFECTION PROJECT			VILLAGE	55,181.37	0.00			0.00	0.00	0.00	55,181.37
222 - LWRP 2015 GRANT - RIVERWALK & DORSEY LOT			VILLAGE	60,342.00	0.00			0.00	0.00	0.00	60,342.00
Grand Totals				246,409.37	0.00			0.00	0.00		246,409.37
Grand Total Regular, Prepaid, Wire Transfer and Direct Pay				246,409.37							

VILLAGE OF SARANAC LAKE

Voucher Detail Report

Voucher No.	Stub- Description	Vendor Code	Vendor Name	Voucher Amt.		Pay Due	Approved				
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Fisc Year	Check ID	Check No.	Check Date	Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period	Contract No.	Disc. %	Non Disc.	Disc. Amt.

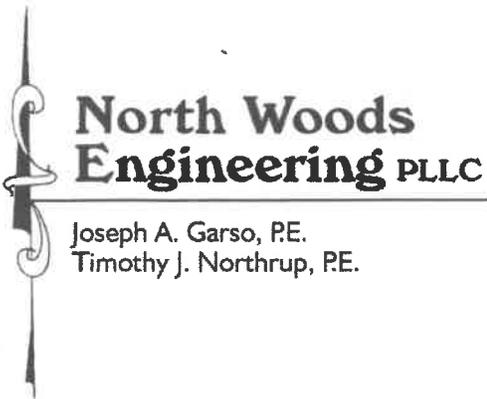
ABSTRACT OF CLAIMS FOR VILLAGE OF SARANAC LAKE

The claims set forth bearing numbers _____ to _____ have been audited and allowed by us being the Mayor & Trustees of the Village Board.

Mayor/Trustee: _____ Date: _____

TO THE TREASURER OF THE VILLAGE

You are hereby authorized and directed to pay to the order of the following vendors the various amounts in payment of Claims hereinafter set forth, numbered the same as above inclusive, which have been audited and allowed and are chargeable to the fund and appropriation account as designated.



North Woods Engineering PLLC

Joseph A. Garso, P.E.
Timothy J. Northrup, P.E.

10 April 2020

Mr. John Sweeney
Village of Saranac Lake
39 Main Street

Subject: Upcoming Projects at 1-3 Main Street

Dear Mr. Sweeney,

Per our 8 April 2020 phone meeting, two projects are currently scheduled for the upcoming construction season at 1-3 Main Street. Below are brief project descriptions and discussion on impacts the buildings tenants.

Police Station Roof Replacement

This project will involve removal and replacement of the existing asphalt shingle roofing. The project will be completed from the exterior, and we do not anticipate disruption to the Police Department's operation. Further, the selected Contractor will be directed by the Village on the placement of all construction staging and parking, so as to not interfere with the Police Department. The Contractor will be responsible to provide entrance protection, to keep the exits open and protected from falling objects at all times. The project is currently scheduled to take place in June 2020.

3 Main Street Exterior Repairs

This project will involve repairs to the terracotta façade of the elevator headhouse, and main roof parapet and cornice. The project will be completed primarily from the exterior of the building, and we anticipate little interior disruptions to the building's tenants. The Contractor will be responsible to provide sidewalk and entrance protection to keep the exits open and protected from falling objects at all times. The work is currently schedule to take place from June to September 2020.

Best Regards,

Timothy J. Northrup, PE



April 13, 2020

Attn. Village Board
Village of Saranac Lake
39 Main Street, Suite 9
Saranac Lake, NY 12983

Members of the Saranac Lake Village Board,

Cedar Circle LLC owns the property located at 1347 Pine Street, Saranac Lake. It is unoccupied, and well-maintained. Renovations are planned for later in 2020

During the 2nd quarter of the water and sewer billing cycle in 2018, high water pressure coming from the street caused the meter to rupture. Please see attached photos. The water has been shut off at the street by the village of Saranac Lake for over a year. Since that time we have continued to pay the minimum fees that are levied from the village for water and sewer, though there is no usage of either.

At this time, we are requesting that the fee for the last and the upcoming billing periods be suspended due to current economic hardship. Given that they do not reflect an actual use and expense to the Village of Saranac Lake, we are hoping you will work with us during these unprecedented times. As a small local business, we are working hard to reduce costs in order to keep our staff employed. All the members of our staff are homeowners and active community members within the village of Saranac Lake.

Please feel free to call me at 518-545-4877 to discuss the matter further. We appreciate your consideration.

