

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES
REGULAR MEETING AGENDA 5:30PM
MONDAY DECEMBER 9, 2019
Roberts Rules of Order will be in Effect for this Meeting**

A. CALL TO ORDER PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. PUBLIC HEARING

Tree Law

Amendment to the Development Code Schools/Daycares

D. AUDITING

a. Pay Vouchers

b. Approve Minutes 11-25-2019

E. PUBLIC COMMENT PERIOD

F. CORRESPONDENCE- NYS DEC Letter, Franklin County Civil Service Letter, Police Report and email from Franklin County Legislator Melinda Ellis

G. ITEMS FOR BOARD ACTION

BILL	151	2019	Overnight Travel- Treasurer
BILL	152	2019	Adopt Tree Law
BILL	153	2019	NYS DOT Letter Regarding Sidewalks
BILL	154	2019	SEQR Negative Declaration for Amendment of Development Code
BILL	155	2019	LWRP Determination for Amendment of Development Code
BILL	156	2019	Adopt Amendments to the Development Code - Schools and Daycares
BILL	157	2019	Arbor Day Proclamation
BILL	158	2019	Promote Shawn Snyder

H. OLD BUSINESS

RIVERWALK

I. NEW BUSINESS

J. ITEMS FOR DISCUSSION

K. MOTION TO ADJOURN

**RULES FOR PUBLIC HEARING COMMENTS AND
PUBLIC COMMENT
PERIOD OF MEETINGS**

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and address.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 5 minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

Village of Saranac Lake

Local No. of the year 2019

The local law will be known as the Village of Saranac Lake Public Tree Care Law

Be it enacted by the Board of Trustees of the Village of Saranac Lake as follows:

Section 1. Statement of legislative intent

It is the purpose of this local law to promote and protect the public safety, and general welfare by providing for the regulation of the planting, maintenance, and removal of trees, shrubs, and other plants within the Village of Saranac Lake which are on Village property. The Board of Trustees recognizes the role that trees play in the village ecosystem and that they contribute to the quality of air, reduce noise and visual pollution, help to moderate climate extremes and conserve energy, and the Board further recognizes the role trees play in enhancing property values and the general quality of life in the Village. In order to establish a responsible program for planting, maintenance, or removal of trees in the Village, the Board of Trustees finds it necessary to establish a Tree Committee and to adopt this Local Law to provide an orderly framework to maximize the benefits afforded by trees within the Village.

Section 2. Definitions

- a. **Street trees:** "Street trees" are herein defined as trees, shrubs, bushes, and all other woody vegetation on publicly owned property within the Village.
- b. **Park Trees:** "Park trees" are herein defined as trees, shrubs, bushes and all other woody vegetation in public parks having individual names, and all areas owned by the Village, or to which the public has free access as a park.

Section 3. Establishment of a Tree Committee

- a. Establishment; membership; terms
 - (1) The Village Board of Trustees shall create an advisory committee known as the "Village of Saranac Lake Tree Committee." The Committee shall consist of three members, all of whom shall have a working knowledge of tree care. In addition, the Village Manager and the Village DPW Superintendent shall serve as ex officio members of the Committee. Each member shall be appointed by the Mayor, subject to approval by the Board of Trustees.
 - (2) The members shall be appointed initially as follows: one member shall be appointed for a term of two years; and two members shall be appointed for a term of three years. Thereafter, all appointments shall be for three years.
 - (3) If a Committee member does not serve the full term for reasons other than the expiration of the term, the Mayor shall appoint a successor, to serve for the unexpired term
- b. b. Tree Committee duties. The Tree Committee shall have the following duties that include, but are not

limited to:

- (1) Studying, investigating, developing and/or updating the Village's written plan for caring, preserving, pruning, topping, replanting, removing or disposing of trees and shrubs in parks and on other publicly owned property.
- (2) Maintaining reference materials relating to trees and shrubs.
- (3) Maintaining an inventory of the location of street trees and determining areas where such trees could exist but are absent.
- (4) Establishing a suggested species list for the village and recommending to the village the type and kind of trees to be planted upon village property.
- (5) Identifying trees for immediate removal.
- (6) Providing a long-range plan every five years for the Village relating to street trees and shrubs.
- (7) Providing the Village Board of Trustees with a yearly estimate of the cost of nursery stock to be used. Such plan shall be presented annually to the Board.

C. Meetings.

- (1) The Committee shall meet a minimum of two times each year. The Committee may call additional meetings as needed.

Section 4. Care of Public Trees

- a. The municipality or its agent shall perform all necessary maintenance to preserve and protect street trees in a safe and healthy condition, including trimming, spraying, fertilizing, watering, staking, topping, root pruning, mulching, treating for disease or injury, and removal if necessary.
- b. The village shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the limits of publicly owned property or parks as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds.
- c. The Village Tree Committee may recommend a tree or part of a tree be removed if the tree or tree part:
 - (1) Poses a potential public safety risk or hazard; or
 - (2) Causes an unsafe condition; or
 - (3) By its nature, is injurious to sewers, electric power lines, gas lines, waterlines or other public improvements; or
 - (4) Is affected with any injurious fungus, insect or pest.

