

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
REGULAR MEETING AGENDA 5:30PM
MONDAY February 10, 2020
Roberts Rules of Order will be in Effect for this Meeting**

A. CALL TO ORDER PLEDGE OF ALLEGIANCE

B. ROLL CALL:

C. AUDITING:

- a. Pay Vouchers
- b. Approve Minutes 1-27-2020

D. PUBLIC COMMENT PERIOD: Erin Griffin Climate Change

E. CORRESPONDENCE: Letter NYS Department of Transportation – traffic signal River Street & Church Street

F. ITEMS FOR BOARD ACTION

BILL	16	2020	Call for A Public Hearing Annexation of Two Parcels in the Town of North Elba
BILL	17	2020	Support Senate Bill S.1942 and Assembly A.1602 – allowing employment of retired former members of the division of state police as part-time police officers
BILL	18	2020	Promote Jacob O'Brien from Laborer to Motor Equipment Operator

G. OLD BUSINESS:

H. NEW BUSINESS:

I. ITEMS FOR DISCUSSION:

J. MOTION TO ADJOURN:

**RULES FOR PUBLIC HEARING COMMENTS AND
PUBLIC COMMENT
PERIOD OF MEETINGS**

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and address.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 5 minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

REGULAR MEETING OF THE BOARD OF TRUSTEES
January 27, 2020

Everyone stood for the pledge of allegiance.

Roll Call: Mayor Clyde Rabideau

Trustees: Richard Shapiro, Patrick Murphy, Thomas Catillaz and Melinda Little.

Also present: Village Manager, John Sweeney, Treasurer Elizabeth Benson, and Village Clerk, Kareen Tyler.

SPECIAL GUESTS:

Mayor Presented Proclamation to Reuben Bernstein, Micah McCulley and Forrest Monroe.
Copies of proclamations are attached and made part of these minutes.

AUDITING:

Chair Rabideau called for a motion to approve payment for the 2020 Budget \$515,345.01
voucher number 11043193 to 11043279 complete detail of these vouchers is attached and made
part of these minutes.

Motion: Murphy Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

APPROVAL OF MINUTES:

Chair Mayor Rabideau called for a motion to approve minute of January 13, 2020

Motion: Catillaz Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

CORRESPONDENCE: Email from Beth and Ron Edgley

Chair Rabideau called for motion to accept and place on file the above referenced correspondence.

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

PUBLIC COMMENT PERIOD: No one spoke

ITEMS FOR BOARD ACTION:

Bill 10-2020 Appoint Election Inspectors

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

Bill 11-2020 Appoint PTAB Members

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Catillaz Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

Bill 12-2020 Authorize Agreement with Friends of Mount Pisgah

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Murphy Second:Catillaz

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

Bill 13-2020 Authorize Lease with Skyward Hospitality LLC 3 Main Street

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Shapiro Second:Little

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

Bill 14-2020 Set Aside Rules

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Murphy Second:Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

Bill 15-2020 Accept Sealed Bid for 400 Broadway

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Little Second:Catillaz

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

OLD BUSINESS no old business

NEW BUSINESS no new business

MOTION TO ADJOURN

Chair Mayor Rabideau called for a motion to adjourn.

Motion:Little Second:Catillaz

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

Respectfully submitted,
Kareen Tyler, Village Clerk

Village of Saranac Lake Greenhouse Gas Inventory Summary: An Analysis of Energy Use and Climate Impact

