

**VILLAGE OF SARANAC LAKE BOARD OF TRUSTEES  
REGULAR MEETING AGENDA 5:30PM  
MONDAY DECEMBER 23, 2019  
Roberts Rules of Order will be in Effect for this Meeting**

**A. CALL TO ORDER      PLEDGE OF ALLEGIANCE**

**B. ROLL CALL**

**C. AUDITING**

a. Pay Vouchers

b. Approve Minutes 12-9-2019

**D. PUBLIC COMMENT PERIOD**

**E. CORRESPONDENCE- Budget Calendar , REDC Award**

**F. OLD BUSINESS**

**G. NEW BUSINESS**

**H. ITEMS FOR DISCUSSION**

**I. MOTION TO ADJOURN**

**RULES FOR PUBLIC HEARING COMMENTS AND  
PUBLIC COMMENT  
PERIOD OF MEETINGS**

- 1. Anyone may speak to the Village Board of Trustees during the public comment period of a public hearing or the public comment period of the meeting.**
- 2. As a courtesy we ask each speaker to give their name and address.**
- 3. Each speaker must be recognized by the chairperson before speaking.**
- 4. Individual public comment is limited to 5 minutes and may be shortened by the meeting chairperson.**
- 5. When a meeting is attended by a group of people who share the same or opposing views on a public comment topic, the chair may require that the group(s) designate not more than two spokespersons and limit the total time public comment to 5 minutes for each point of view or side of an issue.**
- 6. Individual time may not be assigned/given to another.**
- 7. A public hearing is meant to encourage resident comment and the expression of opinion, not a direct debate, nor should a commenter be intimidated by a village board rebuttal, therefore public hearings are limited to public comment and should a village response be asked by individuals the response shall be generally given after the public hearing during the village board regular meeting, or subsequently, by telephone or letter, unless factual in nature where the facts are fully known by staff, in which case a village official may respond.**
- 8. All remarks shall be addressed to the board as a body and not to any individual member thereof.**
- 9. Interested parties or their representatives may address the board at any time by written or electronic communications.**
- 10. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.**

Please note- During the course of regular business, discussion and commentary is limited to board members and village staff only. We ask for this courtesy, for the board and staff to conduct their business and discussion without interruption. All village board members and staff are available after the conclusion of a meeting for one on one discussion.

REGULAR MEETING OF THE BOARD OF TRUSTEES  
December 9, 2019

Everyone stood for the pledge of allegiance.

Roll Call: Mayor Clyde Rabideau

Trustees: Richard Shapiro, Patrick Murphy, Thomas Catillaz and Melinda Little.

Also present: Village Manager, John Sweeney, Code Enforcement Officer, Paul Blaine, Treasurer Elizabeth Benson, Community Development Director Jamie Konkoski and Village Clerk, Kareen Tyler.

**PUBLIC HEARING:**

Tree Law- no one made comment

Amendment to Development Code- Schools and Daycares –

Polly from Northern Lights School spoke in support of the amendment

**AUDITING:**

Chair Rabideau called for a motion to approve payment for the 2020 Budget \$160,623.60 voucher number 11042868 to 11042977 complete detail of these vouchers is attached and made part of these minutes.

Motion:Little Second:Murphy

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

**APPROVAL OF MINUTES:**

Chair Mayor Rabideau called for a motion to approve minute of November 25, 2019

Motion:Little Second:Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Catillaz abstain

**CORRESPONDENCE:** NYS DEC Letter, Franklin County Civil Service Letter, Police Report and email from Franklin County Legislator Melinda Ellis

Chair Rabideau called for motion to accept and place on file the above referenced correspondence.

Motion:Shapiro Second:Catillaz

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

**PUBLIC COMMENT PERIOD:**

Jacob Kipping, Hotel Saranac Manager, spoke regarding the road closure in front of the Hotel Saranac for the Light Up Saranac Event. He felt the communication should have been better with notifying the Hotel.

**ITEMS FOR BOARD ACTION:**

**Bill 151-2019 Overnight Travel and Training for Village Treasurer**

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Little Second:Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

**Bill 152-2019 Adopt Tree Law**

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Murphy Second:Catillaz

Roll Call: All in Favor

**Bill 153-2019 NYS DOT Letter Regarding Sidewalks**

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Little Second:Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

**Bill 154-2019 SEQR Negative Declaration for Amendment to of Development Code**

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Murphy Second:Little

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

**Bill 155-2019 LWRP Determination for Amendment to of Development Code**

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Murphy Second:Shapiro

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

**Bill 156-2019 Adopt Amendment to of Development Code**

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Little Second:Catillaz

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

**Bill 157-2019 Arbor Day Proclamation**

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Catillaz Second:Little

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

**Bill 158-2019 Promote Shawn Snyder to Water & Waste Water Maintenance Worker**

A copy of the bill is attached and made part of these minutes

Chair Mayor Rabideau called for a motion.