Kind regards,

Andrea Audi
Principal, Cedar Circle LLC

PO Box 222
Saranac Lake, NY 12983
518-545-4877

Village of Saranac Lake
 39 Main St., Suite 9
 Saranac Lake, NY 12983-1789

AUDI, ANDREA
 PO BOX 22
 SARANAC LAKE NY 12983

Bill Date: 04/01/20

Bill #: 0007084

Account #: 01-0019220-1

VILLAGE OF SARANAC LAKE, NY

Due Date: 04/30/20

Water and Sewer Bill

Svc Addr:
 1347 PINE STREET

Meter Readings in Gallons									
Mtr ID	Previous		Present		Bill Code	Usage	Water	Sewer	Total
	Date	Reading	Date	Reading					
001	12/01/19	472396	2/28/20	472396	ACT.		\$77.21	\$64.92	\$142.13
					302				\$0.00
					402				\$0.00
							Previous Balance		\$284.26
							Interest		\$19.18
							Total Due		\$445.57

WATER BILLS NOT PAID IN FULL BY 04/30/2020 WILL BE RELEVIED ON VILLAGE TAXES IF THE PROPERTY IS WITHIN THE VILLAGE.

Keep Top Portion For Your Records

Please Include This Portion With Your Payment

Water and Sewer Bill

Bill Date: 04/01/20
 Bill #: 0007084

Account #: 01-0019220-1
 Service Address: 1347 PINE STREET

Due Date: 04/30/20
 Total Due: \$445.57

AUDI, ANDREA
 PO BOX 22
 SARANAC LAKE NY 12983

Remit to:
 Village of Saranac Lake
 39 Main St., Suite 9
 Saranac Lake, NY 12983-1789
 (518) 891-4150
 Hours: Mon-Fri 8AM-4PM

To avoid an interest charge of 1-1/2% per month, payment must be made on or before the due date. This is a QUARTERLY bill.



**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Authorization RFP for 1-3 Main St rehab projects
FOR AGENDA OF 4-27-2020

DEPT OF ORIGIN: Manager BILL # 41-2020

DATE SUBMITTED: 4-21-2020 EXHIBITS:

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED: @\$250,000	BUDGETED:	REQUIRED:

SUMMARY STATEMENT

Authorize RFP for 1-3 Main St projects - Replace Shingled Roof on 1 Main St (police Department) and Elevator Headhouse/Cornice rehab on 3 Main St.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: Shapiro SECONDED BY: Little

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE LITTLE YES

TRUSTEE MURPHY YES

TRUSTEE SHAPIRO YES

TRUSTEE CATILLAZ YES

**WHEREAS THE VILLAGE OF SARANAC LAKE SHALL REQUEST AN RFP FOR
ROOF REPLACEMENT AND ELEVATOR HEADHOUSE/CORNICE REHAB FOR 1-3
MAIN ST**

Whereas, The Village of Saranac Lake has hired Northwood Engineering to provide rehab spec's for both roof replacement and elevator Headhouse/Cornice repairs to 1-3 Main St

Whereas, The Village estimates the combined work will be @\$250,000.00

No Therefore be it resolved, The Village Board of Trustees authorizes the RFP for the Roof Replacement on 1 Main St and the Elevator Headhouse/Cornice Repair for 1-3 Main St.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Call for a Public Hearing

Date: 4-27-20

DEPT OF ORIGIN: Mayor Rabideau

Bill: 42-2020

DATE SUBMITTED: 4-21-20

EXHIBITS: Exhibit A

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED

APPROPRIATION
REQUIRED:

Call for a public hearing on Monday May 11, 2020 at 5:30pm for amendment of the Village of Saranac Lake Development Code

MOVED BY: Little SECONDED BY: Catillaz

VOTE ON ROLL CALL :

MAYOR RABIDEAU

TRUSTEE LITTLE

TRUSTEE MURPHY

TRUSTEE SHAPIRO

TRUSTEE CATILLAZ

YES

YES

YES

YES

Date: 4/27/2020

**RESOLUTION OF THE
VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES**

SUBJECT: RESOLUTION CALLING FOR A PUBLIC HEARING

WHEREAS, in 2016 the Village Board adopted the Village of Saranac Lake Unified Development Code; and

WHEREAS, amendments to the Code are allowed for purposes of public necessity, convenience and the general welfare, and

WHEREAS, the Board has received draft Village Development Code amendments with input from the Village staff; and

WHEREAS, the Board seeks to call a public hearing and to consider adoption of the draft amendments.

NOW, THEREFORE, BE IT RESOLVED, the Village Board hereby sets a public hearing for Monday, May 11, 2020 at 5:30PM in the Village of Saranac Lake Offices at 39 Main Street, for the purpose of gathering public input about the proposed Local Law Amending the Village of Saranac Lake Unified Development Code.