Section 5. Approval for Action within the Village

- a. No one except the Village of Saranac Lake or its agents acting on the Village's behalf, shall remove, destroy, or cause the removal or destruction of a tree on any publicly owned property or in any Village park, or undertake construction or any activity which may significantly and prematurely detract from the health or growth of a tree without first having obtained permission for such removal or construction from the Superintendent of Public Works.
- b. No one, except the Village of Saranac Lake or its agents acting on the Village's behalf, shall plant a tree or shrub upon Village property without first submitting a request to the DPW Superintendent who will

consult the Tree Committee before making a decision. The request shall state the number of trees to be set out; the location, species or variety of each tree to be planted; the method of planting; and any other information DPW Superintendent shall find reasonably necessary for its recommendation on whether or not the proposed actions are in conformance with the Community Forest Management Plan.

Section 6. Severability

If any section, subdivision, paragraph, subparagraph, clause, sentence, or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the section, subdivision, paragraph, subparagraph, clause, sentence, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 7. Effective Date

This local law shall take effect immediately upon its filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Exhibit "A"

Proposed changes to Development Code Definitions:

DAY CARE, FAMILY HOME, Delete definition and replace with:

DAY CARE, RESIDENTIAL - A program that is in an owner-occupied residence in which child day care is provided. The home shall be operated in accordance with Section 106-93 of this Code.

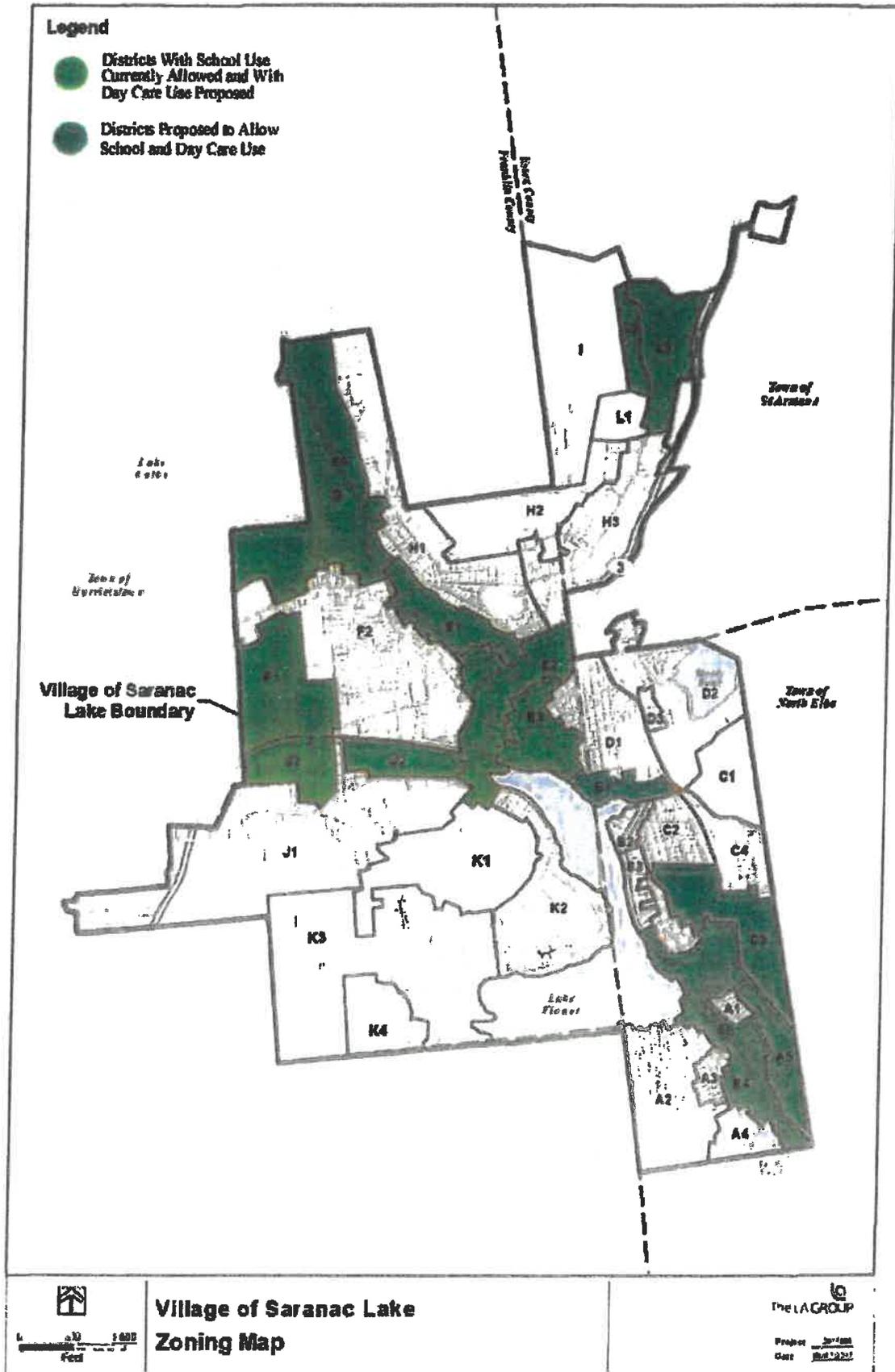
DAY CARE, GROUP FAMILY, Delete definition

DAY CARE FACILITY, Delete current definition and replace with:

DAY CARE, COMMERCIAL - A program or facility that is not located in a residence in which child day care is provided.

