

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
SPECIAL MEETING AGENDA 5:30PM
Monday, October 19, 2020
Roberts Rules of Order will be in Effect for this Meeting
THIS MEETING WILL BE HELD THRU ZOOM**

Join Zoom Meeting

https://us02web.zoom.us/j/87177321686_10-19-2020.docx

Meeting ID: 871 7732 1686

One tap mobile

+16468769923,,87177321686# US (New York)

Dial by your location

+1 646 876 9923 US (New York)

A. CALL TO ORDER PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. ITEMS FOR BOARD ACTION

BILL	98	2020	Remove Bill 97-2020 from the Table
BILL	97	2020	Hire DRI Consultants

D. MOTION TO ADJOURN

**RULES FOR PUBLIC HEARING COMMENTS AND
PUBLIC COMMENT
PERIOD OF MEETINGS**

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and village resident or not.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 3.5 minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 2.5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Hire DRI Consultants

Date: 10/13/20

DEPT OF ORIGIN: Mayor Rabideau

Bill # 97-2020

DATE SUBMITTED: 10/13/20

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED: \$0

SUMMARY STATEMENT:

A resolution to hire Environmental Design & Research (EDR) for design and construction of the Parks, Streetscapes, and Connectivity Improvements project, which are funded by the Downtown Revitalization Initiative (DRI).

Bill 97 -2020 Hire DRI Consultants

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Catillaz Second: Little

Motion to TABLE: Little Second: Catillaz

Roll Call to TABLE: Catillaz: yes, Little: yes, Newman: yes, Shapiro: yes

**RESOLUTION TO HIRE ENVIRONMENTAL DESIGN & RESEARCH FOR
DESIGN AND CONSTRUCTION OF PROJECTS FUNDED BY THE DOWNTOWN
REVITALIZATION INITIATIVE**

WHEREAS, the Village was awarded funding through Downtown Revitalization Initiative (DRI) for Parks, Streetscapes, and Connectivity Improvements that will advance the Downtown Revitalization Initiative; and

WHEREAS, the improvements include the following three projects as outlined in the Village's DRI Strategic Investment Plan: Create a Series of Linked Gateway Parks; Increase Connectivity between Downtown Destinations; and Enhance the Woodruff Street Streetscape; and

WHEREAS, the Village seeks to engage the services of qualified consultants to prepare designs and manage construction for the three projects; and

WHEREAS, Village staff have reviewed Requests for Proposals and conducted a series of interviews with qualified consultants who can provided the desired services; and

WHEREAS, Village staff have recommended hiring Environmental Design & Research to assist the Village in this effort;

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees accepts the recommendation to hire Environmental Design & Research and the Village Manager is hereby authorized to execute a contract with Environmental Design & Research for design and construction of the Parks, Streetscapes, and Connectivity Improvements project.