Exhibit "A"

Note: Edits to Section 106-88 in red

§ 106-88 Electric and communications utility standards.

A. Underground installation of electrical and communications lines and facilities.

(1) Applicability. These standards shall apply to all electric facilities and to all communications facilities, including but not limited to telephone, telegraph, cable television, fiber optics and electrical communications facilities, with the following exceptions:

(a) Electric utility substations, pad-mounted transformers and switching facilities not located on the public right-of-way where site screening is or will be provided;

(b) Electric transmission systems (including poles and wires) of a voltage of more than 35,000 volts;

(c) Telephone pedestals, **wireless telecommunication antennas** and other equivalent communications facilities;

(d) Police and fire sirens, or any similar Village, county or state emergency services equipment, including traffic-control equipment.

(2) Definitions. The following terms, when used in this section, shall have the following definitions:

REBUILDS A placement of overhead facilities for a distance of three or more spans (four poles) or 500 feet exclusive of replacements due to casualty damage.

RELOCATIONS Removal of existing facilities with subsequent reinstallation at an adjacent location, generally necessitated by roadway improvements or widening projects.

SERVICES Facilities located on private property and/or for the specific purpose of servicing one customer.

(3) General requirements. All extensions, relocations, or rebuilds of existing overhead electric and communications facilities within the B1, B2, B3, B4, E1, E2, E3 and G Zoning Districts shall be installed underground.

B. Underground installation of electrical and communications services.

(1) All new electric or communications services from an overhead or underground facility to serve all buildings and structures shall be installed underground. All rebuilt or relocated electric or communications service from an overhead or underground facility to serve all buildings and structures shall be installed underground, except:

(a) Those services which only involve a change in the overhead service line without a change in the corresponding service entrance facilities; and

(b) Rebuilding or enlarging services feeding overhead to existing single-family dwellings, two-family dwellings and manufactured homes.

(2) Proposed new development shall provide for the undergrounding of utility facilities (e.g., cable television, data network, electrical, telephone, and similar distribution lines providing direct service to the site) in compliance with the following requirements:

(a) Nonresidential development. All utility facilities shall be installed underground within the site.

(b) New single-family dwelling, two-family dwelling and manufactured home development. All utility facilities on a site being developed with a new detached dwelling unit shall be installed underground within the property lines of the site.

(1) Risers on poles and structures are allowed and shall be provided by the developer or owner from the pole that provides services to the property.

(2) Where no developed underground system exists, utility service poles may be placed on the rear of the property to be developed only to terminate underground facilities.

(3) The developer or owner is responsible for complying with the requirements of this section and shall make the necessary arrangements with the affected utility providers for the installation of the facilities.

(4) The requirements of this subsection shall not apply when the cost of placing the services underground exceeds 50% of the cost of construction of the new dwelling unit or the new construction.

(c) Exemptions. A development located outside of the B1, B2, B3, B4, E1, E2, E3, and G Zoning Districts shall not be subject to the requirements of these standards if, as of the date of filing of a building permit application, the utility lines serving the site are located aboveground and there are no underground facilities within 100 feet of the site.

C. Wireless telecommunications facilities.

(1) Wireless facilities must be located in accordance with the following order of priority:

(a) Collocation on a site with existing wireless telecommunication facilities;

(b) Collocation on existing utility poles, or other wireless telecommunication facility support structures on lands owned or controlled by the Village, not including the public rights of way;

(c) On nonresidential zoned properties;

(d) On other lands owned or controlled by the Village including but not limited to the Village public right of way;

(e) Collocation on existing utility poles or other support structures in the public rights of way.

(f) No wireless facilities shall be allowed on ornamental street lighting poles

(2) Wireless facilities shall incorporate concealment elements to minimize visual impacts:

(a) All equipment shall be the smallest and least visibly intrusive feasible;

(b) Antennas located at the top of support structures shall be incorporated into the structure, or placed within shrouds of a size such that the antenna appears to be part of the support structure;

(c) Antennas placed elsewhere on a support structure shall be integrated into the structure, or be designed and placed to minimize visual impacts;

(d) Ground mounted or pole mounted equipment is prohibited in Zoning Districts requiring underground installation;

(e) Wiring and cabling shall be neat and concealed within conduit flush to the support structure.

(3) In addition to applicable wireless facility provisions listed in this section, any application to deploy within a public right of way owned or controlled by the Village must comply with the following requirements.