Exhibit "B"

Zoning map with proposed School and Day Care use areas shades



REGULAR MEETING OF THE BOARD OF TRUSTEES
November 25, 2019

Everyone stood for the pledge of allegiance.

Roll Call: Mayor Clyde Rabideau

Trustees: Richard Shapiro, Patrick Murphy, and Melinda Little.

Absent Trustee Paul Van Cott

Also present: Village Manager, John Sweeney, Code Enforcement Officer, Paul Blaine, Treasurer Elizabeth Benson and Village Clerk, Kareen Tyler.

AUDITING

Chair Rabideau called for a motion to approve payment for the 2020 Budget \$639,203.66 voucher number 11042776 to 11042866 complete detail of these vouchers is attached and made part of these minutes.

Motion: Shapiro Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott absent

APPROVAL OF MINUTES

Chair Mayor Rabideau called for a motion to approve minute of November 12, 2019

Motion: Little Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott absent

PUBLIC COMMENT PERIOD:

- Davina Winemiller, Town of St. Armand Supervisor, spoke of parking at the trail head to Mt. Baker.
- Julia Goren, President of Northern Lights School thanked the board for proposed amendment to the Development Code regarding schools and daycares.

ITEMS FOR BOARD ACTION:

Bill 147-2019 Allow Increase to Employees Medical Flexible Spending Plan

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion : Little Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott absent

Bill 148-2019 Allow for Traffic Signs to be Place in Park Avenue Area

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Murphy Second: Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Van Cott absent

Bill 149-2019 Call for Public Hearing for Amendments to the Development Code

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Little Second: Shapiro

Motion to Amend Shapiro Second to Amend Little to add December 9, 2019 at 5:30pm

Roll Call to Amend: Little yes Murphy yes Shapiro yes Van Cott absent

Roll Call on Amendment: Little yes Murphy yes Shapiro yes Van Cott absent

Bill 150-2019 Declare Equipment Surplus and Allow Sale

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion: Murphy Second: Little

Roll Call: Little yes Murphy yes Shapiro yes Van Cott absent

OLD BUSINESS

Riverwalk - options discussed, no action taken

NEW BUSINESS

None

ITEMS FOR DISCUSSION

None

EXECUTIVE SESSION:

Chair Rabideau called for a motion to enter into executive session for – the proposed acquisition/sale/lease of real property when publicity might affect value

Motion: Murphy Second: Little

Roll Call: Murphy yes Little yes Shapiro yes Van Cott absent

Chair Rabideau called for a motion to return to regular session.

Motion: Shapiro Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott absent

MOTION TO ADJOURN

Chair Mayor Rabideau called for a motion to adjourn.

Motion: Little Second: Murphy

Roll Call: Little yes Murphy yes Shapiro yes Van Cott absent

Respectfully submitted,
Kareen Tyler, Village Clerk

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Office of Environmental Quality, Region 5
232 Golf Course Road, Warrensburg, NY 12885
P: (518) 623-1203 | F: (518) 623-3603
www.dec.ny.gov

RABOF

Sent Via Email Only

July 25, 2019

Honorable Clyde Rabideau
Saranac Lake (V) WPCP
39 Main Street Suite 9
Saranac Lake, NY 12983
MayorRabideau@saranaclakeny.gov

RE: SPDES Permit Modification
SPDES # NY0021733
Lake Champlain Basin, TMDL

Dear Mayor Rabideau:

This letter is to inform you that New York State Department of Environmental Conservation (DEC) plans to renew your SPDES permit with a full technical review to update the permit to ensure protection of the receiving water. You will receive a renewal application request for information to initiate the permit renewal. The permit renewal will include a phosphorus concentration limitation to better protect local water quality and to reduce the amount of phosphorus loading to Lake Champlain. See the attached information sheet for the proposed concentration limitation for phosphorus.

Lake Champlain is a phosphorus impaired waterbody that is subject to a total maximum daily load (TMDL) approved by EPA in 2002 to reduce phosphorus loading to the lake to restore the lake's water quality. Recent ambient water quality monitoring data for Lake Champlain and its tributaries have shown continuous degradation of water quality due to phosphorus loading. The data indicates that further reduction, from both point and non- point sources, is needed to restore the lake's water quality.

According to our records, your facility already has installed phosphorus treatment technology to remove phosphorus from the treated effluent. Pursuant to 6 NYCRR Part 750-2.8(a)(5), SPDES permittees must operate the wastewater treatment facility in such a manner as to minimize the discharge of pollutants to a degree that is achievable when compared to standard practices for operation of such wastewater treatment facilities. Accordingly, DEC expects your facility to meet the proposed concentration limitation for phosphorus.