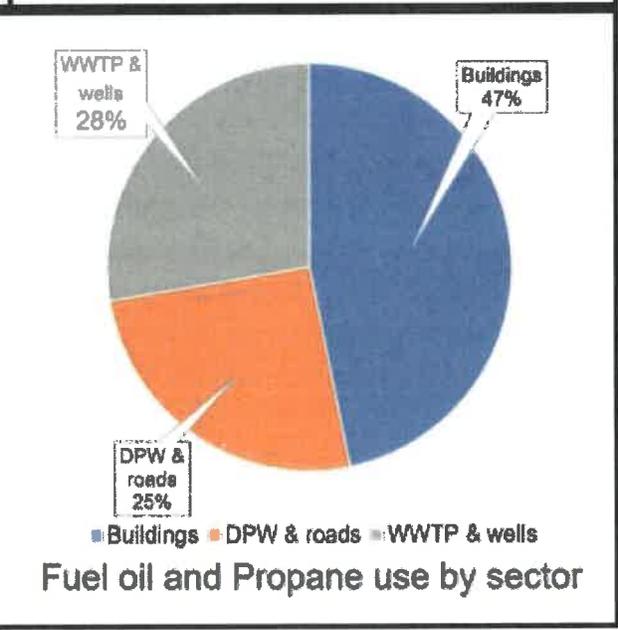
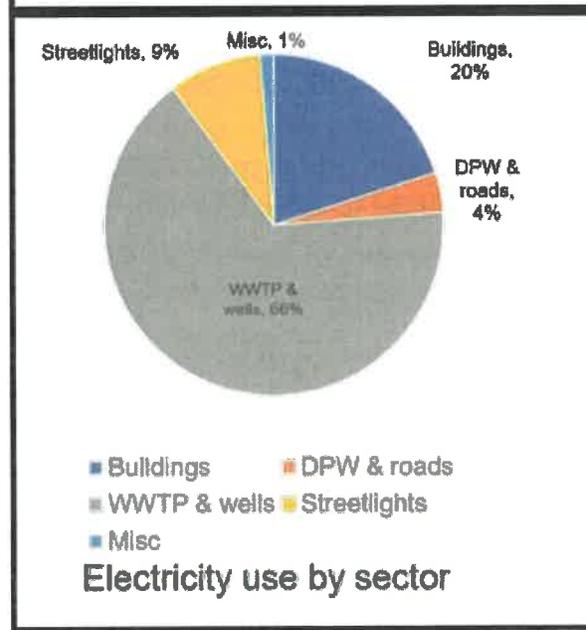
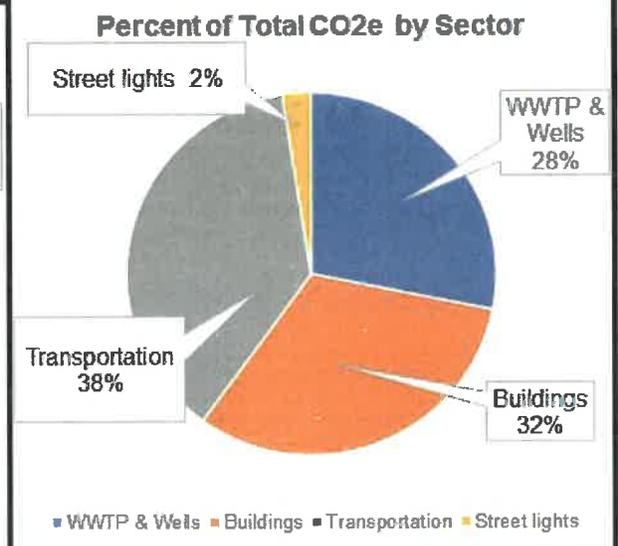
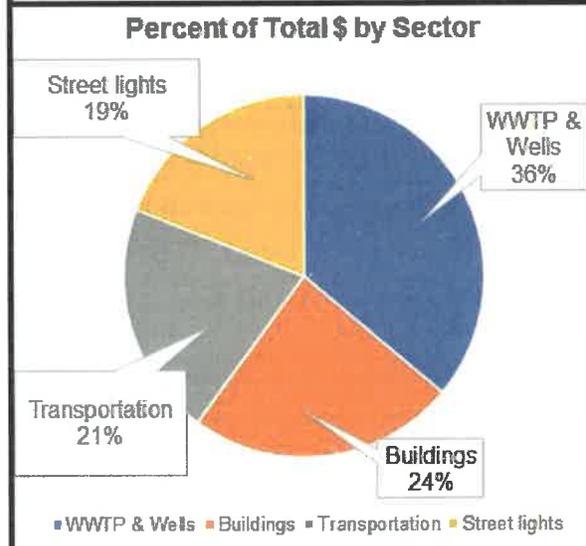
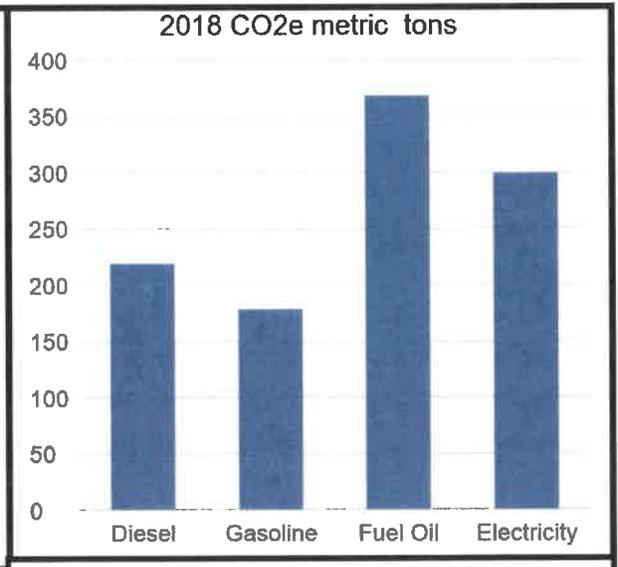
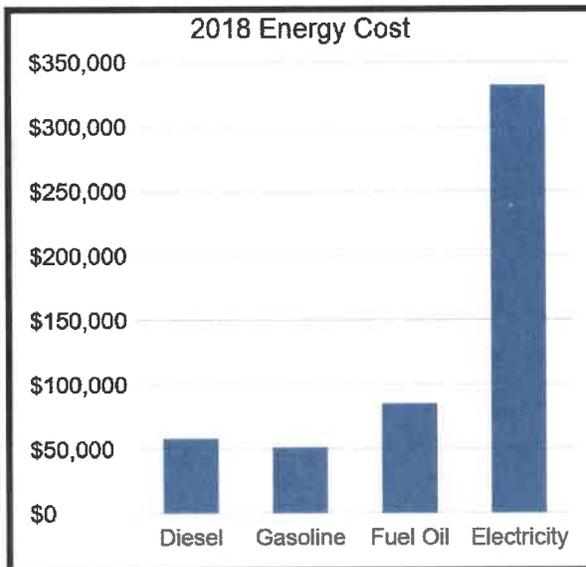
Village operations from 2017-2018 were inventoried for greenhouse gas emissions. An assessment of the emissions illustrates consumption of energy and areas of climate impact. Energy consumption is directly tied to Village expenses needed to heat buildings or power machinery while, climate impact refers to the amount different greenhouse gases, such as methane and carbon dioxide, contribute to climate change. In the inventory, carbon dioxide equivalence (CO₂e) is used as a measurement for the amount of global warming a certain greenhouse gas may cause, using the equivalent amount of carbon dioxide as a reference. This data will provide a baseline to set goals and objectives to track progress toward reducing the Village's operating costs, energy use, and greenhouse gas emissions resulting in valuable savings to the taxpayer and decreasing climate impact.