(a) License. An applicant must obtain a license agreement from the Board of Trustees, which costs shall be adopted by the Village Board and included in the Village's schedule of fees;

(b) To the extent permitted by law, the permittee, the owner(s) and operator(s), jointly and severally, at its/their sole cost and expense, shall defend, indemnify, protect and hold the Village and its elected and appointed officials, board members, agents, consultants, employees and volunteers harmless from and against all claims, suits, demands, actions, settlement costs (including but not limited to, attorney's fees, interest and expert witness fees) or award of damages, whether compensatory or punitive, which might arise out of, or are caused by, the placement, construction, erection, modification, location, product performance, use, operation, maintenance, repair, installation, replacement, removal, or restoration of said facility; excepting, however, any portion of such claims, suits, demands, causes of action or award of damages as may be attributable to the negligent or intentional acts or omissions of the Village or its servants or agents;

(c) Radio frequency emissions. A wireless facility shall not, by itself or in conjunction with other wireless facilities, generate radio frequency emissions in excess of the standards and regulations of the FCC. When a small wireless facility is complete, as-built readings will be taken and submitted to the Village Development Code Administrator.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Authorize RFP

Date: 4-27-2020

DEPT OF ORIGIN: Village Manager

Bill # 43-2020

DATE SUBMITTED: _____

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED

Authorize RFP for Janitor Services for 1 Main Street.

MOVED BY: Shapiro SECONDED BY: Little

VOTE ON ROLL CALL:

MAYOR RABIDEAU

TRUSTEE SHAPIRO

YES

TRUSTEE CATILLAZ

YES

TRUSTEE LITTLE

YES

TRUSTEE MURPHY

YES

Introduction

The Village of Saranac Lake seeks to contract with a qualified firm for janitor services at the Village of Saranac Lake Police Department. The Village has issued a Request for Proposals (RFP) to identify firms with the interest, expertise and capacity to assist the Village. From the list of qualified firms the Village will select the firm that is best suited to assist the Village in accordance with the Village of Saranac Lake Procurement Policy. The RFP is available on the Village of Saranac Lake website at www.saranaclakeny.gov.

Responses are due by **Friday, May 29th, 2020 at 3PM** and must be sent by email to:

Kareen Tyler, Village Clerk
Village of Saranac Lake
39 Main Street
Saranac Lake, NY 12983
Tel: (518) 891-4150
Email: clerk@saranaclakeny.gov

Project Description

The Village of Saranac Lake Police Department is located at 2 Main Street.

Scope of Work

The scope of work for the project includes but is not necessarily limited to the following tasks:

Main Entrance / Lobby

1. Damp clean reception work station.
2. Dust and wipe clean lobby furniture.
3. Clean and sanitize reception telephone.
4. Clean lobby and corridor interior glass partitions.
5. Clean metal bright work including baseboard unit, window frames, etc.
6. Sweep floor.
7. Dust mop and damp mop hard surface flooring
8. Vacuum doorway rugs.

Office/locker Areas

1. Empty all trash receptacles.
2. Dust and damp wipe furniture tops.
3. Spot clean all partition glass.
4. Dust baseboards, chair rails etc.
5. Dust pictures, frames and other wall hangings.
6. Dust blinds.
7. Clean and sanitize telephones.
8. Dust and damp mop resilient floors.
9. Properly arrange furniture.
10. Vacuum carpeted offices.
11. Machine buff and polish hard surface floors. (Once a month)
12. Machine strip and wax all resilient floors. (Once a month)

Restrooms

1. Clean and sanitize all surfaces of toilets and urinals.

2. Clean and polish mirrors, chrome and other bright work.
3. Sweep and wash floors with germicidal disinfectant detergent.
4. Clean all wash basins and counter tops.
5. Spot clean partitions and tiled walls to remove marks, stains etc.
6. Replenish all paper, soap and sanitary products.
7. Empty and clean all waste receptacles.
8. Replace toilet bowl or room deodorants.
9. Machine scrub floor with germicidal disinfectant detergent.

Jail Cells

1. Clean and sanitize urinals.
2. Clean and sanitize sinks.
3. Dust mop and damp mop hard surface floors.
4. Machine buff and polish hard surface floors.

Submission Instructions

Responses shall include the following components in sequential order:

1. An introductory Letter of Interest.
2. A discussion of the firm's approach to the project.
3. Resumes of key members of the firm that would be involved with the project.
4. Response to Evaluation Criteria.
5. Examples of relevant project experience.
6. References from past similar projects.