DEC is in the process of updating all the significant SPDES permits in the Lake Champlain Basin to include concentration limits for phosphorus. DEC is also developing a wastewater treatment optimization program, providing facilities with technical assistance toward improving plant performance and efficiencies. Such programs can help to control costs associated with achieving required phosphorus reductions. More information on this program will be provided in the near future. DEC anticipates announcing the availability of the optimization program this fall.

Saranac Lake (V) WPCP
July 25, 2019
Page 2

If you would like to meet and discuss the new limits, staff are available. Please contact me at 518-623-1221 to set up a meeting date in the month of August.

Sincerely,



Robert W. Streeter
Regional Water Manager
NYSDEC Region 5

Enclosure

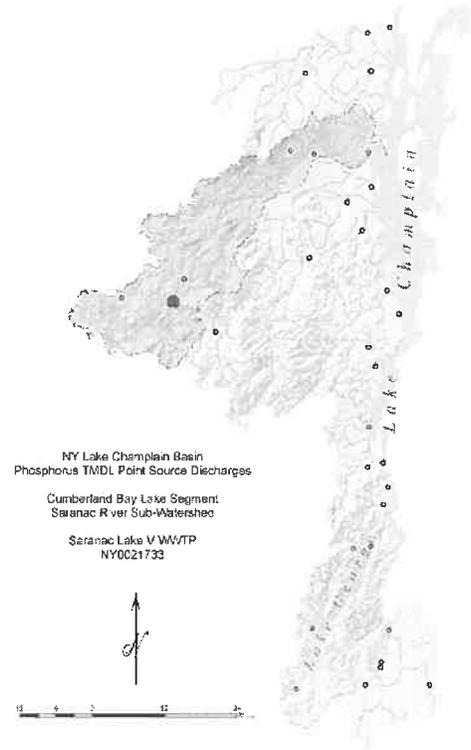
Ec: Joseph M. Zalewski, P.E., Regional Engineer
Marc Migliore, R5 Permits
Koon Tang, P.E., DOW Central Office
Carol Lamb-Lafay, P.E., DOW Central Office
Jason Denno, EFC
Jim Geiger, EFC
Fred Dunlap, NYSDEC

VILLAGE OF SARANAC LAKE WATER POLLUTION CONTROL PLANT

SPDES No. NY0021733

Facility Description:

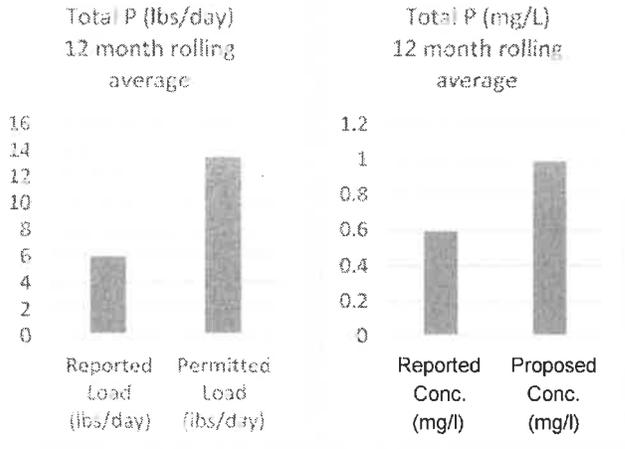
The Village of Saranac Lake Water Pollution Control Plant is a secondary conventional activated sludge facility. It is located within the Village of Saranac Lake (Essex & Franklin Counties) and discharges into the Saranac River within the Lake Champlain Basin. Lake Champlain has a phosphorus TMDL requiring reductions in phosphorus loadings from point and nonpoint sources within the watershed. Adding phosphorus concentration limits into wastewater treatment facility permits will help with the reduction effort. The Village of Saranac Lake Water Pollution Control Plant uses alum treatment and is currently meeting all *proposed* and permitted TP limits with existing treatment.



DEC is proposing to add the following:

- total phosphorus concentration limit of 1.0 mg/L

DISCHARGE MONITORING REPORT



Flow	Design flow (MGD)	2.62
	Actual flow based on DMR (MGD)	1.43
Phosphorus	Load Limit (lbs/day)	13.50
	Actual Load (lbs/day)	5.94
	Actual Concentration (mg/L)	0.61
	Proposed Concentration Limit (mg/L)	1.0

CONTACT INFORMATION

**New York State Department of Environmental Conservation
 Division of Water - Bureau of Water Resource Management
 625 Broadway, Albany, NY 12233 | P: 518-402-8086**

Franklin County Civil Service offers opportunities

By Kim Godreau
December 5, 2019

Malone, NY - The Franklin County personnel officer wants to ensure county residents are aware of the opportunities available through municipal civil service. The local civil service process applies to positions within county government agencies such as the county's social services, probation, public health and emergency services departments, in addition to towns, villages, school districts and special districts (such as housing authorities, solid waste, and soil and water).

Kim Godreau, Personnel Officer/Director of Workers Compensation, notes that with almost 2,000 civil service positions overseen by the county's personnel office, she feels residents are often unaware of the employment opportunities available in municipal civil service. "With the various state agencies in the area, it seems the municipal level of civil service often goes unnoticed. In my four years as the County's personnel officer, I have heard too frequently that residents are not aware of these employment opportunities. Depending upon the terms, these local government positions can offer benefits, retirement and job security, while staying close to home."