Motion:Murphy Second:Little

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

**OLD BUSINESS**

Riverwalk - options discussed, no action taken

**NEW BUSINESS**

None

**ITEMS FOR DISCUSSION**

None

**MOTION TO ADJOURN**

Chair Mayor Rabideau called for a motion to adjourn.

Motion:Little Second:Catillaz

Roll Call: Little yes Murphy yes Shapiro yes Catillaz yes

Respectfully submitted,  
Kareen Tyler, Village Clerk

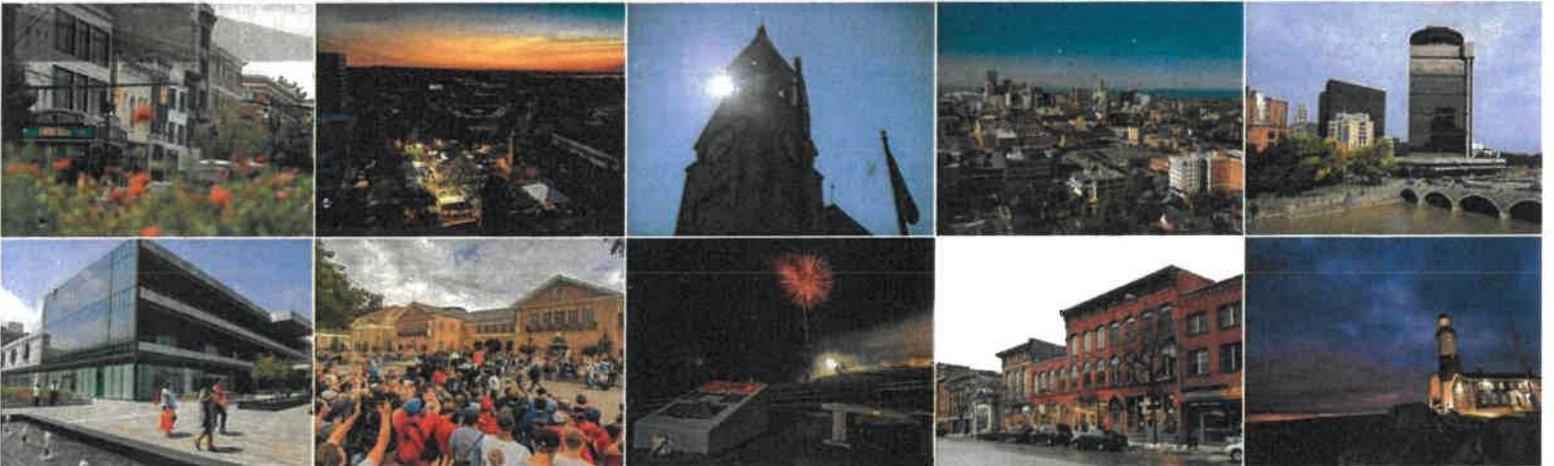
GOVERNOR ANDREW M. CUOMO



# REDC

REGIONAL ECONOMIC DEVELOPMENT COUNCILS

## 2019 AWARDS



**A RECORD OF RESULTS. A FUTURE OF GROWTH.**



**Regional Economic  
Development Councils**

# North Country

CFA #	County	Applicant	Project Title	Description	Agency / Program	Award
91199	Essex	Town of Moriah	Town of Moriah - Port Henry Sewer and Water Main Replacement	Funds will be used to address the deteriorating condition of the public sewer and water system in a low to moderate income residential neighborhood.	HCR CDBGPIPF	\$750,000
91284	Essex	Town of Moriah	Town of Moriah Town Hall Accessibility Project	Funds will be used to improve handicapped access to the Town Hall facilities.	HCR CDBGPIPF	\$299,850
91866	Essex	Town of Newcomb	Newcomb Historical Museum & Center	The Town of Newcomb will implement the Newcomb Revitalization Action Plan, funded by a previous EPF LWRP award, by designing and constructing a Historical Museum and Center. The Center will include exhibits showcasing local industrial and cultural heritage, provide educational activities, host community events, serve as a hub for outdoor recreational opportunities in the central Adirondacks, and attract visitors to support businesses in the 5 Towns Upper Hudson River Recreation Hub.	DOS LWRP	\$1,151,281
92019	Essex	Town of Ticonderoga	Town of Ticonderoga Combined Sewer Overflow Abatement	The Town of Ticonderoga will implement a project to remove stormwater from the town's combined sanitary and stormwater sewers. Stormwater will be redirected to a daylighted stream, and sanitary sewage will be directed to the wastewater treatment plant. This project will improve water quality by reducing the occurrence of combined sewer overflows.	DEC WQIP WWT CSO/SSO	\$5,000,000
95038	Essex	Town of Westport	Wadhams Wastewater Treatment System Phosphorus Reduction Study	The Town of Westport will complete an engineering report to evaluate alternatives to meet new phosphorus permit requirements at its Wadhams Sewer District #2 wastewater treatment plant.	DEC EPG	\$30,000
94543	Essex	Town of Willsboro	Town of Willsboro Reber Road Culvert Replacement Study	The Town of Willsboro will complete an engineering design report for the replacement of an undersized culvert where Reber Road crosses Cold Brook. The goal of the project will be to eliminate an aquatic organism barrier, mitigate flooding, and prevent sediment from entering waterbodies.	DEC NPS	\$26,800
93025	Essex	Village of Lake Placid	Village of Lake Placid Salt Storage	The Village of Lake Placid will construct a salt storage facility to replace its existing deteriorating salt storage facility. This new structure will help prevent salt from entering groundwater.	DEC WQIP Salt	\$225,000
91350	Essex	Village of Saranac Lake	Saranac Lake Sewer Project	Funds will be used to repair and replace sewer infrastructure along the Payeville Lane service area.	HCR CDBGPIPF	\$930,000