Submission Deadline and Requirements

Responses shall meet all submission requirements as described below:

- Responses shall be submitted in portable document format (.pdf);
- Responses shall be able to be reproduced or printed on portrait-oriented 8 ½ x 11 inch standard paper;
- Responses shall be received by **Friday, May 29th, 2020 at 3PM**; and
- Responses shall be sent by email to:

Kareen Tyler, Village Clerk
Village of Saranac Lake
Email: clerk@saranaclakeny.gov

Conditions Governing Responses

Only those proposals which contain complete information and are responsive to the RFQ will be considered. The Village of Saranac Lake reserves the right to:

- Accept or reject any or all submissions associated with this work;
- Request qualified respondents to consider contracting for only certain elements of the project or to consider partnering with other qualified respondents;
- Require respondents to clarify aspects of their understanding of and approach to the project in person or by telephone;
- Waive or modify minor irregularities in responses received;
- Negotiate with respondents to best serve the interests of the Village of Saranac Lake;
- Amend specifications after their release, with due notice given to all consultants to modify their proposals to reflect changed specifications;
- Award a contract for any or all parts of the project including award of specific project components to one or more qualified respondent.

Selection Procedure

Responses will be reviewed by a committee of Village staff. Respondents will be assessed against the following criteria:

Component	RFQ Score
Responsiveness to the RFP	5 points
Previous experience in similar projects	20 points
Understanding of project scope and requirements	25 points
Ability to meet the schedule/budget	10 points
Expertise of key personnel	20 points
Response from references/past projects	20 points
Total	100 points

From the list of qualified firms the Village will select the firm that is best suited to assist the Village in accordance with the Village of Saranac Lake Procurement Policy. Presentations may be required of qualified finalists. If required, presentations will be held at a time, date, and location chosen by the Village.

The selected firm will be notified in writing and be asked to meet and submit their prospective scope of services, schedule and a fee proposal. If, after negotiation and consideration, the Village is unable to reach an acceptable agreement with the firm, the Village will terminate negotiations with the firm and, at its sole discretion, may enter into negotiations with another qualified firm and/or withhold the award for any reason and/or elect not to proceed with any of the proponents and/or re-solicit via a new RFP.

Inquiries

All inquiries should be directed to:

Additional Considerations

- The Village is not responsible for responses that are not received or that do not arrive by the submission deadline.
- Expenses incurred in the preparation of responses shall be borne by the respondent(s) with the express understanding that the respondent(s) may not apply to the Village for reimbursement for these expenses.
- By submitting a response the respondent agrees that it will not make any claim for or have any right to damages because of any lack of information or misinterpretation of the information provided in the response.
- If respondent provides material(s) of a confidential nature for disclosure to third parties, the respondent should clearly indicate the specific material(s) it considers confidential. Subject to the provisions of FOIL and any other applicable laws, the Village of Saranac Lake may agree to maintain confidentiality of such material(s) if requested. The Village of Saranac Lake assumes no responsibility for any loss or damage resulting out of any determination requiring disclosure of information pursuant to FOIL.
- The Village of Saranac Lake is not liable for any costs incurred by any individual or firm for work performed to prepare its response or for any travel and or other expenses incurred in the preparation and/or submission of its response or participation in subsequent interviews or presentations. Further, the Village of Saranac Lake is not liable for any costs incurred prior to approval of the contract.

new business - LED

John Sweeney

From: Burns, Richard L. <Richard.Burns@nationalgrid.com>
Sent: Thursday, April 23, 2020 10:17 AM
To: John Sweeney
Cc: Maxon, Courtney
Subject: FW: Lapan Highway lights
Attachments: LED Cost Comparison 2019.pdf

John- here's the latest on Lapan Highway from February. Let me know if you need anything else.

Rich Burns
Manager
Customer & Community Engagement
National Grid
20 Pine Street
Potsdam, NY 13676
Phone 315.267.5247
Fax 315.268.6206
Richard.Burns@nationalgrid.com

Learn more about how National Grid is Investing in Upstate NY

Please consider the environment before printing this email.

From: Burns, Richard L.
Sent: Thursday, February 13, 2020 9:23 AM
To: John Sweeney (manager@saranaclakeny.gov) <manager@saranaclakeny.gov>
Cc: Maxon, Courtney <~~Courtney.Maxon@nationalgrid.com~~>
Subject: Lapan Highway lights

Thanks for meeting with Courtney and me on January 31 to discuss lighting options along Lapan Highway.

As we discussed, we can temporarily disable (for up to 30 days) some of the lights beyond Canaras and change over to LED's around the Canaras intersection to allow the Village to get feedback from the public. The LED change would be permanent.

National Grid requires a written request on Village letterhead to authorize the change. It should request temporarily disabling the lights on poles 77-80 (the four westernmost lights) and converting to LED's on poles 73-76. You'll also need to request an LED size- I've attached an equivalence guide for your use- the existing lights are 150W HPS, the equivalent is an LED "C".