Current high-demand positions within the county include registered nurses, attorneys, bus drivers, and emergency services dispatchers. Qualifications can vary from a high school or equivalency diploma to a master's degree depending upon the position. Godreau advises applicants to review the announced minimum qualifications closely before submitting an application.

Timeliness is key when applying for a civil service exam as applications are only accepted during the announced timeframe. Godreau states, "Candidates can personally deliver an application to the personnel office on the third floor of the courthouse or have it postmarked by the indicated last date to file."

The fee for most exams is \$10. Exams for uniformed positions, such as police officer or correction officer have a \$20 fee, which pay the State Civil Service division for examination materials. Individuals may qualify for a fee waiver based on need.

Godreau welcomes interested candidates to visit the personnel office, suite 311 in the county courthouse. Exam announcements are located on the personnel department's link on the county website (franklincony.org), the dedicated Facebook page ([franklinpersonnel](https://www.facebook.com/franklinpersonnel)) and on bulletin boards in the county courthouse, as well as in supported agencies throughout the county.

CONTACT:

Kim Godreau
Personnel Officer/Director of Workers Compensation
Franklin County
355 West Main Street, Suite 311
Malone, NY 12953
Office: 518-481-1675
Fax: 518-483-2340
kgodreau@franklincony.org



Saranac Lake Police Department

1 Main Street
Saranac Lake, NY 12983-1795



Telephone: (518) 891-4428
Fax: (518) 891-6321

SARANAC LAKE POLICE DEPARTMENT – ACTIVITY REPORT

11/25/19

October 2019

Total Calls for service:	244*
Total Arrests:	16
Mental Hygiene Law Arrests: (Included in total)	3
Accident Investigations:	13

Administrative:

Policed Saranac Lake School District Emergency Evacuation Drill
Policed Downtown Halloween
Participated in Franklin County Police Candidate Processing
Attended Workers Compensation Board Meeting Malone NY
DARE program continued for 2019/2020 school year

*Calls for service do not include walk-ins at the station, traffic stops, parking tickets, other interaction with the public which does not necessitate documentation.

Kareen Tyler

From: mlellis2@roadrunner.com
Sent: Thursday, December 5, 2019 9:31 PM
To: Clyde Rabideau
Cc: John Sweeney; Donna Kissane; Kareen Tyler; Rich Shapiro; director@slareachamber.org; Melinda Little
Subject: Follow-up 11/13 New Shared Services Meeting

Follow Up Flag: Follow up
Flag Status: Completed

To: Clyde Rabideau
CC: John Sweeney; Kareen Tyler; Donna Kissane
Date: December 5, 2019
From: Lindy Ellis

Subject: Follow-up Nov. 13th New Shared Services Meeting

During the New Shared Service meeting between Franklin County and local District 7 municipalities (Donna Kissane, Lindy Ellis, Dustin Martin, Beth Benson, Rich Shapiro, Leo Demong), I was asked to follow-up on two topics:

1. NY State Highway Truck signage in support of Village Truck Route Law passed 9-8-14. I was asked to follow-up with the Franklin County Traffic Safety Board and Rob Haynes of NY State DOT.
2. Truck Driver Training for adverse road conditions. I followed up with Craig Collette (Franklin County Coordinator STOP DWI).

Recommendations:

1. NY State Highway Truck signage in support of Village Truck Route Law passed 9-8-14.
 - a. Signs for weight restrictions are not possible (see e-mail below).
 - b. Path forward: Village installation of MUTCD compliant signage at all Village roads involved is required, then conduct enforcement that identifies where trucks breaking the law are from.
 - c. If enforcement shows the trucks are not local trucks, DOT might consider establishing Truck Route signs.
2. Truck Driver Training for adverse road conditions. The Franklin County driving simulation system can simulate adverse conditions for truck drivers. For example, simulating ice, rain, dropped object, deer running into truck, etc. A \$100 attachment for truck shifting needs to be purchased (Donna Kissane and I will ID how to purchase that). Recommend discussing next steps with Dustin Martin and other Highway Superintendents (who would attend, where, and when to set up driving simulation).

From: Haynes, Rob (DOT) <Rob.Haynes@dot.ny.gov>
Sent: Wednesday, December 4, 2019 9:15 AM
To: mlellis2@roadrunner.com; Dave Werner <d Werner151@verizon.net>
Cc: Donna Kissane <dkissane@franklincony.org>
Subject: RE: Topic for 12/4 Franklin County Traffic Safety Board

Legislator Ellis:

This issue was discussed and a determination was made back in August of 2016 that advance signage on a State Highway indicating a weight limit on a village street(s) could lead to confusion of motorist on the state highway and that no signs could be installed. John Sweeney Village of SL manager is who originally made the request. I would be glad to discuss specifics with you at your convenience.