Greenhouse gas emissions from electricity use are determined from the fuel sources utilized by National Grid. Other sources of greenhouse gas emissions for the Village include diesel, gasoline, and fuel oil. Electricity is the biggest contributor to energy cost and fossil fuels contribute the most to climate impact. Areas of government operations were grouped into different sectors and then analyzed. Not surprisingly, wastewater and water treatment operations are a major contributor to both energy costs and climate impact. However, a plan for energy cost and greenhouse gas reduction will require a comprehensive strategy that includes all sectors. Attached here is a quick overview of the information gained from the inventory, as well as, a presentation detailing the status of the Climate Smart Community program to date.

The Climate Smart Community Task Force has a goal to submit for Climate Smart Community Bronze Certification by July 3rd of 2020 and the greenhouse gas inventory is an important milestone in reaching that goal. This inventory, however, is only the beginning of the Village's efforts to decrease its impact on climate. With this objective finished, important decisions regarding government policy and operations can originate from facts and data. The information gained from this inventory is only as good as the actions taken as a result of its analysis. What we do with this information, in the months and years ahead, is what really matters.

Completing the inventory was a team effort and took many hours of tedious work. The Climate Smart Community Task Force would like to thank Village staff for assisting; especially Donna Sayles, Cassandra Hopkins, Jamie Konkoski, and John Sweeney, as well as, Kate Glenn of Paul Smith's College. Harry Gordon deserves special recognition for his tireless work ethic, attention to detail, and leadership during the inventory. Last, Patrick Murphy deserves recognition for managing communications with the Village Board and staff as we finalized this report and presentation.

Erin Griffin, Climate Smart Communities Task Force Coordinator, egriffin@wildcenter.org





Climate Smart
Communities

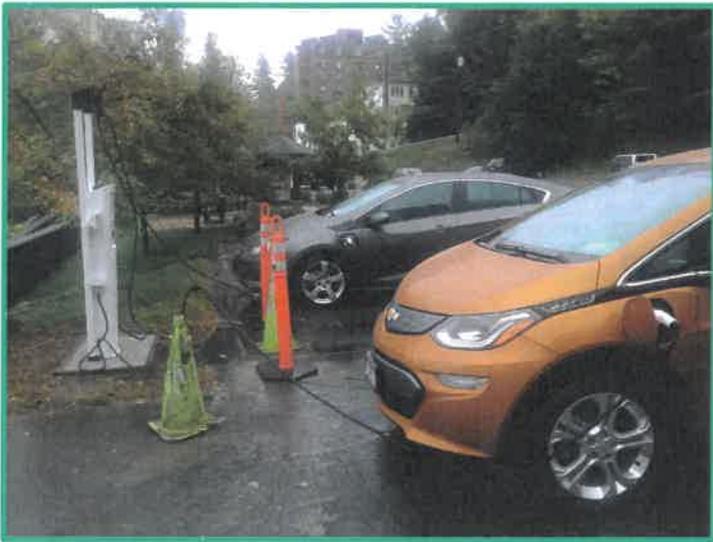
Climate Smart Community Task Force Village Board Update *February 2020*



CSC Task Force

- **Erin Griffin**, CSC Coordinator, The Wild Center
 - **Kate Glenn**, Paul Smith's College
 - **Kristel Guimara**, North Country Community College
 - **Patrick Murphy**, Saranac Lake Village Board
 - **Jamie Konkoski**, Saranac Lake Village Community Development Director
 - **Cassandra Hopkins**, Saranac Lake Community Development Assistant
 - **Steve Dehond**, Tri-Lakes 350.org
 - **Harry Gordon**, architect, US Green Building Council
 - **Katie Morgan**, Saranac Lake High School teacher
 - **Tucker Jakobe**, Saranac Lake High School student
 - **Cedar Young**, Saranac Lake High School student
-

Completed Actions



Point Total: 104 points

120 points needed for

Bronze CSC Certification

- EV Charging Station
- Complete Streets Policy
- Farmers Markets
- HVAC Upgrades
- Interior Lighting Upgrades
- Biking/Walking Infrastructure
- Participated in another climate program (CEC)
- Social Media
- Climate-related public events
- VSL climate change website
- Government GHG Inventory
- Unified Solar Permit
- Energy Code Enforcement Training
- Residential Organic Waste Program
- Energy Benchmarking for Gov. Buildings