Feel free to contact me or Courtney if you have any questions.

Rich Burns
Manager
Customer & Community Engagement
National Grid

20 Pine Street
Potsdam, NY 13676
Phone 315.267.5247
Fax 315.268.6206
Richard.Burns@nationalgrid.com

Learn more about how National Grid is Investing in Upstate NY

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For the registered information on the UK operating companies within the National Grid group please use the attached link: <https://www.nationalgrid.com/group/about-us/corporate-registrations>

Annual Cost Comparison HID - LED

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HID – LED Annual Cost Comparison

Luminaire Properties				Annual Charges				
Luminaire Type / Wattage ¹	Luminaire Billable Wattage ¹	Delivered Lumens	Annual Energy Consumption (kWh)	Effective Facility Charge ¹	Effective Distribution Charge @ \$0.08669 ¹ (kWh)	Subtotal Charge	2018 Ave. Commodity Charge @ \$0.03247 ² (kWh)	Estimated Total Charge
LED Roadway B – 25W	25	3,166	104	\$ 84.00	\$ 9.02	\$ 93.02	\$ 3.38	\$ 96.39
HPS Roadway - 70W	86	4,221	359	\$ 63.96	\$ 31.12	\$ 95.08	\$ 11.66	\$ 106.74
HPS Roadway - 100W	118	6,365	492	\$ 63.96	\$ 42.65	\$106.61	\$ 15.98	\$ 122.59
LED Roadway C – 48W	48	5,392	200	\$ 88.80	\$ 17.34	\$106.14	\$ 6.49	\$ 112.63
HPS Roadway – 100W	118	6,365	492	\$ 63.96	\$ 42.65	\$106.61	\$ 15.98	\$ 122.59
HPS Roadway – 150W	173	10,720	721	\$ 63.96	\$ 62.50	\$126.46	\$ 23.41	\$ 149.87
MH Roadway – 175W	207	8,040	863	\$111.48	\$ 74.81	\$186.29	\$ 28.02	\$ 214.32
LED Roadway D – 96W	96	11,690	400	\$110.40	\$ 34.68	\$145.08	\$ 12.99	\$ 158.06
HPS Roadway – 250W	304	19,095	1,268	\$ 63.96	\$ 109.92	\$173.88	\$ 41.17	\$ 215.05
LED Roadway F – 210W	210	24,068	876	\$119.40	\$ 75.94	\$195.34	\$ 28.44	\$ 223.78
HPS Roadway – 400W	470	33,500	1,960	\$ 63.96	\$ 169.91	\$233.87	\$ 63.64	\$ 297.51

Note 1 - PSC 214 Service Classification No. 2; Effective 4/1/2019

Note 2 – Average Streetlight Commodity Cost, Niagara Mohawk service territory, 2018