Thanks
Rob

Robert A. Haynes, P.E.
Franklin County Resident Engineer
New York State Department of Transportation- Region 7
P.O. Box 415, Malone, NY 12953
518-483-0770 | Rob.Haynes@dot.ny.gov
www.dot.ny.gov



From: mlellis2@roadrunner.com [<mailto:mlellis2@roadrunner.com>]
Sent: Tuesday, December 03, 2019 10:40 PM
To: Dave Werner <dwerner151@verizon.net>; Haynes, Rob (DOT) <Rob.Haynes@dot.ny.gov>
Cc: Donna Kissane <dkissane@franklincony.org>
Subject: Topic for 12/4 Franklin County Traffic Safety Board

ATTENTION:
This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hello Rob and Dave,
Here is a request for the Traffic Safety Board and DOT. This has come both from constituents and from the municipalities involved.

Your thoughts?
Lindy

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Overnight Travel and Training Date: 12-9-2019

DEPT OF ORIGIN: Village Manager Bill # 151-2019

DATE SUBMITTED: _____ EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED \$563.32	BUDGETED: \$563.32	REQUIRED

Authorize overnight travel and training for Elizabeth Benson- Annual GFOA Conference
April 1, 2020 to April 3,2020 held in Albany

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

**RESOLUTION AUTHORIZING OVERNIGHT
TRAVEL AND TRAINING
GFOA ANNUAL CONFERENCE
April 1-3, 2020**

WHEREAS, the Village of Saranac Lake encourages its employees to attend and participate in schoolings, training, and correspondence courses that will increase their knowledge, skills and job performance, and

WHEREAS, such continuing education provides staff with current and updated information that will help meet the regulatory and general needs of the village, and

WHEREAS, the Village Treasurer has budgeted funds for staff training, and

WHEREAS, the Village of Saranac Lake Board of Trustees must approve overnight travel,

NOW, THEREFORE BE IT RESOLVED, Elizabeth Benson, is hereby approved to register and attend the GFOA Annual Conference from April 1, 2020 through April 3, 2020 in Albany. The total cost will be approximately \$563.32, which includes seminar fees, lodging and travel.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Adopt Tree Law Date: 12-9-2019

DEPT OF ORIGIN: Village Manager Bill # 152-2019

DATE SUBMITTED: _____ EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Adopt Tree Law

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

Village of Saranac Lake

Local No. of the year 2019

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 - (1) Poses a potential public safety risk or hazard; or
 - (2) Causes an unsafe condition; or
 - (3) By its nature, is injurious to sewers, electric power lines, gas lines, waterlines or other public improvements; or
 - (4) Is affected with any injurious fungus, insect or pest.

Section 5. Approval for Action within the Village

- a. No one except the Village of Saranac Lake or its agents acting on the Village's behalf, shall remove, destroy, or cause the removal or destruction of a tree on any publicly owned property or in any Village park, or undertake construction or any activity which may significantly and prematurely detract from the health or growth of a tree without first having obtained permission for such removal or construction from the Superintendent of Public Works.
- b. No one, except the Village of Saranac Lake or its agents acting on the Village's behalf, shall plant a tree or shrub upon Village property without first submitting a request to the DPW Superintendent who will

consult the Tree Committee before making a decision. The request shall state the number of trees to be set out; the location, species or variety of each tree to be planted; the method of planting; and any other information DPW Superintendent shall find reasonably necessary for its recommendation on whether or not the proposed actions are in conformance with the Community Forest Management Plan.

Section 6. Severability

If any section, subdivision, paragraph, subparagraph, clause, sentence, or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the section, subdivision, paragraph, subparagraph, clause, sentence, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 7. Effective Date

This local law shall take effect immediately upon its filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: NYS DOT

Date: 12-9-2019

DEPT OF ORIGIN: Village Manager

Bill # 153-2019

DATE SUBMITTED: _____

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Authorize NYSDOT letter in reference to Lake Flower Sidewalk Maintenance

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____



Village of Saranac Lake 39 Main Street, 2nd Floor Suite 9 • Saranac Lake, NY 12983-2294 • Phone: (518) 891-4150 • www.saranaclakeny.gov

Dec 2, 2019

Mr. Vandervegt
NYS DOT

RE: Lake Flower Resort Sidewalk
Village of Saranac Lake

As per your request, the Village of Saranac Lake will maintain the sidewalk for snow removal in reference to the Lake Flower Resort Sidewalk request.

The Village of Saranac Lake does specifically request that NYS DOT snow removal vehicles maintain speeds of 20 mph maximum or less and that the snow removal drivers maintain the vehicle wings twelve inches from the curbs as to prevent the sidewalks from being buried in snow.

Respectfully;

John M. Sweeney
Village Manager

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: SEQR Negative Declaration Date: 12-9-2019

DEPT OF ORIGIN: Trustee Murphy Bill # 154-2019

DATE SUBMITTED: _____ EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Resolution to issue a Negative Declaration for purposes of SEQR regarding proposed Village Code amendments

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

Date: 12/9/2019

**RESOLUTION OF THE
VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES**

SUBJECT: RESOLUTION RECOGNIZING UNLISTED SEQR ACTION

WHEREAS, in 2016 the Village Board adopted the Village of Saranac Lake Unified Development Code; and

WHEREAS, amendments to the Code are allowed for purposes of public necessity, convenience and the general welfare, and

WHEREAS, the Board has received draft Village Development Code amendments; and

WHEREAS, in consideration of the circumstances as described above the Board needs to amend the Village of Saranac Lake Unified Development Code; and

