

REGULAR MEETING OF THE BOARD OF TRUSTEES
Monday, December 21, 2020

Meeting was held through Zoom.

ROLL CALL FOR REGULAR MEETING: Present: Mayor Rabideau

Trustees: Thomas Catillaz, Richard Shapiro, and Melinda Little

Absent Trustee : Zeida Newman

Staff also present: Village Manager, John Sweeney, Village Clerk Kareen Tyler, Deputy Clerk/Treasurer Lidia O'Kelly, Village Attorney Paul Van Cott, Village Treasurer, Elizabeth Benson Cod Enforcement Administrator, Paul Blaine.

Absent: Mayor Rabideau

ITEMS FOR BOARD ACTION:

Bill 121-2020 Approve Franklin County MOU for Public Health Services

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Roll Call: Catillaz: yes, Newman: absent, Shapiro: yes Little: yes

EXECUTIVE SESSION:

Chair Mayor Rabideau called for a motion to enter into executive session for - Proposed pending or current litigation.

Motion: Little Second: Shapiro

Roll Call: Catillaz: yes, Newman: absent, Shapiro: yes Little: yes

Chair Mayor Rabideau called for a motion to return to regular session.

Motion: Little Second: Shapiro

Roll Call: Catillaz: yes, Newman: absent, Shapiro: yes Little: yes

MOTION TO ADJOURN

Chair Mayor Rabideau called for a motion to adjourn.

Motion: Catillaz Second: Little

Roll Call: Catillaz: yes, Newman: absent, Shapiro: yes Little: yes

Respectfully submitted,
Kareen Tyler, Village Clerk

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Franklin County MOU & Village Response
FOR AGENDA OF 12-21-2020

DEPT OF ORIGIN: Manager BILL # 121-2020

DATE SUBMITTED: 12-17-2020 EXHIBITS:

APPROVED AS TO FORM:

Village Attorney Village Administration

EXPENDITURE REQUIRED:	AMOUNT BUDGETED:	APPROPRIATION REQUIRED:

SUMMARY STATEMENT

Village Board of Trustee to authorize Village Manager to enter into MOU for use of DPW garage in collaboration with Franklin County for vaccination site.

RECOMMENDED ACTION

APPROVAL OF RESOLUTION

MOVED BY: Little SECONDED BY: Shapiro

VOTE ON ROLL CALL:

MAYOR RABIDEAU	_____
TRUSTEE LITTLE	<u>yes</u>
TRUSTEE NEWMAN	<u>absent</u>
TRUSTEE SHAPIRO	<u>yes</u>
TRUSTEE CATILLAZ	<u>yes</u>



FRANKLIN COUNTY PUBLIC HEALTH SERVICES

Kathleen Farrell Strack, M.S., R.N.

Director of Public Health/ Early Intervention Official



Public Health
Prevent. Promote. Protect.

Memorandum of Understanding to Assist Franklin County Public Health Services

Goal:

The goal of this collaboration is to assist Franklin County Public Health Services (FCPHS) to increase capacity to deliver medical countermeasures (MCM) to the community in the event of a large-scale public health emergency thereby mitigating morbidity and mortality. The sheer magnitude of providing life-saving medications/vaccine to the entire population of Franklin County requires communities to establish creative and non-traditional methods of dispensing. The open (public) points of dispensing (PODs) are one of several community dispensing methods to be implemented. Others include closed PODs managed by a variety of businesses, organizations and the local health department.

Concepts of Operations:

Business and facilities will work in conjunction with FCPHS by offering support and assistance during a public health emergency or crisis.

For this purpose, a public health emergency/crisis means an occurrence or condition that results in an actual or imminent threat of harm to public health and safety due to bioterrorism, outbreaks of disease, natural occurrences, or other situation that may cause harm in our community.

The business acknowledges the intent to allow the use of its facilities to serve as a local Point of Dispensing (POD) site for medication, vaccines or other medical supplies that would be dispensed during a public health emergency or crisis.

The business will allow the use of its facilities, grounds and equipment, designate points-of-contact in case of an emergency and allow facilities to be visited by members of Franklin County for the development and maintenance of a mass dispensing plan.

Malone District Office:

355 West Main Street
Malone, NY 12953

PH: (518)481-1710
FAX: (518)483-9378

Saranac Lake District Office:

3 Main Street
Saranac Lake, NY 12983

PH: (518)891-4471
FAX: (518)891-7238

X: Katie/Amy/Schools mou



Capital of the Adirondacks

Village of Saranac Lake 39 Main Street, 2nd Floor Suite 9 • Saranac Lake, NY 12983-2294 • Phone: (518) 891-4150 • www.saranaclakeny.gov

December 17, 2020

Kathleen Farrell Strack, M.S., R.N.
Director of Public Health/Early Intervention Official
Franklin County Health Department
355 West Main Street
Malone, New York 12953

Re: Memorandum of Understanding (“MOU”) to Assist Franklin County Public Health Services

Dear Ms. Strack:

By this MOU, the Village of Saranac Lake (“VSL”) commits to assisting Franklin County Public Health Services (“FCPHS”) in its efforts to increase capacity to deliver medical countermeasures (MCM) to the community in the event of a large-scale public health emergency thereby mitigating morbidity and mortality. Specifically, VSL is willing to work with FCPHS to develop a collaborative plan for FCPHS to use VSL’s Department of Works (“DPW”) facilities at 95 Van Buren Street in Saranac Lake as a Point of Dispensing Site (“VSL POD Site”) for medication, vaccines or other medical supplies that would be dispensed during a public health emergency or crisis.

To implement this MOU, VSL, FCPHS and Franklin County agree as follows:

- (1) VSL and FCPHS shall jointly develop a plan for FCPHS to use the VSL POD Site during a public health emergency or crisis that also allows for DPW to continue to fulfill its operational responsibilities; and
- (2) Franklin County shall name VSL as an additional insured in relation to the use of the VSL POS Site by FCPHS and/or Franklin County for the purposes of this MOU; and
- (3) The parties recognize the need for flexibility and inter-municipal cooperation in addressing the response needs for public health emergencies and crises and commit to supporting the critical efforts of FCPHS in any such response; and
- (4) VSL’s designated point of contact for implementation of this MOU shall be the Village Manager.

VSL welcomes this opportunity to assist the important work of FCPHS through this MOU. Please confirm your agreement to the terms of this MOU by countersigning below.

Sincerely,

John Sweeney
Village Manager

FCPHS MOU
December 17, 2020
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By: _____
Kathleen Farrell Strack, M.S., R.N.
Director of Public Health

By: _____
Donna Kissane
County Manager

Date: _____

Date: _____