Annual Benefit Comparison HID - LED

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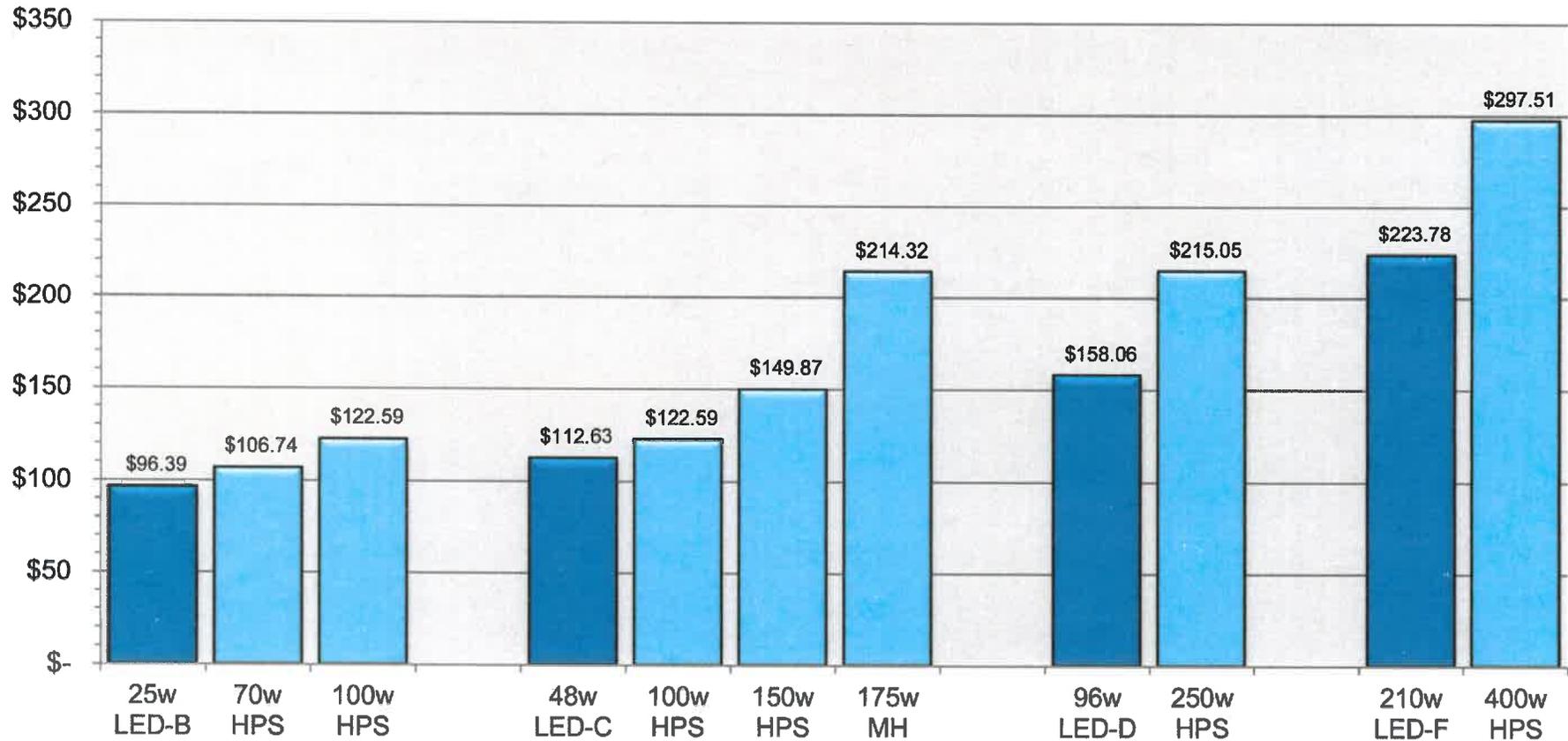
Luminaire Type / Wattage	Annual Per Unit Total Charge				Annual Per Unit Savings Benefit			
	Estimated Commodity Price				Estimated Commodity Price			
	@\$0.03247 ¹ (kWh)	@\$0.04 (kWh)	@\$0.05 (kWh)	@\$0.06 (kWh)	@\$0.03247 ¹ (kWh)	@\$0.04 (kWh)	@\$0.05 (kWh)	@\$0.06 (kWh)
LED Roadway B – 25W	\$95.42	\$96.91	\$97.95	\$98.99				
HPS Roadway - 70W	\$103.66	\$106.78	\$110.37	\$113.96	\$8.25	\$12.21	\$14.76	\$17.31
HPS Roadway - 100W	\$118.42	\$123.51	\$128.43	\$133.35	\$23.00	\$29.03	\$32.91	\$36.79
LED Roadway C – 48W	\$110.87	\$113.67	\$115.67	\$117.67				
HPS Roadway – 100W	\$118.42	\$123.51	\$128.43	\$133.35	\$7.55	\$12.09	\$15.01	\$17.93
HPS Roadway – 150W	\$143.82	\$153.47	\$160.68	\$167.89	\$32.95	\$41.05	\$46.26	\$51.47
MH Roadway – 175W	\$206.97	\$220.37	\$229.00	\$237.63	\$96.11	\$106.40	\$113.03	\$119.66
LED Roadway D – 96W	\$154.65	\$160.39	\$164.39	\$168.39				
HPS Roadway – 250W	\$204.50	\$230.63	\$243.31	\$255.99	\$49.85	\$63.33	\$72.01	\$80.69
LED Roadway F – 210W	\$216.45	\$229.32	\$238.08	\$246.84				
HPS Roadway – 400W	\$281.26	\$317.65	\$337.25	\$356.85	\$64.81	\$81.64	\$92.48	\$103.32

Note 1 - Average Streetlight Commodity Cost, Niagara Mohawk service territory, 2018

HID – LED Cost Comparison: Annual Facility + Energy Charges¹

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Village of Saranac Lake
Community Development Department
39 Main Street
Saranac Lake, NY 12983
Phone (518) 891-4150
Fax (518) 891-1324
www.saranaclakeny.gov

MEMO

TO: Village of Saranac Lake Board of Trustees

FROM: Community Development Department

DATE: April 23, 2020

RE: Outreach Efforts for COVID-19

Village staff have established several mechanisms and protocols for distributing information regarding COVID-19 to village residents. Staff are working in partnership with other agencies in an effort to ensure that information is reaching the public.