WHEREAS, the Saranac Lake Village Board of Trustees held a public hearing on December 9, 2019, to consider a local law amending the Village of Saranac Lake Unified Development Code, as more fully set forth in the text of the Local Law; and

WHEREAS, the Board must evaluate all proposed actions submitted to it for its consideration that may affect the environment in light of the State Environmental Quality Review Act ("SEQR") and the regulations promulgated thereunder, and

WHEREAS, the required environmental assessment will be conducted by the Board; and

WHEREAS, the Board desires to serve and act as the lead agency for the purposes of SEQR; and

WHEREAS, this project is an Unlisted action for the purposes of SEQRA as it adopts amendments to the Development Code; and;

NOW, THEREFORE, BE IT RESOLVED, the Board makes the following findings and determinations with respect to the proposed project:

(1) That the proposed Development Code amendments have been determined not to have a significant impact on the environment and a negative declaration is issued.

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: LWRP Determination Date: 12-9-2019

DEPT OF ORIGIN: Trustee Murphy Bill # 155-2019

DATE SUBMITTED: _____ EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Resolution to find the proposed Village Code amendments consistent and in accordance with the goals and objectives of LWRP policies and standards

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

Date: 12/9/2019

**RESOLUTION OF THE
VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES**

SUBJECT: RESOLUTION CONSIDERING LOCAL WATERFRONT REVITALIZATION PLAN

WHEREAS, in 2016 the Village Board adopted the Village of Saranac Lake Unified Development Code; and

WHEREAS, amendments to the Code are allowed for purposes of public necessity, convenience and the general welfare, and

WHEREAS, the Board has received draft Village Development Code amendments; and

WHEREAS, in consideration of the circumstances as described above the Board needs to amend the Village of Saranac Lake Unified Development Code; and

WHEREAS, the Saranac Lake Village Board of Trustees held a public hearing on December 9, 2019, to consider a local law amending the Village of Saranac Lake Unified Development Code, as more fully set forth in the text of the Local Law; and

WHEREAS, the Board must evaluate all proposed amendments in relation to the goals and objectives of the LWRP; and

NOW, THEREFORE, BE IT RESOLVED, the Board makes the following findings and determinations with respect to the proposed project:

- (1) That the proposed Village Code amendments have been determined to be consistent and in accordance with the goals and objectives of LWRP policies and standards

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Local Law Amendments Date: 12-9-2019

DEPT OF ORIGIN: Trustee Murphy Bill # 156-2019

DATE SUBMITTED: _____ EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Resolution for amendments to the Village of Saranac Lake Unified Development Code

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

Date: 12/9/2019

**RESOLUTION
OF THE
VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES**

**SUBJECT: RESOLUTION AMENDING THE VILLAGE OF SARANAC LAKE UNIFIED
DEVELOPMENT CODE**

WHEREAS, in 2016 the Village Board adopted the Village of Saranac Lake Unified Development Code; and

WHEREAS, amendments to the Code are allowed for purposes of public necessity, convenience and the general welfare, and

WHEREAS, the Board has received draft Village Development Code amendments; and

WHEREAS, in consideration of the circumstances as described above the Board needs to amend the Village of Saranac Lake Unified Development Code; and

WHEREAS, the Saranac Lake Village Board of Trustees held a public hearing on December 9, 2019, to consider a local law amending the Village of Saranac Lake Unified Development Code, as more fully set forth in the text of the Local Law; and

WHEREAS, the Board has reviewed the proposed amendment for purposes of the State Environmental Quality Review Act (SEQRA) and determined that a negative declaration should be issued with respect to the proposed action; and

WHEREAS, the Board has reviewed the proposed amendments in regard to the Local Waterfront Revitalization Program and found it consistent and in accordance with the goals and objectives of the LWRP policies and standards; and

NOW, THEREFORE, BE IT RESOLVED, the Board makes the following findings and determinations with respect to the proposed project:

- (1) The Village of Saranac Lake Board of Trustees amends the Village Code with changes as set forth in Exhibits A, B, C.
- (2) The amendment will become effective upon filing with the Secretary of State.

Exhibit "A"

Proposed changes to Development Code Definitions:

DAY CARE, FAMILY HOME, Delete definition and replace with:

DAY CARE, RESIDENTIAL - A program that is in an owner-occupied residence in which child day care is provided. The home shall be operated in accordance with Section 106-93 of this Code.