Complete: Local Government Greenhouse Gas Inventory



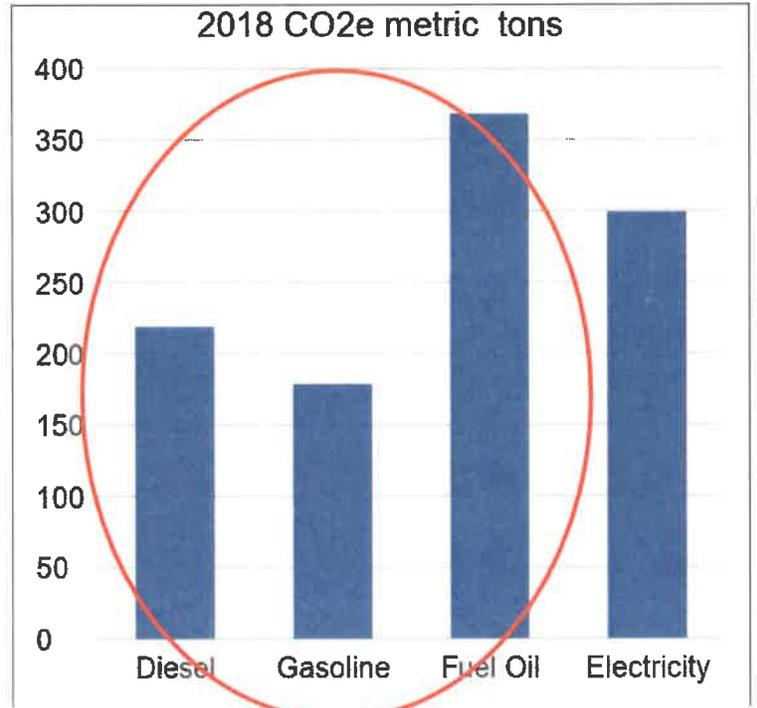
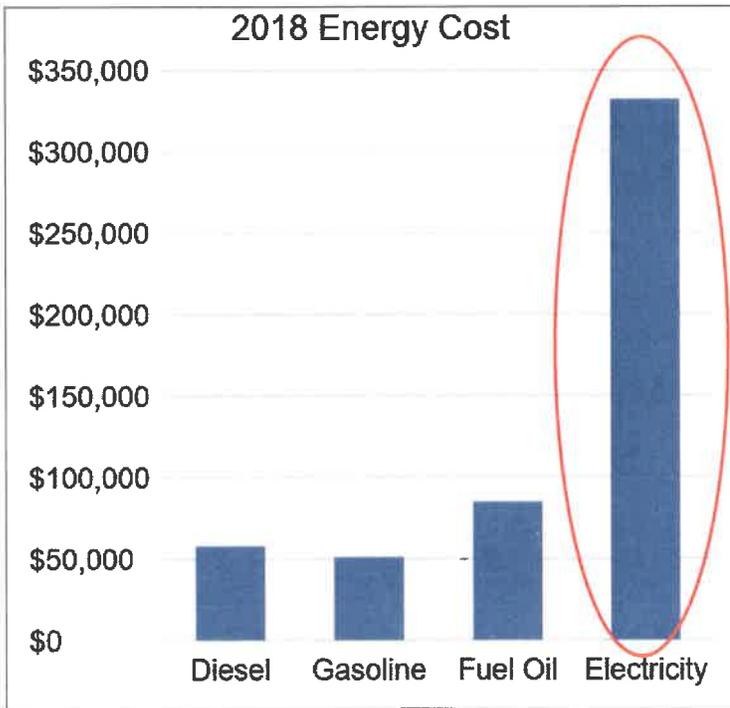
GHG Analysis Methodology

- Collected records of energy use in 2017 & 2018
 - Diesel Fuel
 - Gasoline
 - Fuel Oil #2
 - Electricity
 - Climate Impact: Quantity of each fuel type was converted to metric tons of carbon dioxide equivalent (CO²e)
 - Cost of each fuel type was recorded
 - Analyzed how energy is used for different functions
-

Overall GHG Analysis Results

Electricity is 63% of total energy cost

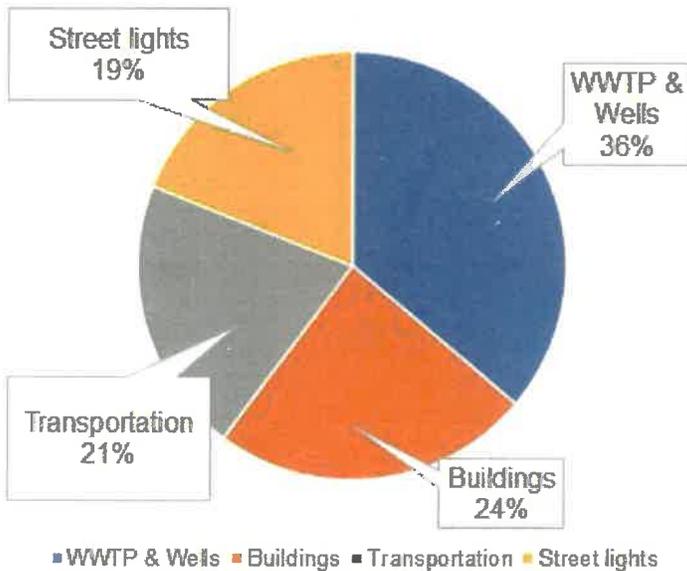
Fossil Fuels are 72% of total climate impact