91454	Essex	Ward Lumber Worker Cooperative, Inc.	Ward Lumber - Cooperative Purchase	Ward Lumber Worker Cooperative, Inc. will purchase the assets of Ward Lumber, Inc., including real estate, machinery, equipment, furniture and fixtures, to preserve operations in Jay and Malone. This investment will establish a worker-owned cooperative business through succession thereby avoiding liquidation and closure of a longtime community establishment.	ESD Grants	\$250,000
90166	Essex, Franklin	Historic Saranac Lake	Workforce Expansion	Historic Saranac Lake will hire a Membership and Grant Manager. The new staff will provide critical support needed to grow HSL's membership and fundraising capacity as the organization embarks on a major expansion of its history museum. (Funding for Year 1 of 2)	Arts WIP	\$19,900
92432	Franklin	Eagle Island, Inc.	Rehabilitation of Eagle Island Great Camp Phase II	Eagle Island, Inc. will conduct a second phase rehabilitation of Eagle Island, a Great Camp and National Historic Landmark on Upper Saranac Lake. The camp buildings and surrounding island property will serve as a summer youth camp, family camp, and historic tour destination.	OPRHP HP D	\$600,000

# VILLAGE OF SARANAC LAKE TENTATIVE 2020-2021 BUDGET CALENDAR

<u>Deadline</u>	<u>Task</u>	<u>Description</u>
12/27/2019	Department Budget Letter	The budget officer notifies all department heads to submit their budget requests, estimates, and supporting documentation. (legal date 2/8)
1/24/2020	Departmental Budgets Due	Each department head will compile & submit budget requests to the budget officer. Each department will break out costs using departmental account codes. (legal date 3/1)
2/14/2020	Budget Compiled	The budget officer will incorporate department requests into the overall budget. The budget officer will compile all other areas of the budget. (wages/benefits, etc)
2/17/20- 2/19/20	Review of Department Budgets	The Village Manager & Village Treasurer will meet with department heads individually to discuss their departmental budgets. The necessity of various items will be reviewed for possible cuts or postponed until future budgets if necessary.
2/20/20- 3/6/20	Working Budget Compiled	The budget officer will finalize a budget plan with the intent of meeting the provisions of the property tax cap. Working budget printed and produced.
3/9/20- 3/11/20	Village Board Budget Workshops	The Village Board conduct workshops as necessary to complete the budget process.
3/16/2020	Tentative Budget Compiled	The Tentative 2020-2021 Village Budgets are filed with the Village Clerk. Tentative Budgets provided to the Village Board, the public and posted on website. (legal date 3/20)
3/23/2020	Call for Public Hearing	Village Board will call for a public hearing regarding tentative budget and sewer rates to be held at its regular meeting on 4/8/2018. (legal date 4/15)
4/13/2020	Public Hearing	Public Hearing on Tentative 2020-2021 Village Budgets and Sewer Rates. Board may elect to adopt or make additional changes. (Hearing legal date 4/20) (Adoption - legal date by 5/1)
4/14/20- 4/20/20	Budget Work Sessions	Board may decide to conduct additional budget work sessions if necessary.
4/27/2020	Adopt Budget	If not adopted previously, Village Board would need to adopt 2020-2021 Village Budgets at their regular meeting on 4/27/20. (legal date by 5/1)