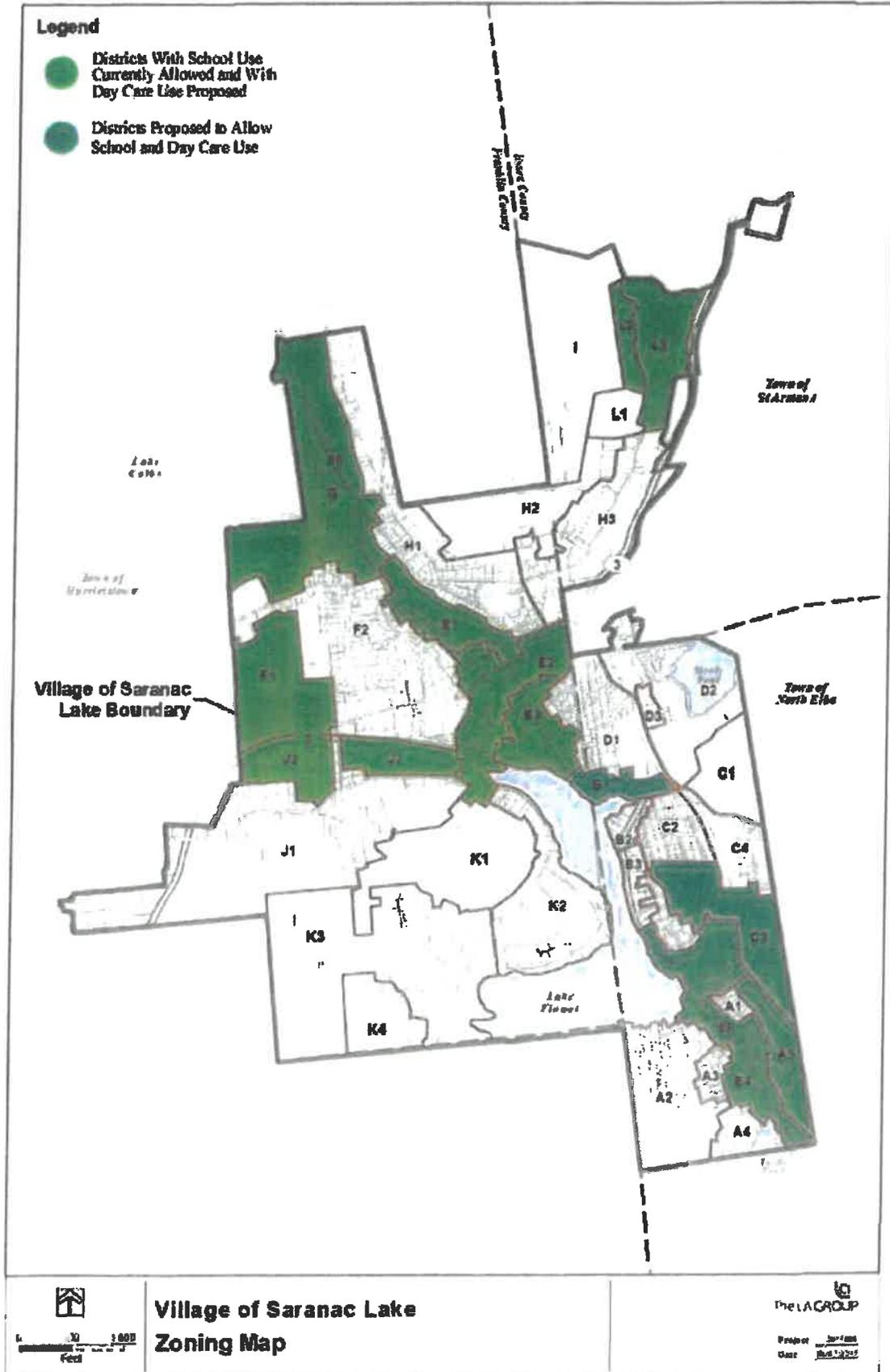
DAY CARE, GROUP FAMILY, Delete definition

DAY CARE FACILITY, Delete current definition and replace with:

DAY CARE, COMMERCIAL - A program or facility that is not located in a residence in which child day care is provided.

Exhibit "B"

Zoning map with proposed School and Day Care use areas shades



**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Arbor Day Proclamation Date: 12-9-2019

DEPT OF ORIGIN: Mayor Rabideau Bill # 157-2019

DATE SUBMITTED: _____ EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED

Proclamation for Arbor Day

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____



Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Clyde Rabideau, Mayor of the Village of Saranac Lake, do hereby proclaim May 27, 2019 as

Arbor Day

In the Village of Saranac Lake, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generation.

Dated this 9th day of December, 2019.

Mayor Clyde Rabideau

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Promote Shawn Snyder Date: 12-9-2019

DEPT OF ORIGIN: Village Manager Bill # 158-2019

DATE SUBMITTED: _____ EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED \$563.32	BUDGETED: \$563.32	REQUIRED

Authorize the Village Manger to promote Shawn Snyder to the position of Water and Waste Water Maintenance Worker

MOVED BY: _____ SECONDED BY: _____

VOTE ON ROLL CALL:

MAYOR RABIDEAU _____

TRUSTEE SHAPIRO _____

TRUSTEE CATILLAZ _____

TRUSTEE LITTLE _____

TRUSTEE MURPHY _____

**RESOLUTION AUTHORIZES VILLAGE MANAGER TO PROMOTE MEO TO
WATER AND WASTEWATER MAINTENANCE WORKER POSITION**

Whereas, the Village of Saranac Lake has an open Water and Waste Water Maintenance Worker Position, and,

Whereas, Shawn Snyder meets all Civil Service requirements to be a Water and Waste Water Maintenance Worker

Now, Therefore Be It Resolved, The Village of Saranac Lake Board of Trustees authorizes the Village Manger to promote Shawn Snyder to the position of Water and Waste Water Maintenance Worker.