Energy Cost and Climate Impact by Sector

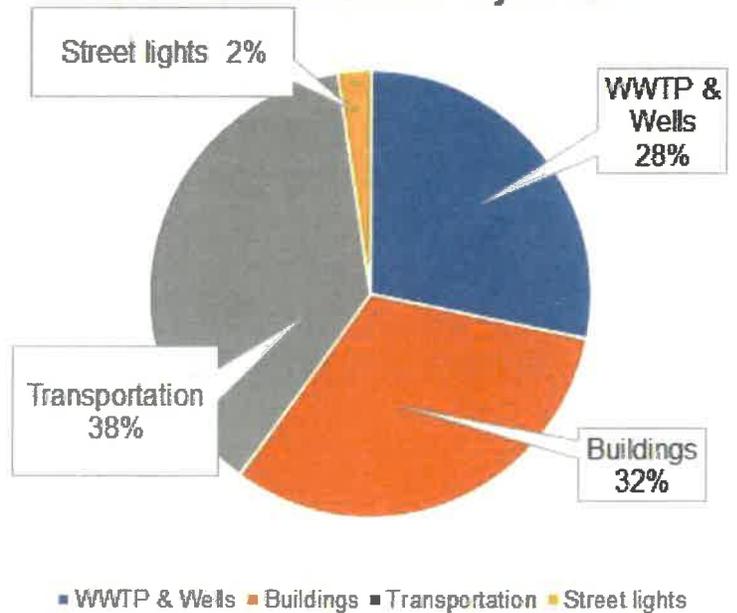
**Energy Cost by Sector –
Total = \$ 525,713**

Percent of Total \$ by Sector



**Climate Impact by Sector –
Total = 1,065 metric tons CO₂e**

Percent of Total CO₂e by Sector



Next Steps

- **Present GHG Inventory Results to Community**
- **Earn Bronze Certification - apply by July 3, 2020:**
 - **Fleet Inventory - 4 points**
 - **Research Fleet Efficiency Policy - 3 points**
 - **Partnerships for Climate Action - 3 points**
 - **Waste Audit - 2 points**
 - **Safe Routes to Schools - 3 points**
 - **Waste Reduction Education Campaign - 2 points**
 - **Smart Growth Policies in Land Use - 1-8 points**
- **Begin a Climate Action Plan process to move towards Silver Certification**



Department of Transportation

ANDREW M. CUOMO Governor

MARIE THERESE DOMINGUEZ Commissioner

STEVEN G. KOKKORIS, P.E. Regional Director

January 29, 2020

The Honorable Clyde Rabideau Mayor of Saranac Lake 39 Main Street, Suite 9 Saranac Lake, NY 12983

Re: NYSDOT Capital Project - PIN 7806.52 Signal Improvement Project (2021-2022) Traffic Signal Replacement

Dear Mayor Rabideau,

The New York State Department of Transportation is considering traffic signal work at a location in the Village of Saranac Lake. We are proposing to replace the traffic signal at the intersection of River Street and Church Street (NYS Route 3 and NYS Route 86). This existing traffic signal is nearing the end of its useful service life. We are also proposing to replace the pedestrian signals, sidewalk ramps and crosswalks (as necessary) at this intersection. By copy of this letter, we offer representatives of local government an opportunity to provide input. Please reply if there are any plans for local roads in the proximity of these intersections.

We are currently in the preliminary design phase of the project. During this phase of the project, we will begin to design the signal systems and evaluate various locations to place the signal poles. Construction is anticipated to begin in the Spring of 2021.