Village Website

Community Development staff update COVID-19 information on the village website weekly. The home page contains information most relevant to village services. There is a COVID-19 project page that contains public health information. That page is being updated in partnership with the Public Health Officer and should be live by April 27th. The Doing Business pages on the website now contain information about federal and regional resources available to small businesses and where to find technical assistance locally.

Outreach

Staff have several email lists that are used to share information with various audiences. Email lists include businesses, village staff and advisory boards, downtown stakeholders, and media. The Community Development Department works closely with the SLA Chamber of Commerce and Franklin County LDC to distribute information to local businesses regarding recommended business practices to protect public health as well as how to access financial resources available to business owners.

Social Media

Community Development staff have a monthly schedule for social media posts. Currently, COVID-19 information is added to the website when it is received and then updates are summarized in social media posts twice per week.

Overall Strategy

Village staff communicate regularly with local and regional agencies and have established strong networks for sharing information. The main goal is to make sure that residents receive accurate information, are aware of services available in the region, and know how to access resources as needed. Ideas and suggestions for improving our outreach efforts are welcome.

Kareen Tyler

From: Jamie Konkoski
Sent: Monday, April 27, 2020 3:15 PM
To: John Sweeney
Cc: Kareen Tyler
Subject: Update Census Response Rate

John,

Here are the updated census response rates according to the website today. These figures include all responses received through 4/26.

New York State	47.6%
Saranac Lake	44.3%
Tupper Lake	48.7%
Malone	48.9%

Jamie

Update



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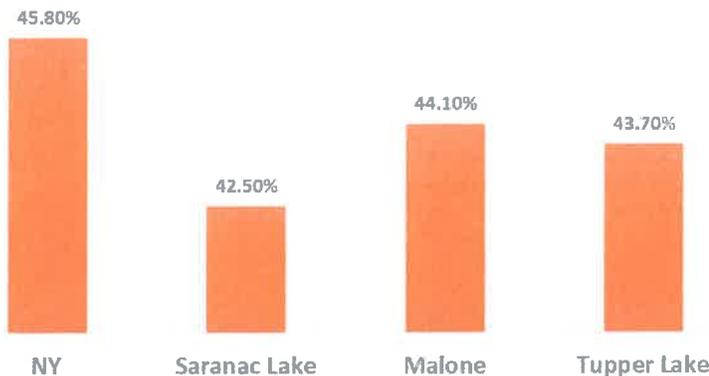
April 23, 2020

Census Update

1. Response Rate

- The current census response rate for Saranac Lake is 42.5%. The final self-response rate in 2010 was 62.2%. NOTE: the Census Bureau has suspended field operations due to COVID-19 so it is more important for local agencies to encourage people to complete the census.
- Track response rates by region: <https://2020census.gov/en/response-rates.html>
- Response rate comparison:

Census Response Rate April 23, 2020



2. Outreach Efforts

- On April 9th Community Development Department sent an email blast regarding the census to the Village Board, village staff, all Advisory Boards, Development Board, downtown stakeholders, and the media. The email encouraged people to complete the census online and encourage others to do the same. Information that could easily be shared via email or social media was included in the email.
- 4 social media posts have been made regarding the Census. The first 2 included information about why the census is important and included a link to the online census.
- A Census Challenge was created to encourage people to complete the census online. 2 social media posts have made so far with a weekly target response rate.
- Community Development Department has a social media calendar and plans to make 2 posts per week about the Census Challenge through the end of April. The Challenge will likely be extended into May.

3. Other Outreach Methods to Consider:

- Letter to the Editor from a board member
- Press Release about the online Census Challenge
- Pitch a story to the ADE since they did not publish any stories as a result of the email blast

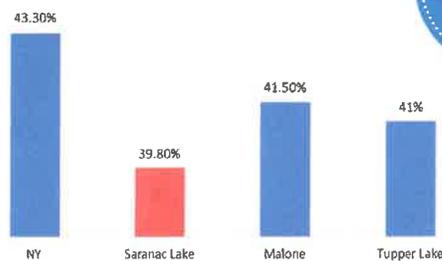
Social Media Post from April 17th

Come on Saranac Lake!! We can do better! Let's get to 45% Response Rate this week!

2020census.gov



2020 Census Response Rate - 4/17/20



Social Media Post from April 23rd

Census Challenge!

Weekly Goal: 45% - we need more responses!

Complete the census: 2020census.gov

Census Response Rate

■ Apr. 17 ■ Apr. 23