If you have any questions or comments, please contact Michael Burgess, P.E. at (315) 785-2351 or michael.burgess@dot.ny.gov. Thank you in advance for your time.

Sincerely,

[Handwritten signature of Ernest J. Reape, P.E.]

Ernest J. Reape, P.E. Regional Design Engineer

- Cc: S. Kokkoris, P.E., Regional Director (via email) A. Docteur, P.E., Acting Regional Traffic Engineer (via email) R. Haynes, P.E., Franklin County Resident Engineer (via email) Projectwise Design File

CC: BOARD - G VM

RPOF

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Call for a Public Hearing

Date: 2-10-2020

DEPT OF ORIGIN: Mayor Rabideau

Bill # 16-2020

DATE SUBMITTED: _____

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED

Call for a public hearing on Monday February 25,2020 at 5:30pm for the Annexation of village owned land in the Town of North Elba.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

Village of Saranac Lake, New York

Local Law # _____

ANNEXING LAND INTO THE VILLAGE OF SARANAC LAKE, NEW YORK

1. Both the Board of Trustees of the Village of Saranac Lake ("Village") and the Town of North Elba have approved the annexation of an uninhabited parcel of land from the Town of North Elba to the Village.
2. The Village of Saranac Lake ("Village") hereby annexes the approximate 18.9 acres of land owned by the Village situated in the Town of North Elba, Essex County, New York located on McKenzie Pond Road and 29 Willow Way and identified by Tax Map Numbers 32.3-4-17.000 and 32.3-4-19.000.
3. The local law shall be filed with the New York Secretary of State and shall take effect on that date on which it is accepted and filed by the Secretary of State.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Home Rule Request

Date: 2-10-2020

DEPT OF ORIGIN: Mayor Rabideau

Bill # 17-2020

DATE SUBMITTED: _____

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED \$

AMOUNT
BUDGETED: \$

APPROPRIATION
REQUIRED

Support the Home Rule request to support Senate Bill S.1942 and Assembly Bill A. 1602. Which would authorize the village of Malone, Saranac Lake and Tupper Lake, in the county of Franklin to employ retired former members of the division of state police as part-time police officers.

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

STATE OF NEW YORK

1942

2019-2020 Regular Sessions

IN SENATE

January 17, 2019

Introduced by Sen. LITTLE -- read twice and ordered printed, and when printed to be committed to the Committee on Civil Service and Pensions

AN ACT to amend the civil service law, in relation to employment of retired members of the division of state police as part-time police officers in certain villages in the county of Franklin

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

- 1 Section 1. Section 58 of the civil service law is amended by adding a
2 new subdivision 1-a to read as follows:
3 1-a. Notwithstanding any provision of law to the contrary, including
4 any other provision of this section, the board of trustees of the
5 villages of Malone, Saranac Lake and Tupper Lake, in the county of
6 Franklin, may authorize the appointment and employment, without examina-
7 tion or compliance with any other requirement of this section, as a
8 part-time police officer with its village police department, of any
9 retired former member of the division of state police.
10 § 2. This act shall take effect immediately.

EXPLANATION--Matter in *italics* (underscored) is new; matter in brackets
[-] is old law to be omitted.

LBD03530-01-9

A01602 Summary:

BILL NO A01602
SAME AS SAME AS
SPONSOR Jones (MS)
COSPNSR Pheffer Amato, D'Urso, Montesano
MLTSPNSR Cook, Crouch
Amd §58, Civ Serv L

Authorizes the village of Malone, Saranac Lake and Tupper Lake, in the county of Franklin, to employ retired former members of the division of state police as part-time village police officers.

RESOLUTION AUTHORIZES VILLAGE MANAGER TO PROMOTE LABORER TO MEO POSITION

Whereas, the Village of Saranac Lake has an open Motor Equipment Operator Position, and,

Whereas, Jacob O'Brien meets all Civil Service requirements to be a Motor Equipment Operator.

Now, Therefore Be It Resolved, The Village of Saranac Lake Board of Trustees authorizes the Village Manger to promote Jacob O'Brien to the position of Motor Equipment Operator.